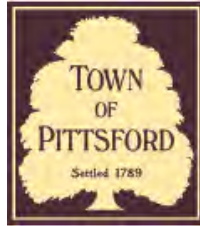


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Cathy Koshykar
Stephanie Townsend

TOWN BOARD AGENDA

Tuesday, July 20, 2021 – 6:00 pm
Town Hall – 11 S. Main Street, Pittsford – Lower Level

Page 1 of 2

Call to Order

Pledge of Allegiance

Public Hearing: 3-6 Pole Lighting District, Extension #6, Chatham Woods Subdivision

Minutes

Approval of Minutes of Meeting of July 6, 2021

Financial Matters

Public Comment

Insurance Coverage for Town Clerk and Receiver of Taxes

Canandaigua National Bank – Deputy Receiver of Taxes

Bonadio & Co. - Coronavirus Relief Funds Consulting Services

Brown & Brown Consulting Services: Town of Pittsford Insurance Review

Transfers

Vouchers

Operational Matters

Public Comment

Erie Canal Nature Preserve Phase II Grant Application

Personnel Matters

Public Comment

Hiring Resolution

Other Business

Proclamation

Public Comment

Adjournment

Instructions for attending and offering comments on attached page 2

PUBLIC MEETINGS OF THE TOWN BOARD at TOWN HALL NOW RESUME

Attending in Person

Per State requirements, those who are not fully vaccinated must wear a mask and stay 6 feet away from other people.

Comments:

As always, comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf. To comment you must sign in at the sign-in desk.

Viewing from Home

1. Live

The Town Board meeting will stream live through our cable access station's streaming portal. Please use the following link:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/819?fullscreen=false&showtabssearch=true&autostart=true>

You can watch on any computer, tablet, smart phone or web capable TV. If you log in before the meeting starts and see an error message, refresh your screen at 6:00pm when the board meeting starts and you can view the meeting live while it is happening.

Comments:

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

- at any time before 2:30pm on the day of the meeting (a) by email to comments@townofpittsford.org; (b) by submitting it in writing, through the drop slot to the right of the front door at Town Hall (11 South Main Street); or (c) by U.S. Mail to the Town Clerk, for receipt no later than 2:30pm on the day of the meeting;

and, in addition,

- at any time ***during*** the meeting by email to comments@townofpittsford.org
- All comments submitted should include the name and street address of the commenter. Comments from residents will be read by the Town Clerk at the appropriate point of the meeting.

2. On-Demand Video

As always, video will be uploaded to our cable access station's streaming portal within 48 hours of the meeting. It is available on demand. You can see it here:

<https://videoplayer.telvue.com/player/FcqTLOOYMCGU6WlccUApyUL3twz4dm9V/stream/690?fullscreen=false&showtabssearch=true&autostart=true>

MEMORANDUM

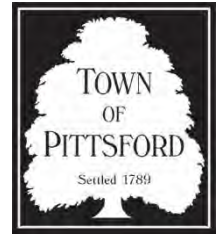
To: Pittsford Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 15, 2021

Regarding: Chatham Woods Subdivision Sections A,C,D,E and F Lighting District Public Hearing

For Meeting On: July 20, 2021



Ladies and Gentleman:

The Town Board has received Petitions for the establishment of Extension No. 6 to the Pittsford Consolidated Lighting District 3-6 Poles for the “Chatham Woods Subdivision Sections A,C,D,E and F”. A Public Hearing on the Petitions has been scheduled, as indicated above.

Attached is the proposed “Resolution and Order” approving the establishment of this Lighting District.

Recommendation is hereby made that the Town Board approve the proposed Lighting District.

RESOLUTION

I move that the Town Board approve the establishment of the Burlingame Lighting District, as set forth in the proposed written Resolution and Order.

Minutes of the Town Board for July 6, 2021

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JULY 6, 2021**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 6, 2021 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Alison Burchett, Assistant Recreation Director; Cheryl Fleming, Personnel Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Linda M. Dillon, Town Clerk; and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were four staff members, three members of the public in attendance and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag. The Town Clerk noted all Board members present.

SUPERVISOR'S ANNOUNCEMENTS

1. New Website is now up and running – Supervisor Smith encourages all to visit the Town's new website
2. Canal Concerts have begun and the next one will be this Friday, July 9th at 6:30 p.m. at the Port of Pittsford Park.

MINUTES OF THE JUNE 15 TOWN BOARD MEETING APPROVED

A Resolution to approve the Minutes of the Town Board Meeting of June 15, 2021 was offered by Supervisor Smith, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the June 15, 2021 Town Board meeting are approved.

PERSONNEL MATTERS

The Supervisor noted there were members of the public present interested in the proposed Town Clerk appointment, and asked the Board to take Personnel Matters out of order on the Agenda as a courtesy to those present.

Minutes of the Town Board for July 6, 2021

PUBLIC COMMENTS

No comments were offered regarding Personnel Matters.

APPOINTMENT OF TOWN CLERK APPROVED

Supervisor Smith reviewed the Memorandum to Town Board regarding the impending retirement of Linda Dillon, the current Town Clerk at the end of August. He explained that as a result of the public hiring process, through postings of the position with numerous hiring organizations and on the Town’s website, it is recommended that Renee McQuillen be appointed as the new Town Clerk and Receiver of Taxes for the Town of Pittsford, effective August 1, 2021.

Board discussion followed, briefly on the hiring process and with each Board member commending and thanking Linda Dillon on her years of service, and supporting the proposed appointment of Renee McQuillen. Board members commended Ms. McQuillen for the high standards of her work in her current capacity as Assistant to the Commissioner of Public Works.

Thereafter, Supervisor Smith moved to appoint Renee McQuillen as Town Clerk and Receiver of Taxes, effective August 1, 2021, which was seconded by all Board members and voted upon as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Renee McQuillen be and hereby is appointed to the office of Town Clerk and Receiver of Taxes for the Town of Pittsford, effective August 1, 2021.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following employees are approved as new hires based on the recommendation of the Functional Coordinators for these areas:

Name	Position	Reason for Change	Salary	Effective
Molly Heinzelman	Rec	Rec Asst 1 – Seasonal	\$12.50	06/24/2021
Chandler Reynolds	Rec	Rec Asst 1 – Seasonal	\$12.50	06/24/2021
Emily Quattrociocchi	Rec	Rec Asst 1 – Seasonal	\$12.50	06/24/2021
Julianna Lyons	Rec	Rec Asst 1 – Seasonal	\$12.50	07/07/2021
Rose Anselm	Rec	Rec Asst 1 – Seasonal	\$12.50	07/09/2021
William Bolia	Hwy	Laborer – Seasonal	\$13.00	07/09/2021
Jill Way	Rec	Rec Asst 3 – RPT	\$14.15	07/12/2021

and be it further

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
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Minutes of the Town Board for July 6, 2021

Owen Dillman	MEO 3	Promotion	\$20.89/hr	07/05/2021
Renee McQuillen	Town Clerk	Replacement - Retirement	\$42.86/hr	08/01/2021

**FINANCIAL MATTERS
PUBLIC COMMENTS**

No comments were offered regarding Financial Matters.

**BONADIO & COMPANY – CORONAVIRUS RELIEF FUNDS CONSULTING SERVICES
DISCUSSED**

Finance Director Brian Luke recommended approval of a contract with Bonadio and Company to serve as consultants to advise the Town regarding funds to be received under the American Rescue Plan Act (ARPA). He explained that the cost of the contract would be fully covered by the ARPA funds. Councilmember Koshykar asked about return of unspent retainer, limits on out-of-pocket expenses by the consultant, the Town’s right to a copy of Bonadio’s file on the matter and the proposed billing rate. Following discussion, all Board members agreed to defer approval of the contract pending possible modifications related to these points. Councilmember Koshykar indicated that she would e-mail the Chief of Staff with a summary of the points.

SURPLUS INVENTORY APPROVED

A Resolution to approve the proposed inventory for the Town Board to declare surplus and to be removed from the Town’s inventory was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following equipment items be declared surplus/junk and be removed from the Town’s inventory.

Asset #	Year	Description	Department	Cost	Disposition
15492	2005	CHAIR	Library	173.00	Junked
15507	2005	CHAIR	Library	173.00	Junked
15508	2005	CHAIR	Library	173.00	Junked
15514	2005	CHAIR	Library	147.00	Junked
15517	2005	CHAIR	Library	173.00	Junked
15545	2005	CHAIR	Library	173.00	Junked
15547	2005	CHAIR	Library	173.00	Junked
20312	2020	CUTOFF SAW 14"	Highway	922.89	Junked
17920	2011	WING PLOW	Highway	3,500.00	Auction
17919	2011	PLOW	Highway	6,000.00	Auction
		INTERNATIONAL 10 WHEEL			
17305	2011	DUMP	Highway	103,270.00	Auction
17305A	2011	DUMP BODY	Highway	72,732.00	Auction

Minutes of the Town Board for July 6, 2021

BUDGET AMENDMENTS AMENDED AND APPROVED

As a consequence of the Board deferring action on the proposed Bonadio contract, Supervisor Smith moved to amend the second paragraph of the resolution for Budget Amendments to remove the reference to funding for that contract. This was seconded by Councilmember Townsend and voted on as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the proposed Budget Amendment proposal be amended, removing paragraph two (2) with reference to ARPA consulting fees.

Thereafter, a Resolution to approve the proposed Budget Amendments, as amended, was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED,

- That \$5,000 be transferred from 1.7550.4019.11.1 (WT – Memorial Day Parade) to 1.7270.4000.11.21 (WT – Concert Series) to add bands for the Summer Concert Series;
- That \$13,500 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1410.1000.1.1 (WT – Town Clerk Salaries) and \$1,500 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1330.1000.1.1 (WT – Tax Collection Salaries) to cover Town Clerk retirement and transition;
- That \$1,800 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) to purchase replacement heat pump, and
- That \$17,862 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.19 (Bldg. Capital Improvements – Kings Bend Park) to purchase picnic tables.

RECREATIONAL MATTERS

PUBLIC COMMENTS

Jon Sussman commented.

SUMMER CONCERT SERIES – ADDITIONAL BAND CONTRACTS APPROVED

The Board discussed concerts scheduled for the same evenings as some of the Town's Family Movie Nights. Assistant Recreation Director Alison Burchett explained that the concerts will end before the movies begin, so that anyone can enjoy both on the same evening if they like. Councilmember Townsend suggested that for future planning purposes the Recreation staff monitor how scheduling these events on the same night works in practice.

Thereafter, a Resolution to approve the additional Band Contracts for the Summer Concert Series was offered by Councilmember Townsend, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

Minutes of the Town Board for July 6, 2021

RESOLVED, that the Town Board authorizes the Town Supervisor to sign contracts with the following bands, which is within the Recreation Department’s community events expense budget:

Summer Concert Series
Fridays, 6:30 p.m. – 8:00 p.m.

Date	Band Name	Cost
07/16/2021	Judah Sealy	\$700
07/30/2021	Bill Tiberio Jazz Band	\$700
08/13/2021	The Swooners – “The Billy Joel Experience”	\$1,000
08/27/2021	Miller & the other sinners	\$1,200

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Financial Matters.

DISCUSSION OF USE OF COMMUNITY SOLAR SUSTAINABILITY FUND

Supervisor Smith indicated that the Town would be receiving \$50 from every household that signed up for the Community Solar program. Currently the Town has a fund of a bit under \$30,000. The Board has received suggestions from the Environmental Advisory Board for and consideration.

Councilmember Townsend recommended items where the Town will realize the biggest benefit with cost efficiency in mind, noting that some of the suggestions could require more than the amount in the fund. Councilmember Koshykar would like to see another electrical vehicle charging station as part of planning for phasing in electric vehicles for Town operations. Councilmember Beckford expressed interest in additional solar panels on Town buildings, in heat pumps, and additional EV charging stations. Deputy Supervisor Munzinger supported additional charging stations and solar panels, subject to review of estimated costs, and agreed with Councilmember Townsend that we should pursue the greatest benefit that can be completely funded with the amount available in the Sustainability Fund. She recommended expanding the Town’s existing composting program as an additional desirable use of the Sustainability Fund. Supervisor Smith spoke in favor of solar panels, heat pumps and EV charging stations.

The Board agreed to ask the Environmental Board to review options for recommendation based on this discussion.

OTHER BUSINESS

GRANT FUNDING FOR TOWN PROJECTS

Supervisor Smith noted that although Town staff and the Town’s grant-writing firm are diligent in seeking out and identifying grant opportunities, it is always possible there may be opportunities our grant-writers have not identified yet. For this reason, after the last Board meeting he had asked all members of the Town Board to advise of grant opportunities they may know about, and that Councilmember Townsend had responded with suggestions. He noted that in its eNews the Town had

Minutes of the Town Board for July 6, 2021

recently made the same request to the general public, to help the Town, rather than sitting on potentially useful information about grant opportunities that have not come to our attention yet.

Thereafter Chief of Staff Spencer Bernard presented a Report to the Board with a complete update and review of Grants applied for, and awarded to, the Town of Pittsford, as well as grants the Town intends to pursue.

- The Town signed an agreement with J. O'Connell and Associates in March for grant consulting services
- On April 7, J. O'Connell spent the entire day in Pittsford meeting with staff to develop a needs assessment
- The Town can only submit a grant application for a particular purpose once a grant opportunity for that purpose has been announced. So for example, one of the needs identified in the assessment meetings was funding for archiving Town documents. At this point, funding for archiving has yet to be announced.
- We had been waiting for announcement by the State of grants under Transportation Alternatives Program (TAP) and the Congestion Mitigation and Air Quality Improvement Program (CMAQ). These grants were announced just today. They are both due on September 29, 2021 @ 5:00pm.
 - Since the grants were just announced today, it will take some time to understand what's required and the best strategy for successful applications. To be sure we don't miss anything, we'll be attending a webinar on these grants in a couple weeks hosted by NYS DOT. In anticipation of TAP funding, Paul Schenkel has prepared a list of shovel-ready projects eligible for TAP, information that will greatly strengthen our application for funding.
- An important component of successful Grant writing is planning, to be ready for opportunities that are likely to arise. For example, we are planning on rehabilitating the Canal Lock 62 Park with grant funding, which would provide another beautiful outdoor space, but will also preserve the historical context of the Lock. We are also looking into a grant suggested by Councilwoman Townsend, the Farmland Protection Grant. To this end we have been in contact with David Behm of the NYS Department of Agriculture and Markets for guidance. We also need to confirm our eligibility to apply again if the Town applied in the past. We are aware of Town Board meeting Minutes from 2000 discussing this grant. We will update the Board once we learn more.

Summary of Current and Pending Grant Activity:

Funding Awarded for Summer Concert Series - The Town won a grant to purchase 500 reusable water bottles labeled with the Erie Canal's bicentennial period, 2017-2025. The water bottles will be filled with promotional fliers for the Concert Series and the Town's new Erie Canal Nature Park and Preserve. The new nature park and preserve is a short walk along the Canalway trail from Carpenter

Minutes of the Town Board for July 6, 2021

Park. The purpose of this funding is to highlight Pittsford's heritage and the recreational assets the Town has to offer along the Canalway. Many thanks to Shelley O'Brien, Alison Burchett, Michelle Debyah and Jessie Hollenbeck for all helping win this grant!

Freedom Caverns – The Town applied for a State folklore grant in connection with the Freedom Caverns in Pittsford. These are underground limestone caverns reputed to begin at the Lanthrop House at 28 Monroe Avenue and extend to the corner of Lincoln Avenue, from where they connect to the Erie Canal towpath and lead to Lake Ontario. This was part of the route to Canada for the Underground Railroad. Regrettably, the State turned down our application in this round, saying “It's a very interesting story, for sure, but we felt that it was more a historical topic than folklore”. We thank to Vicki Proffitt, Audrey Johnson and Shelley O'Brien for all the research to put this application together. We may have another route to grant funding for this project.

Other Funding being pursued:

- Farmland Protection Plan (already mentioned)
- Lock 62 – Future CFA (already mentioned)
- Vehicle Rebate and an Electric Charging Station – for Zero-Emission Vehicle (ZEV) Infrastructure Grant from the NYS DEC (Department of Environmental Conservation (fast charger & a fleet vehicle)
- Tree City Certification from the Arbor Day Foundation
- CFA Grant for Barn Reconstruction as part of the LWRP (Local Waterfront Revitalization Plan) – state would fund 75% - Town to fund 24% (see below for details)

CFA GRANT for Barn Reconstruction - Presented by Commissioner of Public Works, Paul Schenkel:

Nature Park and Preserve planning and implementation continued:

Phase I – Construction of trail connection, landscaping and benches; also designs for reconstruction of Barn

Phase II:

The Town is now ready to advance Phase II of the project to reconstruct a 150-year-old historic local barn. The reconstructed barn will be transformed into a venue that can be used as an interpretive center, as a meeting space and rented out for events. Phase II will involve completing the necessary site work, creating the foundation for the bank barn, and reconstructing the barn. Hookup points for all necessary utilities such as water, sewer, and electricity will be placed during reconstruction to prepare for Phase III. In Phase III, the barn will be transformed from an empty structure into a space where community events, family gatherings, weddings and other events can be held. We will construct a parking lot, new ADA accessible bathrooms, and a kitchenette for food preparation and storage spaces. Lighting, landscaping, and signage describing the barn's historical significance to the Town are also planned as part of Phase III.

ADDITIONAL ITEMS UNDER OTHER BUSINESS

Councilmember Townsend distributed and reviewed the Certification Framework to qualify the Town as a Climate Smart Community (CSC), recommending that the Town pursue this certification. She noted that the Town has already accomplished actions that account for 70 or 80 points out of the 120 points

Minutes of the Town Board for July 6, 2021

necessary for CSC certification. Being this close it would be wise to pass a formal resolution, as required for the CSC program, declaring that the Town is pursuing CSC status. This would entitle the Town to grant opportunities for sustainability projects even before the Town completes its CSC certification. Supervisor Smith agreed and suggested that we reach out to the Genesee Finger Lakes Regional Planning Council for a presentation on the CSC program,

Upon inquiry, the Supervisor confirmed that the Town continues to follow guidelines of the Centers for Disease Control with respect to COVID. Among other things these require anyone who is not vaccinated to wear a mask in Town facilities. He noted that for most purposes affecting the Town the pandemic restrictions have been substantially lifted.

Councilmember Beckford noted a disparaging comment regarding Pride Month posted by a resident on social media, discussed Pride Month's importance and affirmed that we support members of the LGBT+ community and reject comments or statements opposing that support.

PUBLIC COMMENT

Ann Slocumb commented.

With no further business, the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Linda M. Dillon, RMC
Town Clerk

In the Matter of Extension No. 6 to the
Pittsford Consolidated Lighting District 3-6 Poles t/b/k/a
"Chatham Woods Subdivision Sections A,C,D,E, and F"

UNIT COUNT CERTIFICATE

STATE OF NEW YORK)
COUNTY OF MONROE) SS:

The undersigned, Commissioner of Public Works, of the Town of Pittsford, Monroe County, New York, hereby certifies the following with respect to the submitted Petitions for Extension of the above Lighting District. Based upon the submitted Petitions representing 143 units for the Chatham Woods Subdivision Sections A,C,D,E, and F and following review of Chatham Woods Subdivision Approvals for land described in the Petition:

1. The submitted Petitions represent ownership of more than 50% of the total "Units" within the area of the proposed Extension to the District.

Given under my hand and the seal of the Town of Pittsford, New York this 15TH day of July 2021.

Paul Schenkel
Commissioner of Public Works

In the Matter of Extension No. 6 to the
Pittsford Consolidated Lighting District 3-6 Poles t/b/k/a
"Chatham Woods Subdivision Sections A,C,D,E, and F"

CERTIFICATE
OF
OPERATIONAL COSTS

STATE OF NEW YORK)
COUNTY OF MONROE)
TOWN OF PITTSFORD)

The Commissioner of Public Works of the Town of Pittsford, respectfully submits to the Town Board of the Town of Pittsford, relative to the above-proposed Lighting District Extension, the following:

1. The Petition herein sets forth certain specific maintenance requirements, which are to be the responsibility of the Town of Pittsford subsequent to the creation of the proposed Lighting District Extension. The maintenance requirements relate to the maintenance of the poles, fixtures and wiring, as well as electrical service thereto.
2. The undersigned has reviewed the above maintenance requirements, as well as the current annual expenses of the Lighting District, in order to estimate the typical annual cost per homeowner in the Lighting District, in accordance with the requirements of New York State Town Law Section 193(1).
3. The maintenance expenses for the most recent fiscal year for the Pittsford Consolidated Lighting District 3-6 Poles were in the amount of \$12.68 per homeowner. Since the proposed Extension to the Lighting District will add approximately \$2,489.76 in yearly maintenance costs, and involves the addition of 264 new homes to the District, the annual cost for a typical homeowner within the District could be approximately \$12.04 for subsequent years.
4. The undersigned herein respectfully submits the above information to the Town Board of the Town of Pittsford relative to the above proposed Lighting District Extension.

Dated: July 15, 2021



Paul Schenkel
Commissioner of Public Works

At a regular Meeting of the Town Board of the Town of Pittsford, New York held at the Town Hall, in the Town of Pittsford, New York, on the 20th day of July, 2021.

PRESENT:

William A. Smith, Jr., Supervisor
Katherine Bohne Munzinger, Deputy Supervisor
Kevin S. Beckford, Councilmember
Cathleen A. Koshykar, Councilmember
Stephanie M. Townsend, Councilmember

ABSENT: NONE

**In the Matter of Extension No. 6 to the
Pittsford Consolidated Lighting District 3-6 Poles
t/b/k/a “Chatham Woods Subdivision Sections
A,C,D,E, and F”**

**RESOLUTION AND
ORDER TO CREATE
LIGHTING
DISTRICT**

WHEREAS, a Petition having been duly presented to the Town Board of the Town of Pittsford, Monroe County, New York, together with the necessary maps and information which requests the Extension of the above Lighting District; and

WHEREAS, the Commissioner of Public Works has submitted a Certificate, in writing, verifying that the aforesaid Petition was signed by the required percentage of owners within the proposed District; and

WHEREAS, an Order was duly adopted by the Town Board on the 15th day of June, 2021, for the hearing of all persons interested in the matter to be held on the 20th day of July, 2021, at 6:00 o'clock P.M., Local Time, at the Town Hall, 11 South Main Street, Town of Pittsford, New York; and

WHEREAS, due proof of publication and posting of the said Notice has been duly filed with the Clerk of the said Town Board; and

WHEREAS, the hearing required by the said Order has been duly held, and it appears from the said Petition that the creation of the Extension does not require any expenditure of money for the construction or acquisition of the improvement therein, and does not require the financing of the cost thereof by the issuance of any bonds, notes, certificates of any indebtedness of said Town; and

WHEREAS, the permission of the Comptroller of the State of New York is not required for the creation of the District;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that

- (a) The Petition is signed and acknowledged or approved as required by law and is otherwise sufficient;
- (b) All the property and property owners within the Extension are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the Extension;
- (d) The expenses of the entire District, including the within Extension, are to be paid by the property owners of the District, annually, on a benefit basis; and
- (e) It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND ORDERED, that “Extension No. 6 “Chatham Woods Subdivision Sections A,C,D,E,and F”, be and the same hereby is created, as part of the “Pittsford Consolidated Lighting District 3-6 Poles” and that the boundaries of the said Extension, as hereby created, are as set forth in “Exhibit A” annexed hereto, and as further set forth on the map annexed hereto as “Exhibit B”.

Said matter having been put to a vote, the following votes were recorded:

William A. Smith	VOTING
Katherine Bohne Munzinger	VOTING
Kevin S. Beckford	VOTING
Cathleen A. Koshykar	VOTING
Stephanie M. Townsend	VOTING

The resolution was there upon declared duly adopted.

Dated: July 20, 2021

TOWN CLERK CERTIFICATION

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York, DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of July, 2021.

Linda M. Dillon, Clerk of the Town Board of
Town of Pittsford, New York



Minutes of the Town Board for July 6, 2021

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
JULY 6, 2021**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, July 6, 2021 at 6:00 P.M. local time in the Lower Level Meeting Room of Town Hall, 11 South Main Street, in person.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Alison Burchett, Assistant Recreation Director; Cheryl Fleming, Personnel Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Linda M. Dillon, Town Clerk; and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were four staff members, three members of the public in attendance and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. and invited all to join in the Pledge to Flag. The Town Clerk noted all Board members present.

SUPERVISOR'S ANNOUNCEMENTS

1. New Website is now up and running – Supervisor Smith encourages all to visit the Town's new website
2. Canal Concerts have begun and the next one will be this Friday, July 9th at 6:30 p.m. at the Port of Pittsford Park.

MINUTES OF THE JUNE 15 TOWN BOARD MEETING APPROVED

A Resolution to approve the Minutes of the Town Board Meeting of June 15, 2021 was offered by Supervisor Smith, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the June 15, 2021 Town Board meeting are approved.

PERSONNEL MATTERS

The Supervisor noted there were members of the public present interested in the proposed Town Clerk appointment, and asked the Board to take Personnel Matters out of order on the Agenda as a courtesy to those present.

PUBLIC COMMENTS

No comments were offered regarding Personnel Matters.

APPOINTMENT OF TOWN CLERK APPROVED

Minutes of the Town Board for July 6, 2021

Supervisor Smith reviewed the Memorandum to Town Board regarding the impending retirement of Linda Dillon, the current Town Clerk at the end of August. He explained that as a result of the public hiring process, through postings of the position with numerous hiring organizations and on the Town’s website, it is recommended that Renee McQuillen be appointed as the new Town Clerk and Receiver of Taxes for the Town of Pittsford, effective August 1, 2021.

Board discussion followed, briefly on the hiring process and with each Board member commending and thanking Linda Dillon on her years of service, and supporting the proposed appointment of Renee McQuillen. Board members commended Ms. McQuillen for the high standards of her work in her current capacity as Assistant to the Commissioner of Public Works.

Thereafter, Supervisor Smith moved to appoint Renee McQuillen as Town Clerk and Receiver of Taxes, effective August 1, 2021, which was seconded by all Board members and voted upon as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that Renee McQuillen be and hereby is appointed to the office of Town Clerk and Receiver of Taxes for the Town of Pittsford, effective August 1, 2021.

HIRING/PERSONNEL ADJUSTMENTS APPROVED

A Resolution to approve the recommendations for new hires and status and/or salary changes was offered for approval by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following employees are approved as new hires based on the recommendation of the Functional Coordinators for these areas:

Name	Position	Reason for Chang	Salary	Effective Date
Molly Heinzelman	Rec	Rec Asst 1 – Seasonal	\$12.50	06/24/2021
Chandler Reynolds	Rec	Rec Asst 1 – Seasonal	\$12.50	06/24/2021
Emily Quattrociocchi	Rec	Rec Asst 1 – Seasonal	\$12.50	06/24/2021
Julianna Lyons	Rec	Rec Asst 1 – Seasonal	\$12.50	07/07/2021
Rose Anselm	Rec	Rec Asst 1 – Seasonal	\$12.50	07/09/2021
William Bolia	Hwy	Laborer – Seasonal	\$13.00	07/09/2021
Jill Way	Rec	Rec Asst 3 – RPT	\$14.15	07/12/2021

and be it further

RESOLVED, that the Town Board approves the appointment for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Dat
Owen Dillman	MEO 3	Promotion	\$20.89/hr	07/05/2021
Renee McQuillen	Town Clerk Replacement - Retirement		\$42.86/hr	08/01/2021

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Financial Matters.

BONADIO & COMPANY – CORONAVIRUS RELIEF FUNDS CONSULTING SERVICES DISCUSSED

Minutes of the Town Board for July 6, 2021

Finance Director Brian Luke recommended approval of a contract with Bonadio and Company to serve as consultants to advise the Town regarding funds to be received under the American Rescue Plan Act (ARPA). He explained that the cost of the contract would be fully covered by the ARPA funds. Councilmember Koshykar asked about return of unspent retainer, limits on out-of-pocket expenses by the consultant, the Town’s right to a copy of Bonadio’s file on the matter and the proposed billing rate. Following discussion, all Board members agreed to defer approval of the contract pending possible modifications related to these points. Councilmember Koshykar indicated that she would e-mail the Chief of Staff with a summary of the points.

SURPLUS INVENTORY APPROVED

A Resolution to approve the proposed inventory for the Town Board to declare surplus and to be removed from the Town’s inventory was offered by Deputy Supervisor Munzinger, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the following equipment items be declared surplus/junk and be removed from the Town’s inventory.

Asset #	Year	Description	Department	Cost	Disposition
15492	2005	CHAIR	Library	173.00	Junked
15507	2005	CHAIR	Library	173.00	Junked
15508	2005	CHAIR	Library	173.00	Junked
15514	2005	CHAIR	Library	147.00	Junked
15517	2005	CHAIR	Library	173.00	Junked
15545	2005	CHAIR	Library	173.00	Junked
15547	2005	CHAIR	Library	173.00	Junked
20312	2020	CUTOFF SAW 14"	Highway	922.89	Junked
17920	2011	WING PLOW	Highway	3,500.00	Auction
17919	2011	PLOW	Highway	6,000.00	Auction
17305	2011	INTERNATIONAL 10 WHEEL DUMP	Highway	103,270.00	Auction
17305A	2011	DUMP BODY	Highway	72,732.00	Auction

BUDGET AMENDMENTS AMENDED AND APPROVED

As a consequence of the Board deferring action on the proposed Bonadio contract, Supervisor Smith moved to amend the second paragraph of the resolution for Budget Amendments to remove the reference to funding for that contract. This was seconded by Councilmember Townsend and voted on as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the proposed Budget Amendment proposal be amended, removing paragraph two (2) with reference to ARPA consulting fees.

Thereafter, a Resolution to approve the proposed Budget Amendments, as amended, was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

Minutes of the Town Board for July 6, 2021

RESOLVED,

- That \$5,000 be transferred from 1.7550.4019.11.1 (WT – Memorial Day Parade) to 1.7270.4000.11.21 (WT – Concert Series) to add bands for the Summer Concert Series;
- That \$13,500 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1410.1000.1.1 (WT – Town Clerk Salaries) and \$1,500 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1330.1000.1.1 (WT – Tax Collection Salaries) to cover Town Clerk retirement and transition;
- That \$1,800 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) to purchase replacement heat pump, and
- That \$17,862 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.19 (Bldg. Capital Improvements – Kings Bend Park) to purchase picnic tables.

RECREATIONAL MATTERS

PUBLIC COMMENTS

Jon Sussman commented.

SUMMER CONCERT SERIES – ADDITIONAL BAND CONTRACTS APPROVED

The Board discussed concerts scheduled for the same evenings as some of the Town’s Family Movie Nights. Assistant Recreation Director Alison Burchett explained that the concerts will end before the movies begin, so that anyone can enjoy both on the same evening if they like. Councilmember Townsend suggested that for future planning purposes the Recreation staff monitor how scheduling these events on the same night works in practice.

Thereafter, a Resolution to approve the additional Band Contracts for the Summer Concert Series was offered by Councilmember Townsend, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board authorizes the Town Supervisor to sign contracts with the following bands, which is within the Recreation Department’s community events expense budget:

Summer Concert Series
Fridays, 6:30 p.m. – 8:00 p.m.

Date	Band Name	Cost
07/16/2021	Judah Sealy	\$700
07/30/2021	Bill Tiberio Jazz Band	\$700
08/13/2021	The Swooners – “The Billy Joel Experience”	\$1,000
08/27/2021	Miller & the other sinners	\$1,200

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Financial Matters.

DISCUSSION OF USE OF COMMUNITY SOLAR SUSTAINABILITY FUND

Supervisor Smith indicated that the Town would be receiving \$50 from every household that signed up for the Community Solar program. Currently the Town has a fund of nearly \$30,000. The Board has received suggestions from the Environmental Advisory Board for and consideration.

Councilmember Townsend recommended items where the Town will realize the biggest benefit with cost efficiency in mind, noting that some of the suggestions could require more than the amount in the fund and we should use the fund for a complete project. Councilmember Koshykar would like to see another electrical vehicle charging station as part of planning for phasing in electric vehicles for Town operations. Councilmember Beckford expressed interest in additional solar panels on Town buildings, in heat pumps, and additional EV charging stations. Deputy Supervisor Munzinger supported additional charging stations and solar panels, subject to review of estimated costs, and agreed with Councilmember Townsend that we should pursue the greatest benefit that can be completely funded with the amount available in the Sustainability Fund. She recommended expanding the Town's existing composting program as an additional desirable use of the Sustainability Fund. Supervisor Smith spoke in favor of solar panels, heat pumps and EV charging stations.

The Board agreed to ask the Environmental Board to review options for recommendation based on this discussion.

OTHER BUSINESS

GRANT FUNDING FOR TOWN PROJECTS

Supervisor Smith noted that although Town staff and the Town's grant-writing firm are diligent in seeking out and identifying grant opportunities, it is always possible there may be opportunities our grant-writers have not identified yet. For this reason, after the last Board meeting he had asked all members of the Town Board to advise of grant opportunities they may know about, and that Councilmember Townsend had responded with suggestions. He noted that in its eNews the Town had recently made the same request to the general public, to help the Town if they know of anything, in case they have potentially useful information about grant opportunities that have not come to our attention yet.

Thereafter Chief of Staff Spencer Bernard presented a Report to the Board with a complete update and review of Grants applied for, and awarded to, the Town of Pittsford, as well as grants the Town intends to pursue.

- The Town signed an agreement with J. O'Connell and Associates in March for grant consulting services
- On April 7, O'Connell spent the entire day in Pittsford meeting with staff to develop a needs assessment
- The Town can only submit a grant application for a particular purpose once a grant opportunity for that purpose has been announced. So for example, one of the needs identified in the assessment meetings was funding for archiving Town documents. At this point, funding for archiving has yet to be announced.
- We had been waiting for announcement by the State of grants under Transportation Alternatives Program (TAP) and the Congestion Mitigation and Air Quality Improvement Program (CMAQ). These grants were announced just today. They are both due on September 29, 2021 @ 5:00pm.

Minutes of the Town Board for July 6, 2021

- Since the grants were just announced today, it will take some time to understand what's required and the best strategy in constructing successful applications. To be sure we don't miss anything, we'll be attending a webinar on these grants in a couple of weeks hosted by NYS DOT. In anticipation of TAP funding, Paul Schenkel has prepared a list of shovel-ready projects eligible for TAP, information that will greatly strengthen our application for funding.
- An important component of successful Grant writing is planning, to be ready for opportunities that are likely to arise. For example, we are planning on rehabilitating the Canal Lock 62 Park with grant funding, which would provide another beautiful outdoor space, and preserve the historical context of the Lock. We are also looking into a grant suggested by Councilwoman Townsend, the Farmland Protection Grant. To this end we have been in contact with David Behm of the NYS Department of Agriculture and Markets for guidance. We also need to confirm our eligibility to apply again if the Town applied in the past. We are aware of Town Board meeting Minutes from 2000 discussing this grant. We will update the Board once we learn more.

Summary of Current and Pending Grant Activity:

Funding Awarded for Summer Concert Series - The Town won a grant to purchase 500 reusable water bottles labeled with the Erie Canal's bicentennial period, 2017-2025. The water bottles will be filled with promotional fliers for the Concert Series and the Town's new Erie Canal Nature Park and Preserve. The new nature park and preserve is a short walk along the Canalway trail from Carpenter Park. The purpose of this funding is to highlight Pittsford's heritage and the recreational assets the Town has to offer along the Canalway. Many thanks to Shelley O'Brien, Alison Burchett, Michelle Debyah and Jessie Hollenbeck for all helping win this grant!

Freedom Caverns – The Town applied for a State folklore grant in connection with the Freedom Caverns in Pittsford. These are underground limestone caverns reputed to begin at the Lanthrop House at 28 Monroe Avenue and extend to the corner of Lincoln Avenue, from where they connect to the Erie Canal towpath and lead to Lake Ontario. This was part of the route to Canada for the Underground Railroad. Regrettably, the State turned down our application in this round, saying "It's a very interesting story, for sure, but we felt that it was more a historical topic than folklore". We thank Vicki Profitt, Audrey Johnson and Shelley O'Brien for all the research to put this application together. We may have another route to grant funding for this project.

Other Funding being pursued:

- Farmland Protection Plan (already mentioned)
- Lock 62 – Future CFA (already mentioned)
- Vehicle Rebate and an Electric Charging Station – for Zero-Emission Vehicle Infrastructure Grant from the NYS Department of Environmental Conservation (fast charger & a fleet vehicle)
- Tree City Certification from the Arbor Day Foundation
- CFA Grant for Barn Reconstruction as part of the Local Waterfront Revitalization Plan – state would fund 75% - Town to fund 24% (see below for details)

CFA GRANT for Barn Reconstruction - Presented by Commissioner of Public Works, Paul Schenkel:

Nature Park and Preserve planning and implementation continued:

Minutes of the Town Board for July 6, 2021

Phase I – Construction of trail connection, landscaping and benches; also designs for reconstruction of Barn

Phase II:

The Town is now ready to advance Phase II of the project to reconstruct a 150-year-old historic local barn. The reconstructed barn will be transformed into a venue that can be used as an interpretive center, as a meeting space and rented out for events. Phase II will involve completing the necessary site work, creating the foundation for the bank barn, and reconstructing the barn. Hookup points for all necessary utilities such as water, sewer, and electricity will be placed during reconstruction to prepare for Phase III. In Phase III, the barn will be transformed from an empty structure into a space where community events, family gatherings, weddings and other events can be held. We will construct a parking lot, new ADA accessible bathrooms, and a kitchenette for food preparation and storage spaces. Lighting, landscaping, and signage describing the barn's historical significance to the Town are also planned as part of Phase III.

ADDITIONAL ITEMS UNDER OTHER BUSINESS

Councilmember Townsend distributed and reviewed the Certification Framework to qualify the Town as a Climate Smart Community (CSC), recommending that the Town pursue this certification. She noted that the Town has already accomplished actions that account for 70 or 80 points out of the 120 points necessary for CSC certification. Being this close it would be wise to pass a formal resolution, as required for the CSC program, declaring that the Town is pursuing CSC status. This would entitle the Town to grant opportunities for sustainability projects even before the Town completes its CSC certification. Supervisor Smith agreed and suggested that we reach out to the Genesee Finger Lakes Regional Planning Council for a presentation on the CSC program,

Upon inquiry, the Supervisor confirmed that the Town continues to follow guidelines of the Centers for Disease Control with respect to COVID. Among other things these require anyone who is not vaccinated to wear a mask in Town facilities. He noted that for most purposes affecting the Town the pandemic restrictions have been substantially lifted.

Councilmember Beckford noted a disparaging comment regarding Pride Month posted by a resident on social media, discussed Pride Month's importance and affirmed that we support members of the LGBT+ community and reject comments or statements opposing that support.

PUBLIC COMMENT

Ann Slocomb commented.

With no further business, the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Linda M. Dillon, RMC
Town Clerk

TOWN OF PITTSFORD TOWN BOARD RESOLUTION
AUTHORIZING SURETY, FORM AND AMOUNT OF
OFFICIAL UNDERTAKING FOR THE FAITHFUL PERFORMANCE OF THE
DUTIES OF THE TOWN CLERK AND RECEIVER OF TAXES
PITTSFORD, NEW YORK

Be it RESOLVED by the Town Board of the Town of Pittsford, as follows:

Section 1. The Town Board hereby guarantees the surety, form and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes, as follows:

Type of undertaking: Insurance coverage for Town Clerk and Receiver of Taxes

Amount: \$100,000.00 per employee Public Employee Dishonesty Coverage with additional indemnity of \$200,000.00, including Faithful Performance of Duty, for the Receiver of Taxes

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law §25.

Said matter having been put to a vote the following votes were recorded:

William A. Smith, Supervisor
Katherine B. Munzinger, Deputy Supervisor
Kevin Beckford, Councilmember
Cathy Koshykar, Councilmember
Stephanie Townsend, Councilmember

The Resolution was thereupon declared duly adopted.

Dated: July 21, 2021

Linda M. Dillon, Clerk of the Town Board
of the Town of Pittsford, New York

I, Linda M. Dillon, Clerk of the Town Board of the Town of Pittsford, New York DO HEREBY CERTIFY that I have compared a copy of the Resolution as herein specified with the original in the minutes of the meeting of the Town Board of the Town of Pittsford, and that the same is a correct transcript thereof and the whole of the said original.

IN WITNESS WHEREOF, I have here unto set my hand this ____ day of July, 2021.

Linda M. Dillon, Clerk of the
Town Board of the Town of Pittsford, New York

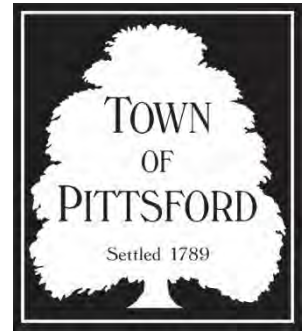
CERTIFICATION

I, Linda M. Dillon, Town Clerk and Tax Receiver, for the Town of Pittsford, New York do hereby certify, pursuant to Section 25 of the Town Law, that (a) on July 20, 2021 the Town Board of the Town of Pittsford directed and approved the form and amount of a Tax Collector's Bond relative to the collection of the 2021-2022 School Taxes and the 2022 Town and County Taxes, and (b) the attached copy of such bond, which complies with the Board's requirements, is a true copy of the bond filed in the Town Clerks office in the Town of Pittsford, New York.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Pittsford on this _____ day of _____, 2021.

Linda M. Dillon
Town Clerk
TOWN OF PITTSFORD

MEMORANDUM



To: Town Board

CC:

From: Linda M. Dillon, Town Clerk/Tax Receiver

Date: July 8, 2021

Regarding: Deputy Receiver of Taxes - Sunitha Desai, Assistant Service Manager
at Canandaigua National Bank

For Meeting On: July 20, 2021

Each year the Town Board appoints the Service Manager of the Canandaigua National Bank & Trust in the Village as a Deputy Receiver of Taxes. This allows the bank to collect and deposit tax payments on behalf of the Town of Pittsford.

The Service Manager at the Pittsford Branch of Canandaigua National Bank & Trust, Jessica Bullen, is out on maternity leave. Therefore, I have requested and the Assistant Service Manager, Sunitha Desai, has agreed to serve as a Deputy Tax Receiver this coming year. Therefore, I would like to request that the Town Board appoint Sunitha Desai as the Deputy Receiver of Taxes for the Town of Pittsford for 2021-2022 and authorize her to collect 2021-2022 School Taxes and 2022 Town and County taxes during the interest-free collection periods.

Should the Town Board approve this Memorandum, the suggested Resolution is as follows:

RESOLVED, that Sunitha Desai, Assistant Service Manager at the Pittsford Branch of Canandaigua National Bank & Trust is appointed Deputy Receiver of Taxes for the Town of Pittsford for 2021-2022 and is authorized to collect the 2021-2022 School Taxes and the 2022 Town and County Taxes during the interest-free collection periods.

MEMORANDUM

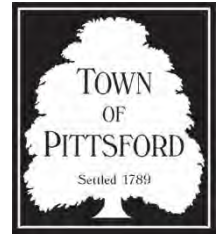
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: July 15, 2021

Regarding: Coronavirus Relief Funds Consulting Services

For Meeting On: July 20, 2021



Coronavirus Relief Funds as part of the Federal government's American Rescue Plan Act (ARPA) will be received by the Town in the coming months. To prepare for the receipt of these funds, identify eligible projects, and navigate the numerous regulations associated with the funds, I am requesting that Bonadio & Co., LLP be used as consultants. Bonadio & Co., LLP is currently the Town's independent auditor which gives them a strong working knowledge of the Town's financial situation. Consulting services are eligible expenses under ARPA and would therefore be fully covered by Coronavirus Relief Funds.

Attached is proposed contract with Bonadio for these consulting services. It has been revised from the version presented at the last Town Board meeting to accommodate additional contract points discussed at that meeting. I ask that the Town Board authorize the Supervisor to sign this agreement.

Be it resolved, that the Supervisor is authorized to sign an agreement with Bonadio & Co., LLP, in the form attached hereto, for Coronavirus Relief Funds consulting services.

May 27, 2021

William Smith, Supervisor
Town of Pittsford
11 South Main Street
Pittsford, New York 14534

RE: Professional Consulting Services

We appreciate the opportunity to provide professional consulting services to the Town of Pittsford, New York (the Town) related to the American Rescue Plan Act (ARPA). This engagement letter confirms our understanding of your retention of Bonadio & Co., LLP (“Bonadio”) to assist you with respect to the funds received from the Federal government.

Scope of Services

Our procedures may include, but are not limited to the following:

- Assisting the Town with a grant management program – including grant programs for businesses/individuals and subsequent periodic monitoring
- Assistance with single audit compliance related to these funds
- Monitoring and reporting of the ARPA funds.
- Assisting with compliance with ARPA regulations including assistance with determining allowable expenditures
- Expenditure planning for the duration of grant period including assessing short-term needs and future projects to meet the required expenditure deadline of December 31, 2024.
- Meetings with Town representatives and/or Board to discuss actions
- Other services as desired by the Town as the final regulations have not yet been issued, and additional assistance may be requested

Summary of Roles and Responsibilities

The services under this engagement letter will be performed in accordance with the Statement on Standards for Consulting Services (“SSCS”) issued by the American Institute of Certified Public Accountants (“AICPA”). Consulting services differ fundamentally from attestation services. In an attest service, the practitioner expresses a conclusion about the reliability of a written assertion that is the responsibility of another party, the asserter. In a consulting service, the practitioner develops the findings, conclusions, and recommendations presented, based solely by the ARPA between the practitioner and the client.

171 Sully’s Trail
Pittsford, New York 14534
p (585) 381-1000
f (585) 381-3131

www.bonadio.com

Accordingly, our services will not constitute an audit, compilation, review, or attestation service of the Center's financial statements or the Concessionaire's financial records, or any part thereof, as described in the pronouncements on professional standards of the AICPA or the Public Company Accounting Oversight Board ("PCAOB"). Additionally, we will not otherwise verify the data you submit for accuracy or completeness. Rather, we will rely on the accuracy and completeness of the documents and information you provide to us.

We will provide expertise and recommendations based on our observations during the work requested by you to assist in this project. It will be management's responsibility to provide substantive involvement as part of the project team, determine the level of work desired, and determine how to proceed relevant to any recommendations or advice provided. You are responsible for making all management decisions and for performing management functions and overseeing and monitoring the services we provide by designating an individual, preferably within senior management, who possesses suitable skill, knowledge or experience and will assure that you have obtained all needed information from appropriate sources to make appropriate business decisions. Further, although we will have discussions of various business matters, it is understood that we may not have been provided all appropriate information to make informed recommendations related to those discussions. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Warranties and Liabilities

Our services will be performed in a professional and workmanlike manner. All services will be rendered by and/or under the supervision of Bonadio personnel. Bonadio makes no representation or warranty regarding either the services to be provided or any deliverables. In no event, unless it has been finally determined that Bonadio was grossly negligent or acted willfully or fraudulently, shall Bonadio be liable to you or any third party, whether a claim be in tort, contract or otherwise for any amount in excess of the total professional fees (excluding expenses) paid by you to us under this ARPA for the particular service to which such claim relates. In no event shall Bonadio be liable for any special, consequential, indirect, exemplary, punitive, lost profits or similar damages, even if we have been apprised of the possibility thereof.

You agree to indemnify and hold harmless Bonadio, its employees, partners and third party consultants and subcontractors from any and all third party claims, liabilities, costs, and expenses, including reasonable attorneys' fees, arising from or relating to the services or deliverables under this letter, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of Bonadio & Co., LLP relating to such services or deliverables. Your indemnity obligation contained in this paragraph shall survive termination or expiration of this letter (including but not limited to all reasonable costs and expenses related to answering subpoenas, attending depositions, being named in third-party claims, related attorneys' fees, etc.).

In the event of a conflict or inconsistency between the terms of this letter and any other written ARPA between us relative to the services to be performed (including any deliverables), the terms of this letter shall be deemed controlling in all material respects.

Deliverables

All information and materials of any form or description collected by us in the course of our engagement shall constitute our work files and will at all times, during and after completion of our engagement, remain in our exclusive possession. We shall have unlimited discretion to retain, discard, or dispose of our work files but will at all times maintain all information and materials provided by the Town in strictest confidence.

Other Provisions

Notwithstanding any other provision of this agreement:

- 1) If the contract is completed or terminates before the billable value of Bonadio’s time incurred for work contemplated under this contract equals or exceeds the amount of the initial retainer, Bonadio shall return to the Town the unbilled portion of the retainer, or offset any remaining amount against any other outstanding invoices of the Town – subject to the mutual agreement of the Town and Bonadio. Bonadio shall do the same for any subsequent retainer that may be paid.
- 2) The Town is entitled to a copy of its file maintained by Bonadio for work under this contract.
- 3) Reimbursement by the Town of any out-of-pocket, if necessary, shall be limited to reasonable expenses only and based on mutual understanding of the Town and Bonadio.

Fees

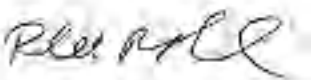
We will charge an initial retainer of \$5,000. Hours incurred will be billed at a rate of \$340 per hour and will be deducted from the retainer. Once the retainer has been utilized, additional time will be billed monthly on an hourly basis.

Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us, along with the retainer.

Very truly yours,

BONADIO & CO., LLP



Randall Shepard, CPA
Partner

ACKNOWLEDGMENT

This letter correctly sets forth the understanding of the Town with the above stated terms and conditions.

Name: _____

Signature: _____

Title: _____

Date: _____

MEMORANDUM

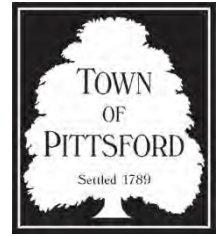
To: Pittsford Town Board

From: Brian Luke, Director of Finance

Date: July 15, 2021

Regarding: Insurance Renewal

For Meeting On: July 20, 2021



Brown & Brown, the Town of Pittsford's Insurance Consultant, requested a renewal proposal for the 2021-22 insurance coverages. After reviewing all proposals they are making a recommendation for the insurance renewal.

Resolved, to accept the renewal of the 2021-22 insurance coverages based on the recommendation of Brown & Brown, the Town of Pittsford's Insurance Consultant.

7/20/21

Budget Transfers

Be it resolved that the following are approved:

That \$5,000 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1320.4403.1.1 (WT – Auditors) to cover ARPA consulting fees.

That \$1,900 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) for replacement heat pump.

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ABVI - GOODWILL	JRH	152154	IN0011317	SENIOR NUTRITION MEALS JUNE 2021	2,141.32
				VENDOR TOTAL	2,141.32
ADAMS LECLAIR LLP	BWL	152046	47035	BUCKINGHAM PROPERTIES	60.00
	BWL	152046	47036	CNB	120.00
	BWL	152046	47038	NORTHFIELD COMMONS	60.00
	BWL	152046	47039	GENERAL	60.00
	BWL	152046	47041	BIRNBAUM COMPANIES	60.00
				VENDOR TOTAL	360.00
ADLER	LMD	151933	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
ADMAR SUPPLY COMPANY, INC	PJS	151960	12079434-0006	WHEELED EXCAVATOR RENTAL	5,015.00
	PJS	152055	12094213-0001	MOBILE GENERATOR WITH TRAILER	34,800.00
	PJS	152055	2032552-0002	CREDIT FOR RETURNED PRESSURE WASHER	-84.00
	PJS	152055	CR-0005	UNAPPLIED CREDIT ON ACCOUNT	-32.22
				VENDOR TOTAL	39,698.78
ALL SPORT ASSIGNING	JRH	152112	2021/SOCCEROFFICIALS	SOCCER OFFICIALS JUNE 2021	1,260.00
				VENDOR TOTAL	1,260.00
ALLIANCE DOOR & HARDWARE	PJS	151891	224402	OVERHEAD DOOR REPAIR	240.00
				VENDOR TOTAL	240.00
ALLIED SPRING & SUSPENSION	PJS	152150	03S5339	LEAF SPRINGS #460	1,541.48
	PJS	152150	03W2948	LEAF SPRINGS #460 LABOR	428.40

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,969.88
ALPCO RECYCLING, INC.	PJS	151843	96623	RECYCLE TIRES	81.90
				VENDOR TOTAL	81.90
ALTA ENTERPRISES, LLC	PJS	151886	W35934	SERVICE AND FILTERS FOR VOLVO LOADER	1,588.68
				VENDOR TOTAL	1,588.68
AMERICAN EQUIPMENT LLC	PJS	151895	79515	EXCAVATOR RENTAL	2,950.00
	PJS	152097	79515-01	EXCAVATOR RENTAL	2,950.00
	PJS	151885	80938	MANHOLE COVER TEMPLATE	113.51
	PJS	151885	76092	FILTERS	122.12
	PJS	151885	75796	FUEL FILTER	33.13
	PJS	151885	58804	CREDIT	-220.00
				VENDOR TOTAL	5,948.76
ARMBRUSTER	LMD	151920	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
ARMSTRONG	JRH	152179	072021/ARMSTRONG	WATERCOLOR WORKSHOP INSTRUCTOR PAYMENT	504.00
				VENDOR TOTAL	504.00
ASSOCIATION OF TOWNS OF NEW YORK STATE	BWL	152006	64659	SMITH TRAINING: R38293	300.00
	BWL	152006	50638	KOEGEL TRAINING: R38047	300.00
				VENDOR TOTAL	600.00
AZZARAJ.	LMD	151793	06222021	PRIMARY ELECTION - JUNE 22, 2021 - THE H	289.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	289.00
BANDEMERJ.	LMD	151807	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KING'	238.00
BANDEMER	LMD	151808	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KING'	238.00
				VENDOR TOTAL	476.00
BARR JR.	LMD	151922	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	168.00
				VENDOR TOTAL	168.00
BARTON & LOGUIDICE, D.P.C.	BWL	152146	118545	CODE DRAFTING SERVICES THROUGH 6/26	8,618.94
				VENDOR TOTAL	8,618.94
BEAM MACK SALES & SERVICE	PJS	151890	339435R	BRAKE KIT	782.48
				VENDOR TOTAL	782.48
BEERENS	LMD	151814	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	289.00
				VENDOR TOTAL	289.00
BENEFIT RESOURCE, LLC	BWL	152001	626972	FSA ADMIN FEE - JUNE	125.00
				VENDOR TOTAL	125.00
BENNETT	LMD	151928	06222021	PRIMARY ELECTION - JUNE 22, 2021 - ST JO	289.00
				VENDOR TOTAL	289.00
BENZ	LMD	151796	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHRIS	238.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	238.00
BONADIO & CO., LLP	BWL	152129	BN274158	PROGRESS BILLING DEFERRED COMP AUDIT	1,400.00
				VENDOR TOTAL	1,400.00
BOURQUE-SUWIJN	LMD	151868	06222021	PRIMARY ELECTION - JUNE 22, 2021- UNITED	238.00
				VENDOR TOTAL	238.00
BRIGHTON MOWER SERV., INC	PJS	151846	94530	THROTTLE CABLE	56.95
				VENDOR TOTAL	56.95
BROVARONE	LMD	151938	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
BROWN	JRH	152181	072021/BROWN	GIRLS YOUTH BASKETBALL INSTRUCTOR PAYMEN	294.00
BROWN	LMD	151921	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	168.00
				VENDOR TOTAL	462.00
CASTLE BRANCH INC	BWL	152040	0789824-IN	EMPLOYMENT SCREENING	1,200.00
				VENDOR TOTAL	1,200.00
CATALOG AND COMMERCE SOLUTIONS, LLC	JB	151812	2232	WEBSITE UPGRADE	2,230.00
	JB	151813	2231	WEBSITE MANAGEMENT/SUPPORT - 3RD QUARTER	1,500.00
				VENDOR TOTAL	3,730.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CDW GOVERNMENT INC.	JB	152202	G302815	HPE ARUBA 2530-8G-POE+ - SWITCH - 8 PORT	441.18
	JB	152204	G317852	APC BACK-UPS 650VA 8-OUTLET BATTERY BACK	420.00
VENDOR TOTAL					861.18
CHASE CARD SERVICES	JB	151869	BBY01-806465472988	EXT HARD DRIVE & INK CARTRIDGES	186.97
VENDOR TOTAL					186.97
CHEDIAK	JRH	152166	072021/CHEDIAK	ZUMBA CLASSES INSTRUCTOR PAYMENT	31.50
VENDOR TOTAL					31.50
CHRIST CLARION PRESBYTERIAN CHURCH	LMD	152162	07142021	PRIMARY ELECTION - JUNE 22, 2021 - SITE	80.00
VENDOR TOTAL					80.00
CHURCH OF THE TRANSFIGURATION	LMD	152152	07142021	PRIMARY ELECTION - JUNE 22, 2021 - SITE	200.00
VENDOR TOTAL					200.00
CINTAS CORPORATION #411	PJS	152068	4088781345	RUG & MOP SERVICE	277.05
	PJS	151878	4087498216	RUG & MOP SERVICE	277.05
VENDOR TOTAL					554.10
COLE	LMD	151880	0622202	PRIMARY ELECTION - JUNE 22, 2021 - FIRE	289.00
VENDOR TOTAL					289.00
COLLINS	LMD	151800	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHURC	238.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	238.00
COLONY HARDWARE CORP.	PJS	151896	0258398	MANHOLE HOOKS	83.40
	PJS	151896	0257947	GREEN MARKING PAINT	52.20
				VENDOR TOTAL	135.60
CONSTELLATION NEW ENERGY, INC.	BWL	152140	20582465001	STREET LIGHTING POLE MAIN	16.50
	BWL	152140	20582464501	STREET LIGHTING TN @ LARG	104.16
	BWL	152140	20582463901	STREET LIGHTING 7 OR MORE	144.79
	BWL	152140	20582230301	STREET LIGHTING STONETN, EO	22.50
	BWL	152140	20582465101	STREET LIGHTING 3-6 POLES	75.46
	BWL	152140	20582463301	STREET LIGHTING 1-2 POLES	79.12
	PJS	152064	20570461901	STATE ST LIBRARY	1,601.52
	PJS	152064	20570663001	HIGHWAY	448.51
	PJS	152064	20570450601	22 N. MAIN P.O.P.	76.55
	PJS	152064	20547319501	210 MENDON RD MILE POST	3.75
	PJS	152064	20535099501	35 LINCOLN AVE SCC	1,441.55
	PJS	152064	20547326301	ROBBINS ROAD PARKS	79.94
	PJS	152064	20570620101	KINGS BEND PARK	33.67
	PJS	152064	20535123101	KINGS BEND PARK LIGHTS	0.00
	PJS	152064	20535122901	631 MARSH ROAD	23.18
	PJS	152048	20570452801	LEHIGH STATION	73.57
	PJS	152048	20547316001	DUNNEWOOD COURT	68.46
	PJS	152048	20570605601	PITTSFORD MANOR LANE	72.58
	PJS	152048	20535184701	REITZ PARKWAY	82.82
	PJS	152048	20570663901	PARK ROAD	24.82
	PJS	152048	20547335401	BRICKSTON DR	4.32
	PJS	152048	20559663801	CANDLEWOOD DR	14.59
	PJS	152048	20559639601	GREYTHORNE HILL	37.63
	PJS	152048	20544123901	3950 EAST AVE KNOWLTON	0.00
	PJS	152048	20547341901	POINCIANA DR	0.00
					VENDOR TOTAL
COPPOLA	JRH	152164	072021/COPPOLA	IRISH DANCE INSTRUCTOR PAYMENT	1,214.14

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,214.14
CRAFCO, INC	PJS	151848	94021482608	ROAD SAVER 221 CRACK FILL	1,349.67
				VENDOR TOTAL	1,349.67
CREIGHTON SELF-DEFENSE INC	JRH	152173	072021/CREIGHTON	MARTIAL ARTS INSTRUCTOR PAYMENT	1,754.90
				VENDOR TOTAL	1,754.90
CROSMAN SEED CORP	PJS	152102	10014	RYE SEED	82.00
	PJS	151972	9993	GRASS SEED	188.00
				VENDOR TOTAL	270.00
CSC PRECISION LAWN & GARDEN EQUIPMENT CO.	PJS	152060	189971	MOWER ARM LINKAGE	73.12
				VENDOR TOTAL	73.12
DALTON	LMD	151934	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KINGS	289.00
				VENDOR TOTAL	289.00
DEBBIE SUPPLY INC	PJS	152123	652759	LIGHT BULBS, SOAP, SCREEN REPAIR	51.88
	PJS	151864	652446	FASTENERS	18.54
	PJS	151899	652399	MOUSETRAPS	17.24
	PJS	151979	652816	PLEXIGLASS, CLEANER AND CAULK	25.79
				VENDOR TOTAL	113.45
DECKMAN OIL COMPANY	PJS	152142	746700	BLUE DEF	641.20

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	641.20
DEL 3750 MONROE AVENUE ASSOCIATES LLC	BWL	152002	07082021	COURT RENT - JULY & AUGUST	17,904.90
				VENDOR TOTAL	17,904.90
DELL MARKETING L.P.	JB	152205	10498868617	DELL 2.4TB 10K RPM SAS 12GBPS 512E 2.5IN	867.96
	JB	151871	10496698600	VLA WINDOWS ENTERPRISE SA RENEWAL (3RD P	4,352.80
				VENDOR TOTAL	5,220.76
DEMOCRAT & CHRONICLE	BWL	152128	DC1187406	MONTHLY NEWSPAPER	45.00
				VENDOR TOTAL	45.00
DIG SAFELY NEW YORK	PJS	152058	21060722	QUARTERLY DIG SAFELY	122.00
				VENDOR TOTAL	122.00
DILLON	BWL	152010	06222021	PRIMARY ELECTION MILEAGE REIMBURSEMENT	18.14
				VENDOR TOTAL	18.14
DIVAL SAFETY EQUIP., INC	PJS	152122	2949889	NITRILE GLOVES	606.20
				VENDOR TOTAL	606.20
DOLOMITE PRODUCTS CO INC	PJS	151851	1002774	CR-1 NORTHFIELD GATE	3,991.79
				VENDOR TOTAL	3,991.79
DOLORES DECOSTE - PETTY CASH	JRH	152160	072021/PETTYCASHSENIORS	SENIORS BBQ PICNIC - 7/20/2021 - SUPPLIE	18.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	18.00
DONEGAL CONSTRUCTION CORPORATION	PJS	151945	29509	MILL ROSEWOOD/THORNWOOD	4,275.00
				VENDOR TOTAL	4,275.00
DOWARD	JRH	152184	072021/DOWARD	HORSE FRIEND HORSEMANSHIP INSTRUCTOR PAY	728.00
				VENDOR TOTAL	728.00
DOYLE SECURITY SYSTEMS	PJS	151841	1109272	QUARTERLY ALARM MONITORING	161.52
				VENDOR TOTAL	161.52
DUKE COMPANY	PJS	151982	001480642	PRESSURE WASHER RENTAL	238.00
				VENDOR TOTAL	238.00
EAGLE VALE GOLF CLUB & LEARNING CENTER, INC.	JRH	152171	07202/EAGLE	GOLF LESSONS INSTRUCTOR PAYMENT	340.55
				VENDOR TOTAL	340.55
EDP, KGS, LLC	JRH	152193	072021/SOCCER	SOCCER SHOTS INSTRUCTOR PAYMENT	2,828.00
				VENDOR TOTAL	2,828.00
EDWARDS TREE & LANDSCAPE	PJS	151845	2151	REMOVE ASH TREE BEHIND 8 SUGARBUSH	900.00
				VENDOR TOTAL	900.00
EISELINE II	LMD	151877	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KINGS	238.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	238.00
ELDERBERRY EXPRESS, INC.	BWL	152047	102	TRANSPORTATION SERVICES 3RD QUARTER 2021	1,875.00
				VENDOR TOTAL	1,875.00
EMPIRE TENNIS, LLC	JRH	152174	072021/SPEIRS	TENNIS LESSONS INSTRUCTOR PAYMENT - SPEI	1,234.80
				VENDOR TOTAL	1,234.80
ENVIRONMENTAL PRODUCTS & ACCESSORIES, LLC	PJS	152099	252750	HOSE FITTINGS	474.98
	PJS	151866	252311	SEWER HOSE AND ROOT CUTTER	1,955.05
				VENDOR TOTAL	2,430.03
FAIRPORT CHILDREN'S THEATER	JRH	152168	072021/ROCHA	THEATER CLASSES INSTRUCTOR PAYMENT	4,081.00
				VENDOR TOTAL	4,081.00
FINGER LAKES CASTLE	PJS	151893	831084	HAND CLEANER	20.36
	PJS	152136	833436	THRUST/ SHOP SOLVE	160.95
				VENDOR TOTAL	181.31
FITZSIMMONSBETH	JRH	152182	072021/FITZSIMMONS	AT HOME CLAY MAKING INSTRUCTOR PAYMENT	117.60
				VENDOR TOTAL	117.60
FJ1, LLC	JRH	152163	072021/JOYNER	ROCHESTER KINGS FOOTBALL INSTRUCTOR PAYM	2,940.00
				VENDOR TOTAL	2,940.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FLEET PRIDE	PJS	151950	76729982	10 LUGNUTS FOR 462	38.00
	PJS	151969	76358127	RIMS 462	650.00
VENDOR TOTAL					688.00
FOERTSCH	LMD	151818	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	289.00
	VENDOR TOTAL				
FORBES COURT REPORTING SERVICES, LLC	PT	152109	4	STENOGRAPHER - JUNE 2021	400.00
	VENDOR TOTAL				
FREEDOM FLAG CO.	PJS	151827	TPBM041521	FLAGPOLE REPAIR KINGS BEND	75.00
	VENDOR TOTAL				
FRONTIER COMMUNICATIONS	PJS	152131	585-198-6080-060617-6	FIRE & SECURITY PHONE LINES	42.11
	PJS	152126	585-218-9325-061517-6	AUTUMN WOODS PUMP STATION	34.15
	PJS	152126	585-100-1313-010717-6	PUMP STATION PHONE LINES	336.87
	JB	152000	7/01/6430-092614-6	6430 KBP NORTH PHONE & BROADBAND SERVICE	72.98
	BWL	152133	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,188.75
	PT	152110	06/22/2021	PHONE BILL - JUNE 2021	33.08
VENDOR TOTAL					1,707.94
FUSION DIGITAL LLC	JB	151870	16777	INDUSTRY WEAPON SOFTWARE LICENSE RENEWAL	825.00
	VENDOR TOTAL				
GASBARRE	LMD	151937	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
	VENDOR TOTAL				

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
GENESEE WATERWAY CENTER	JRH	152187	072021/TWIST	KIDS KAYAK INSTRUCTOR PAYMENT	2,719.50
				VENDOR TOTAL	2,719.50
GOODMAN GLASS AND MIRROR INC.	PJS	151879	5630	REPLACEMENT MIRRORS	190.00
				VENDOR TOTAL	190.00
GRAINGER, INC.	PJS	152071	9941209604	RAGS AND DYE	116.40
	PJS	152061	9927000498	FUSES FOR GEP PUMP	84.09
				VENDOR TOTAL	200.49
GRANEY	LMD	151926	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
GRAYBAR ELECTRIC CO INC.	PJS	151981	9321914349	MOTOR OVERLOAD SWITCH	89.18
				VENDOR TOTAL	89.18
HADLOCK'S ACE HARDWARE	PJS	152050	00461	TEMPERATURE GAUGE	15.99
	PJS	152096	000475	5 GALLON GAS CAN	33.99
	PJS	151858	000418	WINDOWSCRAPER	50.15
	PJS	151884	000416	RECIP SAW	438.96
	PJS	151884	000417	RECIP SAW	119.99
	PJS	151884	010719	PLASTIC BUCKET	5.59
	PJS	152080	000465	SAWZALL BLADES	53.97
	PJS	152145	000474	EXPANSION FOAM	13.98
	PJS	152139	000466	WATER TRUCK #458 FITTINGS	22.55
	PJS	152147	012153	GREASE GUN	269.99
	PJS	151973	000435	DAWN FOR CRACK FILL MACHINE	136.10
			VENDOR TOTAL	1,161.26	

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HAGELBERG	LMD	151823	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KING'	289.00
				VENDOR TOTAL	289.00
HANSON	JRH	152178	072021/HANSON	KAREN HANSON INSTRUCTOR PAYMENT	759.54
				VENDOR TOTAL	759.54
HANSON AGGREGATES NEW YORK LLC	PJS	151949	3943278	4.99 TON	347.05
	PJS	151949	3942240	13.98 TON	918.32
	PJS	151947	3940192	ROSEWOOD /THORNWOOD	18,464.83
	PJS	151951	3942241	BUTLER BLACK	7,400.94
	PJS	151852	3934914	6.99 TON	469.87
	PJS	151852	3937948	217.60 TON	15,134.11
	PJS	151852	3936907	160.44 TON	11,158.60
	PJS	151852	3939042	240.54 TON	16,697.28
	PJS	151853	3935900	ASHPHALT DRIVEWAYS WRENFIELD	895.40
	PJS	151850	3937949	BUTLER BLACK	9,347.37
				VENDOR TOTAL	80,833.77
HASEBEE.	LMD	151815	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
HAUN WELDING SUPPLY, INC.	PJS	151887	7643330	TUNGSTEN FOR TIG	34.40
				VENDOR TOTAL	34.40
HAWK COLLISION & FRAME	PJS	151958	124391	VEHICLE INSPECTIONS	21.00
	PJS	152092	124422	#474 BUCKET	2,850.00
	PJS	151861	124537	REPAIR TRAILER 369	3,646.99
				VENDOR TOTAL	6,517.99

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HELFRICH	LMD	151795	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHRIS	289.00
HELFRICH	LMD	151805	06222021	PRIMARY ELECTION - JUNE 22, 2021 - FIRE	289.00
				VENDOR TOTAL	578.00
HENZEL	LMD	151935	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KINGS	289.00
				VENDOR TOTAL	289.00
HERDKLOTZ, JR	LMD	151811	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	289.00
				VENDOR TOTAL	289.00
HERZOG	JRH	152022	2021/6HERZOG	SENIORS LINE DANCING	175.00
				VENDOR TOTAL	175.00
HIGGINS	LMD	151822	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KING'	238.00
				VENDOR TOTAL	238.00
HILLYARD, INC.	PJS	151872	604360789	CLEANING AND PAPER SUPPLIES ALL BUILDING	676.30
	PJS	152069	604341602	CLEANING AND PAPER SUPPLIES ALL BUILDING	839.26
	PJS	151985	604373908	BAGS, TOWELS AND TISSUE	664.90
				VENDOR TOTAL	2,180.46
HOLVEYELLEN	BWL	152035	32505	REIMBURSEMENT FOR CAR REPAIR	335.73
				VENDOR TOTAL	335.73
HOME DEPOT	PJS	151903	7022005	PVC CEMENT	8.39
	PJS	152075	4024158	GREASE AND RAGS	69.78
	PJS	152073	3031441	IMPACT WRENCH, RECHARGABLE BATTERY PAK,	320.96

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HOME DEPOT	PJS	151991	6038455	WASHERS	3.52
	PJS	151983	1104557	QUICK CRETE	82.56
	PJS	151983	0190576	TAX	-6.12
	PJS	151983	0030497	QUICK CRETE	58.80
	PJS	152063	2022857	TARP	98.98
VENDOR TOTAL					636.87
HOSELTON CHEVROLET, INC.	BWL	152007	CVCS606175	OIL CHANGE AND TIRE ROTATION FOR 506-2	74.96
	VENDOR TOTAL				
HOSKINS	LMD	151810	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KING'	289.00
	VENDOR TOTAL				
HURSH	LMD	151931	06222021	PRIMARY ELECTION - JUNE 22, 2021 - UNITE	238.00
	VENDOR TOTAL				
HYNES CONCRETE CONTRACTOR INCORPORATED	PJS	151946	S15007	MEADOW COVE	3,024.73
	PJS	151849	S14996	WRENFIELD	27,707.40
	VENDOR TOTAL				
INSIGHT PUBLIC SECTOR	JB	152206	1100849558	MISC. HARDWARE SUPPLIES	1,030.70
	VENDOR TOTAL				
INTERSTATE BATTERY SYSTEM	PJS	151952	243630145	BATTERY FOR ROAD SIGNS	262.50
	PJS	151952	3497225	CREDIT FOR CORE	-50.00
	PJS	152070	24359364	BATTERIES	131.74

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	344.24
INTIVITY, INC.	JRH	152019	1724154-0		106.81
	JRH	152019	1724154-1		0.00
	JRH	152019	1724154-2		21.26
				VENDOR TOTAL	128.07
IRON MOUNTAIN, INC	LMD	152011	DSKC635	RECORD RETENTION 07/01/2021 - 07/31/2021	812.80
				VENDOR TOTAL	812.80
J. C. SMITH, INC.	PJS	151984	1550670	3 PALLETS 5000LB SACRETE	651.36
				VENDOR TOTAL	651.36
J. O'CONNELL & ASSOCIATES, INC.	BWL	152003	1027	GRANT CONSULTANT SERVICES - JULY	3,600.00
				VENDOR TOTAL	3,600.00
JESSIE HOLLENBECK - PETTY CASH	JRH	152159	072021/PETTYCASH	SUMMER FUN PROGRAM SUPPLIES	49.99
				VENDOR TOTAL	49.99
JOE JOHNSON EQUIPMENT INC	PJS	151842	P37545	FLUSH TRUCK HOSE PARTS	102.24
				VENDOR TOTAL	102.24
JOHNSON CONTROLS FIRE PROTECTION LP	BWL	152130	87427653	FIRE INSPECTION - THORNELL FARM PARK	56.16
	PJS	152067	87899896	EMERGENCY AND EXIT LIGHT INSPECTIONS TOW	145.00
	PJS	152067	87901619	EMERGENCY AND EXIT LIGHT INSPECTIONS LIB	275.50

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	476.66
JONES	JRH	152023	2021/6JONES	SENIORS ZUMBA GOLD CLASS	365.00
				VENDOR TOTAL	365.00
JTD CHEMICAL ENTERPRISES	PJS	152095	7653	DEGREASER	1,190.20
				VENDOR TOTAL	1,190.20
JURUS	BWL	152200	2021-002	SMUGTOWN STOMPERS	400.00
	BWL	152200	2021-003	TEAGAN AND LOU	350.00
				VENDOR TOTAL	750.00
JUST CLOWNING AROUND	JRH	152081	07222021	SUMMER FUN - JUST CLOWNING AROUND MAGICI	450.00
				VENDOR TOTAL	450.00
KACZKA	LMD	151825	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	289.00
				VENDOR TOTAL	289.00
KATZ	LMD	151881	06222021	PRIMARY ELECTION - JUNE 22, 2021 - FIRE	238.00
				VENDOR TOTAL	238.00
KAWCZYNSKI	JRH	152021	2021/6KAWCZYNSKI	SENIORS YOGA	270.00
				VENDOR TOTAL	270.00
KENWORTH NORTHEAST GROUP, INC	PJS	151948	RI249826	BRAKE CHAMBER	151.10

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT			
KENWORTH NORTHEAST GROUP, INC	PJS	152057	R57796	SERVICE ON FLUSH TRUCK - CHECK ENGINE LI	112.80			
				VENDOR TOTAL	263.90			
KLEIN STEEL SERVICE, INC	PJS	151959	1867529	STEEL FOR LEAF BOXES	1,870.18			
				VENDOR TOTAL	1,870.18			
KOVALSKY-CARR ELECTRIC SUPPLY CO., INC.	PJS	151854	S1964487	BULBS	274.80			
				VENDOR TOTAL	274.80			
LANDSCAPE FORMS INC.	PJS	151875	0133174	PATIO FURNITURE FOR SCC	5,714.92			
				VENDOR TOTAL	5,714.92			
LEONARD	BWL	152138	0226602	TOWN RESIDENT MAILBOX DAMAGE REIMB.	220.54			
				VENDOR TOTAL	220.54			
LEWIS	JRH	152114	08162021	KIDS SUMMER CONCERT 8/16/2021 - MR. LOOP	600.00			
				VENDOR TOTAL	600.00			
LOFTUS	LMD	151936	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KINGS	238.00			
				VENDOR TOTAL	238.00			
LOWES CREDIT SERVICES	PJS	151900	37726	GLASS CLEANER	64.60			
				PJS	151918	33771	WINDOW CLEANER	102.34
				VENDOR TOTAL	166.94			

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
M R B GROUP	PJS	152105	0369621	NATIONAL GRID PERMIT WORK	5,407.50
	BWL	152149	39617	ALPINE RIDGE SECTION 2	700.00
	BWL	152149	39415	ALPINE RIDGE SECTION 2	612.50
	BWL	152149	38947	ALPINE RIDGE SECTION 2	175.00
	BWL	152149	38693	ALPINE RIDGE SECTION 2	1,413.44
	BWL	152151	39417	BRIDLERIDGE SEC 2	1,225.00
	BWL	152151	38945	BRIDLERIDGE SEC 2	3,237.50
	BWL	152151	38696	BRIDLERIDGE SEC 2	87.50
	BWL	152151	39618	BRIDLERIDGE SEC 2	700.00
VENDOR TOTAL					13,558.44
MACEDON EXCAVATING & PAVING INC	PJS	151889	19882	TOPSOIL	351.50
	PJS	151889	19887	TOPSOIL	222.00
	PJS	151889	19893	TOPSOIL	148.00
VENDOR TOTAL					721.50
MAGGIO	JRH	152192	072021/MAGGIO	SELF DEFENSE INSTRUCTOR PAYMENT	86.63
	VENDOR TOTAL				
MAIER	LMD	151817	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHRIS	289.00
	VENDOR TOTAL				
MARCHIOLI	LMD	151925	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	289.00
	VENDOR TOTAL				
MARSHALL	JRH	152172	072021/MARSHALL	SPORTS CAMP INSTRUCTOR PAYMENT	1,071.00
	VENDOR TOTAL				
MATTHEWS & FIELDS LUMBER COMPANY INC.	PJS	151905	189391	CEDAR SIDING AND CAULK	701.64

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MATTHEWS & FIELDS LUMBER COMPANY INC.	PJS	151905	189634	CEDAR CLAPBOARD	555.24
	PJS	151905	CR189635	CREDIT FOR RETURNED SIDING	-693.00
VENDOR TOTAL					563.88
MCCARTHY TIRE SERVICE COMPANY OF NEW YORK, INC.	PJS	151966	47-95502	TIRE MOUNTING	79.00
VENDOR TOTAL					79.00
MCGREER	LMD	151883	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHURC	289.00
VENDOR TOTAL					289.00
MESSENGER POST	LMD	152013	99190	NOTICE PBL HRG CHATHAM WOODS LIGHTING DI	159.91
	LMD	152013	99336	NOTICE PBL HRG PLANNING BRD	74.23
	LMD	152013	991002	FINAL ASSESSMENT ROLL	49.03
VENDOR TOTAL					283.17
MIG BUILDING SYSTEMS	PJS	152093	12526683	REPLACEMENT DOWNSPOUTS & ELBOWS	191.16
VENDOR TOTAL					191.16
MILLER	JRH	152186	072021/MILER	SAND AND SEASIDE INSTRUCTOR PAYMENT	31.50
VENDOR TOTAL					31.50
MODULAR MECHANICAL SERVICE	PJS	151873	83439	CONTROL BOARD AND TRANSFORMER	108.00
VENDOR TOTAL					108.00
MOFFETT TURF EQUIPMENT, INC.	PJS	151863	01-304869	LUG NUT	5.45

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	5.45
MONROE CO FIRE MARSHALS & INSPECTORS	PJS	152198	PITTSFORD2021	2021 FIRE MARSHAL EDUCATIONAL SEMINAR	175.00
				VENDOR TOTAL	175.00
MONROE COUNTY WATER	PJS	152027	390456	SCC	100.00
	PJS	152027	391992	LIBRARY	100.00
	PJS	152027	390376	PARKS	100.00
	PJS	152027	391802	KINGS BEND	160.00
	PJS	152027	390513	HIGHWAY	100.00
				VENDOR TOTAL	560.00
MORRISON EXCAVATING, INC.	PJS	151978	42790	TOP SOIL	78.00
				VENDOR TOTAL	78.00
MURRAY	JRH	152190	072021/MURRAY	LETS GROW A GARDEN INSTRUCTOR PAYMENT	56.00
				VENDOR TOTAL	56.00
MUTUAL OF OMAHA THE MAXON COMPANY	BWL	152053	GMNY6X007051-0001	NYS DBL / PFL PREMIUM	1,880.77
				VENDOR TOTAL	1,880.77
NAPA AUTO PARTS	PJS	151865	6917-002145	BELT	29.99
	PJS	152076	6917-002885	DIESEL ADDITIVE	12.17
				VENDOR TOTAL	42.16
NATIONAL RECREATION & PARKS ASSOCIATION	JRH	152026	2021/07	NRPA MEMBERSHIP DUES 2021-2022	675.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	675.00
NAZARIAN	JRH	152189	072021/NAZARIAN	YOUR COLLEGE APPLICATION INSTRUCTOR PAYM	8,050.00
				VENDOR TOTAL	8,050.00
NELSON	LMD	151824	06222021	PRIMARY ELECTION - JUNE 22, 2021 - KING'	238.00
				VENDOR TOTAL	238.00
NEW YORK GOVERNMENT FINANCE OFFICERS ASSOCIATION	BWL	152153	INV_37814	WESTERN SUMMER SEMINAR TRAINING	75.00
				VENDOR TOTAL	75.00
NEW YORK STATE RECREATION AND PARK SOCIETY	JRH	152024	115824	NYSRP MEMBERSHIP 2021	425.00
				VENDOR TOTAL	425.00
NOCO ENERGY CORP.	PJS	151953	SP12112186	FUEL 632.7 GALLONS	1,461.54
	PJS	151857	SP12108371	ULSD SUPREME	677.55
	PJS	151986	SP12116030	FUEL	1,072.43
				VENDOR TOTAL	3,211.52
NORTHEAST SWEEPERS AND RENTALS, INC.	PJS	151860	7093	SUCTION TUBE	2,676.66
	PJS	151859	7070	RELAY FOR SWEEPER	124.92
				VENDOR TOTAL	2,801.58
NORTHERN SUPPLY INC	PJS	151888	095643	LOADER BLADES	495.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	495.00
OLSEN	LMD	151932	06222021	PRIMARY ELECTION - JUNE 22, 2021 - UNITE	289.00
				VENDOR TOTAL	289.00
OUTSIDE THE BOX ENTERTAINMENT	JRH	152124	07142021	SUMMER FUN CONCERT - THE HAPPY PIRATES	200.00
				VENDOR TOTAL	200.00
PAMELA THURBER PETTY CASH	PT	152107	06/23/2021	CERT MAIL - CROFTON PERDUE ASSC (2) & JI	21.00
	PT	152108	07/12/2021	CERT MAIL - VIELE	7.00
				VENDOR TOTAL	28.00
PANKO	LMD	151929	06222021	PRIMARY ELECTION - JUNE 22, 2021 - ST JO	238.00
				VENDOR TOTAL	238.00
PARK PLACE FARMS LLC	JRH	152170	07202/FARMPARK	HORSEBACK CAMP INSTRUCTOR PAYMENT	812.00
				VENDOR TOTAL	812.00
PAYCHEX, INC.	BWL	152049	1462809	ONBOARDING SERVICES	100.00
	BWL	152051	2021070100	PAYROLL PROCESSING SERVICES	3,479.71
	BWL	152143	9625833	MONTHLY ESR SERVICES	315.62
	BWL	152144	1501270	MONTHLY TIME & ATTENDANCE	150.00
				VENDOR TOTAL	4,045.33
PAZRAL	JRH	152169	072021/PAZRA;	PILATES & YOGA INSTRUCTOR PAYMENT	203.98

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	203.98
PEGAN	LMD	151794	06222021	PRIMARY ELECTION - JUNE 22, 2021- THE HI	238.00
				VENDOR TOTAL	238.00
PHOENIX GRAPHICS, INC.	BWL	152201	67135	2021 EVENTS MAILER	7,869.11
	BWL	152201	67118	MESSENGER SPRING 2021	9,856.27
	PJS	152197	67104	2021 YARD DEBRIS MAILER	6,233.11
				VENDOR TOTAL	23,958.49
PIPITONE ENTERPRISES, LLC	PJS	151901	16047	REPLACED PUMP BEARING ASSEMBLY	2,540.00
				VENDOR TOTAL	2,540.00
PITTSFORD AUTO SERVICE, INC.	PJS	152094	1015953	GAS	67.12
	PJS	151847	1014972	GAS	130.19
	PJS	151974	1015139	FUEL FOR SMALL EQUIPMENT	75.02
				VENDOR TOTAL	272.33
PITTSFORD CENTRAL SCHOOLS	JRH	152016	5328-21A	RECREATION GASOLINE JUNE 2021	36.35
	PJS	152101	5327-21A	MONTHLY PARKS FUEL USAGE	3,009.53
	PJS	152091	5326-21A	HIGHWAY FUEL- JUNE 2021	9,108.20
	PJS	152008	5330-21A	DPW MONTHLY FUEL CHARGES- JUNE 2021	845.28
	PJS	151971	3533-21A	HIGHWAY FUEL	8,178.76
				VENDOR TOTAL	21,178.12
PITTSFORD VOL. AMBULANCE	JRH	152015	112	CPR TRAINING SUMMER FUN STAFF	515.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	515.00
POWER DRIVES, INC.	PJS	151967	RRS832442	HYDRAULIC LINES 476	141.71
	PJS	152056	RRS833884	HYDRAULIC FITTINGS	133.18
				VENDOR TOTAL	274.89
PULSE OCCUPATIONAL MEDICINE OF ROCHESTER	BWL	152052	1584	DRUG SCREENS / PHYSICALS	354.00
				VENDOR TOTAL	354.00
R.M. PUTNEY & ASSOCIATES, INC	JRH	152113	3399	COMMERCIAL ORGANICS PICKUP JULY 2021	40.00
				VENDOR TOTAL	40.00
RAY SANDS GLASS	PJS	151989	1-815	465 WINDSHIELD	221.46
				VENDOR TOTAL	221.46
REED	LMD	151882	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHRIS	238.00
				VENDOR TOTAL	238.00
REGIONAL INTERNATIONAL CORPORATION	PJS	151962	011172349P	LUG NUTS #462	91.30
	PJS	152137	011173447P	FRONT BREAK CHAMBER TRUCK #456	122.60
	PJS	152148	011173341P	MIRROR GLASS #437	106.16
	PJS	151968	011172533P	SEAL HUB REAR WHEEL NITRILE	67.28
				VENDOR TOTAL	387.34
REILLY	LMD	151930	06222021	PRIMARY ELECTION - JUNE 22, 2021 - UNITE	289.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	289.00
REITZ	PJS	152199	6112021	UNIFORM REIMBURSEMENT	56.67
				VENDOR TOTAL	56.67
RELIABLE ONSITE SERVICES	PJS	151970	192498371-003	PORTA BATHROOM	115.00
	PJS	151970	192498386-003	PORTA BATHROOM	115.00
				VENDOR TOTAL	230.00
RENU SURFACE RESTORATION	PJS	152121	3577	SANITIZE ROOMS	300.00
				VENDOR TOTAL	300.00
ROBINSON	JRH	152167	072021/ROBINSON	BELLY DANCE INSTRUCTOR PAYMENT	159.60
				VENDOR TOTAL	159.60
ROCHESTER FENCING CLUB	JRH	152188	072021/FENCING	ROCHESTER FENCING CLUB INSTRUCTOR PAYMEN	280.00
				VENDOR TOTAL	280.00
ROCHESTER GAS & ELECTRIC	BWL	152127	0188930221000007	MONTHLY GAS LIGHTS	64.19
	PJS	152065	12209491666	295 FAIRPORT RD PUMP STATION	25.29
	PJS	152066	12309472812	BARKER ROAD PARK ELECTRIC AND CONSTELLAT	58.47
	PJS	152066	12809438480	WILLARD ROAD PARK ELECTRIC AND CONSTELLA	109.51
				VENDOR TOTAL	257.46
ROSE	JRH	152018	06/2021ROSE	SENIORS FITNESS SESSIONS JUNE 2021	425.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	425.00
ROTOLITE-ELLIOTT CORP.	JRH	152158	157216	SUMMER OUTDOOR MOVIE SIGNS	192.00
				VENDOR TOTAL	192.00
S & S WORLDWIDE, INC	JRH	152012	IN100787892	SUMMER FUN PROGRAM SUPPLIES	278.03
	JRH	152014	IN100782867	SUMMER FUN PROGRAM SUPPLIES	22.10
				VENDOR TOTAL	300.13
SALAMIDA	BWL	152134	062921	AFLAC OVERPAY REIMBURSEMENT	40.24
				VENDOR TOTAL	40.24
SAXBY IMPLEMENT CORP.	PJS	151862	166416	2 CYCLE	34.20
				VENDOR TOTAL	34.20
SCUDERI	LMD	151820	06222021	PRIMARY ELECTION - JUNE 22, 2021 - ST JO	238.00
				VENDOR TOTAL	238.00
SEHGAL	LMD	151923	06222021	PRIMARY ELECTION - JUNE 22, 2021 - THE H	238.00
SEHGAL	LMD	151924	06222021	PRIMARY ELECTION - JUNE 22, 2021 - THE H	238.00
				VENDOR TOTAL	476.00
SEYREK SEALERS LLC	PJS	152072	PITTSTOWNJUN	DISPOSAL SERVICE	1,948.45
	PJS	152062	94227	ROLL OFF DUMPSTER	701.62

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	2,650.07
SITEONE LANDSCAPE SUPPLY , LLC	PJS	151902	110533760-001	IRRIGATION REPAIR PARTS	108.12
	PJS	152078	110870730-001	IRRIGATION REPAIR PARTS	189.39
				VENDOR TOTAL	297.51
SKYWORKS LLC	PJS	151980	1295265-0002	LIFT RENTAL	88.80
				VENDOR TOTAL	88.80
SLAUGHTER	JRH	152183	072021/SLAUGHTER	SUMMER GYMNASTICS INSTRUCTOR PAYMENT	1,186.85
				VENDOR TOTAL	1,186.85
SMITH-HANNA	LMD	151821	06222021	PRIMARY ELECTION - JUNE 22, 2021 - FIRE	238.00
				VENDOR TOTAL	238.00
SPENCER	LMD	151919	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	289.00
				VENDOR TOTAL	289.00
ST JOHN	JRH	152025	2021/07/23	SUMMER CONCERT SERIES - 7/23/2021	800.00
				VENDOR TOTAL	800.00
STAPLES	PT	152106	8062766875	HP 962 XL INK & BLUE PAPER	188.47
				VENDOR TOTAL	188.47
STATE COMPROLLER	BWL	152054	2636690-2021-05-01	MAY COURT FINES AND FEES	4,714.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
STATE COMPTROLLER	BWL	152004	2636690-2021-04-01	APRIL COURT FEES	4,022.05
				VENDOR TOTAL	8,736.05
STREET SKILLS, LLC	JRH	152176	072021/DELVECCHIO	5 HOUR COURSE INSTRUCTOR PAYMENT	175.00
				VENDOR TOTAL	175.00
SWANK MOTION PICTURES INC	JRH	152157	RG 3041479	OUTDOOR MOVIES - THE CROODS- A NEW AGE 7	705.00
				VENDOR TOTAL	705.00
SWOONERS INC.	JRH	152161	08132021/SWOONERS	CONCERT SERIES - SWOONERS BAND 08/13/202	1,000.00
				VENDOR TOTAL	1,000.00
T. MINA SUPPLY EAST, INC.	PJS	151955	S141112235.001	SDR-35	2,921.10
	PJS	151954	S1411226.001	24" PIPE	875.20
				VENDOR TOTAL	3,796.30
T.Y. LIN INTERNATIONAL	BWL	152045	122105046	KILBOURN PLACE PLAN REVIEW	4,587.50
				VENDOR TOTAL	4,587.50
TALLMADGE TIRE SERVICE	PJS	151856	1-170398	TIRES	421.90
				VENDOR TOTAL	421.90
TANZAM.	LMD	151806	06222021	PRIMARY ELECTION - JUNE 22, 2021 - FIRE	238.00
				VENDOR TOTAL	238.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
TEAGAN AND THE TWEEDS	JRH	152079	07092021	SUMMER CONCERTS TEAGAN AND LOU 7/9/2021	500.00
				VENDOR TOTAL	500.00
TED COLLINS ASSOC LTD	PJS	152074	2004113-001	TREE REMOVAL BEHIND 46 WOODGREEN	2,288.00
				VENDOR TOTAL	2,288.00
TEEGARDEN	LMD	151826	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
THANEY	BWL	152009	107867	REIMBURSEMENT FOR TIRE REPLACEMENT	860.60
				VENDOR TOTAL	860.60
THE DAVEY TREE EXPERT COMPANY	PJS	152103	915764270	NEEDLECAST TREATMENT	204.00
				VENDOR TOTAL	204.00
THOMSON REUTERS - WEST	BWL	152141	0844437822	MAY	281.40
	BWL	152141	0844602197	JUNE	281.40
				VENDOR TOTAL	562.80
THRU-WAY SPRING, INC	PJS	151892	155664	#423 SALTER BEARING	49.10
	PJS	151894	155000	TARP 461	1,994.64
				VENDOR TOTAL	2,043.74
TIBERIO	JRH	152196	072021/TIBERIO	SUMMER CONCERT SERIES 07/30/2021	700.00

**ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	700.00
TIRABASSI	LMD	151801	06222021	PRIMARY ELECTION - JUNE 22, 2021 - ST JO	289.00
TIRABASSI	LMD	151802	06222021	PRIMARY ELECTION - JUNE 22, 2021 - ST J	238.00
				VENDOR TOTAL	527.00
TOSHIBA BUSINESS SOLUTIONS	JRH	152017	2963450	RECREATION TONER SUPPLY	62.65
	JRH	152125	5559707	SENIORS COPIER 06/10/2021-07/09/2021	8.87
	PJS	152100	5559175	PSD MONTHLY COPIER MAINTENANCE	17.02
	LMD	152132	5379734	MAINTENACE CHARGE - 10/01/2020 - 09/30/2	911.04
	JB	152207	2966844	45MP DIGITAL COLOR MFP	7,163.62
	JB	152207	2966829	45MP DIGITAL COLOR MFP	7,163.62
	JB	152207	2966830	45MP DIGITAL COLOR MFP	7,163.62
	JB	152208	5557861	MANAGED PRINT SERVICES-STAND-ALONE PRINT	270.00
	PJS	151855	5543752	COPIER MAINTENANCE	27.61
	JB	151874	5550880	MANAGED PRINT SERVICES-STAND-ALONE PRINT	270.00
	JB	151874	5550918	MANAGED PRINT SERVICES-NETWORKED PRINTER	134.12
	PT	152111	5543783	COPIER LEASE & MAINT - JUNE 2021	24.89
				VENDOR TOTAL	23,217.06
TOWN - VILLAGE OF EAST ROCHESTER	JB	151816	22-00059	TECHNICAL & PRODUCTION SUPPORT FOR CHANN	6,734.00
	PJS	151897	22-00064	OUT OF DIST SEWER - NORTHEAST	4,874.00
	PJS	151897	22-00062	OUT OF DIST SEWER - HARLESTON	480.00
	PJS	151897	22-00063	OUT OF DIST SEWER - COUNTRY CLUB RD	352.00
				VENDOR TOTAL	12,440.00
UNITED RENTALS N.A., INC.	PJS	151987	194753791-001	PORTO-POTTY BROMLEY	60.00
				VENDOR TOTAL	60.00
URMC DEPARTMENT OF PSYCHIATRY	BWL	152135	TOP0721	EAP SERVICES - JULY	201.66

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	201.66
USI INSURANCE SERVICES LLC	BWL	152005	3723312	ADDITION TO POLICY	156.00
				VENDOR TOTAL	156.00
VAN BORTEL FORD	PJS	152059	361569	DOOR LATCH	51.32
				VENDOR TOTAL	51.32
VERNICK	JRH	152191	072021/VERNICK	MEALTIME MANNERS INSTRUCTOR PAYMENT	107.80
				VENDOR TOTAL	107.80
VICTOR POWER EQUIPMENT	PJS	151844	291892	CHAINSAW BARS	132.52
	PJS	151965	292156	SPARK PLUGS AND FILTERS	182.26
	PJS	151992	292461	BELT FOR SAW	196.12
				VENDOR TOTAL	510.90
VP SUPPLY CORP.	PJS	152098	4691267	CONDUIT	475.74
				VENDOR TOTAL	475.74
W. B. MASON CO., INC.	LMD	151906	221043372	GENERAL OFFICE SUPPLIES	18.82
				VENDOR TOTAL	18.82
WAGSTAFF	JRH	152175	072021/WAGSTAFF	JUNIOR TENNIS LESSONS INSTRUCTOR PAYMENT	1,428.00
				VENDOR TOTAL	1,428.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
WARD	PJS	152104	JUNE2021	COURIER MILEAGE REIMBURSEMENT	16.46
WARD	LMD	152203	07152021	MILEAGE REIMBURSEMENT FOR M&T IN BUFFALO	10.08
				VENDOR TOTAL	26.54
WARREN	JRH	152185	072021/WARREN	ICE SKATING INSTRUCTOR PAYMENT	184.80
				VENDOR TOTAL	184.80
WAYSIDE GARDEN CENTER	PJS	152077	210524	PLANTER BOXES AT POP AND LIBRARY	300.70
	PJS	152077	210582	PLANTER BOXES AT POP AND LIBRARY	171.30
				VENDOR TOTAL	472.00
WEGA	LMD	151867	06222021	PRIMARY ELECTION - JUNE 22, 2021 - THE H	289.00
				VENDOR TOTAL	289.00
WEGMANS FOOD MARKETS INC	JRH	152155	0061020210701	RECREATION WEGMANS JUNE 2021	305.97
	JRH	152156	3821420210701	SENIORS WEGMANS JUNE 2021	299.87
				VENDOR TOTAL	605.84
WEICKP.	LMD	151797	06222021	PRIMARY ELECTION - JUNE 22, 2021 - PITTS	238.00
				VENDOR TOTAL	238.00
WERNER	JRH	152165	072021/WERNER	PRIVATE PIANO LESSONS INSTRUCTOR PAYMENT	756.00
				VENDOR TOTAL	756.00
WHITEA.	LMD	151819	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHURC	238.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	238.00
WISSET	JRH	152177	072021/WISSET	TAP AND BALLET INSTRUCTOR PAYMENT	423.50
				VENDOR TOTAL	423.50
WONDRACK	JRH	152180	072021/WONDRACK	COUPLES MASSAGE INSTRUCTOR PAYMENT	178.50
				VENDOR TOTAL	178.50
WRIGHT	JRH	152020	0621	SENIORS HIGHLAND CHORUS	240.00
				VENDOR TOTAL	240.00
ZDYB	LMD	151799	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHURC	238.00
				VENDOR TOTAL	238.00
ZINN	LMD	151927	06222021	PRIMARY ELECTION - JUNE 22, 2021 - CHURC	289.00
				VENDOR TOTAL	289.00
ZUPERBOUNCE, LLC	JRH	152194	2021-010	OUTDOOR MOVIE SETUP 7/30/2021	875.00
	JRH	152195	2021-011	OUTDOOR MOVIE SET UP 8/13/2021	875.00
				VENDOR TOTAL	1,750.00
				REPORT TOTAL	463,985.94

END OF REPORT

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ACTION TELEPHONE EXCHANGE	PJS	151876	198006232021	AFTER HOURS ANSWERING SERVICE-JUNE 2021	263.68
				VENDOR TOTAL	263.68
ANDERSON EQUIP CO NY INC	BWL	151998	0221005730	DYNAPAC CC950 ROLLER VEH#482	22,052.00
	BWL	151999	0221007530	VEHICLE #351-1 DYNAPAC CC900G ROLLER	16,684.00
				VENDOR TOTAL	38,736.00
CLARK EQUIPMENT COMPANY	BWL	151997	2110081	BOBCAT T66 SKIDSTEER WITH TRADE IN VEH#4	20,614.38
				VENDOR TOTAL	20,614.38
CONSTELLATION NEW ENERGY, INC.	PJS	151904	20362970801	ELECT - TOWN BUILDINGS	28.16
	RMN	151957	20501804901	529 MARSH ROAD ELEC	31.36
	RMN	151957	20490096101	DOWNING DR ELEC	0.00
	RMN	151961	20518356901	ELECT - TOWN BUILDINGS	18.44
				VENDOR TOTAL	77.96
EXCELLUS	BWL	151990	55086-0002:	DENTAL ADMIN FEES: GOV SERVICES	67.05
	BWL	151990	55086-0003:	DENTAL ADMIN FEES: BLDG MAINT	44.70
	BWL	151990	55086-0004:	DENTAL ADMIN FEES: DPW ADMIN	17.88
	BWL	151990	55086-0005:	DENTAL ADMIN FEES: IT	13.41
	BWL	151990	55086-0006:	DENTAL ADMIN FEES: RECREATION	44.70
	BWL	151990	55086-0007:	DENTAL ADMIN FEES: PARKS	58.11
	BWL	151990	55086-0008:	DENTAL ADMIN FEES: P & Z	31.29
	BWL	151990	55086-0001:	DENTAL ADMIN FEES: GEN ADMIN	53.64
	BWL	151990	55086-0009:	DENTAL ADMIN FEES: GIS	4.47
	BWL	151990	55086-0010:	DENTAL ADMIN FEES: LIBRARY	58.11
	BWL	151990	55086-0011:	DENTAL ADMIN FEES: HWY MECHANICS	13.41
	BWL	151990	55086-0012:	DENTAL ADMIN FEES: HWY	281.61
	BWL	151990	55086-0013:	DENTAL ADMIN FEES: PSD	75.99
	BWL	151990	55086-0014:	DENTAL ADMIN FEES: PFD	8.94

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	773.31
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	151996	164860103	EYE MED VISION PREMIUM - JULY	354.80
				VENDOR TOTAL	354.80
FRONTIER COMMUNICATIONS	JB	151908	06/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 6/22/21	35.16
	PJS	151943	585-248-6202-0525174-6	TOWN HALL FIRE SEC	277.03
	PJS	151943	585-248-6205-052517-6	HWY FIRE SEC	33.03
	PJS	151943	585-586-4739-052517-6	SCC FIRE SEC	72.60
	PJS	151944	585-248-3897-052517-6	PSD FIRE SEC	33.54
	PJS	151944	585-248-2520-052517-6	PARKS FIRE SEC	33.03
	JRH	151963	06302021	SENIORS PHONE SERVICES 06/22/2021-07/21/	33.22
	JRH	151964	2021622	RECREATION PHONE SERVICES 06/22/2021-07/	33.22
	PJS	151988	6435-052517-6	HWY EMISSIONS	33.10
	PJS	151988	6247-052517-6	DPW FAX	33.41
				VENDOR TOTAL	617.34
MUTUAL OF OMAHA	BWL	151994	001219083740	LIFE & DISABILITY INSURANCE PREMIUM - JU	3,101.84
				VENDOR TOTAL	3,101.84
MVP HEALTH CARE	BWL	151975	000015219946	MVP CARVE-OUT PREMIUM - JULY	7,933.94
	BWL	151976	000015212569	MVP GOLD PREMIUM - JULY	24,807.80
	BWL	151977	000015210877	HEALTH CARE PREMIUM - JULY	148,060.60
				VENDOR TOTAL	180,802.34
ROCHESTER GAS & ELECTRIC	PJS	151942	17900209860	ELECT & GAS - TOWN WIDE	9,890.98
	RMN	151956	12309462206	ELECT & GAS - TOWN WIDE	73.95
	BWL	151995	17900209785	MONTHLY STREET LIGHTING PYMT	6,596.05

PREPAID ACCOUNTS PAYABLE LISTING
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	16,560.98
TIME WARNER COMMUNICATION	JB	151898	138786301061821	BUSINESS CLASS DIGITAL ADAPTERS 6/17/21-	33.65
	JB	151907	129319401062421	FIBER INTERNET 50MBPS & 5 STATIC IPS - 6	499.00
				VENDOR TOTAL	532.65
VERIZON WIRELESS	RMN	151993	9881620079	MONTHLY CELL PHONE CHARGES - MAY 2021	513.27
				VENDOR TOTAL	513.27
REPORT TOTAL					262,948.55

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	3,926.92	102,100.00	102,100.00	54,976.88	47,123.12	0.00	47,123.12	53.85
0004	CONTRACTUAL & MISC. EXPENSE	0.00	6,050.00	6,050.00	825.00	5,225.00	0.00	5,225.00	13.64
Total Dept 1010	TOWN BOARD	3,926.92	108,150.00	108,150.00	55,801.88	52,348.12	0.00	52,348.12	51.60
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	8,600.29	254,229.00	254,229.00	115,866.08	138,362.92	0.00	138,362.92	45.58
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	18,611.37	142,523.00	142,523.00	75,488.14	67,034.86	0.00	67,034.86	52.97
Total Dept 1110	TOWN JUSTICES	27,211.66	397,252.00	397,252.00	191,354.22	205,897.78	0.00	205,897.78	48.17
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	7,184.80	188,122.00	188,122.00	98,828.57	89,293.43	0.00	89,293.43	52.53
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	355.69	3,880.00	3,880.00	2,302.48	1,577.52	0.00	1,577.52	59.34
Total Dept 1220	TOWN SUPERVISOR	7,540.49	192,502.00	192,502.00	101,131.05	91,370.95	0.00	91,370.95	52.54
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	3,676.19	95,950.00	95,950.00	48,160.51	47,789.49	0.00	47,789.49	50.19
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,631.28	26,338.00	36,338.00	14,597.56	21,740.44	0.00	21,740.44	40.17
Total Dept 1230	COMMUNITY SERVICE	7,307.47	122,788.00	132,788.00	62,758.07	70,029.93	0.00	70,029.93	47.26
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	3,103.41	100,186.00	100,186.00	40,656.77	59,529.23	0.00	59,529.23	40.58
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	111.68	2,836.00	3,006.00	1,229.36	1,776.64	0.00	1,776.64	40.90
Total Dept 1310	DIRECTOR OF FINANCE	3,215.09	103,522.00	103,692.00	41,886.13	61,805.87	0.00	61,805.87	40.39
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	1,400.00	33,325.00	33,325.00	24,400.00	8,925.00	0.00	8,925.00	73.22
Total Dept 1320	INDEPENDENT AUDIT	1,400.00	33,325.00	33,325.00	24,400.00	8,925.00	0.00	8,925.00	73.22
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	1,715.20	44,846.00	46,346.00	22,470.64	23,875.36	0.00	23,875.36	48.48
0004	CONTRACTUAL & MISC. EXPENSE	30.92	8,350.00	8,350.00	4,130.27	4,219.73	0.00	4,219.73	49.46
Total Dept 1330	TAX COLLECTION	1,746.12	53,196.00	54,696.00	26,600.91	28,095.09	0.00	28,095.09	48.63

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	5,623.01	192,784.00	192,784.00	73,839.98	118,944.02	0.00	118,944.02	38.30
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	142.58	8,539.00	8,689.00	780.31	7,908.69	0.00	7,908.69	8.98
Total Dept 1355	ASSESSOR	5,765.59	201,823.00	201,973.00	74,620.29	127,352.71	0.00	127,352.71	36.95
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	30,000.00	30,000.00	9,047.10	20,952.90	0.00	20,952.90	30.16
Total Dept 1375	CREDIT CARD FEES	0.00	30,000.00	30,000.00	9,047.10	20,952.90	0.00	20,952.90	30.16
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	6,673.38	186,251.00	199,751.00	87,938.72	111,812.28	0.00	111,812.28	44.02
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	269.36	8,250.00	8,250.00	2,487.02	5,762.98	0.00	5,762.98	30.15
Total Dept 1410	TOWN CLERK	6,942.74	194,801.00	208,301.00	90,425.74	117,875.26	0.00	117,875.26	43.41
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	1,732.54	45,046.00	45,046.00	24,255.56	20,790.44	0.00	20,790.44	53.85
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,228.11	17,150.00	19,552.00	4,697.07	14,854.93	2,282.00	12,572.93	24.02
Total Dept 1420	ATTORNEY	2,960.65	62,446.00	64,848.00	28,952.63	35,895.37	2,282.00	33,613.37	44.65
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	4,003.01	104,043.00	104,043.00	53,399.02	50,643.98	0.00	50,643.98	51.32
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5,721.29	120,392.00	120,392.00	34,191.74	86,200.26	0.00	86,200.26	28.40
Total Dept 1430	PERSONNEL	9,724.30	225,035.00	225,035.00	87,590.76	137,444.24	0.00	137,444.24	38.92
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	5,407.50	25,000.00	25,000.00	7,015.00	17,985.00	14,792.50	3,192.50	28.06
Total Dept 1440	ENGINEERING	5,407.50	25,000.00	25,000.00	7,015.00	17,985.00	14,792.50	3,192.50	28.06
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	280.00	42,058.00	42,058.00	14,114.00	27,944.00	0.00	27,944.00	33.56
Total Dept 1450	ELECTIONS	280.00	42,058.00	42,058.00	14,114.00	27,944.00	0.00	27,944.00	33.56
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	8,245.75	223,850.00	223,850.00	108,984.93	114,865.07	0.00	114,865.07	48.69
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,150.00	2,150.00	577.60	1,572.40	0.00	1,572.40	26.87
0004	CONTRACTUAL & MISC. EXPENSE	345.22	19,360.00	20,210.00	3,232.74	16,977.26	0.00	16,977.26	16.00
Total Dept 1490	PUBLIC WORKS	8,590.97	245,360.00	246,210.00	112,795.27	133,414.73	0.00	133,414.73	45.81
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	169.80	4,755.00	4,755.00	2,342.30	2,412.70	0.00	2,412.70	49.26
0004	CONTRACTUAL & MISC. EXPENSE	5,687.69	269,351.00	269,481.00	108,220.76	161,260.24	188.20	161,072.04	40.16
Total Dept 1620	BUILDING	5,857.49	274,106.00	274,236.00	110,563.06	163,672.94	188.20	163,484.74	40.32
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	9,391.38	71,700.00	71,700.00	25,759.74	45,940.26	0.00	45,940.26	35.93
Total Dept 1670	CENTRAL MAILING	9,391.38	71,700.00	71,700.00	25,759.74	45,940.26	0.00	45,940.26	35.93
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	6,764.25	178,520.00	178,520.00	88,614.00	89,906.00	0.00	89,906.00	49.64
0002	EQUIPMENT & CAPITAL OUTLAY	541.29	2,500.00	2,500.00	1,917.56	582.44	0.00	582.44	76.70
0004	CONTRACTUAL & MISC. EXPENSE	1,798.04	132,520.00	166,129.00	66,936.91	99,192.09	23,461.72	75,730.37	40.29
Total Dept 1680	DATA PROCESSING	9,103.58	313,540.00	347,149.00	157,468.47	189,680.53	23,461.72	166,218.81	45.36
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	156.00	195,000.00	195,000.00	63.00	194,937.00	0.00	194,937.00	0.03
Total Dept 1910	UNALLOCATED INSURANCE	156.00	195,000.00	195,000.00	63.00	194,937.00	0.00	194,937.00	0.03
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	250.00	1,650.00	0.00	1,650.00	13.16
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,900.00	1,900.00	250.00	1,650.00	0.00	1,650.00	13.16
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	1,416.87	4,000.00	4,000.00	2,099.81	1,900.19	0.00	1,900.19	52.50
Total Dept 1930	JUDGEMENTS/CLAIMS	1,416.87	4,000.00	4,000.00	2,099.81	1,900.19	0.00	1,900.19	52.50
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	0.00	8,000.00	8,000.00	6,256.71	1,743.29	0.00	1,743.29	78.21

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	0.00	8,000.00	8,000.00	6,256.71	1,743.29	0.00	1,743.29	78.21
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	39,484.00	169,463.00	339,744.00	117,151.81	222,592.19	189,687.04	32,905.15	34.48
Total Dept 1989	UNCLASSIFIED	39,484.00	169,463.00	339,744.00	117,151.81	222,592.19	189,687.04	32,905.15	34.48
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	122,200.00	0.00	122,200.00	0.00	122,200.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	122,200.00	0.00	122,200.00	0.00	122,200.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	16,067.54	432,482.00	432,482.00	202,971.92	229,510.08	0.00	229,510.08	46.93
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	4,200.00	25,412.00	3,147.85	22,264.15	19,652.01	2,612.14	12.39
0004	CONTRACTUAL & MISC. EXPENSE	5,534.41	163,474.00	165,505.84	69,247.49	96,258.35	17,838.06	78,420.29	41.84
Total Dept 2620	CUSTODIAL	21,601.95	600,156.00	623,399.84	275,367.26	348,032.58	37,490.07	310,542.51	44.17
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	5,828.47	162,389.00	162,389.00	79,709.41	82,679.59	0.00	82,679.59	49.09
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	0.00	1,450.00	0.00	1,450.00	0.00
Total Dept 3120	CROSSING GUARDS	5,828.47	163,839.00	163,839.00	79,709.41	84,129.59	0.00	84,129.59	48.65
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	7,000.00	7,000.00	6,500.00	500.00	0.00	500.00	92.86
0004	CONTRACTUAL & MISC. EXPENSE	0.00	8,000.00	9,650.00	4,370.55	5,279.45	2,010.00	3,269.45	45.29
Total Dept 3310	TRAFFIC	0.00	15,000.00	16,650.00	10,870.55	5,779.45	2,010.00	3,769.45	65.29
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	2,296.72	62,017.00	62,017.00	29,996.56	32,020.44	0.00	32,020.44	48.37
0004	CONTRACTUAL & MISC. EXPENSE	176.28	9,414.00	9,414.00	625.39	8,788.61	38.84	8,749.77	6.64
Total Dept 3510	CONTROL OF ANIMALS	2,473.00	71,431.00	71,431.00	30,621.95	40,809.05	38.84	40,770.21	42.87
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	61,000.00	61,000.00	30,498.00	30,502.00	0.00	30,502.00	50.00
Total Dept 4210	YOUTH SERVICES	0.00	61,000.00	61,000.00	30,498.00	30,502.00	0.00	30,502.00	50.00
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,500.00	1,500.00	720.00	780.00	0.00	780.00	48.00

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	0.00	1,500.00	1,500.00	720.00	780.00	0.00	780.00	48.00
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	2,140.69	56,785.00	56,785.00	29,111.16	27,673.84	0.00	27,673.84	51.27
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	46.21	453.79	0.00	453.79	9.24
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,000.00	1,000.00	214.44	785.56	200.00	585.56	21.44
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	2,140.69	58,285.00	58,285.00	29,371.81	28,913.19	200.00	28,713.19	50.39
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	14,000.00	26,104.00	23,013.16	3,090.84	2,075.00	1,015.84	88.16
0004	CONTRACTUAL & MISC. EXPENSE	649.61	51,928.00	52,903.00	19,462.90	33,440.10	2,414.00	31,026.10	36.79
Total Dept 5132	HIGHWAY GARAGE	649.61	65,928.00	79,007.00	42,476.06	36,530.94	4,489.00	32,041.94	53.76
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	2,068.47	41,850.00	43,469.89	10,980.92	32,488.97	1,619.89	30,869.08	25.26
Total Dept 5182	STREET LIGHTING	2,068.47	41,850.00	43,469.89	10,980.92	32,488.97	1,619.89	30,869.08	25.26
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	2,727.93	71,450.00	71,450.00	35,737.93	35,712.07	0.00	35,712.07	50.02
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	9,120.59	44,704.00	49,704.00	18,265.44	31,438.56	0.00	31,438.56	36.75
Total Dept 6410	PUBLICITY	11,848.52	116,654.00	121,654.00	54,003.37	67,650.63	0.00	67,650.63	44.39
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	3,414.07	173,032.00	173,032.00	39,745.93	133,286.07	0.00	133,286.07	22.97
0004	CONTRACTUAL & MISC. EXPENSE	5,900.55	93,790.00	93,790.00	23,174.24	70,615.76	0.00	70,615.76	24.71
Total Dept 6772	PROGRAMS FOR AGING	9,314.62	266,822.00	266,822.00	62,920.17	203,901.83	0.00	203,901.83	23.58
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	24,998.95	743,741.00	743,741.00	228,843.77	514,897.23	0.00	514,897.23	30.77
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	5,000.00	1,744.00	3,256.00	0.00	3,256.00	34.88
0004	CONTRACTUAL & MISC.	36,304.31	371,090.00	372,588.00	162,081.90	210,506.10	164.36	210,341.74	43.50

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Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	0.00	101,647.00	101,647.00	99,006.26	2,640.74	0.00	2,640.74	97.40
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,065,219.00	2,065,219.00	547,519.00	1,517,700.00	0.00	1,517,700.00	26.51
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,065,219.00	2,065,219.00	547,519.00	1,517,700.00	0.00	1,517,700.00	26.51
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	0.00	200,000.00	178,838.00	30,000.00	148,838.00	0.00	148,838.00	16.77
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	0.00	200,000.00	178,838.00	30,000.00	148,838.00	0.00	148,838.00	16.77
Total Fund 0001	GENERAL FUND	397,859.63	11,344,575.00	11,666,163.83	4,218,473.38	7,447,690.45	336,422.84	7,111,267.61	36.16

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Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	16,289.84	5,010.16	0.00	5,010.16	76.48
Total Dept 9040	WORKERS COMPENSATION	0.00	21,300.00	21,300.00	16,289.84	5,010.16	0.00	5,010.16	76.48
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	14.85	350.00	350.00	108.21	241.79	0.00	241.79	30.92
Total Dept 9045	LIFE INSURANCE	14.85	350.00	350.00	108.21	241.79	0.00	241.79	30.92
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	103.20	1,234.00	1,234.00	473.00	761.00	0.00	761.00	38.33
Total Dept 9055	DISABILITY INSURANCE	103.20	1,234.00	1,234.00	473.00	761.00	0.00	761.00	38.33
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	11,880.77	162,198.00	162,198.00	82,257.15	79,940.85	0.00	79,940.85	50.71
Total Dept 9060	HOSPITALIZATION	11,880.77	162,198.00	162,198.00	82,257.15	79,940.85	0.00	79,940.85	50.71
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Fund 0002	PART TOWN FUND	51,340.31	1,386,805.00	1,470,716.00	499,937.08	970,778.92	124,879.59	845,899.33	33.99

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Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	600.00	0.00	0.00	0.00	100.00
Total Dept 4560	PHYSICIAN	0.00	600.00	600.00	600.00	0.00	0.00	0.00	100.00
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	28,443.74	942,429.00	942,429.00	376,717.66	565,711.34	0.00	565,711.34	39.97
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	29,944.80	6,034.53	23,910.27	0.00	23,910.27	20.15
0004	CONTRACTUAL & MISC. EXPENSE	4,324.13	240,222.00	245,662.39	84,280.46	161,381.93	45,963.65	115,418.28	34.31
Total Dept 7410	LIBRARY	32,767.87	1,185,561.00	1,218,036.19	467,032.65	751,003.54	45,963.65	705,039.89	38.34
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	2,126.26	72,461.00	72,461.00	28,006.57	44,454.43	0.00	44,454.43	38.65
Total Dept 9030	SOCIAL SECURITY	2,126.26	72,461.00	72,461.00	28,006.57	44,454.43	0.00	44,454.43	38.65
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	6,892.12	2,832.88	0.00	2,832.88	70.87
Total Dept 9040	WORKERS COMPENSATION	0.00	9,725.00	9,725.00	6,892.12	2,832.88	0.00	2,832.88	70.87
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	23.36	350.00	350.00	145.22	204.78	0.00	204.78	41.49
Total Dept 9045	LIFE INSURANCE	23.36	350.00	350.00	145.22	204.78	0.00	204.78	41.49
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	7,275.00	0.00	7,275.00	5,775.00	1,500.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	7,275.00	0.00	7,275.00	5,775.00	1,500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	134.92	1,500.00	1,500.00	500.79	999.21	0.00	999.21	33.39
Total Dept 9055	DISABILITY INSURANCE	134.92	1,500.00	1,500.00	500.79	999.21	0.00	999.21	33.39
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	13,971.11	189,303.00	189,303.00	97,053.23	92,249.77	0.00	92,249.77	51.27
Total Dept 9060	HOSPITALIZATION	13,971.11	189,303.00	189,303.00	97,053.23	92,249.77	0.00	92,249.77	51.27
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	300.00	300.00	84.00	216.00	0.00	216.00	28.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	300.00	300.00	84.00	216.00	0.00	216.00	28.00
Total Fund 0003	LIBRARY FUND	49,037.52	1,580,779.00	1,619,029.19	600,314.58	1,018,714.61	51,738.65	966,975.96	37.08

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	42,666.38	320,729.00	842,194.00	287,943.38	554,250.62	554,250.00	0.62	34.19
Total Dept 1989	UNCLASSIFIED	42,666.38	320,729.00	842,194.00	287,943.38	554,250.62	554,250.00	0.62	34.19
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,000.00	2,000.00	180.00	1,820.00	0.00	1,820.00	9.00
Total Dept 4560	PHYSICIAN	0.00	2,000.00	2,000.00	180.00	1,820.00	0.00	1,820.00	9.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	3,985.00	104,563.00	104,563.00	52,949.74	51,613.26	0.00	51,613.26	50.64
0002	EQUIPMENT & CAPITAL OUTLAY	269.99	24,800.00	24,800.00	13,455.41	11,344.59	1,183.00	10,161.59	54.26
0004	CONTRACTUAL & MISC. EXPENSE	6,625.01	169,400.00	176,234.00	127,926.40	48,307.60	16,209.00	32,098.60	72.59
Total Dept 5130	MACHINERY	10,880.00	298,763.00	305,597.00	194,331.55	111,265.45	17,392.00	93,873.45	63.59
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	0.00	901,616.00	901,616.00	531,266.81	370,349.19	0.00	370,349.19	58.92
0004	CONTRACTUAL & MISC. EXPENSE	8,819.96	491,330.00	501,140.58	351,834.41	149,306.17	3,634.56	145,671.61	70.21
Total Dept 5142	SNOW REMOVAL	8,819.96	1,392,946.00	1,402,756.58	883,101.22	519,655.36	3,634.56	516,020.80	62.95
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	302.69	78,839.00	78,839.00	43,689.93	35,149.07	0.00	35,149.07	55.42
Total Dept 9030	SOCIAL SECURITY	302.69	78,839.00	78,839.00	43,689.93	35,149.07	0.00	35,149.07	55.42
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	78,230.00	78,230.00	53,109.52	25,120.48	0.00	25,120.48	67.89
Total Dept 9040	WORKERS COMPENSATION	0.00	78,230.00	78,230.00	53,109.52	25,120.48	0.00	25,120.48	67.89
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	51.30	895.00	895.00	307.45	587.55	0.00	587.55	34.35
Total Dept 9045	LIFE INSURANCE	51.30	895.00	895.00	307.45	587.55	0.00	587.55	34.35
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	294.64	2,545.00	2,545.00	1,040.77	1,504.23	0.00	1,504.23	40.89
Total Dept 9055	DISABILITY INSURANCE	294.64	2,545.00	2,545.00	1,040.77	1,504.23	0.00	1,504.23	40.89
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	31,818.03	425,380.00	425,380.00	235,443.30	189,936.70	0.00	189,936.70	55.35
Total Dept 9060	HOSPITALIZATION	31,818.03	425,380.00	425,380.00	235,443.30	189,936.70	0.00	189,936.70	55.35
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	225.00	225.00	84.00	141.00	0.00	141.00	37.33
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	225.00	225.00	84.00	141.00	0.00	141.00	37.33
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	94,847.00	2,786,074.00	3,324,183.58	1,699,231.12	1,624,952.46	575,276.56	1,049,675.90	51.12

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Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	2,600.00	2,600.00	538.00	2,062.00	0.00	2,062.00	20.69
Total Dept 4560	PHYSICIAN	0.00	2,600.00	2,600.00	538.00	2,062.00	0.00	2,062.00	20.69
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	78,962.05	1,560,717.00	1,560,717.00	459,347.68	1,101,369.32	0.00	1,101,369.32	29.43
0004	CONTRACTUAL & MISC. EXPENSE	11,670.33	1,148,098.00	1,166,486.30	377,022.12	789,464.18	62,083.87	727,380.31	32.32
Total Dept 5110	GENERAL REPAIRS	90,632.38	2,708,815.00	2,727,203.30	836,369.80	1,890,833.50	62,083.87	1,828,749.63	30.67
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	196,324.00	25,239.83	171,084.17	121,200.00	49,884.17	12.86
Total Dept 5112	IMPROVEMENTS	0.00	196,324.00	196,324.00	25,239.83	171,084.17	121,200.00	49,884.17	12.86
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	5,894.31	119,792.00	119,792.00	34,295.94	85,496.06	0.00	85,496.06	28.63
Total Dept 9030	SOCIAL SECURITY	5,894.31	119,792.00	119,792.00	34,295.94	85,496.06	0.00	85,496.06	28.63
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	184,901.00	184,901.00	131,231.25	53,669.75	0.00	53,669.75	70.97
Total Dept 9040	WORKERS COMPENSATION	0.00	184,901.00	184,901.00	131,231.25	53,669.75	0.00	53,669.75	70.97
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	48.60	800.00	800.00	290.68	509.32	0.00	509.32	36.34
Total Dept 9045	LIFE INSURANCE	48.60	800.00	800.00	290.68	509.32	0.00	509.32	36.34
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	5,200.00	0.00	5,200.00	2,200.00	3,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	5,200.00	0.00	5,200.00	2,200.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	280.38	2,400.00	2,400.00	989.06	1,410.94	0.00	1,410.94	41.21
Total Dept 9055	DISABILITY INSURANCE	280.38	2,400.00	2,400.00	989.06	1,410.94	0.00	1,410.94	41.21
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	35,473.94	484,678.00	484,678.00	256,106.66	228,571.34	0.00	228,571.34	52.84
Total Dept 9060	HOSPITALIZATION	35,473.94	484,678.00	484,678.00	256,106.66	228,571.34	0.00	228,571.34	52.84
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	325.00	325.00	84.00	241.00	0.00	241.00	25.85

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	325.00	325.00	84.00	241.00	0.00	241.00	25.85
Total Fund 0005	HIGHWAY PART TOWN FUND	132,343.61	3,910,301.00	3,930,889.30	1,285,145.22	2,645,744.08	185,483.87	2,460,260.21	32.69
Grand Total		725,428.07	21,008,534.00	22,010,981.90	8,303,101.38	13,707,880.52	1,273,801.51	12,434,079.01	37.72

NOTE: One or more accounts may not be printed due to Account Table restrictions.

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,468,761.00	6,468,761.00	6,468,761.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	12,286.00	12,286.00	10,543.93	1,742.07	85.82
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	135,000.00	135,000.00	120,961.92	14,038.08	89.60
Item 1170	FRANCHISES	0.00	0.00	415,000.00	415,000.00	404,154.76	10,845.24	97.39
Item 1232	TAX COLLECTOR FEES	0.00	0.00	2,800.00	2,800.00	0.00	2,800.00	0.00
Item 1255	CLERK FEES	375.00	(375.00)	3,500.00	3,500.00	1,087.50	2,412.50	31.07
Item 1550	DOG WARDEN FEES	0.00	0.00	900.00	900.00	0.00	900.00	0.00
Item 2001	CULTURE & RECREATION FEES	(7,498.00)	7,498.00	801,200.00	801,200.00	339,912.73	461,287.27	42.43
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	0.00	41,958.00	41,958.00	0.00	41,958.00	0.00
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	13,841.00	13,841.00	10,195.00	3,646.00	73.66
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	36,800.00	36,800.00	9,783.00	27,017.00	26.58
Item 2401	INTEREST & EARNINGS	347.22	(347.22)	30,000.00	30,000.00	6,097.69	23,902.31	20.33
Item 2410	RENTAL OF LAND	5,720.42	(5,720.42)	127,695.00	127,695.00	75,132.94	52,562.06	58.84
Item 2411	FIELD USE FEES	0.00	0.00	7,200.00	7,200.00	2,010.00	5,190.00	27.92
Item 2450	COMMISSIONS	0.00	0.00	500.00	500.00	187.55	312.45	37.51
Item 2544	DOG LICENSES	973.00	(973.00)	17,000.00	17,000.00	8,103.00	8,897.00	47.66
Item 2560	STREET OPENING PERMITS	110.00	(110.00)	2,400.00	2,400.00	2,725.00	(325.00)	113.54
Item 2590	PERMITS	2,870.00	(2,870.00)	8,000.00	8,000.00	5,775.00	2,225.00	72.19
Item 2610	FINES & FORFEITED BAIL	3,125.00	(3,125.00)	55,000.00	55,000.00	13,926.25	41,073.75	25.32
Item 2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	200.00	(200.00)	100.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	41,647.34	(41,647.34)	100.00
Item 2705	GIFTS & DONATIONS	500.00	(500.00)	23,100.00	23,600.00	15,600.00	8,000.00	66.10
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	371.65	(371.65)	21,617.00	21,617.00	5,222.45	16,394.55	24.16
Item 2801	INTERFUND REVENUES	0.00	0.00	24,000.00	24,000.00	0.00	24,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	975,000.00	975,000.00	711,238.71	263,761.29	72.95
Item 3089	OTHER STATE AID	0.00	0.00	0.00	0.00	7,196.48	(7,196.48)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	450,000.00	587,062.00	587,062.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,556,436.00	1,556,436.00	0.00	1,556,436.00	0.00
Total Fund 0001	GENERAL FUND	6,894.29	(6,894.29)	11,344,575.00	11,482,137.00	8,847,524.25	2,634,612.75	77.05

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	0.00	941,807.00	941,807.00	271,000.00	670,807.00	28.77
Item 1560	SAFETY INSPECTION FEES	42,600.62	(42,600.62)	5,000.00	5,000.00	60,333.65	(55,333.65)	1,206.67
Item 1570	DEMOLITION PERMITS	40.00	(40.00)	750.00	750.00	715.00	35.00	95.33
Item 2110	ZONING FEES	204.00	(204.00)	2,500.00	2,500.00	1,224.00	1,276.00	48.96
Item 2115	PLANNING BOARD FEES	375.00	(375.00)	10,000.00	10,000.00	3,125.00	6,875.00	31.25
Item 2401	INTEREST & EARNINGS	23.46	(23.46)	5,000.00	5,000.00	493.55	4,506.45	9.87
Item 2545	LICENSES, OTHER	0.00	0.00	3,000.00	3,000.00	1,650.00	1,350.00	55.00
Item 2550	PERMITS - CERT. OF OCCUPANCY	2,920.00	(2,920.00)	3,000.00	3,000.00	4,231.03	(1,231.03)	141.03
Item 2555	BUILDING & ALTERATION PERMITS	26,831.85	(26,831.85)	90,500.00	90,500.00	62,948.35	27,551.65	69.56
Item 2590	PERMITS	330.00	(330.00)	3,000.00	3,000.00	2,110.00	890.00	70.33
Item 2591	FIRE ALARM PERMITS	100.00	(100.00)	1,200.00	1,200.00	260.00	940.00	21.67
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	76,004.00	76,004.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	321,048.00	321,048.00	0.00	321,048.00	0.00
Total Fund 0002	PART TOWN FUND	73,424.93	(73,424.93)	1,386,805.00	1,462,809.00	484,094.58	978,714.42	33.09

Date Prepared: 07/16/2021 09:32 AM

Report Date: 07/16/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,394,379.00	1,394,379.00	1,394,379.00	0.00	100.00
Item 2081	COLLECTION FEES	29.00	(29.00)	900.00	900.00	390.44	509.56	43.38
Item 2082	LIBRARY FINES	3,514.11	(3,514.11)	50,000.00	50,000.00	14,372.82	35,627.18	28.75
Item 2083	PRINTING REVENUE	274.01	(274.01)	6,500.00	6,500.00	1,687.55	4,812.45	25.96
Item 2401	INTEREST & EARNINGS	85.60	(85.60)	9,000.00	9,000.00	852.73	8,147.27	9.47
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	21,662.18	(21,662.18)	100.00
Item 2760	SYSTEM GRANTS	0.00	0.00	0.00	0.00	1,680.00	(1,680.00)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	21,000.00	21,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	120,000.00	120,000.00	0.00	120,000.00	0.00
Total Fund 0003	LIBRARY FUND	3,902.72	(3,902.72)	1,580,779.00	1,601,779.00	1,456,024.72	145,754.28	90.90

Date Prepared: 07/16/2021 09:32 AM

Report Date: 07/16/2021

Account Table: FUND 1-5

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TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,835,269.00	1,835,269.00	1,835,269.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	507,805.00	507,805.00	393,321.68	114,483.32	77.46
Item 2401	INTEREST & EARNINGS	111.28	(111.28)	16,500.00	16,500.00	1,425.14	15,074.86	8.64
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	5,413.80	(3,913.80)	360.92
Item 2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	1,250.00	(1,250.00)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	306,838.00	306,838.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	425,000.00	425,000.00	0.00	425,000.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	111.28	(111.28)	2,786,074.00	3,092,912.00	2,543,517.62	549,394.38	82.24

Date Prepared: 07/16/2021 09:32 AM

Report Date: 07/16/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	514,477.00	514,477.00	514,477.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,458,000.00	2,458,000.00	697,577.28	1,760,422.72	28.38
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	42.80	(42.80)	12,500.00	12,500.00	1,221.35	11,278.65	9.77
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	3,282.14	(3,282.14)	100.00
Item 3501	CHIPS PROGRAM	0.00	0.00	171,324.00	171,324.00	36,280.57	135,043.43	21.18
Item 5031	INTERFUND TRANSFERS	0.00	0.00	175,000.00	175,000.00	175,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	575,000.00	575,000.00	0.00	575,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	42.80	(42.80)	3,910,301.00	3,910,301.00	1,427,838.34	2,482,462.66	36.51
Grand Total		84,376.02	(84,376.02)	21,008,534.00	21,549,938.00	14,758,999.51	6,790,938.49	68.49

NOTE: One or more accounts may not be printed due to Account Table restrictions.

7/20/21

Budget Transfers

Be it resolved that the following are approved:

That \$5,000 be transferred from 1.1990.4000.1.1 (WT – Contingency) to 1.1320.4403.1.1 (WT – Auditors) to cover ARPA consulting fees.

That \$1,900 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Capital Improvements – Town Hall) for replacement heat pump.

That \$800 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.3 (Bldg. Capital Improvements – Library) for Library lighting per the 2021 budget.

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ADMAR SUPPLY COMPANY, INC	PJS	152228	12079434-0007	FUEL FOR WHEELED EXCAVATOR RENTAL	135.00
				VENDOR TOTAL	135.00
BORST	BWL	152253	07162021	INTERPRETER SERVICES: T.B. MEETINGS	150.00
				VENDOR TOTAL	150.00
BROWN	JRH	152211	202107/BROWN	GIRLS B-BALL CAMP INSTRUCTOR PAYMENT	735.00
				VENDOR TOTAL	735.00
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	152231	650919	30 YD DUMPSTER MONTHLY	95.50
				VENDOR TOTAL	95.50
CDW GOVERNMENT INC.	JB	152252	G966469	TRIPP LITE CAT6A MODULAR COUPLER RJ45	45.00
	JB	152252	G966469	STARTECH.COM 3FT MICRO USB CABLE-A TO MI	7.00
	JB	152252	G966469	APC BACK-UPS 650VA 8-OUTLET BATTERY BACK	830.00
	JB	152252	H026882	TRIPP LITE MODULAR COUPLER RJ11	3.12
				VENDOR TOTAL	885.12
CINTAS CORPORATION #411	PJS	152236	4090076855	RUG & MOP SERVICE	277.05
				VENDOR TOTAL	277.05
CONSTELLATION NEW ENERGY, INC.	PJS	152245	20582316201	ELECT - TOWN BUILDINGS	174.88
	BWL	152216	60035687501	TOWN HALL - JUNE ELECTRIC	676.03
				VENDOR TOTAL	850.91
COSCO	JRH	152214	08062021	SUMMER CONCERT SERIES 8/6/2021 - MR. MUS	800.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	800.00
CRAFCO, INC	PJS	152227	9402496300	2 PALLETS ROAD SAVER 221	2,875.50
				VENDOR TOTAL	2,875.50
CRAZY DOG TSHIRTS, INC.	JRH	152250	16680	SUMMER FUN PROGRAM APPAREL	1,027.00
				VENDOR TOTAL	1,027.00
CROWN CASTLE INTERNATIONAL CORP.	JB	152244	865946	FIBER SERVICE #S120274 - (6/21/21-6/30/2	-293.32
	JB	152244	858725	FIBER SERVICE #S269684 - (6/21/21-7/31/2	1,133.33
				VENDOR TOTAL	840.01
DANESI	JRH	152217	072021/DANESI	ARC BABYSITTER'S TRAINING CLASS INSTRUCT	1,813.00
				VENDOR TOTAL	1,813.00
DEBBIE SUPPLY INC	PJS	152240	653116	BOLT	4.32
				VENDOR TOTAL	4.32
DOLORES DECOSTE - PETTY CASH	JRH	152215	07152021/PETTYCASH	SENIORS PETTY CASH REIMBURSEMENT	10.00
				VENDOR TOTAL	10.00
EDWARDS TREE & LANDSCAPE	PJS	152237	2160	TREE REMOVALS	1,500.00
				VENDOR TOTAL	1,500.00
FLOWER CITY COMMUNICATIONS INC	JRH	152223	31891	SUMMER FUN/ AFTER SCHOOL PROGRAM - BATTE	306.57

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	306.57
GOVCONNECTION, INC.	JB	152249	71588903	TREND MICRO ENTERPRISE SECURITY SUITE -	2,734.20
				VENDOR TOTAL	2,734.20
GRAINGER, INC.	PJS	152229	9946764470	DRILL BITS	232.50
	PJS	152235	9963594693	METAL DETECTOR	761.60
	PJS	152247	9947412244	HVAC MOTOR	859.45
				VENDOR TOTAL	1,853.55
GRAYBAR ELECTRIC CO INC.	PJS	152234	9322295517	LIGHTPOLE BASES	588.72
				VENDOR TOTAL	588.72
HILLYARD, INC.	PJS	152233	604393597	PAPER TOWELS	41.29
				VENDOR TOTAL	41.29
INSIGHT PUBLIC SECTOR	JB	152248	1100854877	SYMANTEC ENDPOINT PROTECTION (PROTECTION	1,148.40
				VENDOR TOTAL	1,148.40
INTIVITY, INC.	JRH	152210	1728141-0	RECREATION OFFICE SUPPLIES	256.63
				VENDOR TOTAL	256.63
LEWIS	JRH	152218	082021/KIDSCONCER	KIDS CONCERT SERIES - MR. LOOPS	600.00
				VENDOR TOTAL	600.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MESSENGER POST	LMD	152221	07022021	LEGAL NOTICE - ZONING BRD PUBLIC HRG - 9	74.23
				VENDOR TOTAL	74.23
MOFFETT TURF EQUIPMENT, INC.	PJS	152232	01-307644	LUG STUDS	40.04
				VENDOR TOTAL	40.04
MONTALBANO TREE SERVICE LLC	PJS	152239	051921	TREE BEHIND 29 STONINGTON	1,497.50
				VENDOR TOTAL	1,497.50
NAPA AUTO PARTS	PJS	152238	6917-002938	BRAKES AND BALL JOINT 220-1	261.47
				VENDOR TOTAL	261.47
PENNY LANE PRINTING	JRH	152209	211326	OUTDOOR MOVIE	49.30
	JRH	152209	211577	CONCERTS	49.30
	JRH	152209	211585	KIDS CONCERTS	49.30
				VENDOR TOTAL	147.90
PERINTON RV RENTALS INC.	BWL	152222	24358	SURE TRAC DUMP TRAILER VEH#227	8,400.00
				VENDOR TOTAL	8,400.00
PITTSFORD CENTRAL SCHOOLS	PJS	152246	5329-21A	PSD DIESEL AND UNLEAD FUEL	1,421.49
				VENDOR TOTAL	1,421.49
PITTSFORD YOUTH SERVICES INCORPORATED	BWL	152213	3307	JULY CONTRACT PAYMENT	5,083.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021

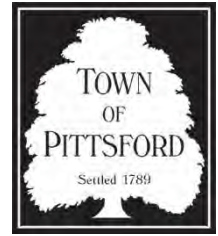
VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	5,083.00
PLANT CONCEPTS, INC	PJS	152251	2813-JUN21	MOWING	7,263.00
	PJS	152251	2814-JUN21	WEEDING	1,110.00
	PJS	152251	2815-JUN21	PRUNING	5,855.00
	PJS	152251	2816-JUN21	FERTILIZER	2,855.00
				VENDOR TOTAL	17,083.00
ROCHESTER BUSINESS JOURNAL	PJS	152224	10371949	2022 ANNUAL RENEWAL	99.00
				VENDOR TOTAL	99.00
S & S WORLDWIDE, INC	JRH	152243	IN100810451	SUMMER FUN PROGRAM SUPPLIES	88.56
				VENDOR TOTAL	88.56
SEALY	JRH	152212	07162021/SEALY	SUMMER CONCERT SERIES - JUDAH SEALY 7/16	700.00
				VENDOR TOTAL	700.00
SEYREK SEALERS LLC	PJS	152225	PITTSFORD-JUNE	REFUSE DISTRICTS 2021 - JUNE	13,399.75
				VENDOR TOTAL	13,399.75
SUTHERLAND SERVICE CENTER LTD	PJS	152242	214287	FORD F-150 TOWING	160.00
				VENDOR TOTAL	160.00
THE UNITED CHURCH OF PITTSFORD	LMD	152220	07192021	PRIMARY ELECTION - JUNE 22, 2021- SITE F	75.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
JULY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	75.00
TOP NOTCH MONOGRAMMING	PJS	152226	2570	CODE ENFORCEMENT HATS	40.00
				VENDOR TOTAL	40.00
TOSHIBA BUSINESS SOLUTIONS	PJS	152230	8890029	COPIER MAINTENANCE	24.66
	JB	152219	5569692	MANAGED PRINT SERVICEES-NETWORKED PRINTE	134.12
				VENDOR TOTAL	158.78
VAN BORTEL FORD	PJS	152241	374918	SIDE VIEW MIRROR 335-2	674.50
				VENDOR TOTAL	674.50
				REPORT TOTAL	68,931.99

END OF REPORT

MEMORANDUM



To: Town Board

From: Paul Schenkel - Commissioner of Public Works

Date: July 15, 2021

Regarding: Erie Canal Nature Preserve Phase II Grant Application

For Meeting On: July 20, 2021

Ladies and Gentlemen:

As you may recall from our last meeting, Town staff presented about their plans for Phase II of the Erie Canal Nature Preserve Project. Phase II involves the re-construction of the Cass-Smith-Snyder Barn, a historic 40 x 60 gabled bank barn, near the entrance to the Frog Pond Trail adjacent to the Erie Canal Heritage Trail.

We are seeking authorization to proceed with preparing a Consolidated Funding Application through our contracted grant writers and to submit said application to the New York Department of State Local Water Front Revitalization Program to seek funding for 75% of the project. The remaining 25% funding will come from the Town.

In the event the Town Board determines that the proposed action should be taken, the following Resolutions are suggested:

WHEREAS, the Town of Pittsford seeks grant funding to advance phase two of the Erie Canal Nature preserve project to reconstruct a local historic barn for public use

WHEREAS, the Town intends to apply for an amount to pay 75% or \$468,750 of the construction and supply costs associated with a Local Water Front Revitalization project

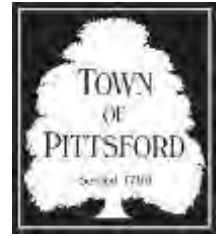
WHEREAS, the Pittsford Town Board hereby commits matching funds in an amount not to exceed 25% or \$156,250 of the total projects cost

RESOLVED, to authorize a Consolidated Funding Application (CFA) for funding to proceed with phase two of the Town of Pittsford's Erie Canal Nature Preserve project in an amount not to exceed \$625,000.

FUTHER RESOLVED, that J. O'Connell and Associates, Inc., the Town's grant consultants, be authorized and directed to complete the necessary application, forms, etc. to be submitted to the New York Department of State Local Water Front Revitalization for the purpose of securing these funds, and

BE IT FURTHER RESOLVED, that the Supervisor hereby is authorized and directed to execute all documents pertaining to the application and acquisition of said funding.

MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: July 13, 2021

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: July 20, 2021

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Shane Leonard	Hwy	Laborer – Seasonal	\$13.00	07/26/2021
Lucy Zombeck	REC	Rec Assistant – RPT	\$12.50	07/26/2021
Adrian Pereyra	Lbry	Children’s Clerk - RPT	\$16.46	07/26/2021
Megan Pyykkonen	Lbry	Children’s Clerk - RPT	\$16.46	07/26/2021
Jack Wallace	Hwy	Laborer – Seasonal	\$13.00	08/02/2021

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Shane Leonard	Hwy	Laborer – Seasonal	\$13.00	07/26/2021
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