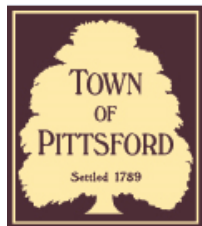


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kate Bohne Munzinger, Deputy Supervisor  
Cathy Koshykar  
Kim Taylor  
Stephanie Townsend

## **TOWN BOARD AGENDA**

**Town Hall – 11 S. Main Street, Pittsford – Lower Level**  
**Tuesday, May 3, 2022 – 6:00 PM**

### **Call to Order**

### **Pledge of Allegiance**

### **Presentation by Sewer Foreman**

### **Minutes**

Approval of Minutes of Meeting of April 5, 2022

### **Legal Matters**

Public Comment

Intermunicipal Agreement with East Rochester for Roosevelt Road

### **Financial Matters**

Public Comment

Presentation of Annual Audit by Bonadio & Co.

Budget Transfers

Vouchers

Surplus

### **Operational Matters**

Public Comment

Pittsford Little League Food Vending Permit

Sewer District Extension PPSD-81

### **Personnel Matters**

Public Comment

Hiring Resolution

Training: Town Clerk - NYALGRO Conference

Training: Tree Climbing

### **Other Business**

### **Public Comment**

### **Adjournment**

## **PUBLIC MEETINGS OF THE TOWN BOARD are IN-PERSON at TOWN HALL**

### **Attending in Person**

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

### **Comments:**

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

### **Viewing from Home**

#### **1. Live**

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

### **Comments:**

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org); (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

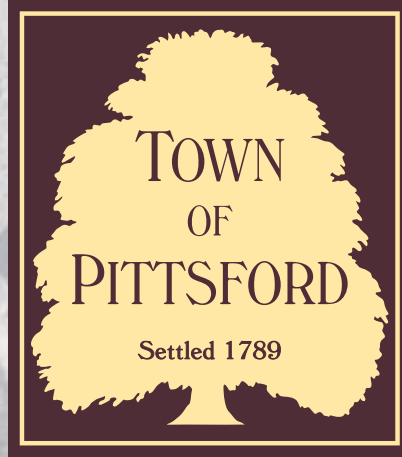
***and, in addition,***

- at any time ***during*** the meeting by email to [comments@townofpittsford.org](mailto:comments@townofpittsford.org)
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

#### **2. On-Demand Video**

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>



# **2022 Sewer Department Project Funding Requests**

Jim Peterson – General Foreman

# Preventative Maintenance – Alpine Neighborhood Sewer Relining

- Sanitary Sewers constructed in the late 1950's
- 4632' of sewer pipe that serve 90 residential homes
- Sewer Deficiencies:
  - Running sand makes excavation difficult
  - Clay pipe has deteriorated, with many off-set joints
  - Tree root penetration
  - Bi-annual root cutting is required
  - I&I – Inflow and Infiltration
  - Sewer back ups have occurred



## Off-Set Joints

1.60 °

40.38 ft

3/30/22 10:46:43 AM

Root Penetration

-0.68 °

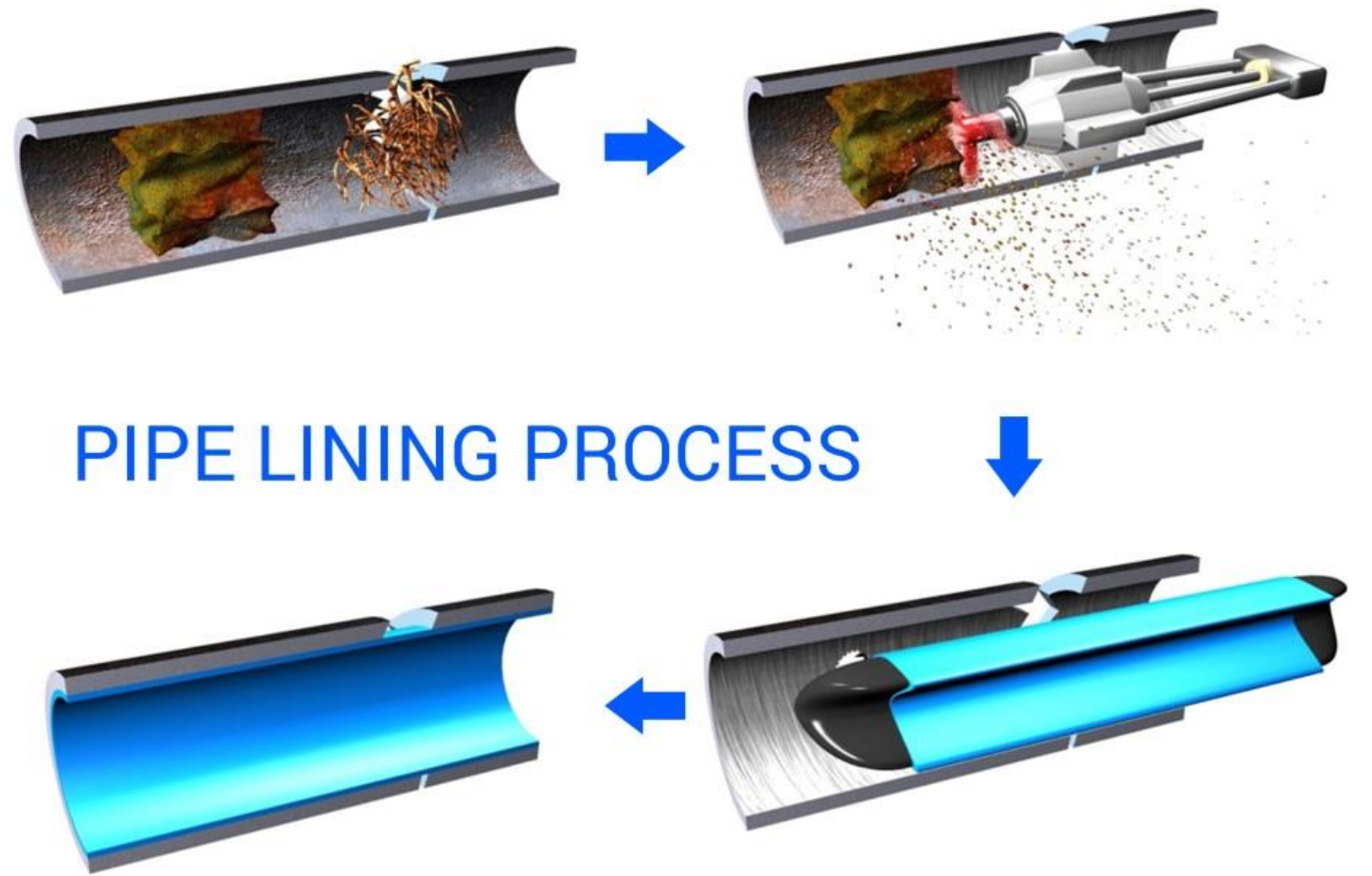
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322.84 ft

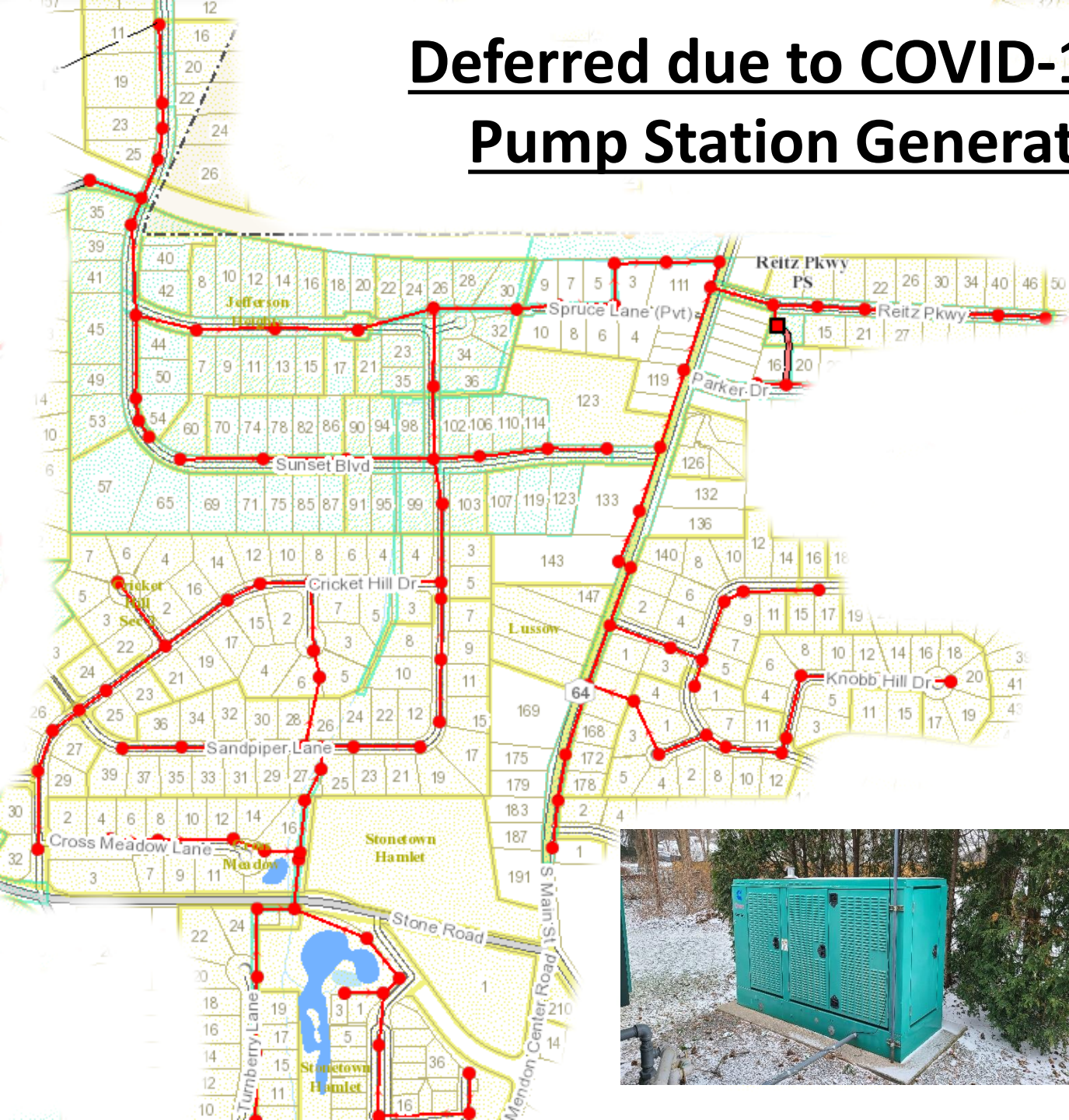
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# Alpine Neighborhood Sewer Relining

- Minimal disruption to the neighborhood
- No need to shut off water to home
- Project Estimate - \$270,000



# Deferred due to COVID-19 – Reitz Parkway Pump Station Generator Replacement



- Pump Station serves a large number of households from Reitz Parkway through the Sunset Neighborhood.
- Generator is 20 years old
- It is presenting reliability and maintenance issues
- Assists during Power outages preventing sewer backups
- Project Estimate - \$33,000





# Lehigh Pump Station Upgrades

- Pump station services ~450 homes south of Lehigh Station Rd. An additional 191 homes south of the Thruway will be added to the system.
- Capacity Issues
- Issues with the reliability of the Pumps



- Pumps will be upgraded to be consistent with other Town stations
- S.C.A.D.A (Supervisory Control & Data Acquisition) monitoring will be added
- Project Estimate - \$128,000

## Miscellaneous Improvements

- **Sewer Department Building Repairs**
  - **Overhead Door Replacement – Project Estimate \$13,000**
    - **Exceeding 20 years old**
    - **Costly to Repair**
  - **Replacement Air Compressor – Project Estimate \$6,000**
  - **Replacement Security Gate – Project Estimate \$14,000**
    - **Much after-hours activities because of Canal Path use**
- **Additional Pump Station Improvements – Project Estimate \$29,000**
  - **Replacement Pumps**
  - **Purchase back-up Pumps**
  - **S.C.A.D.A (Supervisory Control & Data Acquisition) Control Panel Upgrades**
- **Replacement Septic System for Mile Post School House – Project Estimate \$5,000**

# 2022 Sewer Department Project Funding Requests

Alpine Neighborhood Sewer Relining	\$270,000
Reitz Parkway Pump Station Generator Replacement	\$33,000
Lehigh Pump Station Upgrades	\$128,000
Sewer Garage Overhead Door Replacement	\$13,000
Air Compressor Replacement	\$6,000
Security Gate Replacement	\$14,000
Miscellaneous Pump Station Improvements	\$29,000
Septic System for Mile Post School House	<u>\$5,000</u>
<b>Total</b>	<b>\$498,000</b>

All of these improvements are eligible for payment with ARPA funds.

## Questions?

5/3/22

## **Amendments & Transfers For Sewer Improvements**

**Be it resolved that the following are approved:**

That 0006.8120.4411.0001.0006 be increased by \$270,000.00; that 0006.8120.2006.0002.0061 be increased by 33,000.00; that 0006.8120.2006.0002.0070 be increased by \$128,000.00; that 0006.8120.2007.0002.0006 be increased by \$13,000.00; that 0006.8120.2026.0002.0006 be increased by \$6,000.00; that 0006.8120.2007.0002.0006 be increased by \$14,000.00; that 0006.8120.2006.0002.0063 be increased by \$29,000.00; and that 0001.2620.4118.0010.0008 be increased by \$5,000.00. The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$498,000.00. The funds are to be spent as presented in the Sewer Department ARPA proposal. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

Minutes of the Town Board for April 5, 2022

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
April 5, 2022**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, April 5, 2022 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilmembers Cathy Koshykar, Katherine B. Munzinger, Kim Taylor and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Paul Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Renee McQuillen, Town Clerk; Jessie Hollenbeck, Recreation Director, Shelley O'Brien, Communications Director; Suzanne Reddick, Assistant to the Supervisor; Spencer Bernard, Chief of Staff; Joy Brown, IT Director.

**ATTENDANCE:** Seven members of the public along with an interpreter attended.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag.

**SUPERVISORS ANNOUCEMENTS**

1. April is Autism Awareness Month. In 2019, town staff received autism training and Pittsford has certified as an autism friendly community. There are many activities planned throughout the area.
2. Both Earth Day and Arbor Day celebrations are planned in Town with several events. Earth Day celebrations are on Friday, April 22 from 1-3 P.M. at the Spiegel Center and an Auburn Trail clean up starting at 10 A.M. on Saturday, April 23. On Friday, April 29 there will be a tree planting ceremony at Great Embankment Park in observation of Arbor Day. You can find more information for all events on the Town website and in our e-news.
3. Supervisor Smith shared that he recently met with Greenlight Networks and they plan to have Greenlight access extended to 70% of the Town by the end of next year.
4. A reminder that the April 19<sup>th</sup> Town Board meeting was cancelled. Our next meeting will be May 3<sup>rd</sup>.

**PUBLIC HEARING FOR PITTSFORD SEWER DISTRICT EXTENSION JH-160**

Supervisor Smith opened the public hearing and reminded all those in attendance the hearing was for an extension to the Pittsford Sewer District. He then asked if there was any member of the public who wished to speak, hearing none, he closed the hearing. Supervisor Smith then made a motion that Extension JH-160 to the Pittsford Sewer District, on lands located on 510 Thornell Road owned by Kenneth and Paula Jamison, be approved, as set forth in the proposed written Resolution and Order, seconded by Deputy Supervisor Munzinger and voted on as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**WHEREAS**, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests an Extension to the Pittsford Sewer District, to be known as "JH-160"; and

## Minutes of the Town Board for April 5, 2022

**WHEREAS**, the aforesaid Petition was signed by the sole joint owners of the property within the proposed Extension to the District; and

**WHEREAS**, an Order was duly adopted by the Town Board on the 15th day of March, 2022, for the hearing of all persons interested in the matter to be held on the 5th day of April, 2022, at 6:00 o'clock P.M., Local Time, at the Pittsford Town Hall, 11 South Main Street, Town of Pittsford, New York; and

**WHEREAS**, due proof of publication and posting of the said Order has been duly filed with the Clerk of the said Town Board; and

**WHEREAS**, the hearing required by the said Order has been duly held, and it appears from the said Petition that the proposed Extension to the District does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

**WHEREAS**, the within action is a Type II action, pursuant to the SEQRA regulations published at 6 NYCRR § 617.5 (c)(11), requiring no further environmental review by the Town Board; and

**WHEREAS**, the permission of the Comptroller of the State of New York is not required for the Extension to the District;

**NOW, ON MOTION** duly made and seconded, it is unanimously

**RESOLVED AND ORDERED**, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and the sole property owners within the Extension to the District are benefited thereby;
- (c) All the property and the sole property owners benefited are included within the limits of the Extension to the District;
- (d) The expenses of Maintenance of the Extension to the District are to be paid by the sole property owners annually on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND ORDERED**, that Extension "JH-160" to the Pittsford Sewer District, be and the same hereby is created, and that the boundaries of the Extension, as hereby created, are as set forth in "Schedule A" annexed hereto, and as further set forth on the map annexed hereto as "Schedule B"; and it is further

**RESOLVED AND ORDERED**, that all improvements to the sewer system required for the Extension will be constructed or caused to be constructed by the Petitioner, at the expense of the Petitioner; and it is further

**RESOLVED AND ORDERED**, that the Town Clerk is hereby directed to record in the Monroe County Clerk's Office and file with the New York state Office of Audit and Control certified copies of the within Resolution, as required by law.

### **PRESENTATION BY DIRECTOR OF INFORMATION TECHNOLOGY**

Joy Brown, Director of Information Technology, presented proposed projects from the Technology Department. The first step to be completed would be to hire the necessary technology consultants to complete an IT Risk Assessment, a Security Vulnerability Assessment, an IT Security Audit, a PCI Compliance Audit and a Technology Policy Review. These reviews will put the Town in compliance with the NYS SHEILD Act, other state regulations, and will reduce the cost for cybersecurity insurance. The anticipated cost for these amounts to \$50,000.

## Minutes of the Town Board for April 5, 2022

The addition of a Security Information and Event Management (SIEM) system was the next project presented. This system has the capabilities to detect a ransomware infection before it can cause major data loss. The expected cost is \$1800.

Docuware is a document management software primarily utilized by the Department of Public Works on a daily basis to review documents and property information. Access to this information is helpful when there are questions on a job site. Currently, these files reside on our servers, which limits the ability for staff to access the information outside of Town offices. Completing this migration upgrade to the cloud will offer improved security, the ability to utilize all the features of Docuware, and improve remote access for staff. The proposed update will cost \$3,200.

Another software program heavily used by Town staff is Springbook KVS Enterprise. The Town has used this financial software program since 1995. The most recent update completed was in 2008 so now makes sense to upgrade to Springbook's cloud based software called Cirrus. This move will improve security, backup solutions and accessibility options. Going forward there will be a yearly cost to maintain our access and this cost will be covered among all departments and adjusted in their budget lines. This update has a cost of \$31,000.

Additional projects presented were the addition of a backup server (\$10,000), the addition of 4 Apple computers at the library (\$10,000), an interactive display Town Hall meeting room (\$10,000) and lastly Technology training for IT and Town staff as needed.

The total cost for the proposed projects is \$147,200. Board members expressed their appreciation for such a thorough presentation. Deputy Supervisor Munzinger then made a motion to approve the transfer of \$147,200 in ARPA funds to fund the initiatives as presented this evening and in the I.T. Department proposal dated March 30, 2022, it was seconded by Councilmember Townsend and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following be approved:

That 1.1680.4404.3.2 be increased by \$84,200.00; that 1.1680.2001.3.2 be increased by 28,000.00; that 1.1680.4141.3.2 be increased by \$20,000.00; and 1.1680.4604.1.2 be increased by \$15,000.00.

The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$147,200.00. The funds are to be spent as presented in the I.T. Department proposal dated March 30, 2022 and presented at this meeting on April 5, 2022. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

### **MINUTES OF THE MARCH 15, 2022 TOWN BOARD MEETING APPROVED**

A Resolution to approve the Minutes of the Town Board meeting of March 15, 2022, was offered by Councilmember Taylor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Minutes of the March 15, 2022 Town Board meeting are approved.

### **LEGAL MATTERS**

#### **PUBLIC COMMENTS**

There were no public comments.

### **KILBOURN PLACE – TERMINATION OF SEWER EASEMENT**

Following a brief history of the project and this proposal to the Town Board, a Resolution to authorize the Town Supervisor to execute the proposed "Release of Sewer Easement" was made by Supervisor

## Minutes of the Town Board for April 5, 2022

Smith, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board authorize the Town Supervisor to sign the attached proposed "Release of Sewer Easement" involving the Town's easement located on 3520 – 3596 East Avenue. This resolution is subject to permissive referendum, and the Town Clerk is directed to post and publish the required notice of such permissive referendum.

### **AGREEMENT WITH TOSHIBA AMERICAN BUSINESS SOLUTIONS FOR DOCUWARE CLOUD SERVICE**

A Resolution to approve the proposed Docuware Cloud migration project and the necessary agreements with Toshiba American Business Solutions, Inc. was made by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board approves the Docuware Cloud migration project and accepts the agreements with Toshiba America Business Solutions, Inc.  
**FURTHER RESOLVED**, that the Director of Technology, Joy E. Brown, is authorized to sign the agreements with Toshiba America Business Solutions, Inc.

### **FINANCIAL MATTERS**

#### **PUBLIC COMMENTS**

There were no public comments.

#### **APRIL TRANSFERS APPROVED**

A Resolution to approve the April transfers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following transfers be approved as follows:  
That 3.7410.4127.24.3 (Library: E-Materials) be increased by \$9,649.17. The source of the funds will be grant money from the Friends and Foundation of the Rochester Public Library (FFRPL).

#### **APRIL VOUCHERS APPROVED**

A resolution to approve the proposed April vouchers was offered by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the April vouchers No. 155412 – 155723 for \$584,396.66 are approved for payment.

#### **APRIL SURPLUS APPROVED**

A Resolution to approve the items designated for surplus was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:



Minutes of the Town Board for April 5, 2022

**RESOLVED**, that the following list of equipment be declared surplus and be removed from the Town's inventory.

Asset #	Year	Description	Department	Cost	Disposition
14398	2006	MIG 115V WELDER & CART	Highway	811.00	Junked
20169	2019	ELECTRIC DRYER	Highway	398.00	Junked
17566	2013	FORD F-250 4X4 # 502-1	Highway	20,127.00	Auction
17566-2	2013	UTILITY BOX FOR # 502-1	Highway	5,697.00	Auction
18805	2016	WASHING MACHINE	Highway	379.05	Junked
14324	2004	STEELMAX MAGNETIC DRILL	Highway	850.00	Junked
17525	2013	CUT-SAW (W/ CART, WATER TANK)	Highway	1,240.00	Junked
14096	2003	HONDA PLATE TAMPER	Highway	1,550.00	Junked
10002	1980	IBM SELECTRIC II - BLUE	Clerk	800.00	Junked

**ACKNOWLEDGING AUDITOR'S FINANCIAL REVIEW OF JUSTICE COURT RECORDS FOR 2021**

A Resolution recognizing that the Town Board acknowledges that the required Justice Court financial review, pursuant to Section 2019-a of the Uniform Justice Court Act, has been conducted and filed with the Town Clerk. was made by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board acknowledges that the required Justice Court financial review, pursuant to Section 2019-a of the Uniform Justice Court Act, has been conducted and filed with the Town Clerk.

**OPERATIONAL MATTERS**

**PUBLIC COMMENTS**

There were no public comments.

**RENEWAL OF RG&E AUBURN TRAIL LICENSE**

A motion to approve the that the Town Supervisor is authorized to sign the proposed extension to the Auburn Trail License Agreement with Rochester Gas & Electric Corporation to March 21, 2031 was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board authorize the Town Supervisor to sign the proposed extension to the Auburn Trail License Agreement with Rochester Gas & Electric Corporation to March 21, 2031.

**SET BID OPENING DATE FOR INSTALLATION & REPAIR OF CONCRETE SIDEWALKS**

Following comments from Commission Schenkel, a motion to set a bid opening date of May 19, 2022 at 11:00 AM was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board sets a bid opening date for the Installation and Repair of Concrete Sidewalks for May 19, 2022 at 11:00 AM.

## Minutes of the Town Board for April 5, 2022

### RECREATIONAL MATTERS

#### PUBLIC COMMENTS

A comment from Jackie Ebner was read.

#### 2022 SUMMER PROGRAMS

Following remarks from board members, a motion to approve the 2022 Recreation summer program schedule was made by Councilmember Taylor, seconded by Councilmember Townsend and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Recreation Department 2022 summer programs are approved and the Town Supervisor is authorized to sign instructor contracts as required.

#### 2022 EVENT INFRASTRUCTURE CONTRACTS

Deputy Supervisor Munzinger offered a resolution to authorize the Town Supervisor to sign contracts with the necessary infrastructure vendors for 2022 Town of Pittsford community events following the review and approval of the Town Attorney, seconded by Councilmember Taylor, and voted on by board members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that subject to the review and approval of the Town Attorney, the Town Board authorizes the Town Supervisor to sign a contract with the following vendors to allow them to provide their services for the Town of Pittsford's 2022 community events.

- Audio Images, Inc. for a fee not to exceed \$10,080
- McCarthy Tents & Events for a fee not to exceed \$16,820
- STS Security and Event Management for a fee not to exceed for a rate of \$30.00 per hour for NYS Certified Security Supervisors and \$25.00 per hour for NYS Certified Security Officers
- Young Explosives Corporation for a fee not to exceed \$3,000
- ZuperBounce, LLC for a fee not to exceed \$3,500

### PERSONNEL MATTERS

#### PUBLIC COMMENTS

There were no public comments.

#### HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires, status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Taylor, and voted on by members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Richard Howk	Parks	Seasonal-Laborer	\$14.50	04/04/2022
Anthony Brott	Recreation	Recreation Leader FT	\$20.89	04/04/2022
Armand Miale	Recreation	Recreation Assistant PT	\$15.00	04/04/2022
Abigail Farr	Recreation	Recreation Assistant PT	\$13.20	04/07/2022
Michelle Stenglein	Recreation	Recreation Assistant PT	\$15.00	04/07/2022
Stephen Eddy	Court	Guard	\$30.00	04/07/2022

Minutes of the Town Board for April 5, 2022

Paul Mosakowski      Recreation      Recreation Assistant PT      \$15.00      04/25/2022

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Richard Howk	Parks	Seasonal-Laborer	\$14.50	04/04/2022
Anthony Brott	Recreation	Recreation Leader FT	\$20.89	04/04/2022
Armand Miale	Recreation	Recreation Assistant PT	\$15.00	04/04/2022
Abigail Farr	Recreation	Recreation Assistant PT	\$13.20	04/07/2022
Michelle Stenglein	Recreation	Recreation Assistant PT	\$15.00	04/07/2022
Stephen Eddy	Court	Guard	\$30.00	04/07/2022
Paul Mosakowski	Recreation	Recreation Assistant PT	\$15.00	04/25/2022

The following employee(s) is recommended for a status change and/or salary change due to a change in status.

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Anastasia Taggart	Library Page	Additional Position	\$13.20	04/11/2022

Should the Board approve the above recommendation and personnel adjustments, the following resolution is proposed. RESOLVED, that the Town Board approve the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Salary</b>	<b>Effective Date</b>
Anastasia Taggart	Library Page	Additional Position	\$13.20	04/11/2022

**OTHER BUSINESS**

Following many requests from community members requesting more pickleball courts in the Town, Commissioner of Public Works Paul Schenkel presented several possible options to board members to meet community demand. The best location determined for them is at Thornell Farm Park, since much of the infrastructure needed already exists.

Option 1: Convert one of the existing tennis courts into two pickleball courts with a fence between each court. Expected cost is \$6000.

Option 2: Convert one of the existing tennis courts into four pickleball courts, adding a fence and gate and shifting two additional courts. Expected cost is \$16,000.

Option 2.5: Includes all of option 2, but adds an additional court south of the adjacent basketball court with a gate and fence. Expected cost is \$34,000.

Option 3: Create a completely new pickleball space with six courts, fencing, and lighting. This option would require turning some of the parking lot into park space. Expected cost for this project would be \$450,000.

Board members thanked Commissioner Schenkel for the well thought out options and discussed the merits of each. Councilmember Townsend inquired about a court sharing agreement with the school district for the use of additional tennis courts. This is not a feasible option because were the schools to shut down as they did during the pandemic, it would end community access to those courts.

Supervisor Smith commented that of all messages received specifically on use of ARPA funds, the overwhelming number were for pickleball courts, and that this is consistent with the experience of our Recreation Department and with previous public requests. In light of what appears to be a clearly expressed community interest, and in light of the modest cost of Option 2, he proposes approving Option 2, to add four pickleball courts. The project would be funded by Town ARPA funds in an amount not to exceed \$20,000. This motion was seconded by Councilmember Townsend and voted on by board members as follows: Ayes: Koshykar, Munzinger, Taylor, Townsend and Smith. Nays: none.

## Minutes of the Town Board for April 5, 2022

**RESOLVED**, that 1.7110.4003.16.20 be increased by \$20,000.00. The source of these funds will be American Rescue Plan Act (ARPA) Federal Aid totaling \$20,000.00. The funds will be spent on a Pickleball Court Project as presented by the DPW Superintendent. The Finance Director is authorized to amend the budget as necessary to facilitate the expenditure of these funds.

Councilmember Townsend shared that the Environmental Board is progressing with establishing a vision for the community climate plan as part of the Town's Clean Energy Community submission. They are planning to have an intern complete a greenhouse gas study over the summer.

Councilmember Koshykar offered her appreciation for the public comments and emails received regarding the ARPA funding. She also thanked staff for removing a safety concern by completing the removal of the neglected house and accessory structures at 81 Mitchell Road. Councilmember Koshykar asked if there were any updates regarding the overlapping of School Board and Town Board meetings. Supervisor Smith reported that he has spoken with Superintendent Pero about Councilmember Koshykar's suggestion of changing meeting dates so Town Board and School Board do not overlap. The School Board moved its meetings to Tuesday when it became clear that meetings on Monday were inconvenient for so many. The Supervisor recommended against changing regular meeting times for the Town Board, noting that the technology is in place for anyone to view both Town Board and School Board meetings and also to comment at either or both by email, in real time during Town Board meetings.

Deputy Supervisor Munzinger described to the Board the path forward chosen by the Equity Advisory Committee. The Committee plans to continue meeting. It intends to serve as a resource to the Town Board, Supervisor and Town Staff, to respond to inquiries from any of them that may be made from time to time. Because former Councilmember Beckford's term on Town Board has expired, he will continue to serve on the Committee as a citizen member. The Committee will seek to add a student member from each of the high schools.

### **PUBLIC COMMENT**

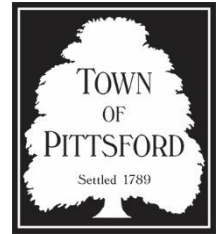
Comments were read from Kevin Ryan and Jon Sussman.

As there was no further business, the Supervisor adjourned the meeting at 7:41 P.M.

Respectfully submitted,

Renee McQuillen  
Town Clerk

# MEMORANDUM



**To:** Town Board Members

**From:** Robert B. Koegel

**Date:** April 28, 2022

**Regarding:** East Rochester Roosevelt Road Intermunicipal Agreement

**For Meeting On:** May 3, 2022

The Town/Village of East Rochester has awarded a contract of nearly \$1.4 million to repave and improve Roosevelt Road, which runs between West Commercial Street and Fairport Road and forms part of the municipal boundary between East Rochester and Pittsford.

While the road itself is located entirely within East Rochester, all of the homes which front on the west side of the road (some 20 homes), one business, and the Town's dedicated Rodney B. Janes Park are located in Pittsford. Our Department of Public Works wants the proposed roadwork to correct drainage problems that affect residents on the Pittsford side of the street as well as Pittsford's Rodney B. Janes Park. For this purpose it is recommended that Pittsford devote \$50,000.00 toward the project's drainage improvements and provide \$76,000 worth of services for the material cost of stone and its trucking. Together this would amount to a total commitment by Pittsford of \$126,000.

It is worth noting, in addition to correcting drainage issues, that all 27 homeowners on Harlestone Road, which has two access intersections on Roosevelt Road and is located entirely within Pittsford, must use Roosevelt Road to reach their homes. Therefore the project will not only directly benefit those Pittsford residents on both Roosevelt and Harlestone who need to use Roosevelt Road to reach their homes, but will also improve the drainage affecting Pittsford residents and Pittsford's public park.

Submitted herewith is a proposed intermunicipal agreement between Pittsford and East Rochester to carry out Pittsford's contribution. Should you wish to move forward with this matter, you may use the following resolution:

## RESOLUTION

**I move that the Town of Pittsford enter into an intermunicipal agreement with the Town/Village of East Rochester to contribute to the cost of repairing and improving Roosevelt Road, and that the Supervisor is authorized enter into and execute such an agreement in substantial conformance with the terms of the proposed written agreement submitted herewith.**

## INTERMUNICIPAL COOPERATION AGREEMENT

**THIS AGREEMENT** made as of the \_\_\_\_day of \_\_\_\_\_, 2022, by and between the **TOWN OF PITTSFORD**, a municipal corporation having offices at 11 South Main Street, Pittsford, New York 14534, hereinafter referred to as "Pittsford," and the **TOWN/VILLAGE OF EAST ROCHESTER**, a municipal corporation having offices at 317 Main Street, East Rochester, New York 14445, hereinafter referred to as "East Rochester." This Agreement is made pursuant to §119-o of the General Municipal Law.

WHEREAS, Roosevelt Road (the "Road") runs north-south between West Commercial Street to the north and Fairport Road to the south and divides East Rochester to the east from Pittsford to the west; and

WHEREAS, while the Road is located entirely within East Rochester, all 20 homes, a business, and a dedicated park fronting on the west side of the Road are located within Pittsford, and the residents of all 27 homes on Harlestone Road in Pittsford must use the Road for access to their homes; and

WHEREAS, the Road is in disrepair, and there are significant drainage issues that negatively impact both Pittsford and East Rochester neighboring residents, as well as the upkeep to the entrance to the park; and

WHEREAS, East Rochester has awarded a contract for public work in the amount of \$1,370,695.00 to reconstruct the Road (the "contract"), which work will include the replacement of Road sub-base and asphalt surface, the addition and replacement of storm sewers and structures, the installation of off-site storm sewers to address increased drainage flow, the installation of granite curbing, the restoration of driveways and lawns, and the maintenance and protection of traffic during construction (the "project"); and

WHEREAS, the project includes work which will improve the drainage of Pittsford homes and the aesthetics in the vicinity of the park, and will directly benefit the nearby residents of both Pittsford and East Rochester.

NOW, THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth herein, Pittsford and East Rochester agree as follows:

### Term.

1. The term of this Agreement will be five years from the date hereinabove set forth.

### Pittsford Responsibilities.

2. Pittsford will pay East Rochester the sum of \$50,000.00 as Pittsford's share of the value of the project's drainage improvements. In addition, Pittsford will contribute services amounting to the material and transportation cost of project stone in an estimated amount not to exceed \$76,000.00 ("contributed services"). Pittsford will have no other obligation under this Agreement and has no obligation under the contract.

East Rochester Responsibilities.

3. East Rochester will make sure that the project is undertaken and completed in accordance with the contract.

Liability and Indemnification.

4. East Rochester will indemnify, defend and hold harmless Pittsford and its officers, agents and employees from and against any and all claims, liabilities, obligations, damages, losses and expenses, whether contingent or otherwise, including reasonable attorneys fees and costs of defense, incurred by Pittsford in connection with the contract, the project, and/or this Agreement (“claims against Pittsford”), except for claims against Pittsford arising from the negligence, omission, breach, fault or intentional misconduct of Pittsford in performing its contributed services.

5. Pittsford will indemnify, defend and hold harmless East Rochester and its officers, agents and employees from and against any and all claims, liabilities, obligations, damages, losses and expenses, whether contingent or otherwise, including reasonable attorneys fees and costs of defense, incurred by East Rochester arising from the negligence, omission, breach, fault or intentional misconduct of Pittsford in performing its contributed services.

6. If a claim or action is made or brought against either party, for which the other party may be responsible hereunder, in whole or in part, then that party will be timely notified by the other party of the portion of the claim for which the party is responsible pursuant to this Agreement.

Independent Contractors; Neither Party Deemed Agent.

7. Each party will perform responsibilities under this Agreement as an independent contractor. Neither Pittsford nor any of its officers, agents or employees, will present themselves as officers, agents or employees of East Rochester. Neither East Rochester nor any of its officers, agents or employees, will present themselves as officers, agents or employees of Pittsford. Neither municipal corporation shall be deemed to be the agent of the other, except as specifically set forth herein.

Agents.

8. Pittsford designates its Supervisor as its authorized agent for all communications under this Agreement. East Rochester designates its Mayor as its authorized agent for all communications under this Agreement.

Notices.

9. All notices required by this Agreement, including any notice of termination, must be in writing, will be considered received when mailed, and will be mailed by certified mail, return receipt requested, to each party’s authorized agent.

Complete Agreement.

10. This Agreement is the complete agreement of the parties regarding matters addressed in this Agreement. No oral agreements or representations will be considered binding on the parties. Any modification or amendment to this Agreement will be void unless it is in writing and subscribed by the party against whom the modification or amendment is sought to be enforced.

Applicable Law.

11. This Agreement will be governed by and under the laws of the State of New York. If a dispute arises between the parties, venue for the resolution of such dispute will be the County of Monroe, State of New York.

Severability.

12. If any provision of this Agreement is held invalid by a court of law, the remainder of the Agreement will be valid and enforceable so as to carry out its purpose.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by the day and year set forth above.

TOWN OF PITTSFORD

By: \_\_\_\_\_  
William A. Smith, Jr., Supervisor

STATE OF NEW YORK)  
COUNTY OF MONROE) SS:

On this \_\_\_ day of \_\_\_\_\_, 2022, before me, the subscriber, personally came William A. Smith, Jr., to me known, who being by me duly sworn, did depose and state, that he resides in the County of Monroe, State of New York; that he is the Supervisor of TOWN OF PITTSFORD, the municipal corporation described herein; that he executed the foregoing instrument; and that he is authorized to sign his name thereto.

\_\_\_\_\_  
Notary Public



TOWN/VILLAGE OF EAST ROCHESTER

By: \_\_\_\_\_  
John R. Alfieri, Mayor

STATE OF NEW YORK)  
COUNTY OF MONROE) SS:

On this \_\_\_\_ day of \_\_\_\_\_, 2022, before me, the subscriber, personally came John R. Alfieri, to me known, who being by me duly sworn, did depose and state, that he resides in the County of Monroe, State of New York; that he is the Mayor of the TOWN/VILLAGE OF PITTSFORD, the municipal corporation described herein; that he executed the foregoing instrument; and that he is authorized to sign his name thereto.

\_\_\_\_\_  
Notary Public

# Town of Pittsford, Monroe County, New York

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## *Town Board Meeting*

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Big firm capability. Small firm personality.

**THE BONADIO GROUP**  
CPAs, Consultants & More

May 3, 2022

# Auditor's Responsibility

- Form opinions as to whether the financial statements have been presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States.
- Consider internal control over financial reporting as a basis for designing audit procedures, but not for the purpose of expressing an opinion on internal control.
- Communicate significant matters related to the financial statement audit to the Town Board.
- An audit does not relieve management or the Town Board of their responsibilities with regard to governance and oversight.
- Our audit opinions on the financial statements are unmodified.

# Financial Highlights

## Government-wide net position consisted of the following:

Net investment in capital assets	\$ 46,287,501
Restricted net position	16,810,860
Unrestricted net position	(16,185,411)
<b>Total</b>	<b>\$ 46,912,950</b>

## Percentages of revenues

- General revenues, which include mortgage tax, non-property tax, and real property tax accounted for approximately \$18,437,781 or 82% of all revenues.
- Program specific revenues, including charges for services and capital grants, accounted for \$4,060,564 or 18% of total revenues.

# Financial Highlights (Continued)

Total governmental funds reported  
an ending fund balance of:

Nonspendable	\$	249,460
Restricted		16,810,860
Assigned		2,270,374
Unassigned		4,819,025
<b>Total</b>	<b>\$</b>	<b>24,149,719</b>

# Financial Highlights (Continued)

## General Fund Highlights

- Total Fund Balance of \$10,669,089 decreased from 2020 approximately \$294,000 or about 3%
- Revenues of \$10,379,271 increased from 2020 approximately \$454,000, or about 5%
- Expenditures of \$7,758,694 increased from 2020 approximately \$583,000 or about 8%
- Significant transfers out of \$3.0 million to fund debt service payments

**BALANCE SHEETS - GOVERNMENTAL FUNDS**  
**AS OF DECEMBER 31**  
**(000's omitted)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 20,181	\$ 17,990	\$ 20,514
Investments	4,082	4,087	1,682
Receivables	10	2	2
Due from other funds	148	112	4
Due from other governments	1,400	1,089	1,252
Due from state and federal	148	29	-
Prepaid expenses	<u>249</u>	<u>234</u>	<u>224</u>
Total assets	<u>\$ 26,219</u>	<u>\$ 23,543</u>	<u>\$ 23,678</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES:</b>			
Accounts payable	\$ 68	\$ 112	\$ 150
Accrued liabilities	333	258	244
Due to other funds	148	112	4
Unearned revenue	<u>1,519</u>	<u>52</u>	<u>132</u>
Total liabilities	<u>2,069</u>	<u>534</u>	<u>530</u>
<b>FUND BALANCES:</b>			
Nonspendable	249	234	224
Restricted	16,811	15,956	16,794
Assigned	2,270	1,740	1,614
Unassigned	<u>4,819</u>	<u>5,079</u>	<u>4,516</u>
Total fund balances	<u>24,150</u>	<u>23,009</u>	<u>23,148</u>
Total liabilities and fund balances	<u>\$ 26,219</u>	<u>\$ 23,543</u>	<u>\$ 23,678</u>

**STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEARS ENDED DECEMBER 31  
(000's omitted)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>
REVENUES:			
Tax items	\$ 17,595	\$ 15,956	\$ 16,159
Other revenues	2,453	2,251	2,856
Government aid	<u>2,452</u>	<u>1,690</u>	<u>1,423</u>
Total revenues	<u>22,500</u>	<u>19,897</u>	<u>20,438</u>
EXPENDITURES:			
Current expenditures	19,063	17,745	18,734
Debt service	<u>2,296</u>	<u>2,291</u>	<u>2,297</u>
Total expenditures	<u>21,359</u>	<u>20,036</u>	<u>21,031</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	<u>1,141</u>	<u>(139)</u>	<u>(593)</u>
OTHER FINANCING SOURCES (USES):			
Operating transfers - in	3,130	2,157	2,680
Operating transfers - out	<u>(3,130)</u>	<u>(2,157)</u>	<u>(2,680)</u>
OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN FUND BALANCE	1,141	(139)	(593)
PRIOR PERIOD ADJUSTMENT	-	-	18
FUND BALANCE - beginning of year	<u>23,009</u>	<u>23,148</u>	<u>23,723</u>
FUND BALANCE - end of year	<u>\$ 24,150</u>	<u>\$ 23,009</u>	<u>\$ 23,148</u>



# Future Pronouncements

## Leases (GASB87)

- Effective for 12/31/22
- Change in how leases are recorded
- Will require the recognition of assets/liabilities to reflect the right to use an underlying asset and the accompanying obligation to pay for that use
- Elimination of operating or capital lease concept

# American Rescue Plan

- Projected to provide \$2,876,402 to the Town
- 50% was received in 2021
- 50% to be received in 2022
- Uses
  - For government services using the standard allowance, in accordance with U.S. Department of Treasury regulations

# Thank You!

Big firm capability. Small firm personality.

**THE BONADIO GROUP**

CPAs, Consultants & More

5/3/22

## **Budget Amendments & Transfers**

### **Be it resolved that the following are approved:**

That \$126,000.00 be appropriated from the Highway Improvement Capital Reserve Fund and transferred to the Part Town Highway Fund as detailed in the Intermunicipal Agreement with the Town/Village of East Rochester. Be it further resolved, that this resolution is subject to a 30 day permissive referendum.

That 5.5112.2010.55.4 (PT Hwy – CHIPS Road Rehab) be increased by \$194,241.00. The source of the funds will be New York State Consolidated Highway Improvement Program (CHIPS) revenue.

That \$8,000.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.3 (Bldg. Capital Improvements – Library) for carpet install, tile install, and painting at the Library per the 2022 budget.

That \$2,000.00 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.7510.4600.1.1 (WT – Historian Contractual) for Erie Canal Bicentennial celebration.

That 1.7110.4003.10.22 (WT – Parks Maintenance) be increased by \$1,000.00. The source of the funds is a grant from the New York State Urban Forestry Council.

That \$4,298.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.4118.10.7 (WT – Building Repairs Parks Garage) for overhead doors at the Parks Garage.

That line item 4.1989.2003.2.4 (Fleet Schedule – WT Highway Equipment) be increased by \$519,937.00, and item 1.1989.2029.1.1 (Fleet Schedule – WT Admin) be increased by \$8,787.00 and that item 1.1989.2025.2.7 (Fleet Schedule – Parks) be increased by \$88,502.00 and that the source of these funds will be an appropriation from the Whole Town Equipment Capital Reserve. Be it further resolved that this resolution is subject to permissive referendum.

That line item 2.1989.2003.602.4 (Fleet Schedule – PT Yard Debris) be increased by \$30,300.00 and that the source of these funds will be an appropriation from the Part Town Equipment Capital Reserve. Be it further resolved that this resolution is subject to permissive referendum.

That line item 6.1989.2029.2.6 (Fleet Schedule – Sewer) be increased by \$55,233.00 and that the source of these funds will be an appropriation from the Sewer Equipment Capital Reserve. Be it further resolved that this resolution is subject to permissive referendum.

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ABVI - GOODWILL	JRH	155963	IN0012254	SENIORS NUTRITION MEALS FOR MARCH 2022	2,200.00
				<b>VENDOR TOTAL</b>	<b>2,200.00</b>
ACTION PROTECTIVE GROUP, INC	PJS	155765	105879	REPAIR ALARM PANEL - TOWN HALL	169.97
				<b>VENDOR TOTAL</b>	<b>169.97</b>
ACTION TELEPHONE EXCHANGE	PJS	155983	198004292022	APRIL 22 - AFTER HRS ANSWER SVC	131.00
				<b>VENDOR TOTAL</b>	<b>131.00</b>
ADAMS LECLAIR LLP	BWL	155792	50120	BUCKINGHAM PROPERTIES	60.00
	BWL	155792	50121	CNB	60.00
	BWL	155792	50123	GENERAL	60.00
	BWL	155792	50124	CHASE	60.00
				<b>VENDOR TOTAL</b>	<b>240.00</b>
ADMAR SUPPLY COMPANY, INC	PJS	155933	RO2009579	SAW BLADES	418.00
				<b>VENDOR TOTAL</b>	<b>418.00</b>
AETNA INC.	BWL	155953	22100681	MONTHLY HEALTH PREMIUM: MAY	16,270.40
				<b>VENDOR TOTAL</b>	<b>16,270.40</b>
ALLIANCE DOOR & HARDWARE	PJS	155839	227904	DOOR 9	445.00
	BWL	155768	226722	2 OVERHEAD DOORS: PARKS GARAGE	4,298.00
				<b>VENDOR TOTAL</b>	<b>4,743.00</b>
AMERICAN EQUIPMENT LLC	PJS	155939	90117	EXPANSION TANK	466.55

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>466.55</b>
APPLIED BUSINESS SYS INC	RMN	155857	186472	2022 TOWN AND COUNTY BILLS POSTAGE BALAN	396.42
				<b>VENDOR TOTAL</b>	<b>396.42</b>
APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	PJS	155913	7024013392	SHOP SUPPLIES	126.96
	PJS	155813	7023888751	CABLES FOR RISERS	155.00
				<b>VENDOR TOTAL</b>	<b>281.96</b>
ART PARTS SIGNS, INC.	JRH	155966	2548	SIGNS & BANNERS UPDATED FOR MEMORIAL DAY	350.00
				<b>VENDOR TOTAL</b>	<b>350.00</b>
AUTO VALUE PARTS STORES	PJS	155907	609501/L	OIL 502 FILTERS	79.07
	PJS	155822	608762/L	LIGHTS 461	20.37
				<b>VENDOR TOTAL</b>	<b>99.44</b>
BEAM MACK SALES & SERVICE	PJS	155863	67332	EMERGENCY REPAIR FOR 460	10,701.44
	PJS	155820	353286R	OIL PAN PARTS 461	74.12
				<b>VENDOR TOTAL</b>	<b>10,775.56</b>
BLAIR SUPPLY CORP	PJS	155908	1255259	FURNCOS	259.05
	PJS	155909	1254695-1	PIPE	272.00
				<b>VENDOR TOTAL</b>	<b>531.05</b>
BONADIO & CO., LLP	BWL	155787	BN298055	FY 2021 FINANCIAL & COURT AUDIT	16,500.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>16,500.00</b>
<b>BRIDGE TOWER OP CO, LLC</b>	RMN	155756	745365934	LEGAL NOTICE-ASSESSORS NOTICE-EXAMINATIO	38.82
	RMN	155856	745368046	NOTICE OF ADOPTION OF PERMISSIVE REF-121	45.37
	RMN	155856	745368043	ZONING BRD HRG ON AREA VARIANCES-1210684	41.44
				<b>VENDOR TOTAL</b>	<b>125.63</b>
<b>C &amp; A PAVEMENT MARKING INC</b>	PJS	155840	8723	TAPE	675.00
				<b>VENDOR TOTAL</b>	<b>675.00</b>
<b>CASELLA WASTE MANAGEMENT OF N.Y., INC.</b>	PJS	155823	846397	MONTHLY USAGE	95.50
				<b>VENDOR TOTAL</b>	<b>95.50</b>
<b>CASTLE BRANCH INC</b>	BWL	155924	0842563-IN	EMPLOYMENT SCREENING	405.00
				<b>VENDOR TOTAL</b>	<b>405.00</b>
<b>CCP INDUSTRIES INC</b>	PJS	155780	INO2996873	CROSSING GUARD SWEATSHIRTS & WINDBREAKER	99.00
	PJS	155804	IN02976396	CROSSING GUARD SWEATSHIRTS	242.50
	PJS	155851	IN02993018	UNIFORMS	859.74
				<b>VENDOR TOTAL</b>	<b>1,201.24</b>
<b>CELEBRATIONS UNLIMITED</b>	JRH	155961	42022/CELEBRATIONS	SWEETHEART DANCE BALLOON DECORATIONS	850.00
				<b>VENDOR TOTAL</b>	<b>850.00</b>
<b>CHARTER COMMUNICATIONS</b>	JB	155981	142206901042222	FIBER INTERNET 50MBPS & 5 STATIC IPS - 4	553.09
	JB	155982	138786301041822	BUSINESS CLASS DIGITAL ADAPTERS 4/17/22-	42.16

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>595.25</b>
<b>CHASE CARD SERVICES</b>	JRH	155960	042022/CHASE	NYS TEMPORARY BEER/WINE/CIDER PERMIT APP	36.00
	BWL	155782	23387	FINANCE CONF. HOTEL	288.00
	BWL	155782	00427G	P & Z FILING FEES	130.00
	BWL	155782	9990170	SUPERVISOR ASST. CHAIR	349.00
	JB	155980	113-9651311-6282615	4K HDR HDMI CABLE 30 FEET, HIGH SPEED UL	29.99
				<b>VENDOR TOTAL</b>	<b>832.99</b>
<b>CINTAS CORPORATION #411</b>	PJS	155884	4117117373	RUG & MOP SERVICE	280.05
	PJS	155858	4115739539	RUG & MOP SERVICE	280.05
				<b>VENDOR TOTAL</b>	<b>560.10</b>
<b>CITY TWIRLERS</b>	JRH	155683	042022/PEREYRA	/INSTRUCTOR PAYMENT FOR YOGA FOR KIDS	105.00
				<b>VENDOR TOTAL</b>	<b>105.00</b>
<b>COLDWATER POND NURSERY</b>	PJS	155880	3830	END OF PHASE III COPPER BEECH CLONES	3,750.00
				<b>VENDOR TOTAL</b>	<b>3,750.00</b>
<b>COLONY HARDWARE CORP.</b>	PJS	155738	INV-0863254	SHOVELS AND RAKES	446.96
	PJS	155837	0861664	RAKES	673.09
				<b>VENDOR TOTAL</b>	<b>1,120.05</b>
<b>CONSTELLATION NEW ENERGY, INC.</b>	PJS	155746	62096435701	LEHIGH STATION	95.09
	PJS	155746	62106532501	DUNNEWOOD COURT	101.56
	PJS	155746	62106900601	CANDLEWOOD DRIVE	14.73
	PJS	155746	62096433701	POINCIANA DRIVE	16.40
	PJS	155746	62086427101	PITTSFORD MANOR LANE	138.27
	PJS	155746	62086446301	REITZ PKWY	212.86



ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	155746	62086747401	BRICKSTON DR	5.07
	PJS	155746	62106899901	PARK ROAD	0.00
	PJS	155746	62086426101	3950 EAST AVE KNOWLTON	0.00
	PJS	155747	62086759801	500 MENDON THORNELL PARK	290.09
	PJS	155747	62096431501	210 MENDON ROAD / MILE POST	3.82
	PJS	155747	62079074001	KINGS BEND PARK	7.59
	PJS	155747	62079075101	631 MARSH ROAD	22.12
	PJS	155846	61886446602	TOWN HALL JAN 22	-938.50
	PJS	155846	62114609901	TOWN HALL FEB 22	802.89
	PJS	155846	62114609902	TOWN HALL FEB 22	-802.89
	PJS	155846	62124557601	TOWN HALL FEB 22	1,021.80
	PJS	155846	61612227602	SCC DEC 21	-161.15
	PJS	155846	62116057401	SCC JAN 22	2,547.58
	PJS	155846	61856386202	SCC JAN 22	-2,320.21
	PJS	155846	62085410701	SCC FEB 22	2,154.88
	PJS	155846	62116053101	SCC FEB 22	2,628.39
	PJS	155846	62085410702	SCC FEB 22	-2,154.88
	PJS	155846	62106922901	SCC MAR 22	2,698.93
	PJS	155846	61632413602	TOWN HALL DEC 21	238.88
	PJS	155846	62124577601	TOWN HALL JAN 22	1,021.12
	BWL	155785	62133826701	ST. LIGHTING 3-6 POLES	110.29
	BWL	155785	62133826501	ST. LIGHTING 1-2 POLES	119.36
	BWL	155785	62133827101	ST. LIGHTING TOWN AT LARGE	154.20
	BWL	155785	62133826801	ST. LIGHTING 7+ POLES	218.14
	BWL	155785	62133827001	ST. LIGHTING POLE MAINT.	24.85
	BWL	155785	62133827201	ST. LIGHTING STONETOWN	33.93
	PJS	155838	61413040002	LIBRARY NOV 21	139.66
	PJS	155838	62134762401	LIBRARY DEC 21	1,523.10
	PJS	155838	61632412202	LIBRARY DEC 21	-1,366.95
	PJS	155838	62134666201	LIBRARY JAN 22	1,552.86
	PJS	155838	61886456702	LIBRARY JAN 22	-1,676.35
	PJS	155838	62134666501	LIBRARY FEB 22	1,555.46
	PJS	155838	62114593602	LIBRARY FEB 22	-1,495.12
	PJS	155838	62114593601	LIBRARY FEB 22	1,495.12
	PJS	155838	61632412602	PSD DEC 21	-10.55
	PJS	155838	62133824301	N. MAIN STREET POP	10.77
	PJS	155838	61886467302	PSD JAN 22	-198.61
	PJS	155838	62134666701	PSD JAN 22	160.37
	PJS	155838	62114589602	PSD FEB 22	-165.45
	PJS	155838	62114589601	PSD FEB 22	165.45
PJS	155838	62134667001	PSD MAR 22	161.29	

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	155849	61886455002	HIGHWAY JAN 22	-673.80
	PJS	155849	62134667301	HIGHWAY JAN 22	759.34
	PJS	155849	62114597201	HIGHWAY FEB 22	563.94
	PJS	155849	62114597202	HIGHWAY FEB 22	-563.94
	PJS	155849	61632413002	HIGHWAY DEC 21	190.45
	PJS	155849	62134667501	HIGHWAY FEB 22	759.71
	PJS	155849	62133827901	HIGHWAY MAR 22	650.07
<b>VENDOR TOTAL</b>					<b>11,842.03</b>
CROSMAN SEED CORP	PJS	155790	10504	GRASS SEED	396.00
	PJS	155854	10525	SEED	300.00
	PJS	155973	10550	SEED	324.00
	PJS	155821	10514	GRASS SEED	324.00
<b>VENDOR TOTAL</b>					<b>1,344.00</b>
CROWN CASTLE INTERNATIONAL CORP.	JB	155744	1086333	FIBER SERVICE #S269684 - 170 W. JEFFERSO	894.63
<b>VENDOR TOTAL</b>					<b>894.63</b>
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	155758	01-166203	BOBCAT BUCKET TEETH	222.40
<b>VENDOR TOTAL</b>					<b>222.40</b>
DEBBIE SUPPLY INC	PJS	155777	658751	SCREWS	9.21
	PJS	155777	658830	SCREWS, RAKE, NOZZLE	37.54
<b>VENDOR TOTAL</b>					<b>46.75</b>
DECKMAN OIL COMPANY	PJS	155841	759236	TRANSMISSION OIL	313.23
<b>VENDOR TOTAL</b>					<b>313.23</b>
DEL 3750 MONROE AVENUE ASSOCIATES LLC	BWL	155801	JUNE RENT	JUNE COURT RENT	8,952.45

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>8,952.45</b>
DELL MARKETING L.P.	JB	155774	10575732486	VLA WINDOWS ENTERPRISE SA RENEWAL (1ST P	1,371.50
	JB	155876	10578132896	VLA WINDOWS ENTERPRISE SA RENEWAL (1ST P	1,452.80
				<b>VENDOR TOTAL</b>	<b>2,824.30</b>
DEMOCRAT & CHRONICLE	BWL	155794	DC1187406	MONTHLY NEWSPAPER	12.67
				<b>VENDOR TOTAL</b>	<b>12.67</b>
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	155771	HS22968182	DIRECT ENERGY TOWN WIDE AND PUMP STATION	2,296.92
				<b>VENDOR TOTAL</b>	<b>2,296.92</b>
DIVAL SAFETY EQUIP., INC	PJS	155737	3075054	GLOVES AND TYVEX SUITS	778.90
				<b>VENDOR TOTAL</b>	<b>778.90</b>
DOLOMITE PRODUCTS CO INC	PJS	155855	1049553	CRUSH RUN AND WASHED STONE	500.55
	PJS	155855	1048825	WASHED STONE	160.38
	PJS	155891	1051266	GABION STONE	373.73
				<b>VENDOR TOTAL</b>	<b>1,034.66</b>
DUFFY'S AIS, LLC	PJS	155941	087171	FREEZER REPAIR SCC	297.50
				<b>VENDOR TOTAL</b>	<b>297.50</b>
EDWARDS TREE & LANDSCAPE	PJS	155749	2429	TREE REMOVAL - OLD LANDMARK CUL-DE-SAC	1,800.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>1,800.00</b>
<b>EXCELLUS</b>	BWL	155949	55086-0003:	DENTAL ADMIN FEES: BLDG MAINT	45.60
	BWL	155949	55086-0004:	DENTAL ADMIN FEES: DPW ADMIN	22.80
	BWL	155949	55086-0005:	DENTAL ADMIN FEES: IT	18.24
	BWL	155949	55086-0006:	DENTAL ADMIN FEES: RECREATION	45.60
	BWL	155949	55086-0007:	DENTAL ADMIN FEES: PARKS	54.72
	BWL	155949	55086-0008:	DENTAL ADMIN FEES: P & Z	54.72
	BWL	155949	55086-0009:	DENTAL ADMIN FEES: GIS	4.56
	BWL	155949	55086-0010:	DENTAL ADMIN FEES: LIBRARY	63.84
	BWL	155949	55086-0011:	DENTAL ADMIN FEES: HWY MECHANICS	13.68
	BWL	155949	55086-0012:	DENTAL ADMIN FEES: HWY	287.28
	BWL	155949	55086-0013:	DENTAL ADMIN FEES: PSD	82.08
	BWL	155949	55086-0014:	DENTAL ADMIN FEES: PFD	9.12
	BWL	155949	55086-0001:	DENTAL ADMIN FEES: GEN ADMIN	59.28
	BWL	155949	55086-0002:	DENTAL ADMIN FEES: GOV SERVICES	68.40
				<b>VENDOR TOTAL</b>	<b>829.92</b>
<b>FERGUSON ENTERPRISES INC</b>	PJS	155878	7580016	PLUMBING PARTS	111.92
	PJS	155770	7580571	PLUMBING PARTS	67.68
	PJS	155770	7580557	PLUMBING PARTS	135.36
				<b>VENDOR TOTAL</b>	<b>314.96</b>
<b>FIDELITY SECURITY LIFE COMPANY OF NY</b>	BWL	155948	165260530	EYE MED VISION PREMIUM: MAY	484.79
				<b>VENDOR TOTAL</b>	<b>484.79</b>
<b>FIELDTURF USA, INC</b>	PJS	155789	685262	ANNUAL MAINTENANCE & GMAX TESTING TURF F	2,955.00
				<b>VENDOR TOTAL</b>	<b>2,955.00</b>
<b>FINGER LAKES MULCH &amp; SOIL PRODUCTS</b>	PJS	155944	225-01397	DYED MULCH	357.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>357.00</b>
FISH WINDOW CLEANING	PJS	155915	2875-142175	WINDOW CLEANING - SEWER DEPT	50.00
	PJS	155942	2875-142197	KINGS BEND NORTH	30.00
	PJS	155942	2875-142196	KINGS BEND SOUTH	30.00
				<b>VENDOR TOTAL</b>	<b>110.00</b>
FIVE STAR EQUIPMENT INC	PJS	155972	P62297	WIPERS/FILTER JOHN DEERE LOADER	98.35
	PJS	155972	P62288	WIPERS/FILTER JOHN DEERE LOADER	474.41
				<b>VENDOR TOTAL</b>	<b>572.76</b>
FRONTIER COMMUNICATIONS	JB	155745	4/01/6430-092614-6	6430 KBP NORTH PHONE & BROADBAND SERVICE	48.87
	JB	155979	4/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 4/22/22	36.30
				<b>VENDOR TOTAL</b>	<b>85.17</b>
GENERAL WELDING AND FABRICATION	PJS	155832	32912	461 LIGHTS	77.32
	PJS	155910	32937	PINS	41.25
				<b>VENDOR TOTAL</b>	<b>118.57</b>
GENESEE FINGER LAKES	PJS	155859	042022	SPRING LOCAL GOV'T WORKSHOP 2022 - 2 ATT	150.00
				<b>VENDOR TOTAL</b>	<b>150.00</b>
GOODMAN GLASS AND MIRROR INC.	PJS	155724	3220	JEFFERSON RD BARN WINDOW REPAIR	1,780.00
				<b>VENDOR TOTAL</b>	<b>1,780.00</b>
GRAINGER, INC.	PJS	155734	9266090464	BOLLARD COVERS	99.16
	PJS	155734	CR9270203467	REFUND FOR BOLLARD COVERS	-99.16

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>GRAINGER, INC.</b>	PJS	155734	9270203442	BOLLARD COVERS	256.04
	PJS	155734	9270590699	SAFETY SIGN	6.50
	PJS	155734	9270203459	FIRE EXTINGUISHER	47.32
	PJS	155733	9270590681	PICTURE FRAMES	61.00
	PJS	155918	9290180646	BRACKETS FOR MITCHELL PUMP STATION	56.04
	PJS	155861	9268677482	WINDOW ROLLER ASSEMBLY	6.04
	PJS	155860	9281674946	CABINET ROLLERS	24.16
	PJS	155853	809204506	BOSUN CHAIR WITH BELT	318.27
	PJS	155872	9270382014	METER	217.84
	PJS	155874	9271499635	SIGN MATERIAL	394.80
				<b>VENDOR TOTAL</b>	<b>1,388.01</b>
<b>HADLOCK PAINT CO. INC.</b>	PJS	155779	P0128900	PRIMER	5.03
	PJS	155882	P0129201	PAINT / TOWN HALL	12.93
	PJS	155727	P0128531	PAINT SAMPLE	17.98
	PJS	155788	P0128811	PAINT FOR TOWN HALL	41.90
	PJS	155886	P0129284	PAINT AND SUPPLIES	46.61
	PJS	155947	P0129469	BLUE DYE	34.90
				<b>VENDOR TOTAL</b>	<b>159.35</b>
<b>HADLOCK'S ACE HARDWARE</b>	PJS	155978	001188	WHEELBARROWS	319.98
	PJS	155829	0011114	CONCRETE TOOLS	91.26
	PJS	155829	001122	CONCRETE TOOLS	21.93
	PJS	155866	001127	PAD LOCK	70.94
	PJS	155873	001145	PRIMER	34.57
	PJS	155922	001157	SPRAY GUN, MAILBOX	584.83
	PJS	155922	001163	SPRAY GUN, MAILBOX	13.57
	PJS	155922	001152	SPRAY GUN, MAILBOX	55.98
	PJS	155922	001156	SPRAY GUN, MAILBOX	86.97
	PJS	155800	0011111	FISH TAPE	50.17
	PJS	155809	001104	ZIP TIES, SHOP SUPPLIES	41.99
	PJS	155814	001093	FUSES, BENCH GRINDER	236.97
					<b>VENDOR TOTAL</b>
<b>HANSON AGGREGATES NEW YORK LLC</b>	PJS	155729	4090391	MILLINGS	900.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HANSON AGGREGATES NEW YORK LLC	PJS	155759	4091109	MILLINGS	545.63
	PJS	155852	4096280	GORDON CRUSHER RUN	167.28
	PJS	155852	4093352	GORDON CRUSHER RUN	408.93
	PJS	155852	4094100	GORDON CRUSHER RUN	305.87
	PJS	155852	4094698	GORDON CRUSHER RUN	399.04
	PJS	155852	4095418	GORDON CRUSHER RUN	292.84
<b>VENDOR TOTAL</b>					<b>3,019.59</b>
HAUN WELDING SUPPLY, INC.	PJS	155827	8182874	GAS FOR WELDER	113.42
	PJS	155831	8186642	ARGON GAS	23.00
	PJS	155974	8219393	WELDING SUPPLIES	125.54
	PJS	155810	8167447	PLASMA CUTTER PARTS	142.11
<b>VENDOR TOTAL</b>					<b>404.07</b>
HAWK COLLISION & FRAME	PJS	155890	125759	INSPECTION VEHICLE 223	20.00
	PJS	155890	125764	INSPECTION AND LIGHT REPAIR VEHICLE 224-	166.99
	PJS	155870	125760	INSPECTIONS	77.71
	PJS	155811	125735	INSPECTIONS	20.00
<b>VENDOR TOTAL</b>					<b>284.70</b>
HERZOG	JRH	155958	99	SENIORS LINE DANCING APRIL 2022	280.00
<b>VENDOR TOTAL</b>					<b>280.00</b>
HILLYARD, INC.	PJS	155766	604702080	CADDY COMBO W/BUCKET	90.36
	PJS	155767	604687123	CLEANING AND PAPER SUPPLIES	1,880.36
	PJS	155767	604702081	CLEANING SUPPLIES	47.76
	PJS	155850	604699327	CLEANING AND PAPER SUPPLIES ALL BUILDING	311.52
<b>VENDOR TOTAL</b>					<b>2,330.00</b>
HOME DEPOT	PJS	155865	8027363	LUMBER	553.02
	PJS	155865	8194476	CREDIT	-121.56

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>HOME DEPOT</b>	PJS	155728	7024452	RAKES, HARDWARE	60.90
	PJS	155735	2033344	TARPS, CROW BARS	56.70
	PJS	155735	1010950	LIME	27.40
	PJS	155796	3361096	LUMBER, HARDWARE	39.26
	PJS	155796	4026375	LUMBER, HARDWARE	14.98
	PJS	155928	1028530	GRINDER ATTACHMENTS	51.85
	PJS	155830	8025727	NAILS, DRIP EDGE	65.88
	PJS	155834	5105069	PAINT BRUSHES, ELETRICAL TOOLS	56.20
	PJS	155836	4361086	SHED HARDWARE	61.48
	PJS	155836	4194141	CREDIT	-29.88
	PJS	155847	3034342	LIGHT SWITCHES,BULBS	543.20
	PJS	155848	6026077	ROOF, DROP EDGE	189.15
	PJS	155975	9028830	TAPE MEASURES	70.91
	PJS	155769	2103950	CHAIR WHEELS, WINDEX, BRUSHES	59.91
	PJS	155867	7616136	BOARDS/SHELVES	595.99
	PJS	155906	6027707	LUMBER	85.41
	PJS	155912	2340141	DRILL BITS	101.37
	PJS	155911	9012410	LUMBER	196.98
PJS	155807	2033376	2X6 FOR POLE BARN	69.52	
<b>VENDOR TOTAL</b>					<b>2,748.67</b>
<b>INTERSTATE BATTERY SYSTEM</b>	PJS	155778	2435462	REPLACEMENT BATTERIES	111.88
	PJS	155843	50064771	GLOVES	77.45
<b>VENDOR TOTAL</b>					<b>189.33</b>
<b>INTIVITY, INC.</b>	PJS	155762	1776296-0	MAGNETS, THUMB TACKS	7.55
	PJS	155762	1776296-1	BULLETIN BOARD	167.65
<b>VENDOR TOTAL</b>					<b>175.20</b>
<b>IRON MOUNTAIN, INC</b>	RMN	155862	GLDC525	RECORD RETENTION- 04/01/2022 - 04/30/202	868.68
	<b>VENDOR TOTAL</b>				
<b>J. C. SMITH, INC.</b>	PJS	155736	1598727	CONCRETE AND MORTAR	536.76



ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
J. C. SMITH, INC.	PJS	155835	1596744	SPEDE CRETE	654.00
				<b>VENDOR TOTAL</b>	<b>1,190.76</b>
JESSIE HOLLENBECK - PETTY CASH	JRH	155955	472022SH	SWEETHEART DANCE SUPPLIES	26.38
	JRH	155955	4122022	SWEETHEART DANCE SUPPLIES	7.50
	JRH	155955	472022AS	AFTER SCHOOL SUPPLIES	19.90
	JRH	155955	472022ASP	AFTER SCHOOL SUPPLIES	25.00
	JRH	155955	462022	BREAK CAMP SUPPLIES	13.96
	JRH	155955	4142022	BREAK CAMP SUPPLIES	20.62
	JRH	155955	472022	SWEETHEART DANCE SUPPLIES	16.25
				<b>VENDOR TOTAL</b>	<b>129.61</b>
JOHN CLIFFORD SALES	PJS	155842	1154	INSPECTION	26.00
				<b>VENDOR TOTAL</b>	<b>26.00</b>
JOHNSON CONTROLS FIRE PROTECTION LP	PJS	155764	88682625	HWY FIRE EXTINGS HYDRO	60.40
				<b>VENDOR TOTAL</b>	<b>60.40</b>
KLEHAMER	PJS	155808	04182022	SIDEBOARDS	1,890.00
				<b>VENDOR TOTAL</b>	<b>1,890.00</b>
KLEIN STEEL SERVICE, INC	PJS	155806	1920180	MATERIAL 438	1,101.66
				<b>VENDOR TOTAL</b>	<b>1,101.66</b>
KORNRICH	JRH	155968	050322	PERFORMING FOR SENIORS IN MAY	125.00
				<b>VENDOR TOTAL</b>	<b>125.00</b>

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
KOVALSKY-CARR ELECTRIC SUPPLY CO., INC.	PJS	155883	S1985320.002	LED LIGHTS	195.00
	PJS	155885	S1990923.003	LIGHT BULBS	104.28
<b>VENDOR TOTAL</b>					<b>299.28</b>
L.C. WHITFORD EQUIPMENT CO.	PJS	155815	0034239-00	PARTS CHIPPER TUB GRINDER	1,708.13
	PJS	155817	0034238-00	PARTS FOR TUB GRINDER	2,000.00
<b>VENDOR TOTAL</b>					<b>3,708.13</b>
LAKESIDE TOOL, INC.	PJS	155927	322711	SOCKETTS	149.00
	PJS	155816	322537	ZIP TIES, SHOP SUPPLIES	139.77
<b>VENDOR TOTAL</b>					<b>288.77</b>
LEO J. ROTH CORPORATION	PJS	155725	207927	ROOF TOP HVAC UNIT - LIBRARY	12,000.00
<b>VENDOR TOTAL</b>					<b>12,000.00</b>
LUKE	BWL	155826	04182022	NY GFOA CONFERENCE	492.94
<b>VENDOR TOTAL</b>					<b>492.94</b>
M&T BANK CORPORATION	RMN	155757	04122022	2022 TOWN & COUNTY RECEIPTS	3,992.50
<b>VENDOR TOTAL</b>					<b>3,992.50</b>
M.E. SERVICES COMMUNICATION, INC.	EG	155739	23733	SPANISH INTERPRETING SERVICES	65.00
<b>VENDOR TOTAL</b>					<b>65.00</b>
MATSMATSMATS.COM	JRH	155969	10161	GYMNASTICS AND OPEN GYM PROGRAM SUPPLIES	569.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>569.00</b>
MIS OF AMERICA INC	PJS	155976	74735	SCC WATER TESTING AND INSPECTION	455.00
				<b>VENDOR TOTAL</b>	<b>455.00</b>
MONROE COUNTY WATER	PJS	155741	390376	PARKS	100.39
	PJS	155741	390513	HIGHWAY	100.39
	PJS	155741	390456	SCC	100.39
	PJS	155741	391802	KINGS BEND	160.62
	PJS	155741	391992	LIBRARY	100.39
				<b>VENDOR TOTAL</b>	<b>562.18</b>
MORRISON EXCAVATING, INC.	PJS	155930	43292	TOPSOIL	416.00
	PJS	155931	43291	TOPSOIL	364.00
	PJS	155889	43288	TOP SOIL	78.00
	PJS	155936	43293	TOPSOIL	520.00
	PJS	155938	43290	TOPSOIL	520.00
				<b>VENDOR TOTAL</b>	<b>1,898.00</b>
MURPHY	PJS	155726	04062022	PESTICIDE LICENSING FEE REIMBURSEMENT	450.00
				<b>VENDOR TOTAL</b>	<b>450.00</b>
MUTUAL OF OMAHA	BWL	155940	001349577963	LIFE & DISABILITY INSURANCE PREMIUM: MAY	3,093.12
				<b>VENDOR TOTAL</b>	<b>3,093.12</b>
MVP HEALTH CARE	BWL	155952	16539111	MONTHLY HEALTH CARE BILL: MAY	163,023.25

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>163,023.25</b>
<b>NAPA AUTO PARTS</b>	PJS	155917	6917-020099	REPLACEMENT MOWING DECK BELTS	64.13
	PJS	155917	6917-020100	OIL	21.37
	PJS	155917	6917-020113	MOWING DECK BELT AND CREDIT FOR RETURN	-20.46
	PJS	155795	6917-019625	WIRE #461	47.78
				<b>VENDOR TOTAL</b>	<b>112.82</b>
<b>NATIONAL BUSINESS FURNITURE, LLC</b>	BWL	155786	ZK169022-TDQ	PERSONNEL DESK	1,529.55
	PJS	155888	ZK172379-TDQ	THREE DRAWER PEDESTAL W/LOCK FOR HR	383.10
				<b>VENDOR TOTAL</b>	<b>1,912.65</b>
<b>NEW YORK MARKING DEVICES CORP.</b>	JRH	155965	90740	NAME PLATE FOR ANTHONY BROTT	29.15
				<b>VENDOR TOTAL</b>	<b>29.15</b>
<b>NOCO ENERGY CORP.</b>	PJS	155864	SP12322699	501 GALLONS	2,034.06
	PJS	155920	SP12327506	300.2	1,153.13
	PJS	155920	SP12329296	145.9	603.89
	PJS	155920	SP12324572	170.6	655.31
	PJS	155805	SP 12319655	130.5	529.83
	PJS	155805	SP12317391	200.7	904.27
				<b>VENDOR TOTAL</b>	<b>5,880.49</b>
<b>NORTHERN NURSERIES, INC.</b>	PJS	155951	78970	TREES	1,107.00
				<b>VENDOR TOTAL</b>	<b>1,107.00</b>
<b>NORTHERN SUPPLY INC</b>	PJS	155818	103202	SWEEPER BROOMS	570.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>570.00</b>
NYS UNEMPLOYMENT INSURANCE	BWL	155799	04-60591 7	UNEMPLOYMENT INS. 1ST QTR	1,766.82
				<b>VENDOR TOTAL</b>	<b>1,766.82</b>
OIL FILTER SERVICE, INC.	PJS	155926	49511	OIL FILTERS	71.12
	PJS	155935	49562	AIR/OIL FILTERS	66.57
	PJS	155819	49163	FILTERS 461	75.53
				<b>VENDOR TOTAL</b>	<b>213.22</b>
OTIS ELEVATOR CO.	PJS	155977	100400746423	QUARTERLY ELEVATOR SERVICE 5/1/22 - 7/31	2,588.97
				<b>VENDOR TOTAL</b>	<b>2,588.97</b>
PANORAMA COLLISION, INC.	PJS	155929	6078	REPAIR 336 TRUCK BED AND TAIL LIGHT	3,513.49
				<b>VENDOR TOTAL</b>	<b>3,513.49</b>
PAUL'S REPAIR & SERVICE	PJS	155844	885198	REPAIR SODA MACHINE AND SERVICE ICE MAKE	375.00
				<b>VENDOR TOTAL</b>	<b>375.00</b>
PAYCHEX, INC.	BWL	155803	2252647	MONTHLY ONBOARDING	100.00
	BWL	155781	9625833	MONTHLY ESR SERVICES	307.19
	BWL	155919	2291405	MONTHLY TIME & ATTENDANCE	150.00
	BWL	155984	2022042800	MONTHLY PAYROLL PROCESSING	4,067.89
				<b>VENDOR TOTAL</b>	<b>4,625.08</b>
PERINTON RV RENTALS INC.	PJS	155879	28727-1	FRESH WATER PUMP AND TANK	266.78
	PJS	155797	28687-1	LICENSE PLATE LIGHT	48.15

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>314.93</b>
PHOENIX GRAPHICS, INC.	JRH	155962	69278	BUSINESS CARDS FOR ANTHONY BROTT & CASSI	128.00
				<b>VENDOR TOTAL</b>	<b>128.00</b>
PITTSFORD AUTO SERVICE, INC.	PJS	155845	1018111	FUEL FOR 400	130.06
	PJS	155905	1018673	FUEL	121.15
	PJS	155950	85887	VEHICLE 521 INSPECTION	21.00
				<b>VENDOR TOTAL</b>	<b>272.21</b>
PITTSFORD CENTRAL SCHOOLS	PJS	155731	4322-22A	MONTHLY PARKS FUEL USAGE	2,210.88
	PJS	155732	4323-22A	PSD DIESEL AND UNLEAD FUEL	2,164.22
				<b>VENDOR TOTAL</b>	<b>4,375.10</b>
POWER DRIVES, INC.	PJS	155869	RRS877537	HOSE/BRACKETS, WATER TANK	163.25
	PJS	155869	RRS877422	HOSE/BRACKETS, WATER TANK	220.88
	PJS	155824	RRS876330	HYDRAULIC LINES	752.06
				<b>VENDOR TOTAL</b>	<b>1,136.19</b>
RADIOMAX COMMUNICATIONS INC.	PJS	155887	102890-4	PAGERS - BLDG MAINT - QTRLY	41.15
				<b>VENDOR TOTAL</b>	<b>41.15</b>
RENU SURFACE RESTORATION	PJS	155943	3983	LIBRARY - FISHERS 1ST FLOOR, KIDS AREA,	950.00
	PJS	155943	3982	LIBRARY - 2ND FLOOR, MEETING ROOMS, STUD	900.00
	PJS	155943	4003	LIBRARY - TILE, FLOORS AND GROUT, MATS,	900.00
				<b>VENDOR TOTAL</b>	<b>2,750.00</b>

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
<b>RND SIGNS</b>	PJS	155916	123306	STEP STAKES	97.28
				<b>VENDOR TOTAL</b>	<b>97.28</b>
<b>ROCHESTER ASPHALT MATERIAL, INC.</b>	PJS	155871	1049474	GENERAL PATCH	553.52
	PJS	155932	1050923	GENERAL PATCH	472.24
				<b>VENDOR TOTAL</b>	<b>1,025.76</b>
<b>ROCHESTER GAS &amp; ELECTRIC</b>	BWL	155793	0188930222000004	MONTHLY GAS LIGHTS	64.19
	PJS	155742	12309965784	295 FAIRPORT RD PUMP STATION	28.37
	PJS	155743	11310103398	BARKER RD PARK ELECTRIC AND CONSTELLATIO	175.95
	PJS	155937	17900226864	ELECT & GAS - TOWN WIDE	45,734.02
	BWL	155921	17900226791	MONTHLY STREET LIGHTING PYMT	6,583.56
				<b>VENDOR TOTAL</b>	<b>52,586.09</b>
<b>ROCHESTER PAINT CENTERS</b>	PJS	155828	00143619	INVERTED MARKING TAPE	192.43
				<b>VENDOR TOTAL</b>	<b>192.43</b>
<b>S &amp; S WORLDWIDE, INC</b>	JRH	155967	IN100964616	AFTER SCHOOL SUPPLIES	15.84
	JRH	155967	IN100967019	AFTER SCHOOL SUPPLIES	39.25
				<b>VENDOR TOTAL</b>	<b>55.09</b>
<b>SAFETY - KLEEN CORP.</b>	PJS	155923	88504265	PARTS WASHER	25.00
	PJS	155923	88545334	PARTS WASHER	257.11
				<b>VENDOR TOTAL</b>	<b>282.11</b>
<b>SEYREK SEALERS LLC</b>	PJS	155773	041122PITTROFF	ROLL OFF FOR BRUSH	525.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>525.00</b>
SHEPARD BROTHERS, INC.	JRH	155959	F0CS365292	SERVICES ON THE SENIORS BUS	42.45
				<b>VENDOR TOTAL</b>	<b>42.45</b>
SHERWIN-WILLIAMS	PJS	155875	8393-0	PAINT FOR TOWN HALL	125.05
				<b>VENDOR TOTAL</b>	<b>125.05</b>
SITEONE LANDSCAPE SUPPLY , LLC	PJS	155946	118417064-001	ACELEPRYN	1,004.24
				<b>VENDOR TOTAL</b>	<b>1,004.24</b>
SPORTSFIELD SPECIALTIES DIRECT, INC.	PJS	155751	45215	SOCCER NETS	1,661.00
	PJS	155751	45268	FREIGHT	197.00
	PJS	155791	45399	SOCCER NETS	1,858.00
				<b>VENDOR TOTAL</b>	<b>3,716.00</b>
STATE COMPROLLER	BWL	155784	2636690-2022-02-01	FEBRUARY COURT INVOICE	4,638.00
	BWL	155833	2636690-2022-03-01	MARCH COURT INVOICE	7,146.50
				<b>VENDOR TOTAL</b>	<b>11,784.50</b>
STEIDLE	JRH	155954	042022/STEIDLE	WHITE CHICKEN CHILI LUNCHEON	14.97
				<b>VENDOR TOTAL</b>	<b>14.97</b>
T. MINA SUPPLY EAST, INC.	PJS	155893	S1433122.001	PIPE AND ADAPTORS	75.00
	PJS	155868	S1426051.001	PIPE	8,580.00



ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>8,655.00</b>
TELVue CORPORATION	JB	155877	Q-017144	SMARTCAPTION 100 HOURS OF AUTOMATIC CAP	1,500.00
				<b>VENDOR TOTAL</b>	<b>1,500.00</b>
THE DUKE COMPANY	PJS	155892	001510398	WIRE MESH / JOINTS	99.40
	PJS	155934	001510492	SPEED CRETE	599.76
	PJS	155970	001510775	EPOXY FOR ROADS	192.00
				<b>VENDOR TOTAL</b>	<b>891.16</b>
THE FIBAR GROUP, LLC	PJS	155945	0046013-IN	PLAYGROUND SURFACING	2,903.00
				<b>VENDOR TOTAL</b>	<b>2,903.00</b>
THE IDEA WORKS OF NY, INC	JRH	155964	36797	TOTE BAGS FOR EARTH DAY EVENT	235.24
				<b>VENDOR TOTAL</b>	<b>235.24</b>
THOMSON REUTERS - WEST	BWL	155783	846101150	MARCH WESTLAW DATABASE	295.47
				<b>VENDOR TOTAL</b>	<b>295.47</b>
TOP NOTCH MONOGRAMMING	PJS	155763	2334	TH APPAREL MONOGRAMMING	8.00
				<b>VENDOR TOTAL</b>	<b>8.00</b>
TOSHIBA BUSINESS SOLUTIONS	RMN	155748	5757425	MAINTENANCE-TOWN CLERK 1ST FLOOR COPIES-	116.23
	JB	155754	5571435	MAINTENANCE CHARGE-CONTRACT US0062797MA	683.28
	PJS	155730	5749860	PSD MONTHLY COPIER MAINTENANCE	13.69
	JB	155775	5757439	MANAGED PRINT SERVICES-STAND-ALONE PRINT	270.00
	JB	155776	5757445	MANAGED PRINT SERVICES-NETWORKED PRINTER	19.24

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
TOSHIBA BUSINESS SOLUTIONS	EG	155740	5749817	CPC BILLING 3/10-4/9	19.27
	PJS	155812	5749815	PRINTER BILLING	20.53
<b>VENDOR TOTAL</b>					<b>1,142.24</b>
TRACEY ROAD EQUIPMENT	PJS	155971	X105080100:01	SWITCH-ROCKER	94.72
<b>VENDOR TOTAL</b>					<b>94.72</b>
ULINE INC.	PJS	155755	146841956	TRASH RECEPTACLES	128.38
<b>VENDOR TOTAL</b>					<b>128.38</b>
URMC DEPARTMENT OF PSYCHIATRY	BWL	155802	TOP0422	EAP SERVICES: APRIL 2022	201.66
<b>VENDOR TOTAL</b>					<b>201.66</b>
VAN BORTEL FORD	PJS	155752	395529	LUG STUD AND NUT	8.13
<b>VENDOR TOTAL</b>					<b>8.13</b>
VERIZON WIRELESS	PJS	155825	9903819541	MONTHLY CELL PHONE CHARGES	515.70
<b>VENDOR TOTAL</b>					<b>515.70</b>
VICTOR POWER EQUIPMENT	PJS	155761	299810	CHAINSAW CHAINS	162.12
	PJS	155798	300045	CHAINSAW BARS, SHEATHS	204.48
<b>VENDOR TOTAL</b>					<b>366.60</b>
VIKING CIVES USA	PJS	155925	4515678	FRONT PLOW HITCH	1,931.54
	PJS	155925	4515805	FRONT PLOW HITCH	139.02

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>2,070.56</b>
VP SUPPLY CORP.	PJS	155881	4976449	ELECTRICAL SUPPLIES	130.15
	PJS	155881	4976448	ELECTRICAL SUPPLIES	24.02
				<b>VENDOR TOTAL</b>	<b>154.17</b>
W. B. MASON CO., INC.	RMN	155753	228712043	GENERAL OFFICE SUPPLIES	129.65
				<b>VENDOR TOTAL</b>	<b>129.65</b>
WARD	RMN	155772	04132022	COURIER REIMBURSEMENT - 3/28/2022-4/08/2	15.62
	BWL	155904	04262022	COURIER REIMBURSEMENT-04/11/22 - 4/22/22	13.86
				<b>VENDOR TOTAL</b>	<b>29.48</b>
WEGMANS FOOD MARKETS INC	JRH	155956	03312022	SENIORS WEGMANS BILLING MARCH 2022	747.94
	JRH	155957	03312022/WEGMANS	AFTER SCHOOL SNACKS	307.10
				<b>VENDOR TOTAL</b>	<b>1,055.04</b>
XYLEM WATER SOLUTIONS USA, INC.	PJS	155760	3556C17694	HIGHWAY PUMP STATION SMART SYSTEM	2,197.80
				<b>VENDOR TOTAL</b>	<b>2,197.80</b>
YOUNG, III	PJS	155914	04262022	PESTICIDE APPLICATOR RENEWAL	450.00
				<b>VENDOR TOTAL</b>	<b>450.00</b>
ZUROWSKI	PJS	155750	041122	MILEAGE REIMBURSE - EASEMENT FILING	10.53

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MAY 2022

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
					VENDOR TOTAL 10.53
					REPORT TOTAL 439,390.85

END OF REPORT

# MEMORANDUM

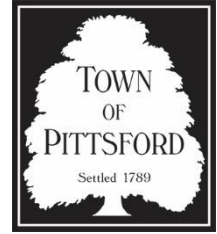
**To:** Pittsford Town Board

**From:** Brian Luke, Director of Finance

**Date:** April 28, 2022

**Regarding:** Surplus Inventory

**For Meeting On:** May 3, 2022



Attached is a list of surplus inventory for the Town Board to declare surplus in order for it to be removed from the Town's inventory.

**Be it resolved, that the attached list of equipment be declared surplus and be removed from the Town's inventory.**

Asset #	Year	Description	Department	Cost	Disposition
17307	2012	PLOW # 458	Highway	10,000.00	Auction
17306	2012	6 WHEEL CAB & CHASSIS #458	Highway	84,084.00	Auction
17308	2012	WING PLOW # 458	Highway	10,000.00	Auction
17309	2012	STAINLESS STEEL SALT SPEADER # 458	Highway	20,000.00	Auction
17313	2012	STAINLESS STEEL SALTER # 463	Highway	20,000.00	Auction
18973	2017	TORO ZERO TURN MOWER WITH BAGGER	Parks	10,309.68	Auction
12570	1994	RYAN WALKBEHIND AERIFIER	Parks	1,830.00	Auction
12875	2002	TROYBILT ROTO TILLER	Parks	2,450.00	Auction
12984	1991	GIANT-BLO LEAF BLOWER	Parks	595.00	Auction
16184	2006	BILLY GOAT VACUUM W/HOSE	Parks	1,598.00	Auction

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1010</b>	<b>TOWN BOARD</b>								
0001	PERSONAL SERVICES	7,853.84	102,100.00	102,100.00	35,342.28	66,757.72	0.00	66,757.72	34.62
0004	CONTRACTUAL & MISC. EXPENSE	0.00	6,050.00	6,050.00	450.00	5,600.00	0.00	5,600.00	7.44
<b>Total Dept 1010</b>	<b>TOWN BOARD</b>	<b>7,853.84</b>	<b>108,150.00</b>	<b>108,150.00</b>	<b>35,792.28</b>	<b>72,357.72</b>	<b>0.00</b>	<b>72,357.72</b>	<b>33.10</b>
<b>Dept 1110</b>	<b>TOWN JUSTICES</b>								
0001	PERSONAL SERVICES	16,788.73	246,400.00	246,400.00	74,947.51	171,452.49	0.00	171,452.49	30.42
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	17,996.55	140,655.00	141,018.96	56,802.96	84,216.00	363.96	83,852.04	40.28
<b>Total Dept 1110</b>	<b>TOWN JUSTICES</b>	<b>34,785.28</b>	<b>387,555.00</b>	<b>387,918.96</b>	<b>131,750.47</b>	<b>256,168.49</b>	<b>363.96</b>	<b>255,804.53</b>	<b>33.96</b>
<b>Dept 1220</b>	<b>TOWN SUPERVISOR</b>								
0001	PERSONAL SERVICES	14,538.00	188,996.00	188,996.00	63,404.27	125,591.73	0.00	125,591.73	33.55
0002	EQUIPMENT & CAPITAL OUTLAY	349.00	500.00	500.00	349.00	151.00	0.00	151.00	69.80
0004	CONTRACTUAL & MISC. EXPENSE	12.67	5,280.00	5,280.00	1,113.42	4,166.58	6.13	4,160.45	21.09
<b>Total Dept 1220</b>	<b>TOWN SUPERVISOR</b>	<b>14,899.67</b>	<b>194,776.00</b>	<b>194,776.00</b>	<b>64,866.69</b>	<b>129,909.31</b>	<b>6.13</b>	<b>129,903.18</b>	<b>33.30</b>
<b>Dept 1230</b>	<b>COMMUNITY SERVICE</b>								
0001	PERSONAL SERVICES	7,752.00	99,788.00	101,727.00	31,958.00	69,769.00	0.00	69,769.00	31.42
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	31.22	51,050.00	51,050.00	14,524.91	36,525.09	8.90	36,516.19	28.45
<b>Total Dept 1230</b>	<b>COMMUNITY SERVICE</b>	<b>7,783.22</b>	<b>151,338.00</b>	<b>153,277.00</b>	<b>46,482.91</b>	<b>106,794.09</b>	<b>8.90</b>	<b>106,785.19</b>	<b>30.33</b>
<b>Dept 1310</b>	<b>DIRECTOR OF FINANCE</b>								
0001	PERSONAL SERVICES	6,480.00	99,822.00	99,822.00	25,920.00	73,902.00	0.00	73,902.00	25.97
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	812.16	3,200.00	3,200.00	1,952.45	1,247.55	0.00	1,247.55	61.01
<b>Total Dept 1310</b>	<b>DIRECTOR OF FINANCE</b>	<b>7,292.16</b>	<b>103,522.00</b>	<b>103,522.00</b>	<b>27,872.45</b>	<b>75,649.55</b>	<b>0.00</b>	<b>75,649.55</b>	<b>26.92</b>
<b>Dept 1320</b>	<b>INDEPENDENT AUDIT</b>								
0004	CONTRACTUAL & MISC. EXPENSE	16,500.00	50,000.00	50,000.00	18,500.00	31,500.00	0.00	31,500.00	37.00
<b>Total Dept 1320</b>	<b>INDEPENDENT AUDIT</b>	<b>16,500.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>18,500.00</b>	<b>31,500.00</b>	<b>0.00</b>	<b>31,500.00</b>	<b>37.00</b>
<b>Dept 1330</b>	<b>TAX COLLECTION</b>								
0001	PERSONAL SERVICES	3,571.16	46,430.00	46,430.00	14,284.64	32,145.36	0.00	32,145.36	30.77
0004	CONTRACTUAL & MISC. EXPENSE	3,992.50	8,350.00	8,350.00	4,076.18	4,273.82	113.29	4,160.53	48.82
<b>Total Dept 1330</b>	<b>TAX COLLECTION</b>	<b>7,563.66</b>	<b>54,780.00</b>	<b>54,780.00</b>	<b>18,360.82</b>	<b>36,419.18</b>	<b>113.29</b>	<b>36,305.89</b>	<b>33.52</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1355</b>	<b>ASSESSOR</b>								
0001	PERSONAL SERVICES	11,578.44	198,650.00	200,803.00	46,098.93	154,704.07	0.00	154,704.07	22.96
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	150.00	27,430.00	27,680.00	836.15	26,843.85	5.64	26,838.21	3.02
<b>Total Dept 1355</b>	<b>ASSESSOR</b>	<b>11,728.44</b>	<b>226,580.00</b>	<b>228,983.00</b>	<b>46,935.08</b>	<b>182,047.92</b>	<b>5.64</b>	<b>182,042.28</b>	<b>20.50</b>
<b>Dept 1375</b>	<b>CREDIT CARD FEES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	30,000.00	30,000.00	4,681.06	25,318.94	0.00	25,318.94	15.60
<b>Total Dept 1375</b>	<b>CREDIT CARD FEES</b>	<b>0.00</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>4,681.06</b>	<b>25,318.94</b>	<b>0.00</b>	<b>25,318.94</b>	<b>15.60</b>
<b>Dept 1410</b>	<b>TOWN CLERK</b>								
0001	PERSONAL SERVICES	13,715.10	188,000.00	188,000.00	55,072.07	132,927.93	0.00	132,927.93	29.29
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	9.98	290.02	0.00	290.02	3.33
0004	CONTRACTUAL & MISC. EXPENSE	384.19	8,775.00	8,775.00	1,961.82	6,813.18	72.17	6,741.01	22.36
<b>Total Dept 1410</b>	<b>TOWN CLERK</b>	<b>14,099.29</b>	<b>197,075.00</b>	<b>197,075.00</b>	<b>57,043.87</b>	<b>140,031.13</b>	<b>72.17</b>	<b>139,958.96</b>	<b>28.95</b>
<b>Dept 1420</b>	<b>ATTORNEY</b>								
0001	PERSONAL SERVICES	3,639.37	46,848.00	48,668.00	16,735.34	31,932.66	0.00	31,932.66	34.39
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	535.47	17,150.00	19,432.00	2,648.65	16,783.35	2,282.00	14,501.35	13.63
<b>Total Dept 1420</b>	<b>ATTORNEY</b>	<b>4,174.84</b>	<b>64,248.00</b>	<b>68,350.00</b>	<b>19,383.99</b>	<b>48,966.01</b>	<b>2,282.00</b>	<b>46,684.01</b>	<b>28.36</b>
<b>Dept 1430</b>	<b>PERSONNEL</b>								
0001	PERSONAL SERVICES	5,875.20	108,398.00	110,235.00	27,509.64	82,725.36	0.00	82,725.36	24.96
0002	EQUIPMENT & CAPITAL OUTLAY	1,529.55	1,000.00	1,529.55	1,529.55	0.00	0.00	0.00	100.00
0004	CONTRACTUAL & MISC. EXPENSE	11,198.18	95,430.00	94,900.45	24,257.04	70,643.41	0.00	70,643.41	25.56
<b>Total Dept 1430</b>	<b>PERSONNEL</b>	<b>18,602.93</b>	<b>204,828.00</b>	<b>206,665.00</b>	<b>53,296.23</b>	<b>153,368.77</b>	<b>0.00</b>	<b>153,368.77</b>	<b>25.79</b>
<b>Dept 1440</b>	<b>ENGINEERING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	20,000.00	27,560.00	1,195.37	26,364.63	7,560.00	18,804.63	4.34
<b>Total Dept 1440</b>	<b>ENGINEERING</b>	<b>0.00</b>	<b>20,000.00</b>	<b>27,560.00</b>	<b>1,195.37</b>	<b>26,364.63</b>	<b>7,560.00</b>	<b>18,804.63</b>	<b>4.34</b>
<b>Dept 1450</b>	<b>ELECTIONS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	61,354.00	61,354.00	69.50	61,284.50	0.00	61,284.50	0.11
<b>Total Dept 1450</b>	<b>ELECTIONS</b>	<b>0.00</b>	<b>61,354.00</b>	<b>61,354.00</b>	<b>69.50</b>	<b>61,284.50</b>	<b>0.00</b>	<b>61,284.50</b>	<b>0.11</b>
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT</b>								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT EXPENSE</b>								
<b>Total Dept 1460</b>	<b>RECORDS MANAGEMENT</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>165.06</b>	<b>834.94</b>	<b>0.00</b>	<b>834.94</b>	<b>16.51</b>
<b>Dept 1490</b>	<b>PUBLIC WORKS</b>								
0001	PERSONAL SERVICES	14,166.63	234,000.00	236,695.00	59,345.73	177,349.27	0.00	177,349.27	25.07
0002	EQUIPMENT & CAPITAL OUTLAY	383.10	1,250.00	1,250.00	573.20	676.80	0.00	676.80	45.86
0004	CONTRACTUAL & MISC. EXPENSE	(186.34)	18,160.00	18,168.00	3,194.29	14,973.71	0.00	14,973.71	17.58
<b>Total Dept 1490</b>	<b>PUBLIC WORKS</b>	<b>14,363.39</b>	<b>253,410.00</b>	<b>256,113.00</b>	<b>63,113.22</b>	<b>192,999.78</b>	<b>0.00</b>	<b>192,999.78</b>	<b>24.64</b>
<b>Dept 1620</b>	<b>BUILDING</b>								
0001	PERSONAL SERVICES	360.00	4,800.00	4,800.00	1,440.00	3,360.00	0.00	3,360.00	30.00
0004	CONTRACTUAL & MISC. EXPENSE	51,056.33	272,751.00	273,322.96	85,290.80	188,032.16	557.31	187,474.85	31.21
<b>Total Dept 1620</b>	<b>BUILDING</b>	<b>51,416.33</b>	<b>277,551.00</b>	<b>278,122.96</b>	<b>86,730.80</b>	<b>191,392.16</b>	<b>557.31</b>	<b>190,834.85</b>	<b>31.18</b>
<b>Dept 1670</b>	<b>CENTRAL MAILING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	5,396.42	65,000.00	65,000.00	6,456.42	58,543.58	0.00	58,543.58	9.93
<b>Total Dept 1670</b>	<b>CENTRAL MAILING</b>	<b>5,396.42</b>	<b>65,000.00</b>	<b>65,000.00</b>	<b>6,456.42</b>	<b>58,543.58</b>	<b>0.00</b>	<b>58,543.58</b>	<b>9.93</b>
<b>Dept 1680</b>	<b>DATA PROCESSING</b>								
0001	PERSONAL SERVICES	18,033.76	246,615.00	248,408.00	73,012.74	175,395.26	0.00	175,395.26	29.39
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,500.00	30,500.00	179.90	30,320.10	0.00	30,320.10	0.59
0004	CONTRACTUAL & MISC. EXPENSE	3,979.17	131,736.00	262,961.01	46,214.57	216,746.44	85.00	216,661.44	17.57
<b>Total Dept 1680</b>	<b>DATA PROCESSING</b>	<b>22,012.93</b>	<b>380,851.00</b>	<b>541,869.01</b>	<b>119,407.21</b>	<b>422,461.80</b>	<b>85.00</b>	<b>422,376.80</b>	<b>22.04</b>
<b>Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	225,000.00	225,000.00	587.00	224,413.00	0.00	224,413.00	0.26
<b>Total Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>	<b>0.00</b>	<b>225,000.00</b>	<b>225,000.00</b>	<b>587.00</b>	<b>224,413.00</b>	<b>0.00</b>	<b>224,413.00</b>	<b>0.26</b>
<b>Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	0.00	1,900.00	0.00	1,900.00	0.00
<b>Total Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>	<b>0.00</b>	<b>1,900.00</b>	<b>1,900.00</b>	<b>0.00</b>	<b>1,900.00</b>	<b>0.00</b>	<b>1,900.00</b>	<b>0.00</b>
<b>Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
<b>Total Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>
<b>Dept 1950</b>	<b>PROPERTY TAX</b>								
0004	CONTRACTUAL & MISC.	0.00	8,000.00	8,000.00	5,460.89	2,539.11	0.00	2,539.11	68.26



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1950</b>	<b>PROPERTY TAX EXPENSE</b>								
<b>Total Dept 1950</b>	<b>PROPERTY TAX</b>	<b>0.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>5,460.89</b>	<b>2,539.11</b>	<b>0.00</b>	<b>2,539.11</b>	<b>68.26</b>
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	2,824.30	182,250.00	202,345.31	75,895.72	126,449.59	1,025.76	125,423.83	37.51
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>2,824.30</b>	<b>182,250.00</b>	<b>202,345.31</b>	<b>75,895.72</b>	<b>126,449.59</b>	<b>1,025.76</b>	<b>125,423.83</b>	<b>37.51</b>
<b>Dept 1990</b>	<b>CONTINGENCY</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	144,500.00	0.00	144,500.00	0.00	144,500.00	0.00
<b>Total Dept 1990</b>	<b>CONTINGENCY</b>	<b>0.00</b>	<b>150,000.00</b>	<b>144,500.00</b>	<b>0.00</b>	<b>144,500.00</b>	<b>0.00</b>	<b>144,500.00</b>	<b>0.00</b>
<b>Dept 2620</b>	<b>CUSTODIAL</b>								
0001	PERSONAL SERVICES	33,300.17	432,482.00	432,482.00	137,787.95	294,694.05	0.00	294,694.05	31.86
0002	EQUIPMENT & CAPITAL OUTLAY	12,000.00	4,200.00	115,557.16	26,864.41	88,692.75	23,587.00	65,105.75	23.25
0004	CONTRACTUAL & MISC. EXPENSE	20,239.61	180,729.00	195,261.32	62,549.44	132,711.88	37,424.96	95,286.92	32.03
<b>Total Dept 2620</b>	<b>CUSTODIAL</b>	<b>65,539.78</b>	<b>617,411.00</b>	<b>743,300.48</b>	<b>227,201.80</b>	<b>516,098.68</b>	<b>61,011.96</b>	<b>455,086.72</b>	<b>30.57</b>
<b>Dept 3120</b>	<b>CROSSING GUARDS</b>								
0001	PERSONAL SERVICES	13,431.93	162,389.00	167,889.00	48,498.91	119,390.09	0.00	119,390.09	28.89
0004	CONTRACTUAL & MISC. EXPENSE	341.50	1,450.00	2,400.00	1,230.03	1,169.97	8.50	1,161.47	51.25
<b>Total Dept 3120</b>	<b>CROSSING GUARDS</b>	<b>13,773.43</b>	<b>163,839.00</b>	<b>170,289.00</b>	<b>49,728.94</b>	<b>120,560.06</b>	<b>8.50</b>	<b>120,551.56</b>	<b>29.20</b>
<b>Dept 3310</b>	<b>TRAFFIC</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	7,000.00	7,500.00	0.00	7,500.00	500.00	7,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,262.23	17,600.00	18,095.00	1,835.59	16,259.41	192.68	16,066.73	10.14
<b>Total Dept 3310</b>	<b>TRAFFIC</b>	<b>1,262.23</b>	<b>24,600.00</b>	<b>25,595.00</b>	<b>1,835.59</b>	<b>23,759.41</b>	<b>692.68</b>	<b>23,066.73</b>	<b>7.17</b>
<b>Dept 3510</b>	<b>CONTROL OF ANIMALS</b>								
0001	PERSONAL SERVICES	4,755.00	63,000.00	63,000.00	19,020.00	43,980.00	0.00	43,980.00	30.19
0004	CONTRACTUAL & MISC. EXPENSE	514.54	7,150.00	7,177.90	616.23	6,561.67	0.00	6,561.67	8.59
<b>Total Dept 3510</b>	<b>CONTROL OF ANIMALS</b>	<b>5,269.54</b>	<b>70,150.00</b>	<b>70,177.90</b>	<b>19,636.23</b>	<b>50,541.67</b>	<b>0.00</b>	<b>50,541.67</b>	<b>27.98</b>
<b>Dept 4210</b>	<b>YOUTH SERVICES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	64,660.00	64,660.00	21,553.32	43,106.68	0.00	43,106.68	33.33
<b>Total Dept 4210</b>	<b>YOUTH SERVICES</b>	<b>0.00</b>	<b>64,660.00</b>	<b>64,660.00</b>	<b>21,553.32</b>	<b>43,106.68</b>	<b>0.00</b>	<b>43,106.68</b>	<b>33.33</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,400.00	1,400.00	1,234.00	166.00	0.00	166.00	88.14

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>1,400.00</b>	<b>1,400.00</b>	<b>1,234.00</b>	<b>166.00</b>	<b>0.00</b>	<b>166.00</b>	<b>88.14</b>
<b>Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>								
0001	PERSONAL SERVICES	4,446.03	58,600.00	58,600.00	18,528.86	40,071.14	0.00	40,071.14	31.62
0002	EQUIPMENT & CAPITAL OUTLAY	20.53	500.00	500.00	42.43	457.57	0.00	457.57	8.49
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>	<b>4,466.56</b>	<b>60,100.00</b>	<b>60,100.00</b>	<b>18,571.29</b>	<b>41,528.71</b>	<b>0.00</b>	<b>41,528.71</b>	<b>30.90</b>
<b>Dept 5132</b>	<b>HIGHWAY GARAGE</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	2,736.34	33,500.00	35,370.00	14,358.58	21,011.42	7,439.00	13,572.42	40.60
0004	CONTRACTUAL & MISC. EXPENSE	11,996.19	51,928.00	56,101.00	22,900.24	33,200.76	1,273.00	31,927.76	40.82
<b>Total Dept 5132</b>	<b>HIGHWAY GARAGE</b>	<b>14,732.53</b>	<b>85,428.00</b>	<b>91,471.00</b>	<b>37,258.82</b>	<b>54,212.18</b>	<b>8,712.00</b>	<b>45,500.18</b>	<b>40.73</b>
<b>Dept 5182</b>	<b>STREET LIGHTING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	2,108.66	40,000.00	40,000.00	6,375.07	33,624.93	0.00	33,624.93	15.94
<b>Total Dept 5182</b>	<b>STREET LIGHTING</b>	<b>2,108.66</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>6,375.07</b>	<b>33,624.93</b>	<b>0.00</b>	<b>33,624.93</b>	<b>15.94</b>
<b>Dept 6410</b>	<b>PUBLICITY</b>								
0001	PERSONAL SERVICES	5,730.76	102,610.00	102,610.00	22,923.04	79,686.96	0.00	79,686.96	22.34
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	31.22	47,920.00	47,920.00	518.98	47,401.02	0.00	47,401.02	1.08
<b>Total Dept 6410</b>	<b>PUBLICITY</b>	<b>5,761.98</b>	<b>151,030.00</b>	<b>151,030.00</b>	<b>23,442.02</b>	<b>127,587.98</b>	<b>0.00</b>	<b>127,587.98</b>	<b>15.52</b>
<b>Dept 6510</b>	<b>VETERANS SERVICE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
<b>Total Dept 6510</b>	<b>VETERANS SERVICE</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>
<b>Dept 6772</b>	<b>PROGRAMS FOR AGING</b>								
0001	PERSONAL SERVICES	9,792.82	173,172.00	173,172.00	36,292.17	136,879.83	0.00	136,879.83	20.96
0004	CONTRACTUAL & MISC. EXPENSE	6,348.55	94,690.00	95,278.97	17,356.60	77,922.37	0.00	77,922.37	18.22
<b>Total Dept 6772</b>	<b>PROGRAMS FOR AGING</b>	<b>16,141.37</b>	<b>267,862.00</b>	<b>268,450.97</b>	<b>53,648.77</b>	<b>214,802.20</b>	<b>0.00</b>	<b>214,802.20</b>	<b>19.98</b>
<b>Dept 7020</b>	<b>RECREATION ADMINISTRATION</b>								
0001	PERSONAL SERVICES	36,509.01	686,235.00	687,812.00	133,380.74	554,431.26	0.00	554,431.26	19.39
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	6,282.91	3,799.12	2,483.79	529.99	1,953.80	60.47
0004	CONTRACTUAL & MISC.	2,735.89	380,690.00	382,921.81	88,737.37	294,184.44	0.00	294,184.44	23.17





# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 9710</b>	<b>SERIAL BONDS</b>								
<b>Dept 9710</b>	<b>SERIAL BONDS</b>	<b>0.00</b>	<b>98,917.00</b>	<b>98,917.00</b>	<b>0.00</b>	<b>98,917.00</b>	<b>0.00</b>	<b>98,917.00</b>	<b>0.00</b>
<b>Dept 9901</b>	<b>INTERFUND TRANSFERS</b>								
0009	INTERFUND TRANSFERS	517,938.00	2,032,876.00	2,135,642.00	620,704.00	1,514,938.00	0.00	1,514,938.00	29.06
<b>Total Dept 9901</b>	<b>INTERFUND TRANSFERS</b>	<b>517,938.00</b>	<b>2,032,876.00</b>	<b>2,135,642.00</b>	<b>620,704.00</b>	<b>1,514,938.00</b>	<b>0.00</b>	<b>1,514,938.00</b>	<b>29.06</b>
<b>Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>								
0009	INTERFUND TRANSFERS	0.00	100,000.00	80,002.00	9,000.00	71,002.00	0.00	71,002.00	11.25
<b>Total Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>	<b>0.00</b>	<b>100,000.00</b>	<b>80,002.00</b>	<b>9,000.00</b>	<b>71,002.00</b>	<b>0.00</b>	<b>71,002.00</b>	<b>11.25</b>
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>1,147,590.59</b>	<b>11,482,403.00</b>	<b>12,223,718.91</b>	<b>3,019,796.91</b>	<b>9,203,922.00</b>	<b>198,283.06</b>	<b>9,005,638.94</b>	<b>24.70</b>



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0002</b>	<b>PART TOWN FUND</b>								
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	16,180.05	5,119.95	0.00	5,119.95	75.96
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>21,300.00</b>	<b>21,300.00</b>	<b>16,180.05</b>	<b>5,119.95</b>	<b>0.00</b>	<b>5,119.95</b>	<b>75.96</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	29.45	350.00	350.00	82.15	267.85	0.00	267.85	23.47
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>29.45</b>	<b>350.00</b>	<b>350.00</b>	<b>82.15</b>	<b>267.85</b>	<b>0.00</b>	<b>267.85</b>	<b>23.47</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	158.70	1,234.00	1,234.00	273.66	960.34	0.00	960.34	22.18
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>158.70</b>	<b>1,234.00</b>	<b>1,234.00</b>	<b>273.66</b>	<b>960.34</b>	<b>0.00</b>	<b>960.34</b>	<b>22.18</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	17,535.61	162,198.00	162,198.00	82,611.60	79,586.40	0.00	79,586.40	50.93
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>17,535.61</b>	<b>162,198.00</b>	<b>162,198.00</b>	<b>82,611.60</b>	<b>79,586.40</b>	<b>0.00</b>	<b>79,586.40</b>	<b>50.93</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	5.00	100.00	100.00	15.00	85.00	0.00	85.00	15.00
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>5.00</b>	<b>100.00</b>	<b>100.00</b>	<b>15.00</b>	<b>85.00</b>	<b>0.00</b>	<b>85.00</b>	<b>15.00</b>
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>68,958.45</b>	<b>1,429,050.00</b>	<b>1,603,511.87</b>	<b>426,919.59</b>	<b>1,176,592.28</b>	<b>47,992.96</b>	<b>1,128,599.32</b>	<b>26.62</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0003</b>	<b>LIBRARY FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	153.00	447.00	0.00	447.00	25.50
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>600.00</b>	<b>600.00</b>	<b>153.00</b>	<b>447.00</b>	<b>0.00</b>	<b>447.00</b>	<b>25.50</b>
<b>Dept 7410</b>	<b>LIBRARY</b>								
0001	PERSONAL SERVICES	66,436.29	951,305.00	952,887.00	271,405.79	681,481.21	0.00	681,481.21	28.48
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	66,410.00	239.94	66,170.06	55,322.42	10,847.64	0.36
0004	CONTRACTUAL & MISC. EXPENSE	6,413.13	243,222.00	270,246.92	32,569.83	237,677.09	44,749.97	192,927.12	12.05
<b>Total Dept 7410</b>	<b>LIBRARY</b>	<b>72,849.42</b>	<b>1,197,437.00</b>	<b>1,289,543.92</b>	<b>304,215.56</b>	<b>985,328.36</b>	<b>100,072.39</b>	<b>885,255.97</b>	<b>23.59</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>119,479.00</b>	<b>119,479.00</b>	<b>0.00</b>	<b>119,479.00</b>	<b>0.00</b>	<b>119,479.00</b>	<b>0.00</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	4,968.99	72,461.00	72,461.00	20,315.09	52,145.91	0.00	52,145.91	28.04
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>4,968.99</b>	<b>72,461.00</b>	<b>72,461.00</b>	<b>20,315.09</b>	<b>52,145.91</b>	<b>0.00</b>	<b>52,145.91</b>	<b>28.04</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	6,845.67	2,879.33	0.00	2,879.33	70.39
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>9,725.00</b>	<b>9,725.00</b>	<b>6,845.67</b>	<b>2,879.33</b>	<b>0.00</b>	<b>2,879.33</b>	<b>70.39</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	34.10	350.00	350.00	87.74	262.26	0.00	262.26	25.07
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>34.10</b>	<b>350.00</b>	<b>350.00</b>	<b>87.74</b>	<b>262.26</b>	<b>0.00</b>	<b>262.26</b>	<b>25.07</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	173.05	1,500.00	1,500.00	263.17	1,236.83	0.00	1,236.83	17.54
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>173.05</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>263.17</b>	<b>1,236.83</b>	<b>0.00</b>	<b>1,236.83</b>	<b>17.54</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	14,621.09	196,000.00	196,000.00	70,781.44	125,218.56	0.00	125,218.56	36.11
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>14,621.09</b>	<b>196,000.00</b>	<b>196,000.00</b>	<b>70,781.44</b>	<b>125,218.56</b>	<b>0.00</b>	<b>125,218.56</b>	<b>36.11</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	20.00	300.00	314.00	74.00	240.00	0.00	240.00	23.57
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>20.00</b>	<b>300.00</b>	<b>314.00</b>	<b>74.00</b>	<b>240.00</b>	<b>0.00</b>	<b>240.00</b>	<b>23.57</b>
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>92,666.65</b>	<b>1,599,352.00</b>	<b>1,691,472.92</b>	<b>402,735.67</b>	<b>1,288,737.25</b>	<b>100,072.39</b>	<b>1,188,664.86</b>	<b>23.81</b>



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	325,000.00	561,945.00	191,798.00	370,147.00	271,279.00	98,868.00	34.13
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>0.00</b>	<b>325,000.00</b>	<b>561,945.00</b>	<b>191,798.00</b>	<b>370,147.00</b>	<b>271,279.00</b>	<b>98,868.00</b>	<b>34.13</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	768.00	2,000.00	2,000.00	1,048.00	952.00	0.00	952.00	52.40
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>768.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>1,048.00</b>	<b>952.00</b>	<b>0.00</b>	<b>952.00</b>	<b>52.40</b>
<b>Dept 5130</b>	<b>MACHINERY</b>								
0001	PERSONAL SERVICES	9,215.84	109,000.00	109,000.00	36,834.13	72,165.87	0.00	72,165.87	33.79
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	16,300.00	18,000.00	8,308.04	9,691.96	0.00	9,691.96	46.16
0004	CONTRACTUAL & MISC. EXPENSE	11,535.55	194,400.00	196,950.00	85,710.58	111,239.42	28,815.21	82,424.21	43.52
<b>Total Dept 5130</b>	<b>MACHINERY</b>	<b>20,751.39</b>	<b>319,700.00</b>	<b>323,950.00</b>	<b>130,852.75</b>	<b>193,097.25</b>	<b>28,815.21</b>	<b>164,282.04</b>	<b>40.39</b>
<b>Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>								
0001	PERSONAL SERVICES	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
<b>Total Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>	<b>0.00</b>	<b>20,400.00</b>	<b>20,400.00</b>	<b>0.00</b>	<b>20,400.00</b>	<b>0.00</b>	<b>20,400.00</b>	<b>0.00</b>
<b>Dept 5142</b>	<b>SNOW REMOVAL</b>								
0001	PERSONAL SERVICES	109,581.24	933,000.00	933,000.00	622,286.16	310,713.84	0.00	310,713.84	66.70
0004	CONTRACTUAL & MISC. EXPENSE	36,716.56	491,330.00	557,254.00	447,386.06	109,867.94	2,974.31	106,893.63	80.28
<b>Total Dept 5142</b>	<b>SNOW REMOVAL</b>	<b>146,297.80</b>	<b>1,424,330.00</b>	<b>1,490,254.00</b>	<b>1,069,672.22</b>	<b>420,581.78</b>	<b>2,974.31</b>	<b>417,607.47</b>	<b>71.78</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>162,122.00</b>	<b>162,122.00</b>	<b>0.00</b>	<b>162,122.00</b>	<b>0.00</b>	<b>162,122.00</b>	<b>0.00</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	8,821.75	80,000.00	80,000.00	49,003.07	30,996.93	0.00	30,996.93	61.25
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>8,821.75</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>49,003.07</b>	<b>30,996.93</b>	<b>0.00</b>	<b>30,996.93</b>	<b>61.25</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	78,230.00	78,230.00	52,751.56	25,478.44	0.00	25,478.44	67.43
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>78,230.00</b>	<b>78,230.00</b>	<b>52,751.56</b>	<b>25,478.44</b>	<b>0.00</b>	<b>25,478.44</b>	<b>67.43</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	60.45	895.00	895.00	185.80	709.20	0.00	709.20	20.76
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>60.45</b>	<b>895.00</b>	<b>895.00</b>	<b>185.80</b>	<b>709.20</b>	<b>0.00</b>	<b>709.20</b>	<b>20.76</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	347.24	2,545.00	2,545.00	544.68	2,000.32	0.00	2,000.32	21.40
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>347.24</b>	<b>2,545.00</b>	<b>2,545.00</b>	<b>544.68</b>	<b>2,000.32</b>	<b>0.00</b>	<b>2,000.32</b>	<b>21.40</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	31,976.58	425,380.00	425,380.00	164,892.16	260,487.84	0.00	260,487.84	38.76
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>31,976.58</b>	<b>425,380.00</b>	<b>425,380.00</b>	<b>164,892.16</b>	<b>260,487.84</b>	<b>0.00</b>	<b>260,487.84</b>	<b>38.76</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	15.00	225.00	239.00	59.00	180.00	0.00	180.00	24.69
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>15.00</b>	<b>225.00</b>	<b>239.00</b>	<b>59.00</b>	<b>180.00</b>	<b>0.00</b>	<b>180.00</b>	<b>24.69</b>
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>209,038.21</b>	<b>2,843,827.00</b>	<b>3,150,960.00</b>	<b>1,660,807.24</b>	<b>1,490,152.76</b>	<b>303,068.52</b>	<b>1,187,084.24</b>	<b>52.71</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	769.00	2,600.00	2,600.00	1,099.00	1,501.00	0.00	1,501.00	42.27
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>769.00</b>	<b>2,600.00</b>	<b>2,600.00</b>	<b>1,099.00</b>	<b>1,501.00</b>	<b>0.00</b>	<b>1,501.00</b>	<b>42.27</b>
<b>Dept 5110</b>	<b>GENERAL REPAIRS</b>								
0001	PERSONAL SERVICES	58,502.26	1,620,714.00	1,622,266.00	84,017.17	1,538,248.83	0.00	1,538,248.83	5.18
0004	CONTRACTUAL & MISC. EXPENSE	24,458.06	1,063,848.00	1,076,068.00	69,618.78	1,006,449.22	65,981.79	940,467.43	6.47
<b>Total Dept 5110</b>	<b>GENERAL REPAIRS</b>	<b>82,960.32</b>	<b>2,684,562.00</b>	<b>2,698,334.00</b>	<b>153,635.95</b>	<b>2,544,698.05</b>	<b>65,981.79</b>	<b>2,478,716.26</b>	<b>5.69</b>
<b>Dept 5112</b>	<b>IMPROVEMENTS</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	202,224.00	110.00	202,114.00	5,900.00	196,214.00	0.05
<b>Total Dept 5112</b>	<b>IMPROVEMENTS</b>	<b>0.00</b>	<b>196,324.00</b>	<b>202,224.00</b>	<b>110.00</b>	<b>202,114.00</b>	<b>5,900.00</b>	<b>196,214.00</b>	<b>0.05</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>206,666.00</b>	<b>206,666.00</b>	<b>0.00</b>	<b>206,666.00</b>	<b>0.00</b>	<b>206,666.00</b>	<b>0.00</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	4,329.00	119,792.00	119,792.00	6,322.69	113,469.31	0.00	113,469.31	5.28
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>4,329.00</b>	<b>119,792.00</b>	<b>119,792.00</b>	<b>6,322.69</b>	<b>113,469.31</b>	<b>0.00</b>	<b>113,469.31</b>	<b>5.28</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	184,901.00	184,901.00	130,344.67	54,556.33	0.00	54,556.33	70.49
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>184,901.00</b>	<b>184,901.00</b>	<b>130,344.67</b>	<b>54,556.33</b>	<b>0.00</b>	<b>54,556.33</b>	<b>70.49</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	57.35	800.00	800.00	176.51	623.49	0.00	623.49	22.06
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>57.35</b>	<b>800.00</b>	<b>800.00</b>	<b>176.51</b>	<b>623.49</b>	<b>0.00</b>	<b>623.49</b>	<b>22.06</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	330.10	2,400.00	2,400.00	518.79	1,881.21	0.00	1,881.21	21.62
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>330.10</b>	<b>2,400.00</b>	<b>2,400.00</b>	<b>518.79</b>	<b>1,881.21</b>	<b>0.00</b>	<b>1,881.21</b>	<b>21.62</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	34,710.44	484,678.00	484,678.00	180,256.19	304,421.81	0.00	304,421.81	37.19
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>34,710.44</b>	<b>484,678.00</b>	<b>484,678.00</b>	<b>180,256.19</b>	<b>304,421.81</b>	<b>0.00</b>	<b>304,421.81</b>	<b>37.19</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	20.00	325.00	339.00	74.00	265.00	0.00	265.00	21.83

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		<b>Curr. Month Total Expended</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Actual Expended</b>	<b>YTD Unexpended Balance</b>	<b>YTD Encumbered</b>	<b>YTD Available Balance</b>	<b>Percent Exp. Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>20.00</b>	<b>325.00</b>	<b>339.00</b>	<b>74.00</b>	<b>265.00</b>	<b>0.00</b>	<b>265.00</b>	<b>21.83</b>
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>123,176.21</b>	<b>3,886,048.00</b>	<b>3,905,734.00</b>	<b>472,537.80</b>	<b>3,433,196.20</b>	<b>71,881.79</b>	<b>3,361,314.41</b>	<b>12.10</b>
<b>Grand Total</b>		<b>1,641,430.11</b>	<b>21,240,680.00</b>	<b>22,575,397.70</b>	<b>5,982,797.21</b>	<b>16,592,600.49</b>	<b>721,298.72</b>	<b>15,871,301.77</b>	<b>26.50</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,457,868.00	6,457,868.00	6,457,868.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	2,294.00	2,294.00	2,283.25	10.75	99.53
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	140,000.00	140,000.00	0.00	140,000.00	0.00
Item 1170	FRANCHISES	0.00	0.00	395,000.00	395,000.00	0.00	395,000.00	0.00
Item 1232	TAX COLLECTOR FEES	0.00	0.00	3,200.00	3,200.00	0.00	3,200.00	0.00
Item 1255	CLERK FEES	242.50	(242.50)	3,500.00	3,500.00	465.00	3,035.00	13.29
Item 1550	DOG WARDEN FEES	0.00	0.00	200.00	200.00	136.00	64.00	68.00
Item 2001	CULTURE & RECREATION FEES	(5,470.00)	5,470.00	732,250.00	732,250.00	515,588.01	216,661.99	70.41
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	0.00	61,254.00	61,254.00	0.00	61,254.00	0.00
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	10,000.00	10,000.00	13,841.00	(3,841.00)	138.41
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00
Item 2401	INTEREST & EARNINGS	847.51	(847.51)	30,000.00	30,000.00	4,167.23	25,832.77	13.89
Item 2410	RENTAL OF LAND	11,497.12	(11,497.12)	134,825.00	134,825.00	63,432.80	71,392.20	47.05
Item 2411	FIELD USE FEES	0.00	0.00	8,100.00	8,100.00	2,520.00	5,580.00	31.11
Item 2450	COMMISSIONS	0.00	0.00	400.00	400.00	213.40	186.60	53.35
Item 2544	DOG LICENSES	1,400.00	(1,400.00)	17,000.00	17,000.00	4,128.00	12,872.00	24.28
Item 2560	STREET OPENING PERMITS	0.00	0.00	2,500.00	2,500.00	1,635.00	865.00	65.40
Item 2590	PERMITS	2,575.00	(2,575.00)	8,000.00	8,000.00	3,900.00	4,100.00	48.75
Item 2610	FINES & FORFEITED BAIL	7,497.50	(7,497.50)	45,000.00	45,000.00	10,025.75	34,974.25	22.28
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	500.00	500.00	2,039.33	(1,539.33)	407.87
Item 2705	GIFTS & DONATIONS	0.00	0.00	20,000.00	20,000.00	0.00	20,000.00	0.00
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	577.82	(577.82)	20,000.00	20,000.00	2,195.47	17,804.53	10.98
Item 2801	INTERFUND REVENUES	0.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	1,025,000.00	1,025,000.00	0.00	1,025,000.00	0.00
Item 3089	OTHER STATE AID	0.00	500.00	0.00	500.00	500.00	0.00	100.00
Item 4089	GENERAL FEDERAL AID	167,200.00	0.00	0.00	637,710.00	637,710.00	0.00	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	450,000.00	450,000.00	450,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,735,931.00	1,735,931.00	0.00	1,735,931.00	0.00
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>186,367.45</b>	<b>(18,667.45)</b>	<b>11,482,403.00</b>	<b>12,120,613.00</b>	<b>8,172,648.24</b>	<b>3,947,964.76</b>	<b>67.43</b>

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0002</b>	<b>PART TOWN FUND</b>							
Item 1120	SALES TAX	0.00	0.00	1,002,000.00	1,002,000.00	0.00	1,002,000.00	0.00
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Item 1570	DEMOLITION PERMITS	0.00	0.00	750.00	750.00	0.00	750.00	0.00
Item 2110	ZONING FEES	120.00	(120.00)	2,500.00	2,500.00	581.00	1,919.00	23.24
Item 2115	PLANNING BOARD FEES	2,200.00	(2,200.00)	10,000.00	10,000.00	2,975.00	7,025.00	29.75
Item 2401	INTEREST & EARNINGS	48.80	(48.80)	5,000.00	5,000.00	416.60	4,583.40	8.33
Item 2545	LICENSES, OTHER	150.00	(150.00)	3,000.00	3,000.00	2,250.00	750.00	75.00
Item 2550	PERMITS - CERT. OF OCCUPANCY	240.00	(240.00)	3,000.00	3,000.00	450.00	2,550.00	15.00
Item 2555	BUILDING & ALTERATION PERMITS	10,047.60	(10,047.60)	90,500.00	90,500.00	18,360.40	72,139.60	20.29
Item 2590	PERMITS	960.00	(960.00)	3,000.00	3,000.00	1,020.00	1,980.00	34.00
Item 2591	FIRE ALARM PERMITS	20.00	(20.00)	1,200.00	1,200.00	140.00	1,060.00	11.67
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	894.00	(894.00)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	1,632.00	1,632.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	303,100.00	303,100.00	0.00	303,100.00	0.00
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>13,786.40</b>	<b>(13,786.40)</b>	<b>1,429,050.00</b>	<b>1,430,682.00</b>	<b>28,719.00</b>	<b>1,401,963.00</b>	<b>2.01</b>

Date Prepared: 04/29/2022 09:31 AM

Report Date: 04/29/2022

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

Page 3 of 5

Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0003</b>	<b>LIBRARY FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,403,352.00	1,403,352.00	1,403,352.00	0.00	100.00
Item 2081	COLLECTION FEES	20.00	(20.00)	900.00	900.00	192.15	707.85	21.35
Item 2082	LIBRARY FINES	1,535.79	(1,535.79)	26,000.00	26,000.00	10,282.13	15,717.87	39.55
Item 2083	PRINTING REVENUE	457.00	(457.00)	3,600.00	3,600.00	1,087.25	2,512.75	30.20
Item 2401	INTEREST & EARNINGS	215.58	(215.58)	9,000.00	9,000.00	617.55	8,382.45	6.86
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	168.00	(168.00)	100.00
Item 2760	SYSTEM GRANTS	0.00	9,649.17	6,500.00	16,149.17	10,489.17	5,660.00	64.95
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	99,582.00	99,582.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	150,000.00	120,000.00	0.00	120,000.00	0.00
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>2,228.37</b>	<b>7,420.80</b>	<b>1,599,352.00</b>	<b>1,678,583.17</b>	<b>1,525,770.25</b>	<b>152,812.92</b>	<b>90.90</b>

Date Prepared: 04/29/2022 09:31 AM

Report Date: 04/29/2022

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

Page 4 of 5

Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,835,269.00	1,835,269.00	1,835,269.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	509,305.00	509,305.00	327,983.97	181,321.03	64.40
Item 2401	INTEREST & EARNINGS	60.50	(60.50)	16,500.00	16,500.00	648.18	15,851.82	3.93
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	1,512.00	(1,512.00)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	481,253.00	481,253.00	0.00	481,253.00	0.00
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>60.50</b>	<b>(60.50)</b>	<b>2,843,827.00</b>	<b>2,843,827.00</b>	<b>2,165,413.15</b>	<b>678,413.85</b>	<b>76.14</b>



Date Prepared: 04/29/2022 09:31 AM

Report Date: 04/29/2022

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2022 Period From: 1 To: 12

GLR0116 1.0

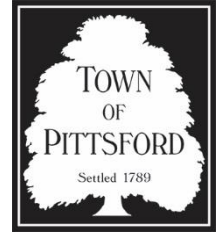
Page 5 of 5

Prepared By: BRIAN

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	545,224.00	545,224.00	545,224.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,623,000.00	2,623,000.00	0.00	2,623,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	252.08	(252.08)	12,500.00	12,500.00	1,284.07	11,215.93	10.27
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	3,696.50	(3,696.50)	100.00
Item 3501	CHIPS PROGRAM	0.00	0.00	171,324.00	171,324.00	0.00	171,324.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	1,552.00	1,552.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	530,000.00	530,000.00	0.00	530,000.00	0.00
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>252.08</b>	<b>(252.08)</b>	<b>3,886,048.00</b>	<b>3,887,600.00</b>	<b>551,756.57</b>	<b>3,335,843.43</b>	<b>14.19</b>
<b>Grand Total</b>		<b>202,694.80</b>	<b>(25,345.63)</b>	<b>21,240,680.00</b>	<b>21,961,305.17</b>	<b>12,444,307.21</b>	<b>9,516,997.96</b>	<b>56.66</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** April 19, 2022

**Regarding:** Pittsford Little League Food Vending Permit

**For Meeting On:** May 3, 2022

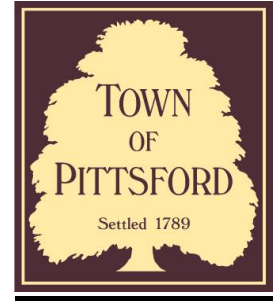
Ladies and Gentlemen:

Vince Toscano, of Pittsford Little League, has requested a "Food Vending Permit" to sell from a small portable vending unit on Town owned land located at 34 East St, also known as Habecker Fields. The vending unit will be operated during the hours of 5:30PM – 8:30PM Monday – Friday and 8:00AM to 8:00PM, Saturday – Sunday from April 30, 2022 through October 31, 2022.

The attached proposed "Vending Permit" details the conditions of the arrangement, including a requirement that the Vendor have all necessary health and safety certifications and insurances, naming the Town as additional insured. The vending fee is \$100.00 per month of operation.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

**Resolved,** that Town Board approves the proposed Food Vending Permit to Pittsford Little League, for a vending unit located at 34 East St., from April 30<sup>th</sup> to October 31<sup>st</sup>. 2022, 5:30PM – 8:30PM, Monday – Friday and 8:00AM to 8:00PM, Saturday – Sunday and that the Town Supervisor is authorized to issue the Permit.



Pittsford Little League  
2 Hunters Run  
Pittsford, NY 14534

## VENDING PERMIT

The Town of Pittsford (“Town”) hereby issues a vending permit to the above (“Vendor”) to allow the sale of food from a small portable vending unit to be temporarily located at **Habecker Fields at 34 East St.** for the period from **April 30, 2022 - October 31, 2022**. The terms and conditions of this Permit are as follows:

- Vending hours shall be from **5:30PM – 8:30PM, Monday - Friday** and **8:00AM to 8:00PM Saturday – Sunday** at **Habecker Fields at 34 East St.**
- The Vendor shall provide to the Town a valid certificate of insurance covering all of the Vendor’s operations under this permit, with the Town listed as an “Additional Insured”.
- The Vendor shall be responsible to obtain and provide the Town with copies of all health and safety certifications, such as licenses, inspections, and the like required to operate the Vendor’s food sale operation.
- The Vendor’s vending unit shall not be left unattended.
- All of the Vendor’s equipment and materials shall be removed from the site at the end of each service time period. The Vendor shall be responsible for cleanup and removal of all debris generated by and/or associated with the food sale operation.
- The Vendor shall locate the vending unit in such a manner as not to inhibit maintenance of the area by Town staff. The specific location of the unit on the site shall be subject to review and approval by the Commissioner of Public Works.
- A Vending Permit Fee shall be assessed at a rate of \$100.00 per month, to be payable on or before the first of each month. (Exempt, not for profit group)
- The Vendor shall protect, defend, indemnify and hold harmless the Town from any and all claims, costs, damages, liabilities and expenses (including reasonable attorneys’ fees) of any nature whatsoever for injury, death to persons or property damage arising out of or in any way related to the Vendor’s operations.
- The Town reserves the right to terminate this Permit at any time.

Town Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YY)  
03/01/22

PRODUCER <b>Keystone Risk Managers, LLC</b> 1995 Point Township Drive Northumberland, PA 17867	CERTIFICATE #: 2320419-2022-4 2 32 04
ADDITIONAL NAMED INSURED: PITTSFORD LL John Magats 63 Washington Rd PITTSFORD, NY 14534	<b>INSURERS AFFORDING COVERAGE:</b> INSURER A: <b>Lexington Insurance Company</b> INSURER B: <b>National Union Fire Insurance Company of Pittsburgh, PA</b> (Non-Liability) INSURER C: <b>AIG Specialty Insurance Company</b>

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.  
 \* SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER D&O POLICY, FOR ALL LOSS ARISING FROM ALL CLASS ACTION CLAIMS AND COMMON LEAGUE CLAIMS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #34 OF THE MASTER D&O POLICY.  
 \*\* SUBJECT TO \$5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER CYBER POLICY, FOR SPECIFIED DEFENSE COSTS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #14 OF THE MASTER CYBER POLICY.

INSR LTR	ADD'L NAMED INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	X	<b>GENERAL LIABILITY</b>	011405744	01/01/2022	01/01/2023	EACH OCCURRENCE	\$3,000,000
		X OCCURRENCE				GENERAL AGGREGATE	\$3,000,000
		X INCL PARTICIPANTS	<b>Property Damage Deductible: \$250</b>		PRODUCTS/COMP OPS AGGREGATE	\$3,000,000	
		X SEXUAL ABUSE			Sexual Abuse OCCURRENCE	\$1,000,000	
					Sexual Abuse AGGREGATE	\$1,000,000	
		MEDICAL PAYMENTS				Any One Person	
C	X	<b>DIRECTORS &amp; OFFICERS</b>	018235622	01/01/2022	01/01/2023	EACH LOSS	\$1,000,000 *
						AGGREGATE	\$1,000,000
C	X	<b>CYBER LIABILITY COVERAGE</b>	017355170	01/01/2022	01/01/2023	LIMIT OF LIABILITY CLAIMS MADE	\$100,000 PER LEAGUE AGGREGATE
						RETROACTIVE DATE	CONTINUITY DATE
	S&P	SECURITY AND PRIVACY LIABILITY INSURANCE	<b>\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY **</b>		POLICY INCEPTION	POLICY INCEPTION	
		REGULATORY ACTION SUBLIMIT OF LIABILITY	<b>\$1,000 PER LEAGUE RETENTION</b>				
	EM	EVENT MANAGEMENT INSURANCE	<b>\$100,000 PER LEAGUE SUBLIMIT OF LIABILITY **</b>		NOT APPLICABLE	POLICY INCEPTION	
A	X	<b>CRIME COVERAGE</b>	9472628	01/01/2022	01/01/2023	EACH LOSS	\$35,000
						AGGREGATE	NONE
			<b>Crime Deductible: \$250 Property/\$1,000 Money</b>				
B	X	<b>SPORTS EXCESS ACCIDENT</b>	SRG9105434	01/01/2022	01/01/2023	As in Master Policy: Med. Max. \$100,000 Deductible \$50	As in Master Policy Excess

**"X" INDICATES COVERAGE(S) SELECTED FOR ADDITIONAL NAMED INSURED**

**ADDITIONAL INSURED**

Who is an Insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organizations and subject to the following additional exclusions:  
 1. Structural alterations, new construction, maintenance, repair or demolition operations performed by or on behalf of the person or organization designated in the Schedule and/or performed by the above named Little League; and  
 2. That part of the ball field or other premises not being used by the above named Little League.

**NAME AND ADDRESS OF PERSON OR ORGANIZATION:**

1. Pittsford Central School District of Sport    2. Town of Pittsford    3. Village of Pittsford    4. Total Sports Experience    5. Dick's Sporting Goods House

**INSURED**

Little League Baseball Risk Purchasing Group, Incorporated  
 539 U.S.RT. 15 Highway  
 South Williamsport, PA 17702

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

*David [Signature]*

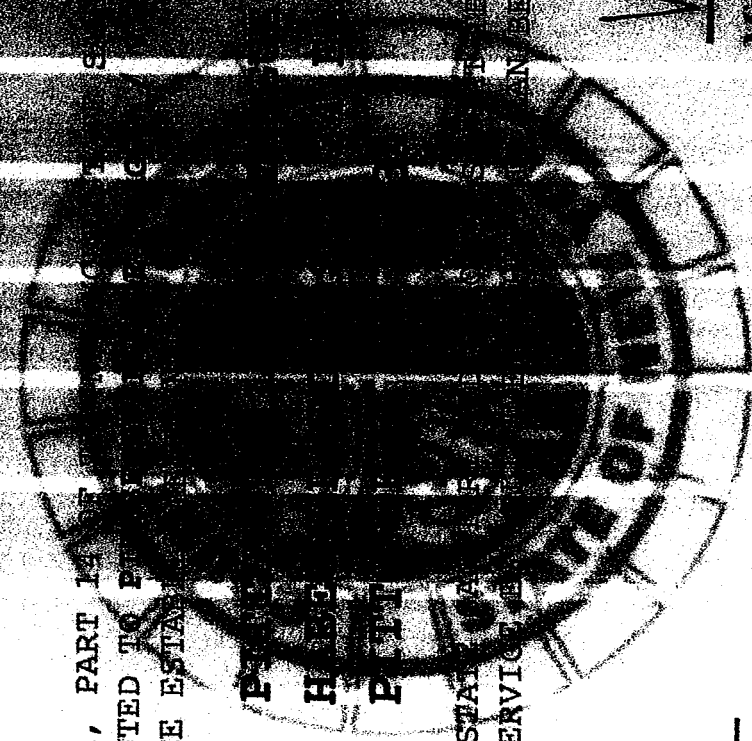
AUTHORIZED REPRESENTATIVE

**MONROE COUNTY DEPARTMENT OF HEALTH SERVICES**

**111 Westfall Road**

**PERMIT**

AS PROVIDED IN CHAPTER 1, PART 14 OF THE NEW YORK STATE HEALTH CODE THIS PERMIT IS GRANTED TO **PERMITTEE'S NAME** TO OPERATE A FOOD SERVICE ESTABLISHMENT.



PART 14 OF THE NEW YORK STATE HEALTH CODE SHALL BE PROMINENTLY DISPLAYED AT EACH FOOD SERVICE ESTABLISHMENT.

ISSUE DATE: 1/1/2022  
12/31/2022

DATE OF EXPIRATION

*[Signature]*  
Monroebank  
County

WARNING: ANY ALTERATION INVALIDATES THIS CERTIFICATE. THIS PERMIT IS NON-TRANSFERABLE.



**Workers' Compensation Board**

**Certificate of Attestation of Exemption  
from New York State Workers' Compensation and/or  
Disability and Paid Family Leave Benefits Insurance Coverage**

**\*\*This form cannot be used to waive the workers' compensation rights or obligations of any party.\*\***

The applicant may use this Certificate of Attestation of Exemption ONLY to show a government entity that New York State specific workers' compensation and/or disability and paid family leave benefits insurance is not required. The applicant may NOT use this form to show another business or that business's insurance carrier that such insurance is not required. Please provide this form to the government entity from which you are requesting a permit, license or contract. This Certificate will not be accepted by government officials one year after the date printed on the form.

<p align="center"><b>In the Application of (Legal Entity Name and Address):</b></p> <p>Town of Pittsford DBA: Concession At Pittsford Little League Complex 34 East St Pittsford, NY 14534-3288 PHONE: 585-248-2597 FEIN: XXXXX7929</p>	<p align="center"><b>Business Applying For: Vendor License/Permit</b></p> <p>From: Monroe County of Public health</p>
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**Workers' Compensation Exemption Statement:**

The above named business is certifying that it is **NOT REQUIRED TO OBTAIN NEW YORK STATE SPECIFIC WORKERS' COMPENSATION INSURANCE COVERAGE** for the following reason:

The applicant is a nonprofit (under IRS rules) with NO compensated individuals providing services except for clergy; or is a religious, charitable or educational nonprofit (Section 501(c)(3) under the IRS tax code) with no compensated individuals providing services except for clergy providing ministerial services; and persons performing teaching or nonmanual labor. [Manual labor includes but is not limited to such tasks as filing; carrying materials such as pamphlets, binders, or books; cleaning such as dusting or vacuuming; playing musical instruments; moving furniture; shoveling snow; mowing lawns; and construction of any sort.]

**Disability and Paid Family Leave Benefits Exemption Statement:**

The above named business is certifying that it is **NOT REQUIRED TO OBTAIN NEW YORK STATE STATUTORY DISABILITY AND PAID FAMILY LEAVE BENEFITS INSURANCE COVERAGE** for the following reason:

The applicant is a nonprofit (under IRS rules) with NO compensated individuals providing services except for clergy; or is a religious, charitable or educational nonprofit (Section 501(c)(3) under the IRS tax code) with no compensated individuals providing services except for executive officers, clergy, sextons, teachers or professionals.

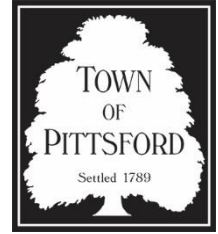
I, Vincent M. Toscano, am the Board Member with the above-named legal entity. I affirm that due to my position with the above-named business I have the knowledge, information and authority to make this Certificate of Attestation of Exemption. I hereby affirm that the statements made herein are true, that I have not made any materially false statements and I make this Certificate of Attestation of Exemption under the penalties of perjury. I further affirm that I understand that any false statement, representation or concealment will subject me to felony criminal prosecution, including jail and civil liability in accordance with the Workers' Compensation Law and all other New York State laws. By submitting this Certificate of Attestation of Exemption to the government entity listed above I also hereby affirm that if circumstances change so that workers' compensation insurance and/or disability and paid family leave benefits coverage is required, the above-named legal entity will immediately acquire appropriate New York State specific workers' compensation insurance and/or disability and paid family leave benefits coverage and also immediately furnish proof of that coverage on forms approved by the Chair of the Workers' Compensation Board to the government entity listed above.

<b>SIGN HERE</b>	Signature: _____	Date: _____
------------------	------------------	-------------

**Exemption Certificate Number  
2022-002396**

**Received  
January 13, 2022  
NYS Workers' Compensation Board**

# MEMORANDUM



**To:** Town Board Members

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** April 27, 2022

**Regarding:** Sewer District Extension PSD-81

**For Meeting On:** May 3, 2022

Ladies and Gentlemen:

A number of residents on a private drive off East Avenue (4028, 4030, 4040, 4042, 4046, 4048, 4050, and 4052 East Avenue) currently have their wastewater treated by individual private septic systems. They would like to upgrade their disposal system by connecting to the Town Sanitary Sewers, necessitating a Sewer District Extension.

The Department of Public Works has received Petitions, signed by all the homeowners affected, for the proposed Sewer District Extension PSD-81. I recommend that the Town Board set a public hearing to consider this matter.

Attached is a proposed "Order for Public Hearing," together with the Petitions, which includes the legal description, map, and Entrance Fee Schedule for the requested Extension.

The proposed date for the public hearing is June 7, 2022, as is set forth in the proposed Order. In the event that the Board determines that a Public Hearing should take place on the proposed Sewer District Extension, I suggest the following Resolution motion:

## RESOLUTION FOR ORDER

I move that a Public Hearing be set for June 7, 2022 at 6:00 P.M., local time, to consider the approval of the proposed "Sewer District Extension PSD-81" to the Pittsford Consolidated Sewer District", as set forth in the written Order.

In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4028 & 4030 East Avenue (Leland T Williams & Tracy A Powell)  
T.A. 151.10-1-1.1 & 151.10-1-1.2

PETITION

---

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.



**PETITIONERS**

**4028 & 4030 East Avenue**

Tax Account No.: 151.10-1-1.1 & 151.10-1-1.2  
Property Owner: Leland T Williams & Tracy A Powell  
Assessed Valuation: \$93,700 & \$443,400



\_\_\_\_\_  
Leland T Williams

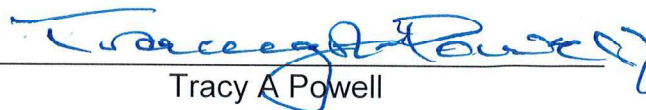
STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 19<sup>th</sup> day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Leland T Williams**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

**AMANDA ANN STEELE**  
Notary Public, State of New York  
Ontario County Reg. #01ST6387518  
Commission Expires 02/19/2023



\_\_\_\_\_  
Notary Public

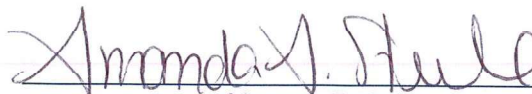


\_\_\_\_\_  
Tracy A Powell

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 19<sup>th</sup> day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Tracy A Powell**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

**AMANDA ANN STEELE**  
Notary Public, State of New York  
Ontario County Reg. #01ST6387518  
Commission Expires 02/19/2023



\_\_\_\_\_  
Notary Public

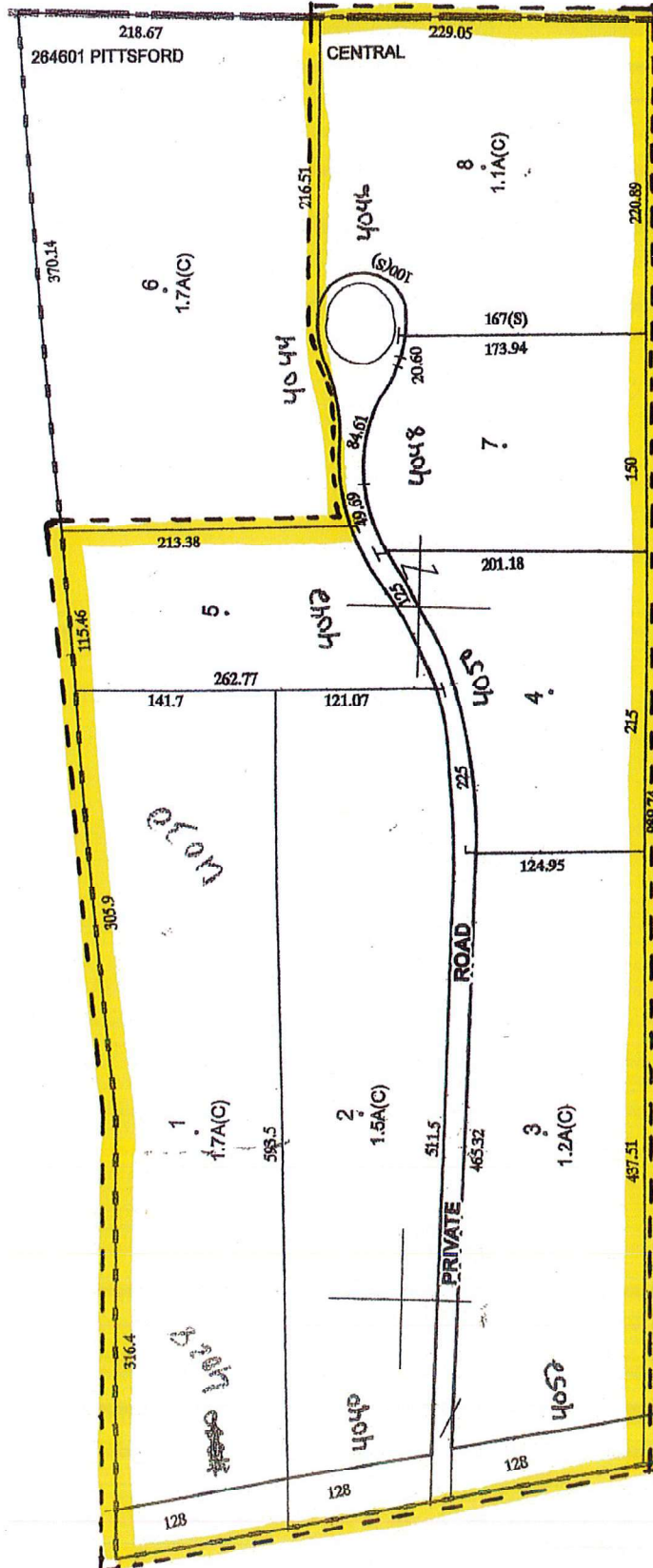
## SCHEDULE "C"

Tax Account Number 151.10-1-1.1 & 151.10-1-1.2  
4028 & 4030 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

### 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
<hr/> <hr/>	
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4052 East Avenue (Christopher J Calabrese & Maria Stella Plutino)  
T.A. 151.10-1-9.3

PETITION

---

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.

PETITIONERS

4052 East Avenue

Tax Account No.: 151.10-1-9.3

Property Owner: Christopher J Calabrese & Maria Stella Plutino

Assessed Valuation: \$443,800

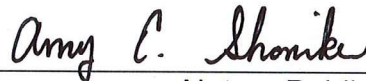


Christopher J Calabrese

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 18<sup>th</sup> day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Christopher J Calabrese**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Amy E. Shoniker  
Notary Public, State of New York  
Reg. No. 01SH6076494  
Qualified in Monroe County  
Commission Expires June 24, 2022



Notary Public

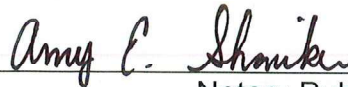


Maria Stella Plutino

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 18<sup>th</sup> day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Maria Stella Plutino**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Amy E. Shoniker  
Notary Public, State of New York  
Reg. No. 01SH6076494  
Qualified in Monroe County  
Commission Expires June 24, 2022



Notary Public

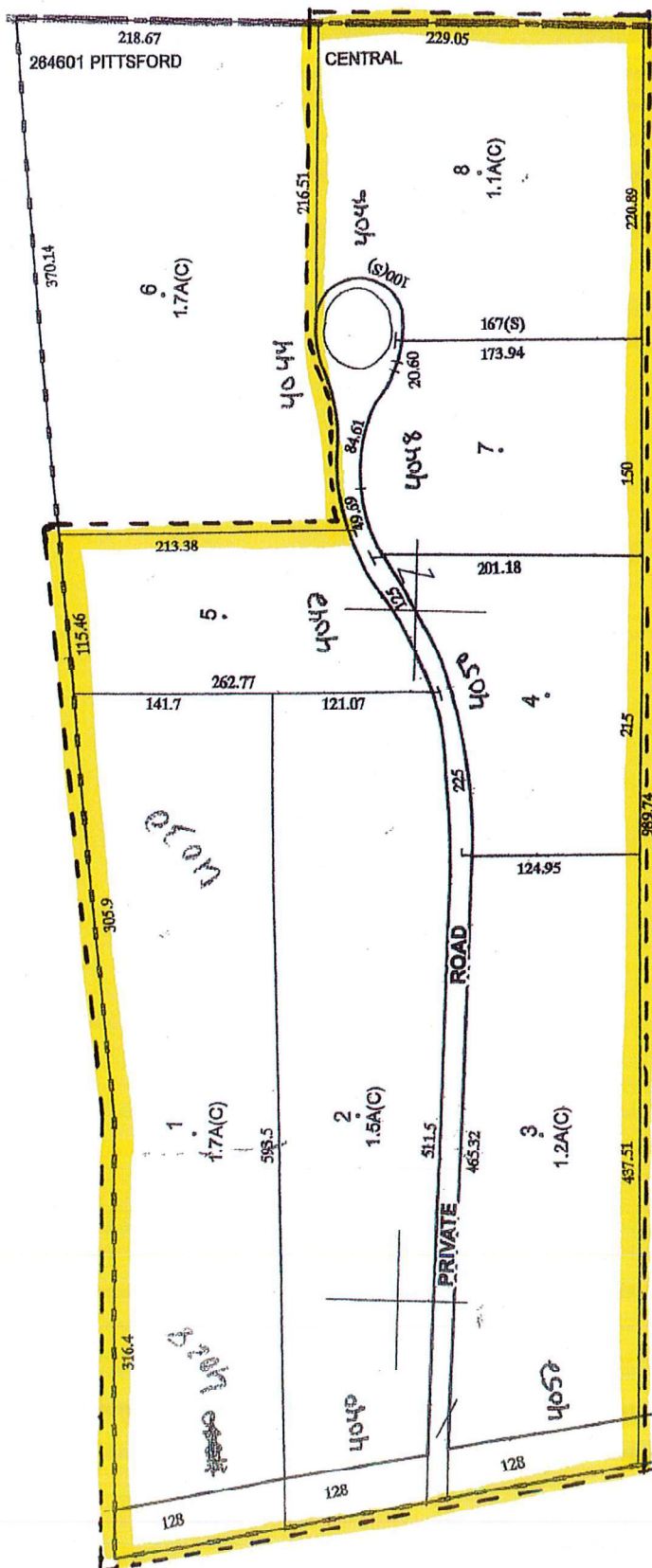
# SCHEDULE "C"

Tax Account Number 151.10-1-9.3  
4052 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

## 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4040 East Avenue (Steven T Ralph & Heather H Ralph)  
T.A. 151.10-1-2

PETITION

---

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.



**PETITIONERS**

**4040 East Avenue**

Tax Account No.: 151.10-1-2

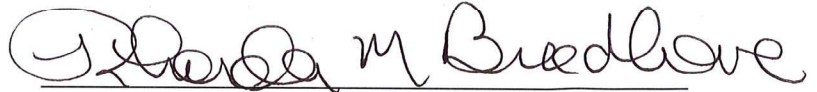
Property Owner: Steven T Ralph & Heather H Ralph

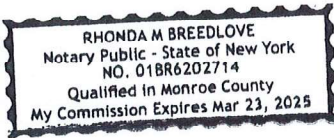
Assessed Valuation: \$655,000

  
\_\_\_\_\_  
Steven T Ralph

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 6 day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Steven T Ralph**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

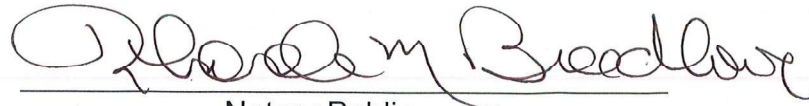
  
\_\_\_\_\_  
Notary Public



  
\_\_\_\_\_  
Heather H Ralph

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 6 day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Heather H Ralph**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

  
\_\_\_\_\_  
Notary Public



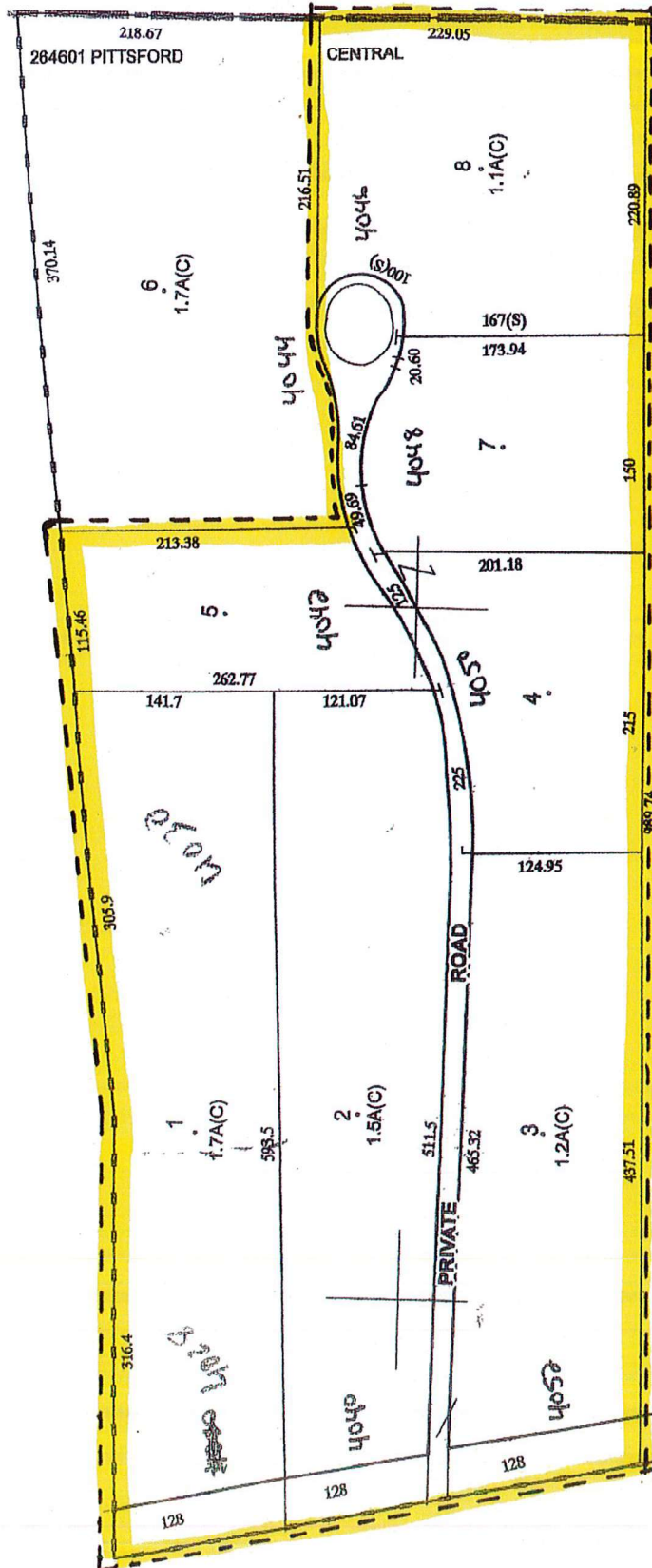
# SCHEDULE "C"

Tax Account Number 151.10-1-2  
4040 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

## 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
	<hr/> <hr/>
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4050 East Avenue (James E Conway & Patricia A Conway)  
T.A. 151.10-1-4

PETITION

---

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.

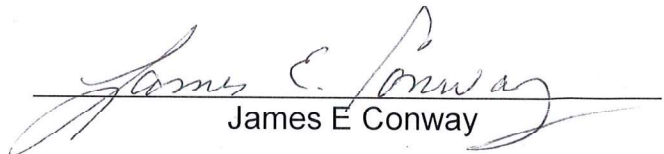
PETITIONERS

4050 East Avenue

Tax Account No.: 151.10-1-4

Property Owner: James E Conway & Patricia A Conway

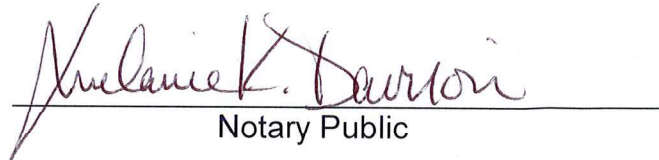
Assessed Valuation: \$341,600

  
James E Conway

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 11<sup>TH</sup> day of APRIL, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **James E Conway**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

MELANIE K. DAVISON  
Notary Public - State of New York  
No. 01DA6316864  
Qualified in Monroe County  
My Commission Expires December 22, 2022


  
Notary Public

  
Patricia A Conway

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 11<sup>TH</sup> day of APRIL, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Patricia A Conway**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

MELANIE K. DAVISON  
Notary Public - State of New York  
No. 01DA6316864  
Qualified in Monroe County  
My Commission Expires December 22, 2022

  
Notary Public

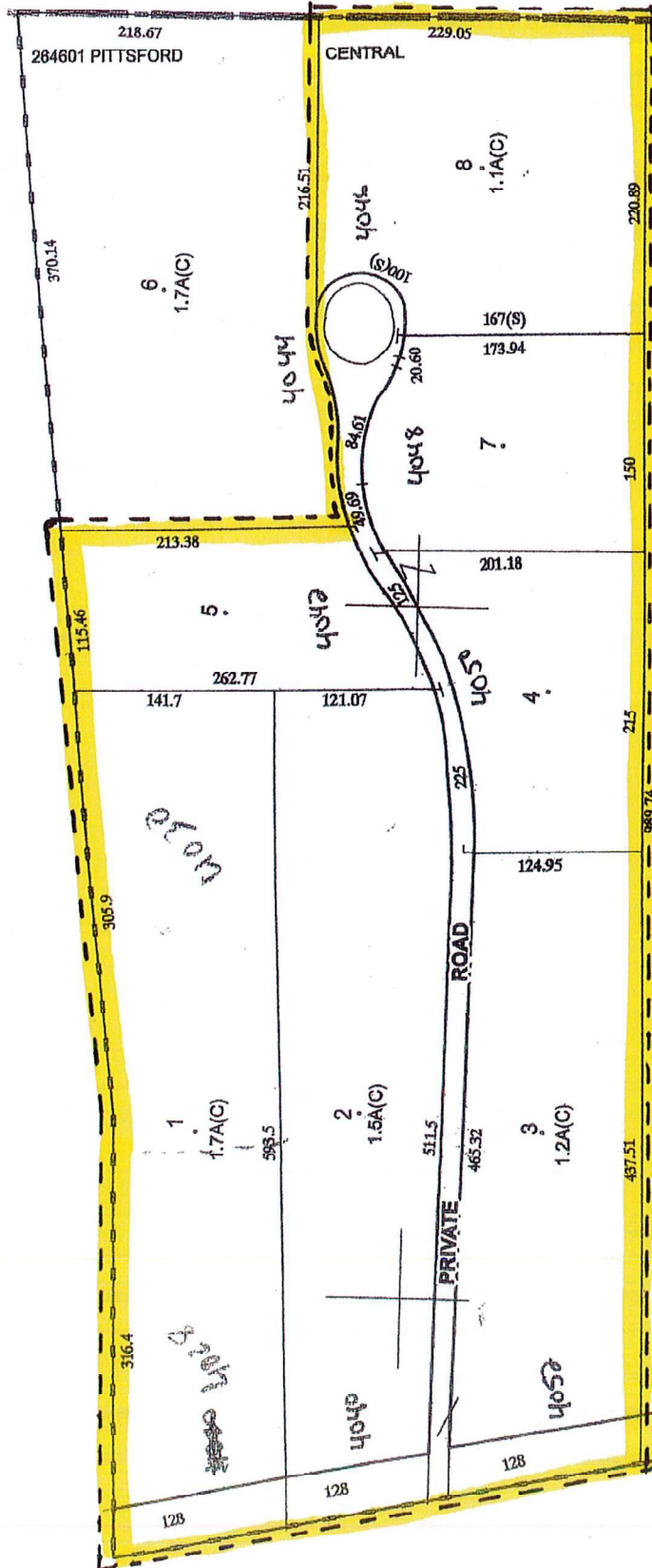
# SCHEDULE "C"

Tax Account Number 151.10-1-4  
4050 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

## 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
	<hr/> <hr/>
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4046 East Avenue (Michael L Maisto & Renee L Maisto)  
T.A. 151.10-1-8

PETITION

---

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.



**PETITIONERS**

**4046 East Avenue**

Tax Account No.: 151.10-1-8

Property Owner: Michael L Maisto & Renee L Maisto

Assessed Valuation: \$520,500

Michael L Maisto

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 11 day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Michael L Maisto**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

**APRIL ZUROWSKI**  
**NOTARY PUBLIC - STATE OF NEW YORK**  
**NO. 01ZU6430103**  
**QUALIFIED IN MONROE COUNTY**  
**MY COMMISSION EXPIRES ON 03-07-20**26

Notary Public

Renee L Maisto

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 11 day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Renee L Maisto**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

**APRIL ZUROWSKI**  
**NOTARY PUBLIC - STATE OF NEW YORK**  
**NO. 01ZU6430103**  
**QUALIFIED IN MONROE COUNTY**  
**MY COMMISSION EXPIRES ON 03-07-20**26

Notary Public

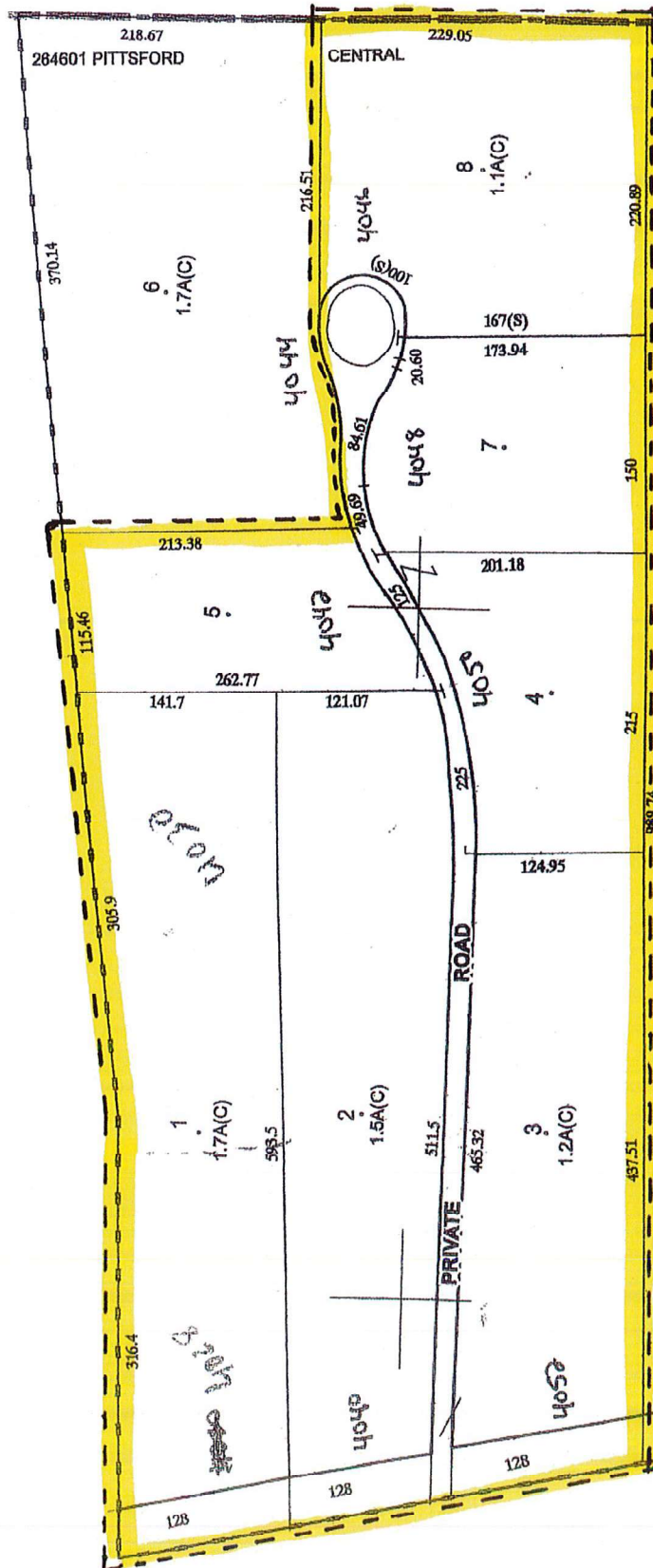
# SCHEDULE "C"

Tax Account Number 151.10-1-8  
4046 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

## 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
<hr/> <hr/>	
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4048 East Avenue (Daniel M Coughlin)  
T.A. 151.10-1-7

PETITION

---

TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.

**PETITIONERS**

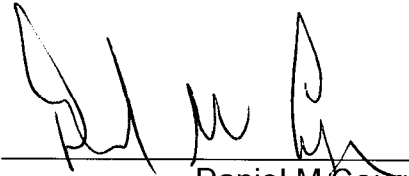
**4048 East Avenue**

Tax Account No.: 151.10-1-7

Property Owner: Daniel M Coughlin

Assessed Valuation: \$484,700

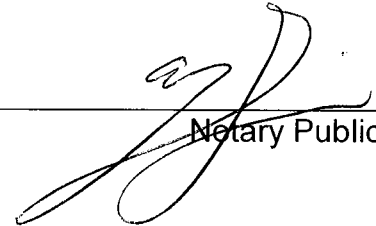
APRIL 28, 2022

  
\_\_\_\_\_  
Daniel M Coughlin

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 28 day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Daniel M Coughlin**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

APRIL ZUROWSKI  
NOTARY PUBLIC - STATE OF NEW YORK  
NO. 01ZU8430103  
QUALIFIED IN MONROE COUNTY  
MY COMMISSION EXPIRES ON 03-07-20 26

  
\_\_\_\_\_  
Notary Public

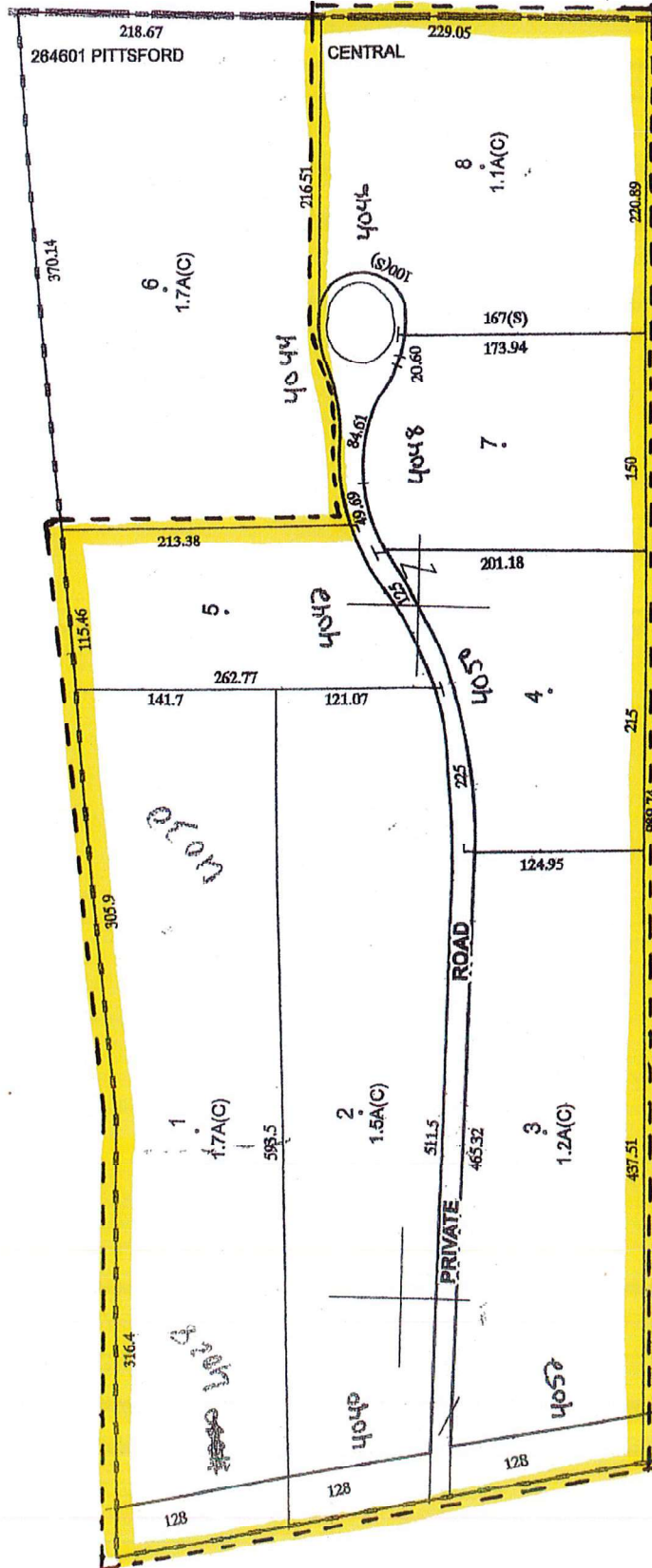
# SCHEDULE "C"

Tax Account Number 151.10-1-7  
4048 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

## 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
<hr/> <hr/>	
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



TOWN BOARD  
TOWN OF PITTSFORD

STATE OF NEW YORK  
COUNTY OF MONROE

In the Matter of Extension PSD-81  
To the PITTSFORD SEWER DISTRICT  
To include 4042 East Avenue (Suzanne P Lee)  
T.A. 151.10-1-5

PETITION

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TO: THE TOWN BOARD OF THE TOWN OF PITTSFORD, NEW YORK:

The undersigned Petitioner herein, as and for their Petition to establish an Extension to the Pittsford Sewer District, respectfully submit to the Town Board of the Town of Pittsford the following:

1. Petitioner is the owner of taxable real property located wholly within the Town of Pittsford, County of Monroe, and State of New York and outside of any incorporated Village or City.
2. The proposed Extension is to be known as "Extension PSD-81" of the Pittsford Sewer District. The boundaries of the proposed Extension are set forth in Exhibit 1 attached hereto.
3. Petitioner is the owner of taxable real property in the proposed Extension to the Sewer District, according to the latest completed assessment rolls.
4. No public monies are to be expended for the creation of the proposed Extension nor is the Town of the Pittsford Sewer District being requested to construct or pay for any of the sewers and/or appurtenances to be installed as a result of the proposed Extension.
5. The Petitioner will construct or cause to be constructed the sewer system for the proposed Extension and other facilities that may be required at their own expense in compliance with all requirements of the Pittsford Sewer District.
6. The Petitioner is aware of and will be responsible for the payment of the Entrance, Connection and other fees set forth on the attached "Schedule C".

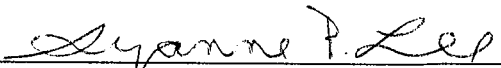
WHEREFORE, the Petitioners herein respectfully request that the Town Board of the Town of Pittsford take such action as is required to create "Extension PSD-81" to the Pittsford Sewer District, in accordance with the within Petition.



**PETITIONERS**

**4042 East Avenue**

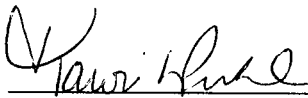
Tax Account No.: 151.10-1-5  
Property Owner: Suzanne P Lee  
Assessed Valuation: \$430,900

  
\_\_\_\_\_  
Suzanne P Lee

STATE OF NEW YORK)  
COUNTY OF MONROE) SS.:

On the 23<sup>rd</sup> day of April, 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared, **Suzanne P Lee**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

TAWNIL PUHL  
Notary Public, State of New York  
No. 01PU6205040  
Qualified in Monroe County  
Commission Expires May 4, 2025

  
\_\_\_\_\_  
Notary Public

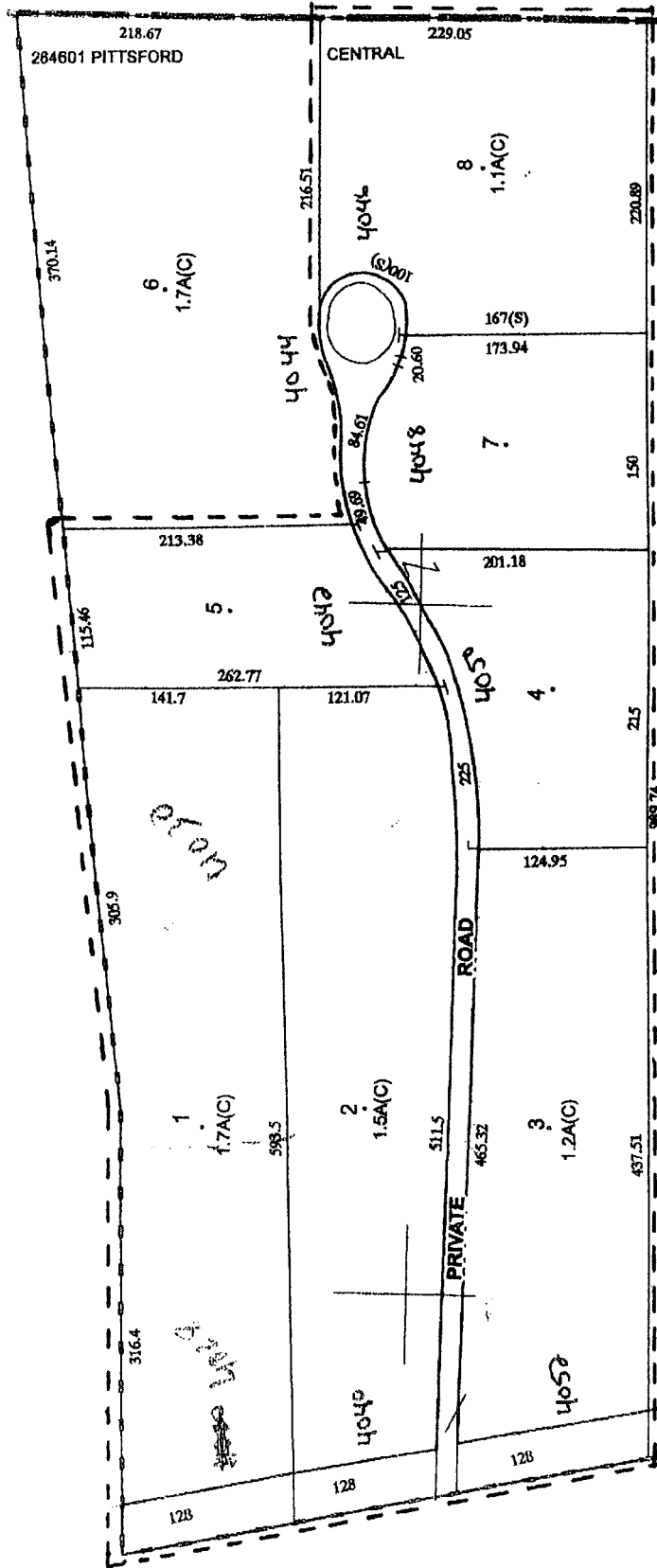
## SCHEDULE "C"

Tax Account Number 151.10-1-5  
4042 East Avenue  
Sewer District Extension PSD-81 to the Pittsford Consolidated Sewer District

### 1<sup>st</sup> Year Anticipated Sewer Entrance and Connection Fees

<b>Sewer District Entrance Fees</b>	<b>Amount</b>
Capital Charge for Existing Facilities	<u>\$100.00</u>
Total Pittsford Sewer Entrance Fees Due per Unit	<b>\$100.00</b>
<b>Town Sewer Connection Fees (2022 per unit rate)</b>	<b>Amount</b>
Connection Permit	\$40.00
Sanitary Lateral Inspection Fee	\$40.00
First Year Sewer Rent (2022 rate)	\$108.61
Annual Capital Charge	<u>\$10.00</u>
Total Town Sewer Connection Fees Due per Unit	<b>\$198.61</b>
<b>Monroe County Pure Waters Charges</b>	<b>Amount</b>
County Connection Fee (\$250 per unit)	<b>\$250.00</b>
<b>Grand Total</b>	<b>\$548.61</b>

Exhibit 1



At a Regular Meeting of the Town Board of the Town of Pittsford, New York, held at Pittsford Town Hall, 11 S. Main St., in the Town of Pittsford, New York, on the 3rd day of May, 2022.

**PRESENT:**

William A. Smith, Jr., Supervisor  
Kate Bohne Munzinger, Deputy Supervisor  
Cathleen A. Koshykar, Councilperson  
Kim Taylor, Councilperson  
Stephanie M. Townsend, Councilperson

**ABSENT: NONE**

**TOWN BOARD  
TOWN OF PITTSFORD**

**STATE OF NEW YORK  
COUNTY OF MONROE**

In the Matter of Extension PSD-81  
to the PITTSFORD SEWER DISTRICT

**ORDER FOR  
PUBLIC HEARING**

to include

4028 East Avenue	151.10-1-1.1	Leland T Williams & Tracy A Powell,
4030 East Avenue	151-10-1-1.2	Leland T Williams & Tracy A Powell,
4040 East Avenue	151.10-1-2	Steven T Ralph & Heather H Ralph,
4042 East Avenue	151.10-1-5	Suzanne P Lee,
4046 East Avenue	151.10-1-8	Michael L Maisto & Renee I Maisto,
4048 East Avenue	151.10-1-7	Daniel M Coughlin,
4050 East Avenue	151.10-1-4	James E Conway & Patricia A Conway,
4052 East Avenue	151.10-1-9.3	Christopher J Calabrese & Maria Stella Plutino

---

**WHEREAS**, Petitions, signed by the owners: Leland T Williams & Tracy A Powell, Steven T Ralph & Heather H Ralph, Suzanne P Lee, Michael L Maisto & Renee I Maisto, Daniel M Coughlin, James E Conway & Patricia A Conway, Christopher J Calabrese & Maria Stella Plutino, of the proposed "Extension PSD-81" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real properties located from 4028 through 4052 East Avenue (excluding 4044 East Ave), Pittsford, New York, all as is more particularly set forth in the Petition; and

**WHEREAS**, no public monies are proposed to be expended for the Extension of the District; and

**WHEREAS**, the anticipated Sewer Entrance, Connection and other County Fees to be paid by the owner of each unit within the Extension, in the first year following the proposed Extension, are in the aggregate amount of \$16,602;

**NOW, ON MOTION** duly made and seconded, it is

**RESOLVED AND ORDERED**, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 7<sup>th</sup> day of June, 2022 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

**RESOLVED AND ORDERED**, that a copy of the within Order be duly published in The Daily Record, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith, Jr.	VOTING
Katherine Bohne Munzinger	VOTING
Cathleen A. Koshykar	VOTING
Kim Taylor	VOTING
Stephanie M. Townsend	VOTING

The Order was thereupon declared duly adopted.

Dated: May 3, 2022

### **TOWN CLERK CERTIFICATION**

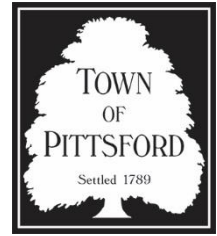
I, Renee M. McQuillen, Town Clerk of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Order as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of May, 2022.

---

Renee M. McQuillen, Town Clerk

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** April 27, 2022

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** May 3, 2022

1. The following employee(s) are recommended as a new hire, subject to successful completion of drug and background checks, based on the recommendation of the Functional Coordinator(s) for these areas:

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Scarlett Webb	Recreation	Recreation Assistant PT	\$16.75	04/11/2022
Amy Vitkus	Parks	Seasonal Laborer	\$14.50	05/02/2022
Michael LaMartina	Parks	Seasonal Laborer	\$14.50	05/02/2022
Nolan Lusk	Highway	Seasonal Laborer	\$14.00	05/18/2022
Andre Gilberston	Recreation	Recreation Assistant PT	\$15.00	05/18/2022

This is subject to completion of the proper reviews and background checks for these candidates and appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Dept</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Scarlett Webb	Recreation	Recreation Assistant PT	\$16.75	04/11/2022
Amy Vitkus	Parks	Seasonal Laborer	\$14.50	05/02/2022
Michael LaMartina	Parks	Seasonal Laborer	\$14.50	05/02/2022
Nolan Lusk	Highway	Seasonal Laborer	\$14.00	05/18/2022
Andre Gilberston	Recreation	Recreation Assistant PT	\$15.00	05/18/2022

2. The following employee(s) are/is recommended for a status change and/or salary change due to a change in status.

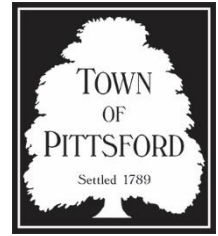
<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Brian Perry	Seasonal	Parks-Additional Position	\$14.50	04/08/2022
Tyler Love	Highway	Seasonal Rehire	\$14.25	05/09/2022
Drew Diekmann	Parks	Seasonal Rehire	\$14.50	05/16/2022

Should the Board approve the above recommendation and personnel adjustment, the following resolution is being proposed, RESOLVED, that the Town Board approves the appointment for the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Brian Perry	Seasonal	Parks-Additional Position	\$14.50	04/08/2022
Tyler Love	Highway	Seasonal Rehire	\$14.25	05/09/2022
Drew Diekmann	Parks	Seasonal Rehire	\$14.50	05/16/2022

# MEMORANDUM

**To:** Pittsford Town Board  
**From:** Renee McQuillen, Town Clerk  
**Date:** April 28, 2022  
**Regarding:** NYALGRO School  
**For Meeting On:** May 2, 2022



Ladies and Gentlemen:

The Town Clerk serves as the Town's Records Management Officer, tasked as the custodian of all town records. They are responsible for the active files, storage and disposition of inactive records, and the careful maintenance of archival material.

Since this is such an important function of the job, I would like to attend the 2022 New York Association of Local Government Records Officers (NYALGRO) School scheduled for June 12-14 in Albany, NY. NYALGRO is an organization formed to provide a network to all who are responsible for records upkeep and information management for local governments. I have reviewed the selection of courses to be offered and as a new Records Management Officer; there is a lot of information to be learned at this conference. I have attached the course offerings for your review. As a member of NYALGRO, the registration fee is \$30, meals and accommodations for 2 nights is \$589.60 for a total cost of \$619.60. There is funding to cover this expenditure in the Town Clerk/Tax Receiver Budget.

**RESOLVED, that the Town Clerk be and hereby is authorized to attend the New York Association of Local Government Records Officers School in Albany, New York, from June 12-14, in Albany, NY at a cost of \$619.60.**

NYALGRO SCHOOL – June 12 – 15, 2022

MONDAY, June 13, 2022

8:30 AM – 9:00 AM

**New Member/First Time Attendee Orientation**

*June Patterson, NYALGRO Board Member, Town Clerk, Town of Highlands*  
*Louisa Ingrassia, NYALGRO Board Member, Town Clerk, Town of Wallkill*  
*Matthew Shaler, NYALGRO Board Member, RMC, Madison County*

New member? First time attending a NYALGRO conference? Come to this session to get a quick orientation about NYALGRO and what we offer to you as a member. Meet other first-time attendees and network.

9:00 AM – 10:00 AM

**Understanding Neurodiverse Customers and Coworkers**

*Andrew J. P. Maggio, Public Speaker*  
*Colleen Dergosits, Director of College Programs, The College Experience*

Mr. Andrew Maggio will discuss the nuances of working with and hiring people with disabilities. He will converse about the visible and invisible challenges you may encounter and reveal strategies to increase positive communication. As a person who has autism, Mr. Maggio will share firsthand experiences of some trials, successes, and lessons learned regarding the working world.

10:30 AM – 12:00 PM

**You Are a Records Management Officer (RMO) – Now What?**

*James Tammaro, former NYALGRO Board Member, Archives and Records Management Consultant, and former Town of Amherst Records Manager*  
*June Patterson, NYALGRO Board Member, Town Clerk, Town of Highlands*  
*Matthew Shaler, NYALGRO Board Member, RMC, Madison County*

You've been appointed the new Records Management Officer (RMO) for your local government without any prior knowledge about what that position entails. This session will outline and describe ten initial steps any new RMO can take as they begin to assume an active role as their local government's RMO. As each step is listed, panel members will provide insight on how new RMOs can carry out those steps. The panel will also look forward to responding to questions from attendees based on the information provided and related topics.

10:30 AM – 12:00 PM

**Legal Aspects of Records Management**

*Wade Beltramo, General Counsel, NYS Conference of Mayors*  
*Lori Mithen-Demasi, General Counsel, NYS Association of Towns*

This session will cover awareness and management of legal issues that affect records retention and disposition. Court decisions pertaining to records management will be discussed, including disposition of records before their time and records management's impact on FOIL.

1:00 PM – 2:30 PM

**LGRMIF – Success Stories and Tips**

*Maria McCashion, Records Advisory Officer, NYS Archives*  
*Maureen Reynolds, Tompkins County Clerk/RMO*  
*Kelly Yacobucci Farquhar, Montgomery County Historian/RMO*

The Local Government Records Management Improvement Fund (LGRMIF) is a competitive grants program that helps local governments establish records management programs or develop new program components. In this session, grant



recipients will present highlights from successful grant projects, provide tips for applying, and along with Archives' staff, answer your burning LGRMIF questions.

1:00 PM – 2:30 PM

**Organizing Your Records Room**

*Dina Falcone, NYALGRO Board Member, Town Clerk, Lysander*

*Matthew Shaler, NYALGRO Board Member, RMC, Madison County*

*Rosemary Switzer, NYALGRO Board Member, RMO, Ontario County Records and Archives*

A well-organized records room is imperative to manage records throughout their life cycle. As volumes of information rise in today's ever-changing regulatory environment, it's become a necessity for RMO's to implement consistent and accountable records room procedures. In this session, our panel of RMO's will share photos, videos, tips, and advice, which will help you organize your records room.

3:00 PM – 4:30 PM

**Recruiting and Working with a Records Management Consultant**

*James Tamaro, former NYALGRO Board Member, Archives and Records Management Consultant*

As local governments take on projects to enhance or expand their records management programs, there is sometimes a need to recruit and work with a records management consultant on the government's records management project. Records Management consultants can draw on their expertise to offer specific technical assistance to local governments carrying out a records management project. Such assistance can prove to be crucial to the successful outcome of a records management project. This session provides practical advice and suggestions for local government officials interested in recruiting and working with a records management consultant.

3:00 PM – 4:30 PM

**LGS-1 – How to Navigate the Search and What's New?**

*Jennifer O'Neill, Supervisor, Scheduling and State Agency Services, NYS Archives*

This session will provide an overview of the New York State Archives recently redesigned retention schedule pages. You will learn how to use the various tools including the searchable online web version of the LGS-1, the PDF, the MS Access version, and several Excel spreadsheets. You will have plenty of time at the end for a questions!

TUESDAY, June 14, 2022

8:30 AM – 9:00 AM

**Disaster Recovery – Creating a Contingency Plan**

*Dina Falcone, NYALGRO Board Member, Town Clerk, Lysander*

A disaster recovery plan is sometimes referred to as a business continuity plan or business process contingency plan, which describes how an organization is to deal with potential disasters. Just as a disaster is an event that makes the continuation of normal functions impossible, a disaster recovery plan consists of the precautions taken so that the effects of a disaster will be minimized, and the organization will be able to either maintain or quickly resume mission-critical functions. This class will teach you how to assess your office for recovery planning, which involves an in-depth analysis that you will be able to use for your organization.

9:00 AM – 10:00 AM

**Freedom of Information Law (FOIL)**

*Kristin O'Neill, Assistant Director, Committee on Open Government*

This session provides an opportunity for attendees to learn more about a government

agency's rights and responsibilities in relation to the Freedom of Information Law. The class will focus on the areas of concern most relevant to you, so bring your questions, concerns, and unusual situations to discuss and to receive advice and guidance from the Committee on Open Government.

10:30 AM – 11:30 AM

**How to Start an Electronic Records Management Program**

*Katie Palmer House, Ed. D., Town Clerk, Dover*

Your organization is considering or has decided to implement an electronic records management program! Learn the ropes by keeping the purpose and benefits of your electronic records management program "destination" in mind. Begin the journey with a review of the five "W's" (what, where, when, who, and why) for starting an organizational electronic records management program and they will become your stepping-stones on a path of information governance success.

10:30 AM – 11:30 AM

**After the Inventory – What Do We Do Now?**

*David Lowry, Head, Local Government Advisory Services, NYS Archives and NYALGRO Board Member*

You've completed your inventory. You've disposed of obsolete records. You're done! Or are you?? An important component of an inventory project is creating a records management plan. This session will show you how to use all the data you collected on the State Archive's inventory worksheets to create a records management plan.

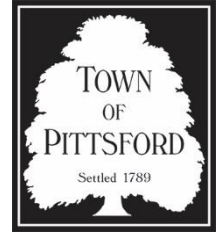
1:30 PM – 3:00 PM

**The Role of Records Managers in Providing Educator Access to Primary Sources**

*Janet Braga, Director, Archives Partnership Trust*  
*Jordan Jace, Education Director, Archives Partnership Trust*

As the managers of historical records, you hold important resources for educating the next generation of engaged citizens. Learn what types of records you hold at the Town Clerk level that can be used by teachers in their classrooms. Participants will also learn how a new online tool from the New York State Archives can help them make those records available to teachers and students.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** April 27, 2022

**Regarding:** Training - Tree Climbing

**For Meeting On:** May 3, 2022

Ladies and Gentlemen:

Due to retirements over the past several years, the Department of Public Works no longer has a qualified tree climber. This limits our ability to take down or trim large trees in-house. Having this capability once again will be cost effective for the Town and will limit the need for contractors. The Parks Department would like to send Mike Murphy to Ashford, CT for tree climbing training. Jess Neal has had no luck with finding local qualified trainers.

The class is "Tree Climbing Methods, Work Positioning, & Best Practices", sponsored by ArborMaster, a leading provider of hands-on training since 1995. It is designed to improve safety, skills and productivity. The course is July 11-13, 2022 in Ashford, CT. The cost of training is \$902, and lodging at the Comfort Inn is \$118 per night, for 4 nights (July 10-13). Sufficient budget does exist for this training.

In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

**Resolved,** that the Town Board approves sending Parks Department employee Mike Murphy to Ashford, CT to attend tree climbing training from July 11-13, 2022, including travel, room, and board.

# ArborMaster Training

## Open Enrollment Registration Information

**Registration Information:** Please read through this document and see **Steps 1-5** on the following 3 pages to register.

**Registration Timeline:** In order for us to plan, it is **VERY** important to register **at least 30 days in advance**. Space is limited & based on a first come, first serve basis. Classes are expected to fill however if the minimum numbers are not met 21 days prior, the course(s) may be rescheduled or cancelled.

**Registration Fees:** Credit card information or check is due at time of registration to confirm your space; however, we process credit cards and deposit checks once the course is a confirmed go. (\*cancellation penalties start at 30 days out-see below)

**Eligibility:** Participants must be at least the age of majority and hold full-time employment working in and around trees as an arborist, in a hands-on role supporting arborists, or other related role in which you use arborist equipment on a regular basis. Courses are not offered to private homeowners or for recreational tree climbing purposes.

**Cancel Policy:** Up to 30 days: Full refund; 29-15 days: 50% penalty; 14-0 days: 100% cancel penalty; No shows: No refund. Waitlisted students are also subject to this cancellation policy.

**Release:** Participants are required to sign the below release form on the first day of each class. Cancellation rules apply, and refusal to sign a release form on Day 1 will result in your forfeiting all or part of your registration fee, unless you cancel your course(s) at least 30 days in advance.

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### **ARBORMASTER TRAINING INC., PARTICIPANT RELEASE FORM** - To be signed on the 1<sup>st</sup> day of the program.

The undersigned, in exchange for being permitted to participate in the Training Program to be conducted by ArborMaster® Training, Inc. (the "ArborMaster® Training Program") located in \_\_\_\_\_ on the following date(s) \_\_\_\_\_ does hereby release, hold harmless and agree to indemnify ArborMaster® Training, Inc., and all its subsidiaries, their respective distributors and dealers, their agents, officers, directors, independent contractors and employees, any hosting landowners or other entities or individuals connected with or participating in the ArborMaster® Training Program for any and all costs, fees, demands, claims, actions or liabilities of any kind including, but not limited to, bodily injury (including without limitation, due to exposure to any pandemic or epidemic), property damage, or damage resulting from any declaration of state or national emergency or disaster or "stay home" order, arising from or in connection with the undersigned's attendance and/or participation in the events comprising the ArborMaster® Training Program or any other ArborMaster® Training, Inc. training, workshop and/or seminar.

The undersigned represents that he or she is over the age of majority in the state in which the ArborMaster® Training Program is being held, and is entering the training, workshop, assessment, and/or seminar upon his or her own free will. The undersigned further understands that his or her attendance and/or participation in the ArborMaster® Training Program or any other training, assessment, workshop and/or seminar provided by ArborMaster® Training, Inc. shall not provide him or her with any certification, warranty or guarantee from ArborMaster® Training, Inc. for any level of competence, capabilities, knowledge or qualifications with regard to any material covered during the ArborMaster® Training Program or any other training, assessment, workshop and/or seminar provided by ArborMaster® Training, Inc.

The participant represents that he or she understands that arboriculture is a high risk and physically demanding occupation with a high average fatality rate. The undersigned further represents that he or she has read, understands, and agrees with the Safety and Class Guidelines and that he or she can meet the technical standards and essential functions that are necessary for participation in and completion of the ArborMaster Training program.

All materials distributed in connection with this program are protected under US copyright law. Any duplication, modification or distribution of same is strictly prohibited without prior written consent from ArborMaster Training, Inc. This release shall be binding upon the participants, heirs, next of kin, executors, administrators & personal representatives of undersigned.

The participant understands that photographs and video may be taken of them during their participation in the ArborMaster® Training Program and hereby releases the use of these images without compensation.

## Step 1 - Read the following:

**Reaching the top is a step-by-step process – that’s why ArborMaster uses a graduated, systematic approach.**

ArborMaster modules are designed to provide a graduated, methodical approach, building on the knowledge and skills necessary to advance to the next level. L1 Tree Climbing Methods & Work Positioning and L1 Precision Tree Felling & Chainsaw Safety Handling do not have pre-requisites other than employment working in and around trees (see Eligibility). However, our L1 Arborist Rigging and our L2 modules do have pre-requisites and field experience/skill building requirements.

**Why pre-requisites before moving on to more advanced modules?**

**We want you to be safe and to excel!**

It is our experience that in order to achieve this, a key component is to build on a firm foundation of skill, knowledge and Industry best practices, through a graduated, orderly approach. Even students with many years of experience have reported learning many valuable techniques and that were “humbled at how much there was still to learn”.

**Why experience & skill building before moving on to more advanced modules?**

If a student has little or no prior field experience and has not had the time to build on skills learned in our L1 Tree Climbing and L1 Precision Tree Felling modules, he/she may be putting themselves at risk to move on too quickly To any of our advanced modules.

**If you are not equipped to learn advanced methods, you are wasting your time, your money, and your safety.**

### Fast FAQ’S

**Eligibility:** Participants must be at least the age of majority and hold full time employment in the green industry as an arborist, in a hands-on role supporting arborists, or other related role in which you use arborist equipment on a regular basis. Courses are not offered to individuals who do not work in an arborist or supporting arborist capacity, nor private homeowners nor recreational tree climbers. Please contact our ArborMaster office if you need further clarification.

**Continuing Education Units:**

ISA Certified Arborists will receive 16 CEU’s for each 2-day module and 24 for a 3-day module.

**Certificates:**

Each student will receive an ArborMaster Certificate of Participation upon completion.

**What to bring and where to stay:** Visit [www.ArborMaster.com](http://www.ArborMaster.com) “Open Enrollment” “Locations, Courses & Where to Stay

**Have questions? Need additional information?** Email [Amy@ArborMaster.com](mailto:Amy@ArborMaster.com) Call 860.429.5028 #703

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## Three Easy Ways to Register.

**First, to make it especially easy for you,** download the Free Adobe Acrobat Reader software to sign and complete this form right from your computer. <https://get.adobe.com/reader/>

**Choose one of the following methods to send us your completed registration:**

**Email:** [Amy@ArborMaster.com](mailto:Amy@ArborMaster.com)

**Fax:** 860.429.5058

**USPS Mail:** ArborMaster Training, P.O Box 62, Willington, CT 06279, Attn: Open Enrollment (please notify [Amy@ArborMaster.com](mailto:Amy@ArborMaster.com) that you are mailing the form) [www.ArborMaster.com](http://www.ArborMaster.com)

## Step 2: Complete the following information

Name: \_\_\_\_\_ Company: \_\_\_\_\_ Position: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Age: \_\_\_\_\_ Do you need a saddle for L1C3? \_\_\_\_\_ Waist size for saddle: \_\_\_\_\_ Bringing Arborist Climbing Line? \_\_\_\_\_

Name- In Case of Emergency: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

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## Step 3: Select your Open Enrollment course and location:

### Courses:

L1PF: L1 Precision Tree Felling

L1C3: L1 Tree Climbing Methods & Work Positioning

L1R: L1 Arborist Rigging Applications

### Location:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Dates:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## Step 4: Calculate course costs using our two discounts below and fill-in payment information.

**1. The more classes you take in one visit, the more you save!** (Prices below for CT and PA include breakfast and lunch)

**L1PF:** \$600 **L1C3:** \$902 **3 Day L1R:** \$961 **L1PF + L1C3** same location: \$1352 (save \$150)

**L1PF + L1R** same location: \$1411 (save \$150) **L1PF + L1C3 + L1R** same location: \$2273 (save \$190)

**2. Save on sending 2 or 3 students from one company to the same class(es) in one location/visit:**

Deduct for 2nd & 3rd student: (1) class: \$50 per person or (2) classes: \$75 per person or (3) classes: \$100 per person

Visa/MC#: \_\_\_\_\_ Exp: \_\_\_\_\_ Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Billing address: \_\_\_\_\_

Billing Phone: \_\_\_\_\_ Billing Email: \_\_\_\_\_

I authorize the following amount to be billed to my credit card: \$ \_\_\_\_\_

Check amount enclosed: \$ \_\_\_\_\_ **\*\*Classes in CT, add an additional 6.35% sales tax**

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## Step 5: Please read through all terms and conditions, including our cancel policy (page 1) and sign below

I have had sufficient opportunity to read this entire document. I understand it and I agree to abide by its terms.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



## L1 ArborMaster Tree Climbing Methods, Work Positioning & Best Practice

### Course Description:

3 Day Module - No pre-requisites

Participants will be educated and trained in modern tree climbing methods and learn about the methods, systems and techniques that make tree climbing and work positioning safer, easier, and more efficient. The differences between Moving Rope Systems (MRS) also known as Doubled Rope Technique (DdRT) and Stationary Rope Systems (SRS), commonly called Single Rope Technique (SRT) will be discussed and examined. Learn through both theoretical and practical learning activities how to make the fundamental physics & mechanical advantage in your climbing system work for you! This course will also introduce work positioning best practice with hand saws & chainsaws emphasizing safety, skill and productivity!

### Course Outline:

- **Safety and Risk Management**
  - Situational Awareness Review: **H.O.P.E.** and Job Risk Assessment
  - Emergency Preparedness, ANSI Z-133 Standard, Pre-climb Stretching
  - Command Response Communication, Warm-ups, Stretching & Staying Fit
- **Setting Lines, Rope Access and Establishing Tie-in Points**
  - Choosing Tie-in points, Throwline techniques and Line setting, Knot tying and Throwline, Rope Throwing Techniques and Flip Sticks, Install and Extract Friction Saving Devices
- **Climbing Equipment**
  - Four Primary Fall Protection Systems, Tree Climbing Harnesses (Saddles), Work Positioning Lanyards, Climbing Hardware; Inspection & Use, Carabiners, Connecting Links and Rope Tools
- **Tree Climbing Methods and On Rope Systems**
  - Footlock Techniques, Body Thrust
  - Moving Rope Systems (MRS) and Stationary Rope Systems (SRS)
  - Understanding Forces at Tie-In Points and Anchor Points in the Tree
- **Ropes: Care, Construction, and Maintenance**
  - Arborist Climbing Line and Climbing Hitch Selection, Rope Care, Use and Inspection
- **Climbing Knots and Hitches**
  - Spliced Climbing Tails, Attachment Knots, Climbing Knots and Hitches, Other Useful Knots and Hitches
- **Spur Climbing: Methods and Best Practice**
  - Care, Maintenance and Use of Climbing Spurs, Choking Lanyard Systems, Work Positioning and Safety
- **Climbing Methods and Techniques**
  - Double Tie-in Points, Redirection Techniques, Slack Tending/Fair Lead Techniques, Webbing Slings and tips for better climbing and positioning
- **Working Aloft and Positioning**
  - Limb Walking, Work Positioning and 'The Golden Rules of Cutting Safety & Best Practice'\* with both hand saws and chainsaws, cut with 2 hands on the chainsaw, watch for pinch points and kick back

\*The Golden Rule of Cutting Safety & Best Practice: Never cut toward yourself or your fall protection equipment!