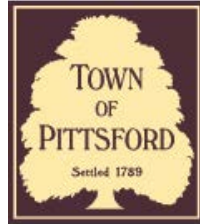


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy Supervisor
Cathy Koshykar
Kim Taylor
Stephanie Townsend

TOWN BOARD AGENDA
Town Hall – 11 S. Main Street, Pittsford – Lower Level
Tuesday, August 2, 2022 – 6:00 PM

Call to Order

Pledge of Allegiance

Public Hearing - Coventry Ridge 1-2 Pole Lighting District

Minutes

Approval of Minutes of Meeting of July 19, 2022

Financial Matters

Public Comment
Budget Transfer

Operational Matters

Public Comment
Animal Sheltering Services

Recreation Matters

Public Comment
Fall 2022 Recreation Programs
2022 Pittsford Food Truck & Music Fest - Temporary Access Licenses
2022 Food Truck & Music Fest Rides

Personnel Matters

Public Comment
Hiring Resolution
Training

Other Business

Public Comment

Adjournment

PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

MEMORANDUM

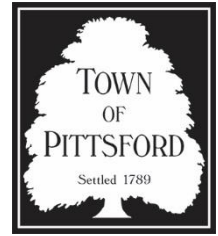
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 28, 2022

Regarding: Coventry Ridge Subdivision Sections 1, 2, 3 & 4 Lighting District Public Hearing

For Meeting On: August 2, 2022



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of Extension No. 12 to the Pittsford Consolidated Lighting District 1-2 Pole for the “Coventry Ridge Subdivision Sections 1, 2, 3 & 4”. A Public Hearing on the Petitions has been scheduled.

Attached is the proposed “Resolution and Order” approving the establishment of this Lighting District.

Recommendation is hereby made that the Town Board approve the proposed Lighting District.

RESOLUTION

I move that the Town Board approve the establishment of the Coventry Ridge Lighting District, as set forth in the proposed written Resolution and Order.

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 2nd day of August, 2022.

PRESENT: William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Cathleen A. Koshykar, Councilperson
Kim Taylor, Councilperson
Stephanie M. Townsend, Councilperson

ABSENT: NONE

In the Matter of Extension No. 12 to the Pittsford Consolidated Lighting District 1-2 Pole t/b/k/a “Coventry Ridge Subdivision Sections 1, 2, 3 & 4”

RESOLUTION AND ORDER TO CREATE LIGHTING DISTRICT

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the Extension of the above Lighting District; and

WHEREAS, the Commissioner of Public Works has submitted a Certificate, in writing, verifying that the aforesaid Petition was signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 19th day of July, 2022, for the hearing of all persons interested in the matter to be held on the 2nd day of August, 2022, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Notice has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the creation of the Extension does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and property owners within the Extension are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the Extension;
- (d) The expenses of the entire District, including the within Extension, are to be paid by the property owners of the District, annually, on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that “Extension No. 12 “Coventry Ridge Subdivision Sections 1, 2, 3 & 4”, be and the same hereby is created, as part of the “Pittsford Consolidated Lighting District 1-2 Pole” and that the boundaries of the said Extension, as hereby created, are as depicted on a map in “Schedule B” annexed hereto.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING	Aye
Katherine Bohne Munzinger	VOTING	Aye
Cathy Koshykar	VOTING	Aye
Kim Taylor	VOTING	Aye
Stephanie Townsend	VOTING	Aye

The resolution was there upon declared duly adopted.

Dated: August 2, 2022

TOWN CLERK CERTIFICATION

I, Renee M. McQuillen, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution and Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of August, 2022.

Renee M. McQuillen, Town Clerk

In the Matter of Extension No. 12 to the
"Pittsford Consolidated Lighting District 1-2 Poles"
Coventry Ridge Subdivision
9 Coventry Rdg 177.03-5-3

PETITION

STATE OF NEW YORK
COUNTY OF MONROE
TOWN OF PITTSFORD

Petitioners herein, as and for their Petition to extend the above Lighting District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. The Petitioners hereby request that The Town Board of the Town of Pittsford extend the Pittsford Consolidated Lighting District 1 – 2 Poles, originally established by Town Board Resolution dated February 7, 1995, in accordance with the provisions of Town Law Section 191, to be known as the "Extension No. 12 Coventry Ridge Subdivision.
2. The Petitioners are the owner of greater than 50% of the total units comprising the proposed Lighting District Extension.
3. The metes and bounds legal description of the proposed Extension is annexed hereto, as "Schedule A".
4. A map of the proposed Extension area is annexed hereto as "Schedule B". The light poles, fixtures and wiring are to be installed by Rochester Gas & Electric Corporation, in accordance with the provisions of such map.
5. The proposed Extension lands are located entirely within the Town of Pittsford and outside any incorporated village.
6. All costs associated with establishing the proposed Extension, including, but not limited to the installation of poles, fixtures and wiring, are to be paid by the Petitioners, and no public monies are to be expended for land acquisition or for improvements to the proposed Extension.
7. The estimated **annual** expenses for the maintenance of the poles, fixtures and wiring, as well as electrical service thereto is in the amount of \$13.35/unit as set forth on the attached copy of the Certificate of Operation Cost. Until such time as the Town Board has approved its first annual budget for the above expenses, the Petitioners will be fully responsible for all such expenses.
8. The expenses set forth in the preceding paragraph are proposed to be paid by the property owners annually on a benefit basis, in accordance with the provisions of New York State Town Law Section 202-a.
9. The property that is the subject of this Petition consists of approximately 125 acres, located on the East side of Clover Street, and the North side of Isaac Gordon Park, Pittsford, New York;
10. Based upon the foregoing, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford approve and establish the within proposed Lighting District Extension.

PETITIONER

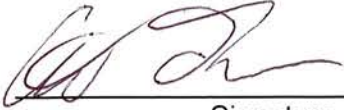
Property Owner & Signature

Property Owners Names: Anthony L. Turner, Laura J. Dolan

Address: 9 Coventry Rdg

Property located on the East side of Clover Street and north of Isaac Gordon Park, Pittsford, New York. (Coventry Ridge Subdivision)

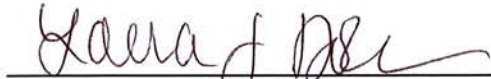
Tax Account #: 177.03-5-3



Signature

Anthony Turner

Type or Print Name and Title



Signature

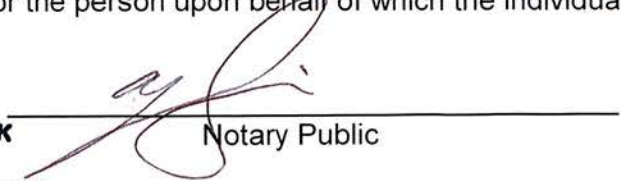
Laura J. Dolan

Type or Print Name and Title

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the 27 day of May, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared Anthony L. Turner, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

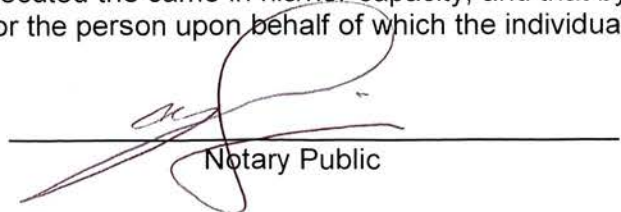
APRIL ZUROWSKI
NOTARY PUBLIC - STATE OF NEW YORK
NO. 01ZU6430103
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES ON 03-07-20 24


Notary Public

STATE OF NEW YORK)
COUNTY OF MONROE) ss.

On the 27 day of May, 2022 before me, the undersigned, a Notary Public in and for said State, personally appeared Laura J. Dolan, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

APRIL ZUROWSKI
NOTARY PUBLIC - STATE OF NEW YORK
NO. 01ZU6430103
QUALIFIED IN MONROE COUNTY
MY COMMISSION EXPIRES ON 03-07-20 24


Notary Public

Schedule A

ALL THAT TRACT OR PARCEL OF LAND, containing 125 acres of land, more or less, situate in Township 12, Range 5, Town Lots 44, 46 and 48, Town of Pittsford, County of Monroe and State of New York, located on the East side of Clover Street north of Isaac Gordon Park, being more particularly bounded and described as follows:

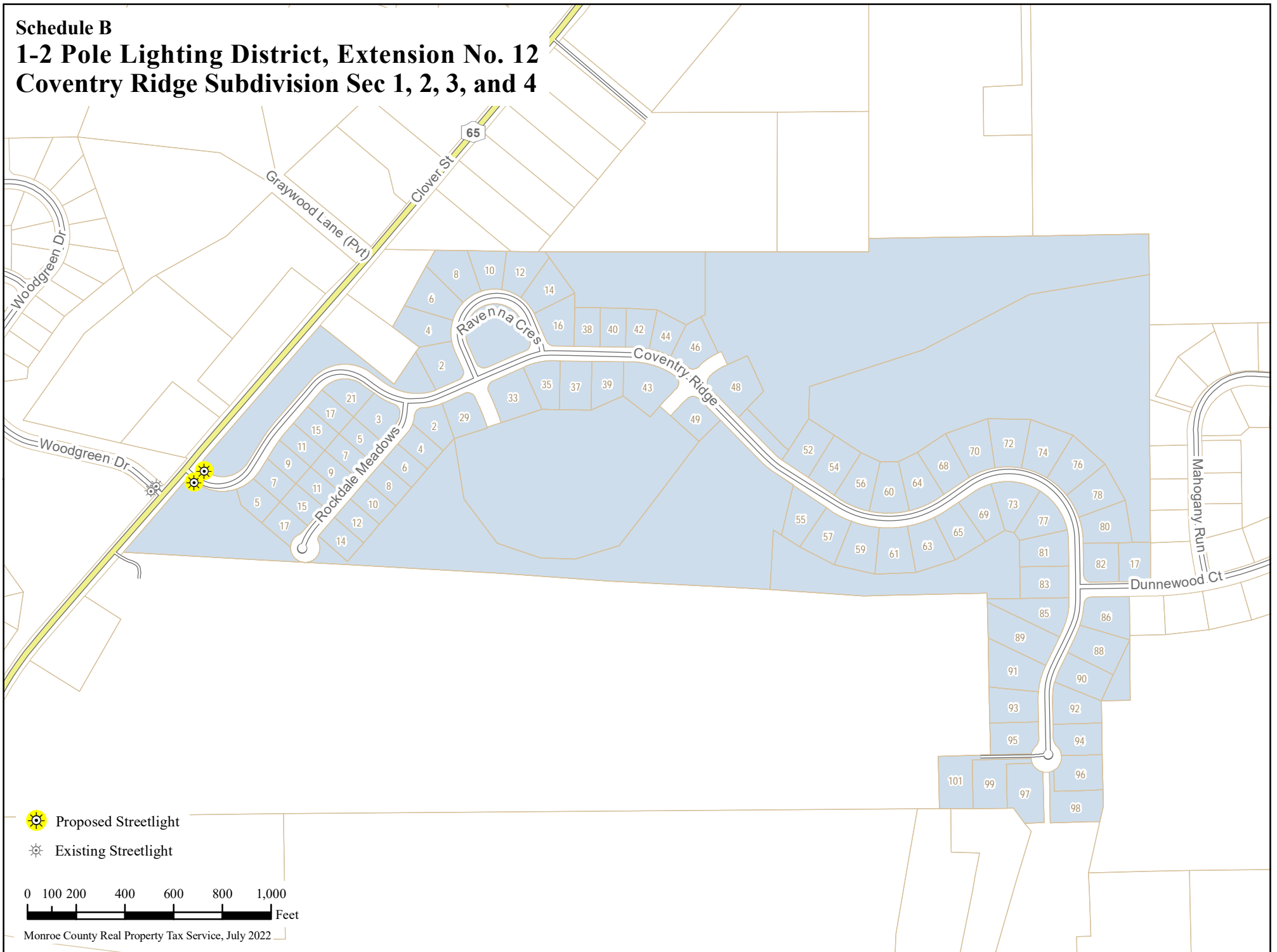
Commencing at a Point, said point being the intersection of the centerline of Clover Street (NYS Route 65) (49.5 foot right-of-way) with the northwesterly extensions of the southwesterly line of lands now or formerly owned by Harold M. and Charlene Bilow (TA No. 177.03-02-23); thence

A. Southeasterly, along said northwesterly extension of the southwesterly line of lands of Bilow, a distance of 24.9 feet, more or less, to the westerly corner of said lands of Bilow and a point on the southeasterly right-of-way line of Clover Street, said point also being the Point of Beginning; thence

1. S 54° 39' 13" E, along said southwesterly line of Bilow, a distance of 394.17 feet to the southerly corner thereof; thence
2. N 35° 20' 47" E, along the southeasterly line of Bilow, a distance of 184.00 feet to the easterly corner thereof; thence
3. N 54° 39' 13" W, along the northeasterly line of said lands of Bilow, a distance of 135.00 feet to the southeasterly corner of lands now or formerly owned by Clifford Sr. and Florence Plane (TA No. 177.03-02-22); thence
4. N 29° 06' 47" E, along the easterly line of said lands of Plane a distance of 360.73 feet to a point on the southerly line of lands now of formerly owned by Mark E. and Alice M. Kessler (TA No. 177.03-02-21); thence
5. S 89° 06' 12" E, along said southerly line of lands of Kessler, lands now or formerly owned by Patricia A. Elliot and Harry M. Elliot (TA No. 177.03-02-20) and lands now or formerly of David A. and Brenda J. Potter (TA No. 177.04-01-03.21), a distance of 1171.40 feet to the southeasterly corner of said lands of Potter; thence
6. N 00° 15' 48" E, along the easterly line of said lands of Potter, a distance of 66.00 feet to the southwesterly corner of lands now or formerly owned by John J. Hopkins (TA No. 177.04-01-13); thence
7. N 88° 28' 19" E, along the southerly line of said lands of Hopkins and a southerly line of lands now or formerly owned by Mary Kay and Timothy James M. Manno (TA No. 177.04-01-15.1), a distance of 1146.91 feet to a 1 ½" diameter iron pin found at a corner of said lands of Manno; thence
8. S 00° 39' 05" E, along the westerly lines of said lands of Manno and lands now or formerly owned by G. Douglas Schoen, Trustee (TA No. 177.40-01-09.1) a distance of 1449.14 feet to a point; thence
9. S 89° 12' 01" W, a distance of 87.94 feet to a point; thence
10. S 00° 51' 34" E, a distance of 239.21 feet to a point; thence
11. S 24° 45' 53" W, a distance of 275.26 feet to a point; thence

12. S 01° 18' 19" E, a distance of 430.71 feet to a point; thence
13. S 13° 24' 38" W, a distance of 66.49 feet to a point; thence
14. S 88° 41' 41" N, a distance of 202.54 feet to a point; thence
15. N 01° 18' 19" W, a distance of 208.39 feet to a point; thence
16. Westerly, along the arc of a curve to the right, having a radius of 62.50 feet and a chord bearing of S 85° 55' 39" W, a distance of 15.05 feet to a point; thence
17. S 01° 18' 19" E, a distance of 207.66 feet to a point; thence
18. S 88° 41' 41" W, a distance of 79.55 feet to a point; thence
19. N 37° 48' 06" W, along a northeasterly line of said lands of Frohm, a distance of 77.78 feet to a corner thereof; thence
20. S 89° 37' 55" W, along the northerly line of said lands of Frohm, a distance of 269.84 feet to the northwesterly corner thereof and the northeasterly corner of lands also owned by Mark J. and Celeste S. Frohm (TA No. 191.02-01-01.12); thence
21. N 87° 25' 40" W, along the northerly line of said lands of Frohm, a distance of 44.49 feet to a southeasterly corner of lands now or formerly owned by the Town of Pittsford (TA No. 177.04-01-14); thence
22. N 01° 18' 19" W, along an easterly line of the Town of Pittsford, a distance of 214.50 feet to a corner thereof; thence
23. N 88° 43' 11" E, along a southerly line of said lands of the Town of Pittsford, a distance of 214.50 feet to a southeasterly corner thereof; thence
24. N 01° 18' 19" W, along a southerly line of said lands of the Town of Pittsford, a distance of 662.86 feet to the northeasterly corner thereof; thence
25. S 88° 37' 49" W, along the northerly line of said lands of the Town of Pittsford, a distance of 505.20 feet of ¾" diameter rebar at an angle point; thence
26. N 87° 00' 11" W, a distance of 3066.06 feet to a point on the aforementioned easterly right-of-way line of Clover Street; thence
27. N 40° 48' 10" E, along said easterly right-of-way line, a distance of 1232.02 feet to a Point or Place of Beginning.

Schedule B
1-2 Pole Lighting District, Extension No. 12
Coventry Ridge Subdivision Sec 1, 2, 3, and 4



Certificate of Operational Costs

STATE OF NEW YORK)
COUNTY OF MONROE)
TOWN OF PITTSFORD)

The Commissioner of Public Works of the Town of Pittsford, respectfully submits to the Town Board of the Town of Pittsford, relative to the above-proposed Lighting District Extension, the following:

1. The Petition herein sets forth certain specific maintenance requirements, which are to be the responsibility of the Town of Pittsford subsequent to the creation of the proposed Lighting District Extension. The maintenance requirements relate to the maintenance of the poles, fixtures and wiring, as well as electrical service thereto.
2. The undersigned has reviewed the above maintenance requirements, as well as the current annual expenses of the Lighting District, in order to estimate the typical annual cost per homeowner in the Lighting District, in accordance with the requirements of New York State Town Law Section 193(1).
3. The maintenance expenses for the most recent fiscal year for the Pittsford Consolidated Lighting District 1-2 Poles were in the amount of \$13.90 per homeowner. Since the proposed Extension to the Lighting District will add approximately \$796.28 in yearly maintenance costs, and involves the addition of 112 new homes to the District, the annual cost for a typical homeowner within the District could be approximately \$13.35 for subsequent years.

The undersigned herein respectfully submits the above information to the Town Board of the Town of Pittsford relative to the above proposed Lighting District Extension

5/4/2022

Date



Paul Schenkel, Commissioner of Public Works

TOWN OF PITTSFORD

MONROE COUNTY

NEW YORK

**In the Matter of the Establishment of the
Coventry Ridge Lighting District**

**TOWN ASSESSOR'S
CERTIFICATE**

The undersigned, Town Assessor of the Town of Pittsford, Monroe County, New York, hereby certifies that he has compared the signature of the Petitions in the above-entitled matter, with the 2022 Assessment Roll for the Town of Pittsford, which is the latest completed Assessment Roll for the Town, with respect to the assessed valuation of the land described in the Petitions, and finds that the Petitioners herein represent ownership of 54.76% of the real property within the area of the proposed Refuse District, based on the Schedule A attached hereto.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of July, 2022.



Stephen H. Robson, Town Assessor

SCHEDULE A

REAL PROPERTY WITHIN THE AREA OF THE PROPOSED COVENTRY RIDGE LIGHTING DISTRICT

	Tax ID Number	Property Address	Assessed Value	Date Signed
1	177.04-1-15.111	Coventry Rdg	\$57,900	5/18/2022
2	177.03-5-47	Coventry Rdg	\$38,800	5/18/2022
3	177.03-5-1	5 Coventry Rdg	\$525,000	Did Not Sign
4	177.03-5-2	7 Coventry Rdg	\$479,000	5/18/2022
5	177.03-5-3	9 Coventry Rdg	\$458,800	5/27/2022
6	177.03-5-4	11 Coventry Rdg	\$455,000	Did Not Sign
7	177.03-5-5	15 Coventry Rdg	\$490,000	6/28/2022
8	177.03-5-6	17 Coventry Rdg	\$529,900	5/9/2022
9	177.03-5-7	21 Coventry Rdg	\$250,000	5/18/2022
10	177.03-5-43	29 Coventry Rdg	\$54,500	5/18/2022
11	177.03-5-42	33 Coventry Rdg	\$61,100	5/18/2022
12	177.03-5-41	35 Coventry Rdg	\$51,600	5/18/2022
13	177.03-5-40	37 Coventry Rdg	\$684,000	Did Not Sign
14	177.03-5-30	38 Coventry Rdg	\$631,600	5/12/2022
15	177.03-5-39	39 Coventry Rdg	\$737,000	5/27/2022
16	177.03-5-31	40 Coventry Rdg	\$687,900	5/27/2022
17	177.03-5-32	42 Coventry Rdg	\$125,000	Did Not Sign
18	177.03-5-38	43 Coventry Rdg	\$350,000	5/18/2022
19	177.03-5-33	44 Coventry Rdg	\$752,200	Did Not Sign
20	177.03-5-34	46 Coventry Rdg	\$822,600	5/20/2022
21	177.03-5-35	48 Coventry Rdg	\$712,200	6/16/2022
22	177.03-5-37	49 Coventry Rdg	\$48,700	5/18/2022
23	177.04-1-21	52 Coventry Rdg	\$54,200	5/18/2022
24	177.04-1-22	54 Coventry Rdg	\$54,900	5/18/2022
25	177.04-1-42	55 Coventry Rdg	\$53,400	5/18/2022
26	177.04-1-23	56 Coventry Rdg	\$54,200	5/18/2022
27	177.04-1-41	57 Coventry Rdg	\$56,200	5/18/2022
28	177.04-1-40	59 Coventry Rdg	\$57,700	5/18/2022
29	177.04-1-24	60 Coventry Rdg	\$53,400	5/18/2022
30	177.04-1-39	61 Coventry Rdg	\$57,000	5/18/2022
31	177.04-1-38	63 Coventry Rdg	\$57,000	5/18/2022
32	177.04-1-25	64 Coventry Rdg	\$53,400	5/18/2022
33	177.04-1-37	65 Coventry Rdg	\$54,900	5/18/2022
34	177.04-1-26	68 Coventry Rdg	\$55,600	5/18/2022
35	177.04-1-36	69 Coventry Rdg	\$53,400	5/18/2022
36	177.04-1-27	70 Coventry Rdg	\$58,400	5/18/2022
37	177.04-1-28	72 Coventry Rdg	\$300,000	5/18/2022
38	177.04-1-35	73 Coventry Rdg	\$54,200	5/18/2022
39	177.04-1-29	74 Coventry Rdg	\$58,400	5/18/2022
40	177.04-1-30	76 Coventry Rdg	\$57,000	5/18/2022
41	177.04-1-34	77 Coventry Rdg	\$350,000	5/18/2022

42	177.04-1-31	78 Coventry Rdg	\$55,600	5/18/2022
43	177.04-1-32	80 Coventry Rdg	\$56,200	5/18/2022
44	177.04-1-33	81 Coventry Rdg	\$54,200	5/18/2022
45	177.04-3-61	82 Coventry Rdg	\$690,000	Did Not Sign
46	177.04-3-60	83 Coventry Rdg	\$800,000	6/21/2022
47	177.04-3-59	85 Coventry Rdg	\$839,600	Did Not Sign
48	177.04-3-44	86 Coventry Rdg	\$665,000	Did Not Sign
49	177.04-3-45	88 Coventry Rdg	\$731,000	Did Not Sign
50	177.04-3-58	89 Coventry Rdg	\$814,300	Did Not Sign
51	177.04-3-46	90 Coventry Rdg	\$795,000	Did Not Sign
52	177.04-3-57	91 Coventry Rdg	\$880,000	Did Not Sign
53	177.04-3-48	92 Coventry Rdg	\$682,000	Did Not Sign
54	177.04-3-56	93 Coventry Rdg	\$682,000	Did Not Sign
55	177.04-3-49	94 Coventry Rdg	\$635,200	6/24/2022
56	177.04-3-55	95 Coventry Rdg	\$800,700	Did Not Sign
57	177.04-3-50	96 Coventry Rdg	\$797,000	Did Not Sign
58	177.04-3-52	97 Coventry Rdg	\$650,000	5/18/2022
59	177.04-3-51	98 Coventry Rdg	\$467,200	5/18/2022
60	177.04-3-53	99 Coventry Rdg	\$350,000	5/18/2022
61	177.04-3-54	101 Coventry Rdg	\$59,700	5/18/2022
62	177.04-3-62	17 Dunnewood Ct	\$689,900	Did Not Sign
63	177.03-5-22	2 Ravenna Cres	\$624,900	Did Not Sign
64	177.03-5-23	4 Ravenna Cres	\$625,000	6/23/2022
65	177.03-5-24	6 Ravenna Cres	\$645,000	Did Not Sign
66	177.03-5-25	8 Ravenna Cres	\$624,000	6/3/2022
67	177.03-5-26	10 Ravenna Cres	\$677,800	5/18/2022
68	177.03-5-27	12 Ravenna Cres	\$676,200	6/16/2022
69	177.03-5-28	14 Ravenna Cres	\$700,000	Did Not Sign
70	177.03-5-29	16 Ravenna Cres	\$609,900	6/9/2022
71	177.03-5-21	2 Rockdale Mdws	\$48,400	5/18/2022
72	177.03-5-8	3 Rockdale Mdws	\$639,900	5/18/2022
73	177.03-5-20	4 Rockdale Mdws	\$572,800	5/9/2022
74	177.03-5-9	5 Rockdale Mdws	\$572,800	Did Not Sign
75	177.03-5-19	6 Rockdale Mdws	\$572,800	5/11/2022
76	177.03-5-10	7 Rockdale Mdws	\$483,500	6/24/2022
77	177.03-5-18	8 Rockdale Mdws	\$669,500	Did Not Sign
78	177.03-5-11	9 Rockdale Mdws	\$511,000	6/21/2022
79	177.03-5-17	10 Rockdale Mdws	\$460,500	5/9/2022
80	177.03-5-12	11 Rockdale Mdws	\$473,900	6/10/2022
81	177.03-5-16	12 Rockdale Mdws	\$533,900	5/10/2022
82	177.03-5-15	14 Rockdale Mdws	\$484,500	5/9/2022
83	177.03-5-13	15 Rockdale Mdws	\$533,400	Did Not Sign
84	177.03-5-14	17 Rockdale Mdws	\$489,600	Did Not Sign

Total Assessed Value in District: \$35,020,000.00

Total Assessed Value of Petitioning Parcel Owners: \$19,177,100.00

Percentage Ownership of Petitioners: 54.76%

Minutes of the Town Board for July 19, 2022

TOWN OF PITTSFORD TOWN BOARD JULY 19, 2022

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 19, 2022 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Paul Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert Koegel, Town Attorney; Renee McQuillen, Town Clerk; Shelley O'Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff.

ATTENDANCE: Forty-five (45) members of the public and One (1) interpreter attended

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

SUPERVISORS ANNOUCEMENTS

1. The Supervisor reminded residents that tomorrow is the first children's concert of the summer. Kids concerts are at the Spiegel Community Center and start at 6:30 PM. Friday night's canal side concert will start at 6:30 at Carpenter Park.
2. Supervisor Smith acknowledged the retirement of long time Town employee Joy Brown. Joy has served as the Town's head of IT and the Supervisor thanked her for her years of loyal service. She will be staying on with the Town for a bit to help train her replacement.

REFUSE DISTRICT PUBLIC HEARINGS

Supervisor Smith began by opening the Public Hearings for the Candlewood, East Avenue Manor, Extension 1 of Sutton Point/St. Andrews Hill, Grandhill, Greylock, Hedge Wood/Crest Wood, Long Meadow, McCord Estate, and Old Lyme Refuse Districts. Board members heard comments and questions from many residents regarding the start-up of service, recycling, possible tote options, large/oversized item pick up, bidding process in 2023, and other matters related to refuse districts. Frank Parisi, from SEYREK Disposal was on hand to answer resident's service specific questions and concerns. The Town Clerk read a comment received by email from Gretchen Geiger and Michael Coughlin. Hearing no more comments from the public, the Supervisor closed the Public Hearing.

APPROVALS OF REFUSE DISTRICTS

CANDLEWOOD REFUSE DISTRICT APPROVAL

A motion was made by Councilmember Townsend to approve the creation of the Candlewood Refuse District, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

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The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Candlewood Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Candlewood Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

EAST AVENUE MANOR REFUSE DISTRICT APPROVED

A motion was made by Deputy Supervisor Munzinger to approve the creation of the East Avenue Manor Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “East Avenue Manor Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

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WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the "East Avenue Manor Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Schedule A" map annexed hereto.

EXTENSION TO SUTTON POINT/ST. ANDREWS HILL

A motion was made by Councilmember Townsend to approve the creation of Extension #1 to the Sutton Point/St. Andrews Hill Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Extension 1 to Sutton Point Andrews Hill Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the

Minutes of the Town Board for July 19, 2022

construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Extension 1 to Sutton Point Andrews Hill Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

GRANDHILL REFUSE DISTRICT APPROVAL

A motion was made by Deputy Supervisor Munzinger, to approve the creation of the Grandhill Refuse District, seconded by Councilmember Townsend, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Grandhill Way Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

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NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the "Grandhill Way Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Schedule A" map annexed hereto.

GREYLOCK REFUSE DISTRICT APPROVAL

A motion was made by Supervisor Smith to approve the creation of the Greylock Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Taylor Townsend and Smith. Nays: None. Abstained: Munzinger.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Greylock Rustic Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

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RESOLVED AND ORDERED, that the “Greylock Rustic Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

HEDGE WOOD/ CREST WOOD REFUSE DISTRICT APPROVAL

A motion was made by Councilmember Townsend to approve the creation of the Hedge Wood/ Crest Wood Refuse District, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Hedge Wood Crest Wood Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Hedge Wood Crest Wood Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

LONG MEADOW REFUSE DISTRICT APPROVAL

A motion was made by Councilmember Taylor to approve the creation of the Long Meadow Refuse District, seconded by Councilmember Townsend, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

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WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “Long Meadow Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Long Meadow Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

MCCORD ESTATE REFUSE DISTRICT APPROVAL

A motion was made by Deputy Supervisor Munzinger to approve the creation of the McCord Estate Refuse District, seconded by Supervisor Smith, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the “McCord Estate Refuse District”; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

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WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an "action" subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the "McCord Estate Refuse District", be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in "Schedule A" map annexed hereto.

OLD LYME REFUSE DISTRICT APPROVAL

A motion was made by Deputy Supervisor Munzinger, to approve the creation of the Old Lyme Refuse District, seconded by Councilmember Taylor, and voted on by members as follows: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

WHEREAS, Petitions having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the establishment of the "Old Lyme Refuse District"; and

WHEREAS, the Town Assessor has submitted a Certificate, in writing, verifying that the aforesaid Petitions were signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 7th day of June, 2022 for the hearing of all persons interested in the matter to be held on the 19th day of July, 2022, at 6:00 o'clock P.M., Local Time, as permitted by law, in the Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the Notice of said hearing has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petitions that the creation of the Refuse District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the creation of this Refuse District, which changes the means of payment for residential refuse collection and disposal from individual private contract decisions to collective public

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bidding and contract award, does not change the use, appearance or condition of any natural resource or structure, and hence is not an “action” subject to SEQRA under 6 NYCRR § 617.2 (b)(i); and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petitions are signed and acknowledged or approved as required by law and are otherwise sufficient;
- (b) All the property and property owners within the District are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the District;
- (d) The expenses of the District are to be paid by the property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that the “Old Lyme Refuse District”, be and the same hereby is created, and that the boundaries of the Refuse District, as hereby created, are as set forth in “Schedule A” map annexed hereto.

The Supervisor called for a five-minute recess to allow for those in attendance for the public hearings to exit the room. The meeting reconvened and Supervisor Smith commented that with board members’ approval, he would take the scheduled presentations out of agenda order so the Board could proceed with them now.

PRESENTATION BY POWER MANAGEMENT SYSTEMS – APPROVAL OF NEW CONTRACTS AND AUTHORIZATION FOR SUPERVISOR TO EXECUTE

Richelle Acker, Director of Account Management with Power Management Systems, gave an update to the board about the current market conditions, citing the conflict between Ukraine and Russia, increased usage of the domestic reserve, and usage not keeping pace with production as the reasons for the jump in energy prices. The Town contracts with Power Management due for renewal, electric in October 2023 and gas in October 2022. The recommendation to the board is to lock in the current pricing as soon as possible, given the volatility of the market. If approved, the contract pricing will become effective at the end of the current contracts. Final contract pricing for the Town’s electric will be \$0.06298/kWh (kilowatt-hour) and gas will be \$6.40/Dth (dekatherm.) These numbers include utilizing 100% renewable sources and switching to a dual bill rate that saves the Town approximately \$14,000 per year.

Following discussion, Supervisor Smith made a motion to authorize the Supervisor to sign the contract renewals as presented, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Supervisor is authorized to sign 3 year term contract renewals with Power Management Systems as presented.

PRESENTATION BY BROWN & BROWN - TOWN INSURANCE COVERAGE

Jordan Bernstein, from Brown & Brown Consultant Services, updated the board on the results of the bidding for the Town’s liability coverage and gave their recommendation for whom the Town should contract with for the next 3-year term. Review of the bid results showed that continuing with USI Insurance for the Town’s insurance provider. The Town’s Cyber Liability coverage will be awarded to Eastern Shore Associates as they had the most competitive pricing. Mr. Bernstein noted that the

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Town's recent investment in updating cyber security resulted in a 40% decrease in the cost of technology coverage.

After answering questions from board members, Supervisor Smith made a motion to approve the contracts with USI and Eastern Shore Associates and authorizing the Supervisor to sign them, seconded by Deputy Supervisor Munzinger, and voted on as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

MINUTES OF THE JUNE 21, 2022 TOWN BOARD MEETING APPROVED

A Resolution to approve the Minutes of the Town Board meeting of June 21, 2022, was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the June 21, 2022 Town Board meeting are approved.

FINANCIAL MATTERS

PUBLIC COMMENTS

There were no public comments.

VOUCHERS APPROVED

A resolution to approve the proposed vouchers was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the June vouchers No. 156776 - 157227 in the amount of \$881,392.57 are approved for payment.

OPERATIONAL MATTERS

PUBLIC COMMENTS

There were no public comments.

SET PUBLIC HEARING FOR COVENTRY RIDGE 1-2 POLE LIGHTING DISTRICT

A Resolution to set the a public hearing for the proposed Coventry Ridge 1-2 Pole Lighting Districts was offered by Councilmember Townsend, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, Petitions signed by the required percentage of owners of taxable real property situated in the proposed "1-2 Pole Lighting District, Extension No. 12 Coventry Ridge Subdivision Sections 1, 2, 3 and 4," have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Lighting District to be located in the Coventry Ridge Subdivision Sections 1, 2, 3 and 4, the said proposed District being located in general terms on the streets of Coventry Ridge, Ravenna Crescent, Rockdale Meadows and 17 Dunnewood Ct., situated on the East side of Clover Street and north of Isaac Gordon Park, comprising of 84 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Lighting District Fees to be paid annually by the owner of each home within the District, is in the amount of \$13.35;

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NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 2nd day of August 2022, at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

APPOINT DEPUTY TAX RECEIVER AT CANANDAIGUA NATIONAL BANK

The Board considered a resolution to permit Canandaigua National Bank and Trust to continue to collect taxes on the Town's behalf and deposit them directly into the Town's Tax Account, by appointing Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust, as a Deputy Receiver of Taxes. Councilmember Townsend moved the resolution and Deputy Supervisor Munzinger seconded. Members voted as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Jessica Bullen, Service Manager at the Pittsford Branch of Canandaigua National Bank and Trust is appointed Deputy Receiver of Taxes for the Town of Pittsford for 2022-2023 and is authorized to collect the 2022-2023 School Taxes and the 2023 Town and County Taxes during the interest-free collection periods.

INSURANCE COVERAGE/TAX BONDING FOR 2022-2023 FOR TOWN CLERK AND RECEIVER OF TAXES APPROVED

A Resolution to authorize insurance coverage for the 2022-2023 Tax Collections was offered by Supervisor Smith, seconded by Councilmember Taylor, and voted on by the members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED by the Town Board of the Town of Pittsford, as follows:

Section 1. The Town Board hereby guarantees the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes, as follows:

Type of undertaking: Insurance coverage for Town Clerk and Receiver of Taxes

Amount: \$100,000.00 per employee Public Employee Dishonesty Coverage with additional indemnity of \$200,000.00, including Faithful Performance of Duty, for the Receiver of Taxes

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

Minutes of the Town Board for July 19, 2022

PERSONNEL MATTERS

PUBLIC COMMENTS

There were no public comments.

HIRING/PERSONNEL ADJUSTMENTS

A Resolution to approve the recommendations for new hires, status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Townsend and Smith. Nays: none. Abstained: Taylor

The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Elizabeth Haley	Recreation	Rec Asst – Youth Soccer	\$13.73	07/05/2022
Yugo Iwamoto	Recreation	Rec Asst – CC Supvs	\$15.00	07/08/2022
Daniel Waldman	DPW	Intern	\$14.00	07/11/2022

The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
James Wintermute	MEO	CDL – Class Change	\$22.39	07/04/2022
Jessica Furber	GIS Laborer	Seasonal Rehire – GIS	\$15.00	07/11/2022
Lucy Zombek	Rec Asst	Rehire – Seniors Nutrition	\$13.20	07/13/2022
Joy Brown	IT Director	Rehire –Temp. transition	\$60.00	07/13/2022

OTHER BUSINESS

NEW TOWN PARK: COPPER BEECH PARK2.0

Paul Schenkel, Commissioner of Public Works shared with board members renderings by landscape architect Sue Steele of a plan for the vacant lot owned by the Town on North Main Street at the entrance to the Library Parking Lot. The Town has planted there the first of the saplings derived from the old Copper Beech tree on State Street. The landscape design presented includes space for a vending truck, café tables, chess and checkers game tables, the option for a pergola, lighting and a storage shed for maintenance tools and tables. The total anticipated cost for the project is \$275,000. Next steps, if the Board approves the project, would include finalizing the plan, presenting it to the Village, preparing bid specifications with the hope of selecting a contractor by this fall and completing it by next spring. Board members commented how much they liked the proposal and they thanked the Commissioner for his presentation. Conversation and clarification followed about technical aspects of the plan. Responding to an inquiry by Councilmember Koshykar, the Supervisor noted that he has already sent the renderings to Village Mayor Plummer and has discussed the idea of this park with the Mayor on several occasions; that the Mayor strongly supports the concept, and that the Town will work with the Village to finalize a plan for site plan approval by the appropriate Village boards. Supervisor Smith inquired about next steps. In response, the Commissioner noted that the Town should next create a capital account and transfer \$275,000 from the ARPA account to fund it. Brian Luke, Finance Director, confirmed this and noted he will present to the Board at its next meeting appropriate resolutions for these purposes.

ACTIVE TRANSPORTATION PLAN UPDATE

Commissioner Schenkel presented an update to the board about on-going and planned sidewalk, trail and pedestrian crossing projects undertaken by the Town since the December 2020 approval of the Active Transportation Plan (ATP) by both the Town and Village in a collaborative effort. Commissioner

Minutes of the Town Board for July 19, 2022

Schenkel's presentation, included in these minutes, includes the full list of the projects reviewed. The ATP also included a recommendation to adopt a Complete Streets Policy, encouraging thoughtful review of each road as capital projects arise to include all forms of transport. Commissioner Schenkel indicated that recommendations for this policy would be shared in the coming months. Board discussion followed about the possible purchase of additional speed trailers since speeding in neighborhoods is a concern often cited by residents. Mr. Schenkel will report to board members on the current cost to purchase additional trailers.

Commissioner Schenkel also reviewed recommendations by the Department of Public Works for projects to pursue next. These are significant projects and require extensive engineering, permitting, public engagement and funding. Board members discussed how best to proceed with these projects. Supervisor Smith encouraged all to remember that any ARPA funds used on projects would need to fund such projects to completion with the funding available. This principle furthers public confidence in the efforts of the Town.

Councilmember Taylor commented about contacting NYS DOT on the possibility of adjustments to the intersection of Routes 225 and 96 (Jefferson Rd. and South Main St.) for increased pedestrian safety. Board discussion followed. The consensus was to approach State DOT about this separately from the Town's effort to obtain flashing pedestrian crossing lights at the crossing where Sunset Boulevard meets South Main Street.

Councilmember Taylor also shared that the Library received funds from the Friends of the Library to purchase a Book Bike! This allows library staff to travel around Town for community engagement. The City of Rochester Library loaned one to the Town this summer and it has been an asset to their summer programs and reading initiatives.

PUBLIC COMMENT

There were no public comments.

Hearing no further business, the Supervisor adjourned the meeting at 8:02 P.M.

Respectfully submitted,

Renee McQuillen
Town Clerk

MEMORANDUM

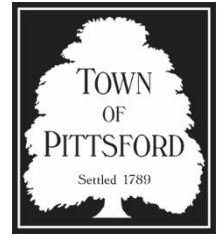
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: July 29, 2022

Regarding: Creation and funding of Copper Beech 2 Capital Project

For Meeting On: August 2, 2022



I am proposing creation of the Copper Beech 2 Capital Project. A Town Board resolution is required to create a new Capital Project. This allows us to clearly track all revenues and expenses over the life of the project.

I am also proposing that a budget of \$275,000 be set for this project. The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid. The ARPA funds of \$275,000 will be transferred into the Capital Project.

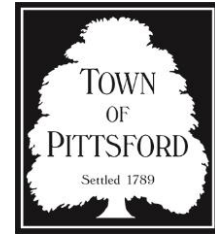
I suggest the Board adopt the following resolutions:

RESOLVED, that the Finance Director is authorized to create the Copper Beech 2 Capital Project.

FURTHER RESOLVED, that the Finance Director is authorized to fund this Capital Project with American Rescue Plan Act (ARPA) Federal Aid totaling \$275,000.

FURTHER RESOLVED, that the Finance Director is authorized to do all necessary budget amendments and transfers associated with the funding of this Capital Project.

Memorandum



To: Supervisor Smith, Town Board Members
From: Carolyn J. Casey, Animal Control Officer
Date: July 22, 2022
Regarding: Animal Sheltering Services
For Meeting On: August 2, 2022

For many years, the Town entered into annual agreements for the sheltering of stray or injured animals with the Animal Hospital of Pittsford, combined with emergency care services at Veterinary Specialists & Emergency Services (VSES). Both practices were owned by Monroe Veterinary Associates (MVA). Unfortunately, MVA is now under new ownership and their policies have changed.

Due to the purchase of MVA, and recent issues in regard to an overabundance of animals in need, a lack of local animal shelters, and a shortage of staff and funding in the animal care field, the Town has to look for new long-term sheltering solutions. Under state law, every municipality that issues dog licenses must provide sheltering facilities, either by establishing their own facilities or by contract. Fortunately, the Town has been able to secure the services of Howlywood Inc., a private kennel facility located in East Bloomfield, NY, with indoor/outdoor kennel runs and a staff highly experienced in handling all animal temperaments and situations. This sheltering facility would be used in addition to a contract we already have in place with VSES, which is solely for after-hours temporary holding and emergency medical care.

Howlywood, Inc. was established in 2013, and features kennels that are indoor/outdoor runs separated by sliding doors. This type of kennel provides safe human access to the kennel while the dog is secured in the other half, and provides enrichment stimulation as dogs can have a change of scene and fresh healthy air. The Howlywood, Inc. is also able to provide for cat and small animal sheltering on the rare occasions it might be necessary. The cost for boarding is \$25.00 per day, which the Town recoups from animal owners. The co-owners of Howlywood, Inc. are hands-on involved with the daily care of the animal they board, and have years of animal handling experience including dogs with temperament issues.

I recommend that the Town enter into the proposed contract with Howlywood Inc. for sheltering services.

Resolved, that the Town Board approve the proposed agreement with Howlywood, Inc. for sheltering services, and authorizes the Town Supervisor to sign the agreement.

**AGREEMENT FOR SHELTERING SERVICES BETWEEN
THE TOWN OF PITTSFORD AND HOWLYWOOD, INC.**

This Agreement is for animal sheltering services for the Town of Pittsford, a municipal corporation located at 11 S. Main Street, Pittsford, NY 14534 (the “Town”), provided by Howlywood, Inc., a domestic corporation located at 7856 Route 5 and 20, East Bloomfield, NY 14469 (“Howlywood”).

WHEREAS, the Town has a need for space to shelter animals; and
WHEREAS, Howlywood is a domestic corporation currently operating an animal boarding facility; and
WHEREAS, the parties desire to enter into a contract pursuant to the terms and condition of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and conditions contained herein, the parties agree as follows:

1. This Agreement shall be effective until December 31, 2022, unless either party terminates this Agreement, with or without cause, by giving one (1) month’s notice to the other party.
2. Howlywood will provide sheltering services to the Town for animals that need to be impounded and held by the Town. The Pittsford Animal Control Officer, or an approved representative, must be present for admission.
3. Town animals sheltered by Howlywood will be provided food, water, a clean kennel, and visual checks on a regularly scheduled basis sufficient to meet the needs of the animals and New York State laws.
4. All communications with the public and/or rescue groups, etc. about Town animals will be handled through the Town only, or by authorization of the Town. This includes, but is not limited to, public inquiries to Howlywood about any Town animals, any and all photography of any Town animals, online social media postings of any Town animals, and any medical information about any Town animals.
5. Howlywood will release Town animals to the Town only, or to owner/harborers or adopters of Town animals when the proper release forms are received by Howlywood from the Town. The physical release/pick-up of Town animals will be coordinated between the Town and Howlywood.
6. The Town reserves the right to have access to any and all Town animals to view their condition, assess their behavior, to take to a veterinarian, or to bring a veterinarian in to the facility if a health check of a Town animal is indicated.
7. Howlywood will advise the Town of conditions indicating a Town animal needs medical treatment.
8. The agreed-upon boarding fee is \$25.00 per day for each Town animal boarded.
9. The Town will be billed by Howlywood on a monthly basis with 30-day payment terms.

Bianca Bianchi, President Date
Howlywood, Inc.

William A. Smith, Supervisor Date
Town of Pittsford

MEMORANDUM

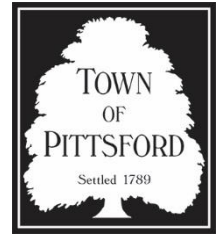
To: William A. Smith and Town Board

From: Jessie Hollenbeck, Recreation Director

Date: July 21, 2022

Regarding: Fall 2022 Recreation Programs

For Meeting On: August 2, 2022



The attached list of programs constitutes the list of fall 2022 recreation programs we anticipate offering.

In the event the Town Board determines that the proposed action should be taken, the following oral resolution language is suggested:

I move that the Town Board approve the Recreation Department's 2022 fall programs and authorize the Town Supervisor to sign instructor contracts as required.

Town of Pittsford – Recreation Department

New Proposed Programs for Fall 2022

Baby Talk

Sarah Smith

Join Sarah Smith, a speech-language pathologist, for this fun play group for babies and their grownups! Not sure what to do with your infant all day long? Sarah will share engaging songs and stories your little one is sure to love, plus show you ways to play with a variety of items you already have at home to support your little one's language development. Each session will include a speech and language strategy as well as signs you can start using with your little one right away!

My Art Class

Mary Slaughter

It's never too early to develop that creative imagination! We get our hands dirty but leave the mess behind after making some fun fall projects! Using paints, glue, glitter and more we will make a new masterpiece to take home each week!

Harry Potter and the Secrets of Etiquette

Etiquette Chics

Join Harry Potter in discovering the next level of etiquette. We will be serving up more magical learning as dive deeper into the secrets of etiquette. We will cover in depth, mealtime manners using fresh fruits from a local grocery store/market along with Harry Potter themed dessert. We will be also practicing social skills, conversation and decorum, all while utilizing fun, interactive activities and giveaways. Otter's fizzy orange juice will be served at the end! Everyone leaves with a favor.

CPR/First Aid Class for Pets

EPIC Trainings

This course is designed with the entire family in mind, so bring everyone along! Participants will learn the First Aid Basics and CPR for Dogs & Cats and how to handle accidents and small injuries that may happen to your furry family member. Instead of panicking and feeling helpless, you can help your pet in distress by taking control of the situation and acting in a proactive manner. This course is appropriate for the entire family. Attendees under 16 must be accompanied by an adult.

Individual Pre-Season Basketball Training

Glenn Anderson

Looking to refine your skills or enhance existing basketball skills before the scholastic season begins? This program will provide middle school and high school players with individual training sessions catered to their specific skill set and goals. Participants will collaborate with the instructor to refine their ball handling, form shooting, offensive skill development, agility, and footwork.

Beginners Boxing Camp

Bee Relentless Boxing

The beginners boxing program will help you learn the fundamentals of boxing while building self-confidence and strength. We focus on form first before we focus on going all out. From the toes, to the head, and to the hands; we make sure your form is the best we can make it. The class is a full hour, consisting of 20 minutes of boxing, 20 minutes of HIIT (High Intensity Interval Training), and 20 minutes of boxing to finish. In this class we also cover proper form and movement of all exercises during our 20 minutes of HIIT.

Tai Chi for EveryBODY

Jean Sica

Are you curious about Tai Chi? Have you been searching for a comfortable Tai Chi style that doesn't require years to learn? These classes are for beginners as well as experienced Tai Chi players. We will begin each class with the healing Liangong 15-Remedies. Then students will proceed to learn and practice Dr. Roger Jahnke's 5 to 9 movement Tai Chi Easy. This style was created specifically for the purpose of making the benefits of Tai Chi more accessible than most other styles. Tai Chi can improve your balance and flexibility, strengthen your cardiovascular system, decrease your stress, and expand your cognitive skills. No special equipment is needed.

Town of Pittsford – Recreation Department

Proposed Programs for Fall 2022

Program	Instructor
<u>Preschool</u>	
Child Watch	Recreation Staff
Preschool Adventures: Dinosaurs	Sherry Murray
Preschool Adventures: Apples	Sherry Murray
Preschool Adventures: Construction	Sherry Murray
Preschool Adventures: Under the Sea	Sherry Murray
Preschool Adventures: Fall	Sherry Murray
Preschool Adventures: Chicka Chicka Boom Boom	Sherry Murray
Preschool Adventures: Monster	Sherry Murray
Preschool Adventures: If You Give a Mouse a Cookie	Sherry Murray
Preschool Adventures: Kitchen Fun	Sherry Murray
Preschool Adventures: Gingerbread	Sherry Murray
Preschool Adventures	Sherry Murray
S.T.E.A.M. Powered Play	Progressive Early Learning
Sensory and Science	Progressive Early Learning
Baby Talk	Sarah Smith
My Art Class	Mary Slaughter
Creative Kids ONLINE!	Mary Slaughter
Wiggles, Giggles, and Jiggles	Lisa Magliato
Lil Athletes	Lisa Magliato
My Gym Games	Mary Slaughter
Semi-Private Gymnastics	Mary Slaughter
Peppy Pint Soccer	Mary Slaughter
Peppy Pint Sports	Mary Slaughter
Soccer Shots for Youth	Soccer Shots Staff
Little Ninja Class	James Creighton
Parent & Tot Open Gym	Recreation Staff
Teeny Tiny Tap and Ballet	Jordan Wisset
Tiny Tap and Ballet	Jordan Wisset

Irish Dance with Dunleavy: Intro

Amy Coppola

Youth & Teen

The After School Program

Recreation Staff

December Fun Camp- Winter Wonderland!

Recreation Staff

Superintendent's Day Fun Camp – Opposite Day!

Recreation Staff

Veteran's Day Fun Camp – Unplugged Day

Recreation Staff

Mealtime Manners I

Etiquette Chics

Harry Potter Hogwarts School of Etiquette

Etiquette Chics

Harry Potter and the Secrets of Etiquette

Etiquette Chics

Etiquette Edge for Teens: Virtual

Etiquette Chics

American Girl Doll Club

Sherry Murray

Disney's Frozen JR.

Bravo! Creative Arts

Holiday Break Theatre Camp

Bravo! Creative Arts

Private Piano Lessons

Beth Werner

Restoration Ecology Workshop

Jane McConnochie

American Red Cross – Babysitter's Training

Domenic Danesi

Safety First for Children

Domenic Danesi

Kid's Fun Spanish Class

Lourdes de la Colina-Scofield

First Aid for Kids

EPIC Trainings

CPR/First Aid Class for Pets

EPIC Trainings

Pittsford Ballet Pre-Ballet

Karen Hanson

Pittsford Ballet School

Karen Hanson

Dance Camp

Katie Elizabeth

Irish Dance with Dunleavy

Amy Coppola

FIT Kids: Fencers in Training

Rochester Fencing Club Staff

Junior Tennis

Jeff Wagstaff

Indoor Junior Tennis

Jeff Wagstaff

Junior Tennis

Jason Speirs

Soccer Shots for Youth

Soccer Shots Staff

Edge11 Elementary Soccer Academy

Edge11 Soccer Staff

Youth Soccer- Fall

Recreation Staff

Running Club I	Mary Slaughter
Running Club II	Mary Slaughter
Semi-Private Gymnastics	Mary Slaughter
Individual Pre-Season Basketball Training	Glenn Anderson
Youth Basketball	Glenn Anderson
Junior Volleyball	Feng Zhang
Beginners Boxing Camp	Bee Relentless Boxing
Martial Arts for Youth	James Creighton
A Horse's Friend: Horsemanship	A Horse's Friend
Horseback Lessons for Children	Park Place Farms
Rochester Jr. Amerks - Intro to Youth Hockey	Rochester Jr. Amerks
Youth Conditioning	585 Fitness
Yoga for Kids	Jessica Pereyra
Baton Twirling Lessons	Jessica Pereyra

Adult Programs

Guided Hikes on Pittsford Trails	Recreation Staff
Fairchild Walking Tours	Jack Butler
Antiques and Collectibles	Price Prazar
Introduction to Watercolor	Kathy Armstrong
Watercolor Class (Continuing)	Kathy Armstrong
Making Soap the Easy Way	Beth Byrne
Basic Cold Process Soap	Beth Byrne
Bath Salts	Beth Byrne
Bath Fizzies	Beth Byrne
Soy Candle Making Basics	Beth Byrne
Fabulous Furnishings	Peggi Heissenberger
Fall Cookie Decorating Class	Peggi Heissenberger
Holiday Cookie Decorating Class	Peggi Heissenberger
Natures Harvest Note Cards	Pat Miller
Beauty of Friendship Note Cards	Pat Miller
Christmas Note Cards	Pat Miller
"Perfectly Penciled" Note Cards	Pat Miller

Bridge: Beginning-Intermediate: Let's play

Bridge: Defense

Bridge: Beginning-How to Bid

Pittsford Ballet School

Belly Dance

Pre-Licensing 5 Hour Course

Defensive Driving

American Red Cross CPR/AED

American Red Cross First Aid

CPR/First Aid Class for Pets

Becoming a Notary Public

Learn Spanish: Enhance Your Brain

Martial Arts for Adults

Martial Arts for Women

Debbie McVean Aerobics

Zumba!

Pilates

Yoga

Therapeutic Yoga

Tai Chi for EveryBODY

Just Dance!

Beginners Boxing Camp

Couples Massage Workshop

Mary Lyke

Mary Lyke

Mary Lyke

Karen Hanson

Deborah Robinson

Jon DeVecchio

Cindy St. George

EPIC Trainings

EPIC Trainings

EPIC Trainings

Kristin Cavallaro

Lourdes de la Colina-Scofield

James Creighton

Tracy Maggio

Deborah McVean

Carlos Chediak

Eva Pazral

Eva Pazral

Kaitlyn Vittozzi

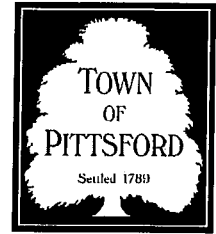
Jean Sica

Lindsey Miller

Bee Relentless Boxing

Kristen Wondrack

MEMORANDUM



To: William A. Smith and Pittsford Town Board
From: Jessie R. Hollenbeck, Recreation Director
Date: July 21, 2022

Regarding: 2022 Pittsford Food Truck & Music Fest - Temporary Access Licenses
For Meeting On: August 2, 2022

Ladies and Gentlemen:

Attached is a sample temporary access license for the 2022 Pittsford Food Truck and Music Fest.

<u>Festival Date</u>	<u>Location</u>	<u>Time</u>
September 10, 2022	South Main Street	Noon-9pm

Activity and vendor space will be provided at several properties along South Main Street. The attached sample document was drafted in cooperation with the Town Attorney.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move the Town Board authorizes the Town Supervisor to sign temporary access licenses in regards to the Pittsford Food Truck and Music Fest.

TOWN OF PITTSFORD

SETTLED 1789

Recreation Department

35 LINCOLN AVENUE, PITTSFORD, NY 14534
TEL. 585-248-6280 FAX 585-248-6286

DUPLICATE

Town of Pittsford Temporary Access License:

Owner's Name: 19 South Main Street LLC (Cyndi Weis)

Property Address: 19 South Main Street
Pittsford, NY 14534

The undersigned, as owner of real property known as 19 South Main Street, Pittsford, NY 14534, in consideration of one dollar, receipt whereof is hereby acknowledged, does hereby grant to the Town of Pittsford, a municipal corporation with offices at 11 South Main Street, Pittsford, New York, a Temporary Access License for permission to enter upon the premises above described, on foot or vehicle and with machinery, tools, or equipment, as necessary, for the following purpose:

To accommodate space for equipment, and permit parking during the Town's Food Truck and Music Fest. The Town of Pittsford also has permission for general use of outside water and electric services for event needs.

Time of Temporary Access License – Pittsford Food Truck and Music Fest:

Start Time: 5:00am Saturday, September 10, 2022

Finish Time: 11:30pm Saturday, September 10, 2022

Actual Event Time: 12:00pm Saturday, September 10 - 9:00pm Saturday, September 10, 2022

This Temporary License is granted upon the following conditions:

1. The Town will restore the surface of all disturbed areas to substantially the same condition as existing prior to the Town's entering the premises.
2. The Town will use all reasonable precautions to preserve and save from damage or destruction any trees, shrubbery, fences, posts and lamps within the area.
3. The Town will name 19 South Main Street LLC as an additional insured under the Town's liability insurance policy with respect to the Food Truck and Music Fest.

Owner

Date

Town of Pittsford Representative

Date

MEMORANDUM

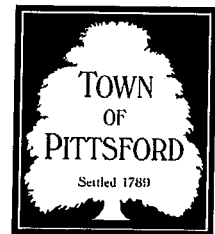
To: William A. Smith and Pittsford Town Board

From: Jessie R. Hollenbeck, Recreation Director

Date: July 21, 2022

Regarding: 2022 Food Truck & Music Fest Amusement Rides

For Meeting On: August 2, 2022



Ladies and Gentlemen:

In planning for the Town of Pittsford's 2022 Food Truck and Music Fest we ask that you review the enclosed contract with Hammerl Amusements.

This vendor submitted the lowest bid and has agreed to provide amusement rides for Food Truck and Music Fest held on September 10 on South Main Street for a price not to exceed \$9,400.

In the event the Town Board determines that the proposed action should be taken, the following oral Resolution language is suggested:

I move that the Town Board authorizes the Town Supervisor to sign a contract with Hammerl Amusements for a fee not to exceed \$9,400 for the 2022 Food Truck and Music Fest.

Pittsford Food Truck and Music Fest

Vendor Agreement

Hammerl Amusements

Vendor Terms of Operation: Vendor agrees to provide amusement rides for the Pittsford Food Truck and Music Fest sponsored by the Town of Pittsford located on South Main St. in the village of Pittsford.

Pittsford Food Truck and Music Fest - September 10, 2022 - 12-9PM (event hours)

Fee: The Town shall pay to the Vendor \$9,400.00. Such fee shall be paid within 15 business days after the event.

Equipment: Vendor shall furnish and install any and all equipment for the event. This includes all necessary electrical equipment to power the rides along with any additional equipment that is required for set up. When setting up their equipment, Vendor shall consider the safety of all festival patrons.

Vendor shall provide the following:

September 10, 2022 - 12-9PM

1. Spinner Ride (35x35)
2. Dizzy Dragon (30x30)
3. Ladder Climb (15x30)
4. Inflatable Slide

Setup: Vendor setup time will begin at 5:00PM on Friday, September 9. All set up and inspections must be complete no later than 11:30AM on the date of the event. Vendor vehicles and trailers must be removed from the festival site by 11:30AM and parked in the designated Vendor parking area. Vendor shall remove all equipment and other property from the area immediately following the completion of the event and such removal shall be completed no later than *11:00PM on the date of the event*. Failure to do so will result in the Town removing any remaining property of the Vendor, with the Vendor responsible for all costs of the removal. Vendors are not permitted to breakdown rides until the completion of the event and the area is clear of all attendees.

Liability: The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys' fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor's presence at the festival.

The protection of Vendor's property is the responsibility of the Vendor. Vendor is solely responsible for the loss of, or damage to, its property left in the booth or at the festival site.

Vendor acknowledges that street sweepers and washers may be cleaning the festival site in the evening, and that such operations may cause damage to any equipment,

fixtures and any other property left on the site by Vendor. Should damage or loss occur, Vendor agrees not to hold the Town of Pittsford responsible.

Vendor is required to provide proof of general liability insurance listing the Town of Pittsford as additional insured.

Agreement and Termination: The Town and Vendor mutually agree that the operation of Vendor's business on site during the festival shall be governed by the terms of the Agreement and that such Agreement, including any attachments or amendments to said Agreement constitute the entire Agreement between the parties hereto with respect to the subject matter hereof and may not be changed or modified except by instrument or writing and signed by both parties with such Agreement being defined as an amendment to the Agreement.

The Town may, at its absolute and sole discretion, terminate the Agreement between the Town and Vendor at any time upon a breach by vendor of any of the terms, provisions, and conditions set forth in said Agreement, with no obligation whatsoever to the Vendor.

In the event that the Town terminates the agreement for any reason other than a breach by Vendor, the Town shall pay a 20% cancellation fee for any termination occurring 24 hours or more in advance of the event or the full balance if the termination occurs within 24 hours of the event.

Upon termination of Agreement, the Town may, at its sole discretion, permit any other person to take up such space(s) as reserved for the Vendor.

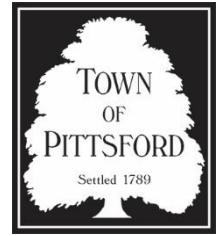
Vendor Signature _____ Date _____
Lynn Ritchie
Hammerl Amusements

Town of Pittsford _____ Date _____
William A. Smith, Town Supervisor

PLEASE RETURN THIS SIGNED AGREEMENT BY September 1, 2022 TO:

Town of Pittsford
Department of Recreation
35 Lincoln Avenue
Pittsford NY 14534
585-248-6280

MEMORANDUM



To: **Pittsford Town Board**

From: **Cheryl Fleming, Personnel Director**

Date: **July 20, 2022**

Regarding: **Recommendations for Hiring/Personnel Adjustments**

For Meeting On: **August 2, 2022**

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Mike Arena	Parks	Laborer – Seasonal	\$14.00	08/01/2022
John Cleary	Highway	Laborer - FT	\$18.35	08/01/2022
Brett Custer	Sewer	Laborer – Seasonal	\$14.00	08/01/2022
Alla Levi	Library	Substitute Librarian	\$22.25	08/02/2022
Audrey Kennelly	Recreation	Rec Asst – CC Supvs	\$15.00	08/19/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Mike Arena	Parks	Laborer – Seasonal	\$14.00	08/01/2022
John Cleary	Highway	Laborer - FT	\$18.35	08/01/2022
Brett Custer	Sewer	Laborer – Seasonal	\$14.00	08/01/2022
Alla Levi	Library	Substitute Librarian	\$22.25	08/02/2022
Audrey Kennelly	Recreation	Rec Asst – CC Supvs	\$15.00	08/19/2022

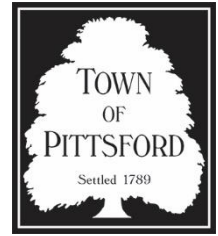
2. The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

Name	Position	Reason for Change	Rate	Effective Date
Angel Martinez	Interim Dir of IT	Replacing Retiree	\$41.21	08/08/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Angel Martinez	Interim Dir of IT	Replacing Retiree	\$41.21	08/08/2022

MEMORANDUM



To: Pittsford Town Board

From: Joy Brown, Technology Director

Date: July 27, 2022

Regarding: Authorization for conference for Angel Martinez

For Meeting On: August 2, 2022

Ladies and Gentlemen:

I would like to request approval for Angel Martinez, Network Administrator, to attend the following conference:

Rochester Security Summit

Total Cost: \$250

Location: Rochester Riverside Convention Center
123 E Main St
Rochester, New York USA 14604

Date(s): October 12 & 13, 2022 8am-4pm

The Rochester Security Summit is held during National Cyber Security Awareness Month. The conference is a focal point for education and awareness regarding Information Security in Western NY. There will be presentations on a broad range of infosec topics, and there will be a broad range of professionals and executives in attendance.

With the exception of the past few years because of Covid, the RSS has taken place annually since 2006 and has typically been a sell-out event as a result of collaboration with all of their outstanding partners.

The agenda will be designed to provide attendees with the latest IT trends and knowledge needed to make the best possible decisions on behalf of their organizations. It will allow attendees to see the best practices other leading organizations have adopted, key IT challenges they are facing, and new solutions that are solving these challenges.

The Rochester Security Summit is a community focal point for education and awareness in collaboration with higher education, business and industry partners. The Summit features speakers and panels to help educate area security and IT professionals, business managers, organizations and the community on how to protect information systems and data.

Funds are available in the I.T. education budget. Please contact me if you have any questions or concerns. Thank you.

RESOLVED, that Angel Martinez is hereby authorized to attend the Rochester Security Summit in Rochester, NY, from October 12-13 at a cost of \$250.00.



RSS:2022

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ROCHESTER SECURITY SUMMIT

ROCHESTER RIVERSIDE CONVENTION CENTER

ROCHESTER, NY

OCTOBER 12 & 13, 2022

REGISTER TODAY →

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REGISTRATION

Early Bird Registration

until July 31st

limited to the first 100 tickets sold

\$150

Standard Registration

until September 9th or sold out

\$250

All participants must comply with our [COVID-19 policy](#)

REGISTER TODAY →

via Eventbrite

Interested in helping out with RSS:2022?

Please let us know at info@rochestersecurity.org.



RSS:2022 is brought to you by **Rochester ISSA**, **OWASP Rochester** and our **esteemed sponsors**.