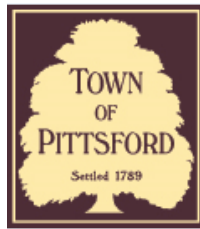


SUPERVISOR
William A. Smith, Jr.



COUNCIL MEMBERS
Kate Bohne Munzinger, Deputy
Supervisor
Kevin Beckford
Cathy Koshykar
Stephanie Townsend

TOWN BOARD AGENDA

Tuesday, May 18, 2021 – 6:00 pm
Meeting by Online Video with Public Access

Page 1 of 2

Call to Order

Pledge of Allegiance

Minutes

Approval of Minutes of Meeting of May 4, 2021

Financial Matters

Public Comment
Vouchers

Operational Matters

Public Comment
Toshiba Business Solutions – Managed Business Services

Personnel Matters

Public Comment
Hiring Resolution

Other Business

Public Comment

Adjournment

Instructions for online viewing and offering comments on attached page 2

How to view the meeting:

1. Zoom

- In your web browser, go to <https://townofpittsford.zoom.us/j/84899325563?pwd=S2FBYy83VHVlbUppY3NBb0NLMGUvZz09>
You will be connected to the meeting.

2. Telephone

- You can access the meeting by phone. Use any of the numbers below, then enter the meeting ID. The Meeting ID is 848 9932 5563. No password is necessary.
(929) 205-6099 (312) 626-6799
(253) 215-8782 (301) 715-8592
(346) 248-7799 (669) 900-6833

3. Comments

Comments are open to Pittsford residents, owners of property in the Town who pay Town taxes, owners of a businesses in the Town, attorneys or agents designated by a resident to speak on the resident's behalf.

By E-Mail

- Commenters can submit a comment for the meeting by emailing it to comments@townofpittsford.org any time before 2:30pm on the date of the meeting.
- Please begin any comment with your name and street address. Comments by e-mail will be read aloud by the Town Clerk.
- To comment by email on anything that takes place at the meeting, use the email address shown prior to 2:30pm on the next meeting date. The Clerk will read such comments from residents aloud at that meeting.

Using Zoom

- For commenting during the meeting, please begin with your name and street address.
- At the points where the Supervisor asks if there are public comments, if you are a resident, property owner, business owner or attorney or agent, as described above, and wish to comment, click "Raise Hand" in the control panel. (Telephone attendees press *9).
- Your comment will be taken in the order received. When you receive a message to "Unmute Now" please do so and make your comment. All comments must begin with the name and street address of the commenter.
- Alternatively, if you don't have a microphone or prefer or need to submit a comment in writing, you can do so by clicking "Chat" in the controls at the bottom of your Zoom window.
- When called upon, please begin with your name and street address and type your message into the chat window, then press "Enter" to send. The Town Clerk will read your message aloud.
- We are pleased to offer Zoom Automated Transcription captions for our Town Board. This service automatically creates machine-generated transcriptions and users should be aware that wording inaccuracies may occur.

Minutes of the Town Board for May 4, 2021

**DRAFT
TOWN OF PITTSFORD
TOWN BOARD
MAY 4, 2021**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, May 4, 2021 at 6:00 P.M. local time via Zoom.

PRESENT: Supervisor William A. Smith, Jr.; Councilmembers Kevin S. Beckford, Cathy Koshykar, Katherine B. Munzinger and Stephanie M. Townsend.

ABSENT: None.

ALSO PRESENT: Staff Members: Jessie Hollenbeck, Recreation Director; Cheryl Fleming, Personnel Director; Paul J. Schenkel, Commissioner of Public Works; Brian Luke, Finance Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk; Shelley O'Brien, Communications Director; Joy Brown, Technology Director and Spencer Bernard, Chief of Staff.

ATTENDANCE: There were twenty-two (22) members of the public in attendance, as well as two (2) additional staff members and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Supervisor Smith led all present in the Pledge to Flag.

The Supervisor noted that the interpreter is experiencing some technical difficulties and will join the meeting as soon as technically possible.

SUPERVISOR'S ANNOUNCEMENTS

- 1) National "Bike to School Day" is tomorrow – May 5: Supervisor Smith reminded everyone of this important day and asked all to drive slowly and be alert for bikers. They will be traveling a route from Jefferson Road/Edgewood Church (near the old YMCA) to the school from 7:30 a.m. to 8:00 a.m., and also from 11:15 a.m. to 12:15 p.m.
- 2) May is Asian Pacific Heritage Month – Supervisor Smith announced that the Pittsford Community Library has a special exhibit this month with outstanding books by Asian and Pacific Islander authors. He encourages all to visit our Library to learn more and to obtain a full schedule of events and programs related to Asian Pacific Heritage Month.
- 3) Free "Drive-Thru" Rabies Clinic – Thursday, May 13, 4:30 p.m. – 7:30 p.m. at the Highway Garage, 60 Golf Avenue.
- 4) Zoning Update – comments continue to be accepted for the proposed zoning update and the interactive zoning map is available and accepting comments through May 24th. The Supervisor encourages the public to visit the website and offer comments.

Minutes of the Town Board for May 4, 2021

MINUTES OF THE MAY 4, 2021 APPROVED

A Resolution to approve the April 20, 2021 Minutes was offered by Councilmember Townsend, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Minutes of the April 20, 2021 meeting are approved as written.

Supervisor Smith reviewed the procedure for offering public comments during the meeting.

FINANCIAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Financial Matters.

PRESENTATION OF ANNUAL AUDIT BY BONADIO & COMPANY

Randy Shepard, a representative from Bonadio and Company, presented a summary review of the Town's Annual Audit to the Town Board. Following his presentation and reviewing the highlights of the Audit Report, he answered questions from the Town Board. (Complete report is on file in the Town Clerk's office).

TOWN COURT FINANCIAL REVIEW BY BONADIO & COMPANY ACKNOWLEDGED

Financial Director, Brian Luke, presented and explained the need for the Town Board to acknowledge the Justice Court Financial Review, which was also completed by Bonadio and Company, in compliance with Section 2019-a of the Uniform Justice Court Act. Following the Town Board approval, it must be filed with the Town Clerk.

Thereafter, Supervisor Smith made offered a Resolution to acknowledge the required Justice Court financial review, seconded by Councilmember Beckford, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that the Town Board acknowledges that the required Justice Court financial review, pursuant to Section 2019-a of the Uniform Justice Court Act, has been conducted and is ordered to be filed with the Town Clerk.

BUDGET TRANSFER APPROVED

A Resolution to approve the proposed Budget Transfer to purchase ADA restroom signage and trash receptacles for the Library was offered by Deputy Supervisor Munzinger, seconded by Councilmember Townsend, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

Minutes of the Town Board for May 4, 2021

The Resolution was declared carried as follows:

RESOLVED, that \$1,500.00 be transferred from 1.9950.9000.1.1 (WT – Transfer to Capital) to 1.2620.2007.10.3 (Bldg. Capital Improvements – Library) to purchase ADA restroom signage and trash receptacles for the Library per the 2021 budget.

OPERATIONAL MATTERS

PUBLIC COMMENTS

No comments were offered regarding Operational Matters.

PUBLIC HEARING SET FOR REFUSE DISTRICTS

BURLINGAME REFUSE DISTRICT ORDER FOR HEARING APPROVED

A Resolution to set the a public hearing for the proposed Burlingame Refuse Districts was offered by Councilmember Townsend, seconded by Supervisor Smith, and voted on by members as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Burlingame Refuse District,” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Chatham Woods Section J Subdivision, the said proposed District being located in general terms on the streets of Tobey Road and Calkins Road, comprising of 20 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o’clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

Minutes of the Town Board for May 4, 2021

Thereafter, the Town Board agreed to vote on the remainder of the Refuse District Resolutions as one Resolution, setting the public hearings for the following proposed Refuse Districts: Cherry Hill Farm, Evergreen, Ingridshire, Pittsford Hills, Saddle Brook and Tobey Estates.

PUBLIC HEARINGS FOR REFUSE DISTRICTS SET FOR JUNE 1, 2021 AT 6:00 PM

Supervisor Smith then offered the Resolution to approve setting the public hearings for the following Refuse Districts: Cherry Hill Farm, Evergreen, Ingridshire, Pittsford Hills, Saddle Brook and Tobey Estates. Councilmember Beckford seconded the motion, and members voted as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: None.

The Resolutions were declared carried as follows:

CHERRY HILL FARM REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Cherry Hill Farm Refuse District” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Northfield Hills and Pittsford Valley Subdivisions, the said proposed District being located in general terms on the streets of Bromley Road, Cranston Road, Guilford Way, Northfield Gate, Whitecliff Drive, situated off of Mendon Center Road and Mendon Road, comprising of 135 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o’clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

EVERGREEN REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Evergreen Refuse District” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Blue Spruce Subdivision, the said proposed District being located in general terms on the streets of Clover

Minutes of the Town Board for May 4, 2021

Street and Evergreen Lane, situated on and off of Clover Street, comprising of 12 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

INGRIDSHIRE ESTATES REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Ingridshire Estates Refuse District" have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Ingridshire Estates Subdivision, the said proposed District being located in general terms on the street of Ingridshire Dr., situated off of Mendon Road, comprising of 13 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York,

Minutes of the Town Board for May 4, 2021

maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

PITTSFORD HILLS REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Pittsford Hills Refuse District” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Pittsford Hills Subdivision, the said proposed District being located in general terms on the streets of Fairport Road, Lochnavar Parkway and Wayside Circle, situated off of Washington Road and Fairport Road, comprising of 57 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o’clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

SADDLE BROOK REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed “Saddle Brook Refuse District” have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Country Farms Subdivision, the said proposed District being located in general terms on the street of Saddle Brook, situated off of Mendon Center Road, comprising of 33 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

Minutes of the Town Board for May 4, 2021

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

TOBEY ESTATES REFUSE DISTRICT ORDER FOR HEARING APPROVED

WHEREAS, Petitions, signed by the required percentage of owners of taxable real property situated in the proposed "Tobey Estates Refuse District" have been presented to the Town Board of Pittsford, Monroe County, New York, for the proposed creation of the aforesaid Refuse District to be located in the Tobey Estates Subdivision, the said proposed District being located in general terms on the streets of Brookwood Road, Skytop Lane, Split Rock Road, Wood Gate, Wood Hill Road and Woods Hole Court, situated off of Tobey Road, comprising of 103 parcels, all as is more particularly set forth in the Petitions and map as described herein; and

WHEREAS, no public monies are proposed to be expended for the creation of the Refuse District; and

WHEREAS, the anticipated Refuse Collection Fees to be paid annually by the owner of each home within the District, is in the amount of \$222.26;

NOW, ON MOTION duly made and seconded, it is

RESOLVED AND ORDERED, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, or by electronic conference or meeting as permitted by law, on the 1st day of June, 2021 at 6:00 o'clock P.M., Local Time, to consider the said Petitions and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petitions as may be required by law or proper in the premises; and it is further

RESOLVED AND ORDERED, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

SET EXECUTIVE SESSION FOR APPOINTMENTS

Supervisor Smith indicated that there is still a need to set a Special Meeting for the purpose of entering into an Executive Session to consider the appointments of volunteers for the Equity Advisory Committee and the Parks and Recreation Advisory Board.

Minutes of the Town Board for May 4, 2021

Following some discussion regarding availability and reaching consensus on the Board's availability, a Resolution was offered by Supervisor Smith to set a Special Meeting for Friday, May 14 at 8:00 a.m., seconded by Councilmember Townsend, for the purpose of entering into an Executive Session to consider appointments to the Equity Advisory Committee and the Parks and Recreation Advisory Board. Thereafter, members voted as follows: Ayes: Beckford, Koshykar, Munzinger, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

RESOLVED, that a Special Meeting of the Town Board be set for Friday, May 14 at 8:00 a.m. at the Pittsford Town Hall Meeting Room, for the purpose of entering into an Executive Session to consider appointments to the Equity Advisory Board and the Parks and Recreation Advisory Board.

OTHER BUSINESS

Commissioner of Public Works Paul Schenkel gave a complete report to the Town Board, accompanied by a Power Point, describing the road maintenance program and then outlining the various road projects completed, underway currently, and proposed moving forward this year into the next few years. (*The Town currently has a total of approximately 110 miles of roads in Pittsford to maintain*).

Councilmember Townsend inquired about the status of any legal review regarding the Code of Ethics. Supervisor Smith confirmed that the Town of Pittsford has a Code of Ethics in place that uses the same model code set out with the published laws and statutes of the State of New York, which is the same code used by all of our neighboring Towns. He referred to the consensus of the Board expressed at a previous meeting that because of the amount of time the Board would be spending in the months immediately ahead on the Zoning Code update project, the likely initiation of the CCA project and other matters, that the Board could evaluate the need for any update to the Ethics Code and make changes if necessary once the Zoning Code update has been completed. Town Attorney Koegel confirmed that the Town's Code of Ethics is substantially similar to those of the other Monroe County towns and noted the many other pending matters, on all of which he is working.

PUBLIC ZONING MEETINGS IN JUNE

Supervisor Smith indicated that Public Meetings regarding the Zoning Code Update will begin in June, on the 2nd and 4th Wednesdays of each month at 12 Noon. These public meetings will be advertised and instruction on how to attend will be posted on our website at www.townofpittsford.org soon.

PUBLIC COMMENTS

Comments were offered by Kelly LeBlanc, Pearl Brunt, Christine Winchester, Jennifer and Will Young, David LaVine, Ellen Henry, Michael Slade, Pamela Metzler, Michael Laird, Elaine Johnson and Joan Lanier.

FURTHER DISCUSSION

Following public comments, Councilmember Beckford asked about the feasibility of using electric vehicles for the Town's operations, expressing concern about ability to recharge vehicles in

Minutes of the Town Board for May 4, 2021

circumstances where a snow storm caused a substantial power outage. Commissioner of Public Works Paul Schenkel responded, noting that the Town would definitely need a charging infrastructure in place to accommodate these vehicles, in addition to further infrastructure and upgrades to our power system that would be necessary. It also would be necessary to install a backup system. He noted that these infrastructure changes would be costly. Commissioner Schenkel indicated that the Town monitors carefully new electric vehicles coming on the market that would be suitable for Town operations. He noted that, currently, only six (6) vehicles in the entire fleet could be replaced with electric equivalents, specifically the smaller SUVs and pickup trucks. He continued that the technology is still at a stage where it is not economically feasible for the Town, since smaller electric pickup trucks and SUVs cost approximately \$100,000. He noted that resale value of these electric vehicles is very poor, whereas the town benefits financially from being able to sell used conventional vehicles at auction. As for the larger trucks, like the Town's plow trucks, the technology is just not there yet. Therefore, consideration of going to an all-electric fleet is premature at this point, but that his department is monitoring the situation closely as it changes over time.

Supervisor Smith noted that just a week ago the Town received the grant applications for purchasing electric vehicles and installing a DC fast charging station, the grants referred to by most of the commenters tonight, and that he had instructed the Town's grant writer to proceed with the applications. The applications are due in October of this year and Pittsford will be submitting both applications well before then.

With no further business, the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Linda M. Dillon, RMC
Town Clerk

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
84 LUMBER COMPANY	PJS	151354	0603-614834	6X6	94.40
				VENDOR TOTAL	94.40
ABVI - GOODWILL	JRH	151333	IN0011151	SENIOR NUTRITION MEALS APRIL 2021	2,716.60
				VENDOR TOTAL	2,716.60
ACTION TELEPHONE EXCHANGE	PJS	151378	198004282021	AFTER HOURS ANSWERING SERVICE	157.75
				VENDOR TOTAL	157.75
ADAMS LECLAIR LLP	BWL	151389	46766	BUCKINGHAM PROPERTIES	60.00
	BWL	151389	46767	CNB	120.00
	BWL	151389	46768	MARK GIANNINY	60.00
	BWL	151389	46770	CHASE	120.00
	BWL	151389	46771	BIRNBAUM	120.00
				VENDOR TOTAL	480.00
ADMAR SUPPLY COMPANY, INC	PJS	151119	12081098-0001	MURIFY CLOTH	255.00
	PJS	151167	12079434-0004	WHEELED EXCAVATOR RENTAL	5,205.00
	PJS	151102	12081318-0001	DITCHING MACHINE	265.55
				VENDOR TOTAL	5,725.55
ALTA ENTERPRISES, LLC	PJS	151116	W35857	PINS, RETURN TO DIG	940.00
	PJS	151116	P346424	PINS, RETURN TO DIG	34.08
				VENDOR TOTAL	974.08
AMERICAN EQUIPMENT LLC	PJS	151177	77634	EXCAVATOR RENTAL	3,780.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,780.00
AMERICAN RENTALS, LLC	PJS	151183	78358	SKID STEER RENTAL	1,475.00
				VENDOR TOTAL	1,475.00
APPLIED BUSINESS SYS INC	LMD	151107	183201	2021 TOWN AND COUNTY RECEIPTS BALANCE	275.92
	LMD	151357	183366	2021 TOWN TAX RECEIPTS POSTAGE BALANCE D	112.18
	LMD	151357	183365	2021 TOWN TAX ESCROW RECEIPTS	458.70
				VENDOR TOTAL	846.80
APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	PJS	151188	7021381994	SHOP SUPPLIES	101.17
	PJS	151190	7021371023	SHOP SUPPLIES	737.81
	PJS	151366	97152440	HOURGLASS SLEEVES	67.31
				VENDOR TOTAL	906.29
ARMSTRONG	JRH	151309	052021/ARMSTRONG	WATERCOLOR CLASS INSTRUCTOR PAYMENT	1,008.00
				VENDOR TOTAL	1,008.00
AVILA - SMITH	BWL	151158	20210422	ASL INTERPRETER SERVICES	325.00
				VENDOR TOTAL	325.00
BAND PARTS PLUS	PJS	151266	000589	BRAKE CLEANER, DIESEL EXHAUST FLUID	58.19
	PJS	151093	000105	WATER PUMP AND GASKET	108.75
				VENDOR TOTAL	166.94
BARTON & LOGUIDICE, D.P.C.	BWL	151390	117461	CODE DRAFTING THROUGH 4/24/21	2,440.50

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	2,440.50
BEEMAN	JRH	151298	052021/BEEMAN	STEAM & SENSORY PLAY INSTRUCTOR PAYMENT	578.00
				VENDOR TOTAL	578.00
BENEFIT RESOURCE, LLC	BWL	151235	618659	FSA ADMIN FEE - APRIL	125.00
				VENDOR TOTAL	125.00
BLAIR SUPPLY CORP	PJS	151142	1248368	PIPE FOR WRENFIELD	1,485.40
				VENDOR TOTAL	1,485.40
BONADIO & CO., LLP	BWL	151239	BN267038	FINAL BILLING FY 2020 AUDIT	2,500.00
				VENDOR TOTAL	2,500.00
BRODINE	JRH	151289	052021/BRODINE	BALLROOM DANCE INSTRUCTOR PAYMENT	309.54
				VENDOR TOTAL	309.54
BROWN	JRH	151315	052021/BROWN	YOUTH BASKETBALL INSTRUCTOR PAYMENT	1,284.50
				VENDOR TOTAL	1,284.50
BROWN & BROWN OF PA	BWL	151162	TOWNOFPITTSFORD	FY 2020 GASB 75 ACTUARIAL VALUATION	2,250.00
				VENDOR TOTAL	2,250.00
BSN SPORTS LLC	JRH	151343	912600157		305.00
	JRH	151343	912616162		17.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	322.00
BYRNE	JRH	151291	052021/BYRNE	BASIC COLD PRESS INSTRUCTOR PAYMENT	208.60
				VENDOR TOTAL	208.60
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	151364	597982	30 YD DUMPSTER	558.28
	PJS	151384	603971	30 YD DUMPSTER	95.50
				VENDOR TOTAL	653.78
CASTLE BRANCH INC	BWL	151161	0783603-IN	EMPLOYMENT SCREENING	350.00
				VENDOR TOTAL	350.00
CATALOG AND COMMERCE SOLUTIONS, LLC	JB	151130	2225	WEBSITE MANAGEMENT/SUPPORT - 2ND QUARTER	1,500.00
	JB	151185	2226	WEBSITE UPGRADE	8,930.00
				VENDOR TOTAL	10,430.00
CAVALLARO	JRH	151310	052021/CAVALLARO	BECOMING A NOTARY PUBLIC INSTRUCTOR PAYM	210.00
				VENDOR TOTAL	210.00
CHASE CARD SERVICES	JB	151104	886333672	MISC HARDWARE SUPPLIES	286.07
	BWL	151387	05122021	2021 RABIES CLINIC SUPPLIES	26.20
				VENDOR TOTAL	312.27
CINTAS CORPORATION #411	PJS	151087	4082249910	RUG & MOP SERVICE	228.58
	PJS	151264	4083552271	RUG & MOP SERVICE	228.58

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	457.16
CLARK EQUIPMENT COMPANY	BWL	151205	2119232	BOBCAT E85 R-SERIES EXCAVATOR W/TRADE VE	30,900.00
				VENDOR TOTAL	30,900.00
COLLEGE ASSISTANCE PLUS	JRH	151320	052021/CELUCH	COLLEGE 101 PLANNING INSTRUCTOR PAYMENT	42.00
				VENDOR TOTAL	42.00
COLONY HARDWARE CORP.	PJS	151377	134807	RAKES AND TAMPER	313.33
				VENDOR TOTAL	313.33
CONSTELLATION NEW ENERGY, INC.	BWL	151328	20068812501	STREET LIGHTING 3-6 POLES	120.01
	BWL	151328	20068812601	STREET LIGHTING 3-6 POLES	128.87
	BWL	151328	20068812701	STREET LIGHTING 3-6 POLES	139.73
	BWL	151328	20068812901	STREET LIGHTING 3-6 POLES	135.62
	BWL	151328	20082279401	STREET LIGHTING 3-6 POLES	93.91
	BWL	151328	20082206401	STREET LIGHTING 1-2 POLES	98.48
	BWL	151328	20082253001	STREET LIGHTING TN @ LARG	129.71
	BWL	151328	20068810201	STREET LIGHTING POLE MAIN	26.26
	BWL	151328	20068810401	STREET LIGHTING POLE MAIN	28.13
	BWL	151328	20068810601	STREET LIGHTING POLE MAIN	30.50
	BWL	151328	20068810801	STREET LIGHTING POLE MAIN	29.65
	BWL	151328	20082252201	STREET LIGHTING POLE MAIN	20.51
	BWL	151328	20082217301	STREET LIGHTING 7 OR MORE	180.15
	BWL	151328	20082269101	STREET LIGHTING STONETN, EO	27.98
	PJS	151348	20068810301	631 MARSH RD - DEC	22.95
	PJS	151348	20068810501	631MARSH RD - JAN	22.18
	PJS	151348	20025379801	631 MARSH RD - APR	21.61
	PJS	151348	20068811701	HIGHWAY - DEC	543.01
	PJS	151348	20068811801	HIGHWAY - JAN	660.24
	PJS	151348	20056903801	HIGHWAY - APR	349.53
	PJS	151348	20068809401	PSD - NOV	157.00
	PJS	151348	20068810101	631 MARSH RD - NOV	20.76

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	151348	20068809601	PSD - DEC	144.11
	PJS	151348	20068809101	PSD - JAN	178.97
	PJS	151348	20057029301	PSD - APR	130.90
	PJS	151348	20068809301	625 MARSH RD - NOV	0.00
	PJS	151348	20068809501	625 MARSH RD - DEC	0.00
	PJS	151348	20068809701	625 MARSH RD - JAN	0.00
	PJS	151348	19999284101	625 MARSH RD - APR	0.00
	PJS	151286	20068808201	DUNNEWOOD CT JANUARY	106.72
	PJS	151286	20045363201	DUNNEWOOD CT APRIL	105.16
	PJS	151286	20068808801	REITZ PARKWAY NOVEMBER	97.37
	PJS	151286	20068809001	REITZ PARKWAY DECEMBER	97.37
	PJS	151286	20068809201	REITZ PARKWAY JANUARY	176.62
	PJS	151286	20056948201	REITZ PARKWAY APRIL	148.42
	PJS	151286	20068808301	LEHIGH STATION NOVEMBER	6.22
	PJS	151286	20068808401	LEHIGH STATION DECEMBER	121.16
	PJS	151286	20068808501	LEHIGH STATION JANUARY	35.81
	PJS	151286	20025345401	LEHIGH STATION APRIL	78.23
	PJS	151286	20068808001	DUNNEWOOD CT NOVEMBER	65.04
	PJS	151286	20068808101	DUNNEWOOD CT DECEMBER	72.01
	PJS	151285	20068811401	DOWNING DRIVE DECEMBER	0.58
	PJS	151285	20068811601	DOWNING DRIVE JANUARY	1.11
	PJS	151285	20036327301	3950 EAST AVE KNOWLTON APRIL	0.00
	PJS	151285	19839439901	3950 EAST AVE KNOWLTON JAN	0.00
	PJS	151285	20068811101	DOWNING DRIVE NOVEMBER	1.70
	PJS	151285	20068811201	529 MARSH RD NOVEMBER	40.16
	PJS	151285	20068811301	529 MARSH RD DECEMBER	52.55
	PJS	151285	20068811501	529 MARSH RD JANUARY	62.83
	PJS	151285	19999276801	529 MARSH RD APRIL	40.44
	PJS	151285	20068811001	POINCIANA NOVEMBER	2.05
	PJS	151285	20068810701	POINCIANA DECEMBER	1.65
	PJS	151285	20068810901	POINCIANA JANUARY	5.13
	PJS	151285	20045382301	POINCIANA APRIL	9.81
	PJS	151287	20025389801	PARK ROAD APRIL	53.36
	PJS	151287	20045377801	BRICKSTON APRIL	4.33
	PJS	151287	20068809901	CANDLEWOOD NOVEMBER	21.43
	PJS	151287	20068809801	CANDLEWOOD DECEMBER	13.90
	PJS	151287	20068813701	CANDLEWOOD JANUARY	14.86
	PJS	151287	20068808601	GREYTHORNE NOVEMBER	50.05
	PJS	151287	20068808701	GREYTHORNE DECEMBER	38.73
	PJS	151287	20068808901	GREYTHORNE JANUARY	42.05
PJS	151287	20057383001	GREYTHORNE APRIL	51.58	

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	151327	20025346901	KINGS BEND PARK - APR	6.90
	PJS	151327	20045357301	THORNELL FARM PARK - APR	243.41
	PJS	151327	20057286001	LIBRARY - APR	1,360.54
	PJS	151327	20071937501	TOWN HALL - APR	714.07
	PJS	151327	20057020401	PORT OF PITTSFORD - APR	12.37
	PJS	151327	20045365401	MILE POST - APR	3.97
	PJS	151327	20025339701	SCC - APR	1,789.44
	PJS	151327	20035814301	PARKS - APR	99.17
VENDOR TOTAL					9,289.07
COPPOLA	JRH	151288	052021/COPPOLA	IRISH DANCE INSTRUCTOR PAYMENT	872.56
	VENDOR TOTAL				
CREIGHTON SELF-DEFENSE INC	JRH	151302	052021/CREIGHTON	MARTIAL ARTS INSTRUCTOR PAYMENT	1,443.03
	VENDOR TOTAL				
CROSMAN SEED CORP	PJS	151137	9799	GRASS SEED	180.00
	PJS	151284	9808	GRASS SEED	272.50
	PJS	151260	9835	STARTER FERT AND SHADE SEED	247.50
VENDOR TOTAL					700.00
CROSSROADS HIGHWAY SUPPLY	PJS	151111	21258	UTILITY SOLAR	160.00
	VENDOR TOTAL				
CROWN CASTLE INTERNATIONAL CORP.	JB	151231	826863	FIBER SERVICE #S120274 - 5611 PITTSFORD	879.97
	VENDOR TOTAL				
D.J.M. EQUIPMENT, INC. BOBCAT OF THE FINGER LAKE	PJS	151081	01-153182	DROP HAMMER	8,750.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	8,750.00
DANESI	JRH	151297	052021/DANESI	BABYSITTERS TRAINING INSTRUCTOR PAYMENT	1,218.00
				VENDOR TOTAL	1,218.00
DE LA COLINADOLORES	JRH	151314	052021/COLINA	SPANISH BASICS INSTRUCTOR PAYMENT	152.25
				VENDOR TOTAL	152.25
DEBBIE SUPPLY INC	PJS	151187	651427	MAILBOX SPIKE	80.97
				VENDOR TOTAL	80.97
DEMOCRAT & CHRONICLE	BWL	151329	DC1187406	MONTHLY NEWSPAPER	45.00
				VENDOR TOTAL	45.00
DIRECT ENERGY BUSINESS MARKETING, LLC	PJS	151350	HS12430891	DIRECT ENERGY TOWN WIDE AND PUMP STATION	769.33
				VENDOR TOTAL	769.33
DIVAL SAFETY EQUIP., INC	PJS	151101	2909811	SAFETY GLOVES	621.28
				VENDOR TOTAL	621.28
DOLomite PRODUCTS CO INC	PJS	151210	993576	CR-2	24.29
	PJS	151210	993577	CR-2	31.37
	PJS	151283	992462	WASHED STONE AND CR-1	813.59
	PJS	151166	992459	CR-1 ROSEWOOD/THORNWOOD	2,509.54
	PJS	151375	994850	50 TON WASHED STONE WRENFIELD	769.67
	PJS	151092	990230	WASHED STONE	166.66
	PJS	151092	990231	CR2	72.26

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
DOLOMITE PRODUCTS CO INC	PJS	151337	993455	CR-1 WRENFIELD	2,609.31
	PJS	151341	993382	25.88 TON CR-1 ROSEWOOD /THORNWOOD	284.68
	PJS	151340	993897	CR-1 NORTHFIELD GATE 105.07 TON	1,155.77
VENDOR TOTAL					8,437.14
DOWARD	JRH	151317	052021/DOWARD	HORSES' FRIEND HORSEMAN INSTRUCTOR PAYME	910.00
VENDOR TOTAL					910.00
DUKE COMPANY	PJS	151182	001475394	1/2 PALLET SPEED CRETE/WRENFIELD	576.00
	PJS	151360	001476290	PAINT, MARKING WHEEL	242.80
VENDOR TOTAL					818.80
EAGLE VALE GOLF CLUB & LEARNING CENTER, INC.	JRH	151301	052021/EAGLEVALE	GOLF LESSON INSTRUCTOR PAYMENT	1,860.60
VENDOR TOTAL					1,860.60
EDP, KGS, LLC	JRH	151323	052021/SHOTS	SOCCER SHOTS INSTRUCTOR PAYMENT	3,209.85
VENDOR TOTAL					3,209.85
EMPIRE TENNIS, LLC	JRH	151303	052021/SPEIRS	JUNRIOR GROUP TENNIS INSTRUCTOR PAYMENT	428.40
VENDOR TOTAL					428.40
EWASTE+	PJS	151124	202103430	LIGHT BULB AND BATTERY RECYCLING FEES	199.70
VENDOR TOTAL					199.70
F.W. WEBB COMPANY	PJS	151123	70859830	PIPE FOR STOCK	1,128.40
	PJS	151090	71190403	UNDERDRAIN PIPE	522.64

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	1,651.04
FAIRPORT CHILDREN'S THEATER	JRH	151299	052021/ROCHA	THEATER INSTRUCTOR PAYMENT	1,470.00
				VENDOR TOTAL	1,470.00
FASTENAL CO.	PJS	151122	NYROC181709	BOLTS AND NUTS FOR VALVES / PARK RD PS	123.64
				VENDOR TOTAL	123.64
FERGUSON ENTERPRISES INC	PJS	151208	6119214	PLUMBING PARTS	130.84
	PJS	151207	6095561	DOGGIE FOUNTAIN PARTS	289.62
	PJS	151209	6101873-1	SENSOR FAUCET	155.70
	PJS	151099	6101873	SENSOR FAUCET	81.00
				VENDOR TOTAL	657.16
FINGER LAKES BUILDING OFFICIALS ASSOCIATION,INC	PJS	151365	828343	SHOP SOLVENT	154.53
				VENDOR TOTAL	154.53
FLEET PRIDE	PJS	151379	73265775	466 SLACK ADJUSTER	180.00
	PJS	151379	73559169	466 SLACK ADJUSTER	7.20
				VENDOR TOTAL	187.20
FLOWER CITY COMMUNICATIONS INC	JRH	151335	31439	SUMMER FUN WALKIE TALKIES	262.33
				VENDOR TOTAL	262.33
FRONTIER COMMUNICATIONS	PJS	151349	585-100-1313-010717-6	PUMP STATIONS PHONE LINES	337.51
	JB	151227	5/01/6430-092614-6	6430 KBP NORTH PHONE & BROADBAND SERVICE	73.57

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	411.08
FSI SYSTEMS, INC.	PJS	151281	8946	PUMP STATION MONITORING	59.90
				VENDOR TOTAL	59.90
FULMORE	JRH	151326	052021/FULMORE	FIRST AID FOR KIDS INSTRUCTOR PAYMENT	224.00
				VENDOR TOTAL	224.00
FUN EXPRESS LLC	JRH	151347	709429472-01	AFTER SCHOOL PROGRAM SUPPLIES	186.00
				VENDOR TOTAL	186.00
GENERAL WELDING AND FABRICATION	PJS	151382	31324	BEACON LIGHT FOR SWEEPER	129.57
				VENDOR TOTAL	129.57
GRAINGER, INC.	JRH	151220	9859878374	SENIOR SCALE INHIBITOR CARTRIDGE	280.45
	PJS	151121	9860498683	CHAIN SAW SHARPENER	193.42
	PJS	151120	9864135026	SOLDER	59.22
	PJS	151228	9886827162	REMOTE LOCK THORNELL FARM PARK	600.25
	PJS	151089	9876365736	PIPE WRENCH FOR FLUSH TRUCK	77.86
				VENDOR TOTAL	1,211.20
HADLOCK'S ACE HARDWARE	PJS	151129	000252	SPRAY PAINT	4.59
	PJS	151141	000253	GAS LIGHT REGULATOR	57.06
	PJS	151144	000264	DUCT TAPE, SHRUB RAKE	38.97
	PJS	151113	000251	TRUCK CLEANER, SUPPLIES	43.53
	PJS	151113	000254	TRUCK CLEANER, SUPPLIES	31.96
	PJS	151282	000275	FUEL LINE AND HOSE FUEL	51.79
	PJS	151165	000279	IMPACT GUN	133.97
	PJS	151368	000292	FITTINGS 462	58.93

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	420.80
HANSON	JRH	151308	052021/HANSON	PITTSFORD BALLET INSTRUCTOR PAYMENT	2,701.32
				VENDOR TOTAL	2,701.32
HANSON AGGREGATES NEW YORK LLC	PJS	151194	3905239	ASPHALT ROSEWOOD/THORNWOOD 16 TON	989.60
	PJS	151280	3899762	RIP RAP	174.60
	PJS	151353	3909881	9.05 TONS	625.54
	PJS	151353	3906161	58.13 TONS	3,566.86
	PJS	151353	3907072	48.99 TON	3,122.62
	PJS	151353	3908956	9. TON	622.08
	PJS	151353	3907978	3 TON	207.36
	PJS	151374	3911753	6.10 TON	384.42
	PJS	151374	3910851	7.97 TON	502.27
	PJS	151373	3911752	ASPHALT ROSEWOOD/THORNWOOD 4 TON	276.48
				VENDOR TOTAL	10,471.83
HAUN WELDING SUPPLY, INC.	PJS	151186	7551505	TIG WELDING ELEMENT	325.00
	PJS	151115	7548725	TIG WELDER	1,866.49
	PJS	151115	7543082	TIG WELDER	15.00
				VENDOR TOTAL	2,206.49
HIGBIE FARM SUPPLIES, INC	PJS	151128	18570	POST AND RAILS	424.00
				VENDOR TOTAL	424.00
HILLYARD, INC.	PJS	151096	604302401	CLEANING AND PAPER SUPPLIES ALL BUILDING	1,432.03
				VENDOR TOTAL	1,432.03
HOME DEPOT	JRH	151223	020830	EARTH DAY	23.96

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
HOME DEPOT	JRH	151223	003218	ACTIVITY BOX	5.56
	PJS	151151	5014215	NOZZLES	19.96
	PJS	151151	4271909	HOSES	29.88
	PJS	151126	1024779	TREE STAKING WIRE	22.53
	PJS	151245	6020891	SAW BLADES, TAPE, GLUE, MISC HARDWARE	278.88
	PJS	151232	8613857	FENCE BOARDS	6.54
	PJS	151232	7020473	VELCRO	18.54
	PJS	151109	6035617	HAND TOOLS	315.13
	PJS	151163	3510668	SAND BLASTING TOOLS	23.65
	PJS	151203	2026312	TOOLS	54.20
VENDOR TOTAL					798.83
HYNES CONCRETE CONTRACTOR INCORPORATED	PJS	151339	S14954	ROSEWOOD, THORNWOOD GUTTER 833 SQUARE YA	59,249.98
VENDOR TOTAL					59,249.98
INTERSTATE BATTERY SYSTEM	PJS	151097	3497501	BATTERIES	61.53
VENDOR TOTAL					61.53
INTIVITY, INC.	JRH	151216	1714508-0	RECREATION THERMOMETERS	205.61
	JRH	151221	1712041-1	RECREATION OFFICE SUPPLIES	18.48
	JRH	151345	1715667-0	CHILD WATCH & SENIORS OFFICE SUPPLIES	62.99
	JRH	151369	1716435-0	SUMMER FUN PROGRAM SUPPLIES	11.54
VENDOR TOTAL					298.62
IRON MOUNTAIN, INC	LMD	151269	DNHK136	RECORD RETENTION 05/01/2021 - 05/31/2021	813.78
VENDOR TOTAL					813.78
J. O'CONNELL & ASSOCIATES, INC.	BWL	151237	1014	GRANT WRITING SERVICES - MAY	3,600.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	3,600.00
JESSIE HOLLENBECK - PETTY CASH	JRH	151224	052021/BARNES&NOBLE		7.99
	JRH	151224	052021/DOLLARTREE		5.00
				VENDOR TOTAL	12.99
JOHN DEERE COMPANY	BWL	151170	117084516	VEHICLE #345-1 JOHN DEERE X390 TRACTOR	4,705.18
				VENDOR TOTAL	4,705.18
JOHNSON CONTROLS FIRE PROTECTION LP	PJS	151352	87734527	BACKFLOW INSPECTION - KINGS BEND	250.00
	PJS	151100	87673785	BACKFLOW INSPECTION - LIBRARY	392.92
				VENDOR TOTAL	642.92
JOHNSTONE SUPPLY OF CNY	PJS	151226	1105447	IGNITOR FOR FURNACE	27.38
				VENDOR TOTAL	27.38
JONES	JRH	151214	04/2021JONES	SENIORS ZUMBA CLASS APRIL 2021	320.00
				VENDOR TOTAL	320.00
KAWCZYNSKI	JRH	151219	2021/04YOGA	SENIORS YOGA FIT APRIL 2021	210.00
				VENDOR TOTAL	210.00
KENWORTH NORTHEAST GROUP, INC	PJS	151380	RI235452-1	PEDAL ASSEMBLY/ CREDIT	222.80
				VENDOR TOTAL	222.80

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
KLEIN STEEL SERVICE, INC	PJS	151139	1855567	LEAF BOX METAL	314.20
	PJS	151184	1856180	MATERIAL FOR LEAF BOXES	1,253.24
				VENDOR TOTAL	1,567.44
LAKELANDS CONCRETE PRODUCTS, INC.	PJS	151202	IN000041858	RISER RINGS	335.00
				VENDOR TOTAL	335.00
LAKESIDE TOOL, INC.	PJS	151361	318870	IMPACT TOOL	189.96
				VENDOR TOTAL	189.96
LANDPRO EQUIPMENT, LLC	PJS	151088	1884700	JD LOADER LEVER	10.24
				VENDOR TOTAL	10.24
LOWES CREDIT SERVICES	PJS	151265	909464	MISCELLANEOUS SHELF HANGERS	23.67
	PJS	151351	901300	TAPE, CLEANERS	61.17
				VENDOR TOTAL	84.84
M R B GROUP	PJS	151381	039072	ENGINEERING SERVICES	1,232.50
				VENDOR TOTAL	1,232.50
MACEDON EXCAVATING & PAVING INC	PJS	151091	19750	TOPSOIL	185.00
				VENDOR TOTAL	185.00
MAGGIO	JRH	151324	052021/MAGGIO	SELF DEFENSE INSTRUCTOR PAYMENT	166.36

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	166.36
MAGLIATO	JRH	151313	052021/MAGLIATO	WIGGLE GIGGLE & JIGGLE INSTRUCTOR PAYMEN	474.95
				VENDOR TOTAL	474.95
MATTHEWS & FIELDS LUMBER COMPANY INC.	PJS	151242	187331	SIDING FOR GEP	100.80
				VENDOR TOTAL	100.80
MAYNARD'S ELECTRIC SUPPLY	PJS	151105	4628578	ELECTRICAL WIRE AND SUPPLIES	389.62
				VENDOR TOTAL	389.62
MCCARTHY TIRE SERVICE COMPANY OF NEW YORK, INC.	PJS	151358	47-93718	465 TIRE MOUNT	445.00
				VENDOR TOTAL	445.00
MEIER	PJS	151233	9990000488483	PESTICIDE LICENSE RENEWAL	450.00
				VENDOR TOTAL	450.00
MESSENGER POST	LMD	151278	97885	NOTICE OF ZONING RD HRG	122.11
	LMD	151278	97843	PLANNING BRD HRG	65.41
	LMD	151278	97570	NOTICE OF HRG FOR DRHPB	60.37
	LMD	151278	97690	NOTICE OF FINAL ASSESSMENT ROLL	94.39
	LMD	151108	96662	NOTICE CONCERNING EXAMINATION OF ASSESSM	55.62
	LMD	151108	97247	NOTICE OF DRHPB PUBLIC HRG ON 4/22/2021	62.89
				VENDOR TOTAL	460.79
MILLER	JRH	151319	052021/MILLER	CARD MAKING INSTRUCTOR PAYMENT	154.00

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	154.00
MITCHELL1	PJS	151192	IB25879970	MAY BILLING	394.00
				VENDOR TOTAL	394.00
MONROE COUNTY WATER	PJS	151290	00002350	COPPER BEECH PARK	21.36
	PJS	151290	00039084	PSD	355.31
	PJS	151290	00002350	REITZ PARKWAY	21.36
	PJS	151290	00036477	HIGHWAY	331.61
	PJS	151290	00014257	TOWN HALL	129.61
	PJS	151290	00020834	SCC	189.40
	PJS	151290	00034147	LIBRARY	310.43
	PJS	151290	00003744	PARKS	34.04
	PJS	151290	00002350	MILE POST	21.36
	PJS	151290	00004601	PORT OF PITTSFORD	41.83
	PJS	151290	00016060	THORNELL FARM PARK	146.00
	PJS	151290	00014233	KINGS BEND	129.39
	PJS	151290	00012120	WILLARD RD PARK	110.18
	PJS	151290	00008908	GEP PARK	80.98
	PJS	151290	00012177	BARKER RD PARK	110.70
				VENDOR TOTAL	2,033.56
MORRISON EXCAVATING, INC.	PJS	151112	42608	TOPSOIL	2,028.00
				VENDOR TOTAL	2,028.00
MURRAY	JRH	151322	052021/MURRAY	PRESCHOOL ADVENTURES INSTRUCTOR PAYMENT	325.50
				VENDOR TOTAL	325.50
NAPA AUTO PARTS	PJS	151359	000575	BRAKES FOR 339	653.93

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	653.93
NATIONAL TRUST FOR HISTORIC PRESERVATION	BWL	151391	05132021	HISTORIAN MEMBERSHIP RENEWAL	20.00
				VENDOR TOTAL	20.00
NOCO ENERGY CORP.	PJS	151174	SP12071698	370.8 GAL	744.38
	PJS	151193	SP12076390	644.5 GALLONS	1,348.54
	PJS	151356	SP12081054	450.4 GALLON	926.30
				VENDOR TOTAL	3,019.22
NORTHEAST SWEEPERS AND RENTALS, INC.	PJS	151191	6828	BROOMS	867.58
				VENDOR TOTAL	867.58
NORTHERN NURSERIES, INC.	PJS	151127	21792	TREES FOR ECNP	1,176.00
				VENDOR TOTAL	1,176.00
NORTHERN TOOL & EQUIP CO.	PJS	151140	093300	LOADER BLADES FOR 473 & 474	1,820.00
				VENDOR TOTAL	1,820.00
NYS TAX REC. & COLLECTORS	LMD	151270	05112021	NYSATRC MEMBERSHIP 2021	25.00
				VENDOR TOTAL	25.00
OCCUPATIONAL & ENVIRONMENTAL MEDICINE	BWL	151388	00023632-00	DRUG SCREENING	360.00
				VENDOR TOTAL	360.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
OIL FILTER SERVICE, INC.	PJS	151355	40288	#439 FILTERS	134.19
	PJS	151383	40399	OIL/AIR FILTER	529.44
VENDOR TOTAL					663.63
OTIS ELEVATOR CO.	PJS	151125	100400334959	QUARTERLY ELEVATOR MAINTENANCE 5/1/21 -	2,441.19
VENDOR TOTAL					2,441.19
PARTY CITY INC	JRH	151222	26865	AFTER SCHOOL PROGRAM SUPPLIES	10.00
VENDOR TOTAL					10.00
PAUL'S REPAIR & SERVICE	PJS	151372	050647	ICE MACHINE REPLACEMENT	3,510.00
	PJS	151336	050641	ICE MACHINE REPAIR	188.13
VENDOR TOTAL					3,698.13
PAYCHEX, INC.	BWL	151332	9625833	MONTHLY ESR SERVICES	281.30
	BWL	151234	2021042900	PAYROLL PROCESSING APRIL	3,428.05
	BWL	151241	1326803	MONTHLY ONBOARDING	100.00
VENDOR TOTAL					3,809.35
PAZRAL	JRH	151300	052021/PAZRAL	PILATES INSTRUCTOR PAYMENT	323.52
VENDOR TOTAL					323.52
PENFIELD TROPHIES	JRH	151346	019653	NATURE PROGRAM SUPPLIES	100.00
VENDOR TOTAL					100.00
PERINTON RV RENTALS INC.	PJS	151152	24971-1	SOILENOIDS	123.68
	PJS	151180	24822-1	TRAILER HITCH	180.90

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	304.58
PIPITONE ENTERPRISES, LLC	PJS	151133	15874	COOLING TOWER STARTUP	390.00
				VENDOR TOTAL	390.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC	JRH	151212	3313401770	POSTAL METER LEASE 02/28/2021-05/27/2021	104.49
				VENDOR TOTAL	104.49
PITNEY BOWES INC	LMD	151229	1018021367	SERVICE AGREEMENT/METER RENTAL 02/19/21	135.00
				VENDOR TOTAL	135.00
PITTSFORD AUTO SERVICE, INC.	PJS	151267	1012985	PSD VEHICLE INSPECTIONS	42.00
	PJS	151334	1012888	FUEL FOR SMALL EQUIPMENT	61.45
				VENDOR TOTAL	103.45
PITTSFORD CENTRAL SCHOOLS	PJS	151225	4424-21A	MONTHLY PARKS FUEL USAGE	1,944.80
	PJS	151279	4425-21A	PSD DIESEL AND UNLEAD FUEL	1,440.30
	PJS	151367	4423-21A	HIGHWAY FUEL	7,699.81
				VENDOR TOTAL	11,084.91
PLANT CONCEPTS, INC	PJS	151230	3132	2021 CONTRACTED MAINTENANCE	10,907.00
				VENDOR TOTAL	10,907.00
PLUG & PAY TECHNOLOGIES	JRH	151213	2021050200263529653	PITTSREC	15.00
	JRH	151213	2021050200263529654	PITTSWEB	15.22

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	30.22
POWER DRIVES, INC.	PJS	151175	RRS823874	FITTINGS FOR BACKHOE	11.89
	PJS	151363	RRS825087	HOSES FOR 74	256.01
				VENDOR TOTAL	267.90
PULSE OCCUPATIONAL MEDICINE OF ROCHESTER	BWL	151159	1223	DRUG SCREENING	53.00
				VENDOR TOTAL	53.00
RADARSIGN, LLC	BWL	151247	11902	RADAR SIGN REPAIR	850.00
	BWL	151248	11904	REPLACEMENT TRAFFIC SIGNS	850.00
				VENDOR TOTAL	1,700.00
RADIOMAX COMMUNICATIONS INC.	PJS	151157	102223-4	TOWN DEPT PAGERS - BLDG MAINT	41.15
				VENDOR TOTAL	41.15
RAY SANDS GLASS	PJS	151114	1-105	WINDSHIELD REPLACEMENT FOR #476	325.00
				VENDOR TOTAL	325.00
REGIONAL INTERNATIONAL CORPORATION	PJS	151181	011169356P	411 LOWER MOWER	79.75
	PJS	151362	011169597P	462REAR AIR CHAMBERS	200.94
	PJS	151376	011170176P	BATTERY BOX/ FUEL FILTERS	315.24
	PJS	151376	011170178P	BATTERY BOX/ FUEL FILTERS	185.26
				VENDOR TOTAL	781.19
RELIABLE ONSITE SERVICES	PJS	151176	192498386-001	ROSEWOOD	115.00
	PJS	151176	192498371-001	WINDTREE	115.00

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	230.00
ROBINSON	JRH	151296	052021/ROBINSON	BELLY DANCE INSTRUCTOR PAYMENT	277.20
				VENDOR TOTAL	277.20
ROCHESTER ASPHALT MATERIAL, INC.	PJS	151342	993045	9.94 TON	656.96
	PJS	151342	995181	4.92 TON	344.99
				VENDOR TOTAL	1,001.95
ROCHESTER FENCING CLUB	JRH	151321	052021/FENCING	FIT KIDS: FENCING INSTRUCTOR PAYMENT	109.20
				VENDOR TOTAL	109.20
ROCHESTER GAS & ELECTRIC	PJS	151236	11409498723	295 FAIRPORT RD PUMP STATION	26.06
	PJS	151295	11209519739	BARKER RD PARK ELECT AND CONSTELLATION	199.12
	PJS	151295	12409359090	WILLARD RD PARK ELECT AND CONSTELLATION	186.94
	BWL	151246	0188930221000005	MONTHLY GAS LIGHTS	64.19
				VENDOR TOTAL	476.31
ROSE	JRH	151217	2021/04ROSE	SENIORS FITNESS SESSIONS APRIL 2021	325.00
				VENDOR TOTAL	325.00
ROTARY CLUB OF PITTSFORD	BWL	151330	1205	2021-22 ANNUAL DUES	200.00
				VENDOR TOTAL	200.00
S & S WORLDWIDE, INC	JRH	151331	IN100747662	AFTER SCHOOL PROGRAM SUPPLIES	147.21

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	147.21
SAFETY - KLEEN CORP.	PJS	151118	85912781	USED OIL	226.50
	PJS	151189	85918998	USED OIL	175.00
				VENDOR TOTAL	401.50
SEYREK SEALERS LLC	PJS	151263	PITTSTOWNAPR	DISPOSAL SERVICE	1,858.50
				VENDOR TOTAL	1,858.50
SHAH	JRH	151325	052021/SHAH	MEDITATION FOR MINDFULNESS INSTRUCTOR PA	57.75
				VENDOR TOTAL	57.75
SHEARER	JRH	151312	052021/SHEARER	INTRO TO PICKLEBALL INSTRUCTOR PAYMENT	84.00
				VENDOR TOTAL	84.00
SICA	JRH	151304	052021/SICA	TAIJI FLOW INSTRUCTOR PAYMENT	231.00
				VENDOR TOTAL	231.00
SIEWERT EQUIPMENT CO, INC	PJS	151211	ROCH09474	PARTS FOR LEHIGH PUMP STATION	603.83
	PJS	151098	ROCH09239	WEAR PLATE FOR PARK ROAD PUMP STATION	518.67
				VENDOR TOTAL	1,122.50
SITEONE LANDSCAPE SUPPLY , LLC	PJS	151138	108308716-001	HYDRO MULCH	233.94
				VENDOR TOTAL	233.94

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
SKANEX PIPE SERVICES, INC	PJS	151095	5128	EMERGENCY SEWER REPAIR - KILBOURN RD	8,800.00
				VENDOR TOTAL	8,800.00
SLAUGHTER	JRH	151316	052021/SLAUGHTER	SEMI-PRIVATE GYMNASTICS INSTRUCTOR PAYME	1,044.75
				VENDOR TOTAL	1,044.75
SPORTSFIELD SPECIALTIES DIRECT, INC.	JRH	151338	37097	SUMMER SOCCER NETS	755.00
				VENDOR TOTAL	755.00
ST GEORGE	JRH	151293	052021/STGEORGE	DEFENSIVE DRIVING INSTRUCTOR PAYMENT	220.50
				VENDOR TOTAL	220.50
STAPLES	BWL	151268	8062098859	GENERAL OFFICE SUPPLIES	200.38
				VENDOR TOTAL	200.38
STATE COMPROLLER	BWL	151238	2636690-2021-03-01	MARCH COURT FEES	9,557.00
				VENDOR TOTAL	9,557.00
STRONG EAP	BWL	151240	TOP0521	EAP SERVICES - MAY	201.66
				VENDOR TOTAL	201.66
TALLMADGE TIRE SERVICE	PJS	151386	1-165653	TIRES	1,225.00
				VENDOR TOTAL	1,225.00
THE IDEA WORKS OF NY, INC	JRH	151218	35890	RECREATION OFFICE SUPPLIES	236.41

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	236.41
THOMPSON	BWL	151160	4	GAZEBO	3,500.00
				VENDOR TOTAL	3,500.00
TOSHIBA BUSINESS SOLUTIONS	JRH	151344	5520755	SENIORS COPIER 04/10/2021-05/09/2021	7.39
	JB	151244	2938297	DOCUWARE RENEWAL	2,340.00
	PJS	151169	5497651	COPIER	23.06
	PJS	151249	5520900	PSD MONTHLY COPIER MAINTENANCE - APRIL	17.38
	PJS	151385	5520897	HIGHWAY COPIER	24.62
				VENDOR TOTAL	2,412.45
TRACEY ROAD EQUIPMENT	PJS	151143	X105065916:01	SLACK ADJUSTERS 454	128.80
	PJS	151179	X105065938:01	AIR VALVE	209.82
				VENDOR TOTAL	338.62
ULINE INC.	PJS	151243	132953512	NITRILE GLOVES	580.75
				VENDOR TOTAL	580.75
UTICA GENERAL TRUCK CO., INC	PJS	151178	150305R	FUEL TANK 451	258.17
				VENDOR TOTAL	258.17
VAN BORTEL CHEVROLET, INC	PJS	151094	38993	HANDLE PARTS FOR VEHICLE 520	45.54
				VENDOR TOTAL	45.54
VAN BORTEL FORD	PJS	151250	369506	TRANSMISSION OIL AND PARTS	226.27

**ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	226.27
VICTOR POWER EQUIPMENT	PJS	151164	290082	PLATE TAMPER, 4 CYCLE OIL	189.70
				VENDOR TOTAL	189.70
VITTOZZI	JRH	151307	052021/VITTOZZI	YOGA THERAPY INSTRUCTOR PAYMENT	140.00
				VENDOR TOTAL	140.00
W. B. MASON CO., LLC	BWL LMD	151106 151271	219574762 220003015	GENERAL OFFICE SUPPLIES GENERAL OFFICE SUPPLIES	456.21 54.21
				VENDOR TOTAL	510.42
WAGSTAFF	JRH	151305	052021/WAGSTAFF	INDOOR JUNIOR TENNIS INSTRUCTOR PAYMENT	924.00
				VENDOR TOTAL	924.00
WARREN	JRH	151318	052021/WARREN	BABY BLADE & ADULT SKATE INSTRUCTOR PAYM	420.00
				VENDOR TOTAL	420.00
WEGMANS FOOD MARKETS INC	JRH JRH	151370 151371	0061020210501 3821420210501	RECREATION WEGMANS APRIL 2021 SENIORS WEGMANS APRIL 2021	300.15 516.07
				VENDOR TOTAL	816.22
WEIDERS HARDWARE INC.	PJS	151110	2510660	MAILBOX	37.98
				VENDOR TOTAL	37.98

ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
WERNER	JRH	151292	052021/WERNER	PRIVATE PIANO LESSON INSTRUCTOR PAYMENT	422.10
				VENDOR TOTAL	422.10
WISSET	JRH	151306	052021/WISSET	TINY TAP & BALLET INSTRUCTOR PAYMENT	759.78
				VENDOR TOTAL	759.78
WONDRACK	JRH	151311	052021/WONDRACK	COUPLES MASSAGE WORK INSTRUCTOR PAYMENT	178.50
				VENDOR TOTAL	178.50
WRIGHT	JRH	151215	0421	SENIORS HIGHLAND CHORUS APRIL 2021	240.00
WRIGHT	JRH	151294	052021/WRIGHT	EDGE11 SOCCER INSTRUCTOR PAYMENT	178.50
				VENDOR TOTAL	418.50
XYLEM WATER SOLUTIONS USA, INC.	PJS	151275	3556B71067	PUMP STATION MONITORING SYSTEM	2,275.75
				VENDOR TOTAL	2,275.75
				REPORT TOTAL	309,717.08

END OF REPORT

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1010	TOWN BOARD								
0001	PERSONAL SERVICES	3,926.92	102,100.00	102,100.00	39,269.20	62,830.80	0.00	62,830.80	38.46
0004	CONTRACTUAL & MISC. EXPENSE	0.00	6,050.00	6,050.00	825.00	5,225.00	0.00	5,225.00	13.64
Total Dept 1010	TOWN BOARD	3,926.92	108,150.00	108,150.00	40,094.20	68,055.80	0.00	68,055.80	37.07
Dept 1110	TOWN JUSTICES								
0001	PERSONAL SERVICES	8,517.34	254,229.00	254,229.00	80,836.49	173,392.51	0.00	173,392.51	31.80
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	109.73	142,523.00	142,523.00	45,958.19	96,564.81	0.00	96,564.81	32.25
Total Dept 1110	TOWN JUSTICES	8,627.07	397,252.00	397,252.00	126,794.68	270,457.32	0.00	270,457.32	31.92
Dept 1220	TOWN SUPERVISOR								
0001	PERSONAL SERVICES	7,184.80	188,122.00	188,122.00	70,089.37	118,032.63	0.00	118,032.63	37.26
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	262.92	3,880.00	3,880.00	2,091.10	1,788.90	0.00	1,788.90	53.89
Total Dept 1220	TOWN SUPERVISOR	7,447.72	192,502.00	192,502.00	72,180.47	120,321.53	0.00	120,321.53	37.50
Dept 1230	COMMUNITY SERVICE								
0001	PERSONAL SERVICES	3,676.19	95,950.00	95,950.00	33,455.75	62,494.25	0.00	62,494.25	34.87
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,600.00	26,338.00	36,338.00	7,335.00	29,003.00	2,800.00	26,203.00	20.19
Total Dept 1230	COMMUNITY SERVICE	7,276.19	122,788.00	132,788.00	40,790.75	91,997.25	2,800.00	89,197.25	30.72
Dept 1310	DIRECTOR OF FINANCE								
0001	PERSONAL SERVICES	3,103.41	100,186.00	100,186.00	28,243.13	71,942.87	0.00	71,942.87	28.19
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.40	2,836.00	3,006.00	503.35	2,502.65	0.00	2,502.65	16.74
Total Dept 1310	DIRECTOR OF FINANCE	3,108.81	103,522.00	103,692.00	28,746.48	74,945.52	0.00	74,945.52	27.72
Dept 1320	INDEPENDENT AUDIT								
0004	CONTRACTUAL & MISC. EXPENSE	2,500.00	33,325.00	33,325.00	21,000.00	12,325.00	0.00	12,325.00	63.02
Total Dept 1320	INDEPENDENT AUDIT	2,500.00	33,325.00	33,325.00	21,000.00	12,325.00	0.00	12,325.00	63.02
Dept 1330	TAX COLLECTION								
0001	PERSONAL SERVICES	1,715.20	44,846.00	44,846.00	15,609.85	29,236.15	0.00	29,236.15	34.81
0004	CONTRACTUAL & MISC. EXPENSE	30.92	8,350.00	8,350.00	4,068.43	4,281.57	0.00	4,281.57	48.72
Total Dept 1330	TAX COLLECTION	1,746.12	53,196.00	53,196.00	19,678.28	33,517.72	0.00	33,517.72	36.99

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0001	GENERAL FUND								
Dept 1355	ASSESSOR								
0001	PERSONAL SERVICES	5,623.01	192,784.00	192,784.00	51,347.94	141,436.06	0.00	141,436.06	26.63
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	33.29	8,539.00	8,689.00	513.87	8,175.13	0.00	8,175.13	5.91
Total Dept 1355	ASSESSOR	5,656.30	201,823.00	201,973.00	51,861.81	150,111.19	0.00	150,111.19	25.68
Dept 1375	CREDIT CARD FEES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	30,000.00	30,000.00	7,940.20	22,059.80	0.00	22,059.80	26.47
Total Dept 1375	CREDIT CARD FEES	0.00	30,000.00	30,000.00	7,940.20	22,059.80	0.00	22,059.80	26.47
Dept 1410	TOWN CLERK								
0001	PERSONAL SERVICES	6,691.22	186,251.00	186,251.00	61,290.21	124,960.79	0.00	124,960.79	32.91
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	151.59	8,250.00	8,250.00	1,010.08	7,239.92	0.00	7,239.92	12.24
Total Dept 1410	TOWN CLERK	6,842.81	194,801.00	194,801.00	62,300.29	132,500.71	0.00	132,500.71	31.98
Dept 1420	ATTORNEY								
0001	PERSONAL SERVICES	1,732.54	45,046.00	45,046.00	17,325.40	27,720.60	0.00	27,720.60	38.46
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	485.31	17,150.00	19,552.00	3,182.25	16,369.75	2,282.00	14,087.75	16.28
Total Dept 1420	ATTORNEY	2,217.85	62,446.00	64,848.00	20,507.65	44,340.35	2,282.00	42,058.35	31.62
Dept 1430	PERSONNEL								
0001	PERSONAL SERVICES	3,997.79	104,043.00	104,043.00	37,345.18	66,697.82	0.00	66,697.82	35.89
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,816.29	120,392.00	120,392.00	22,047.43	98,344.57	0.00	98,344.57	18.31
Total Dept 1430	PERSONNEL	7,814.08	225,035.00	225,035.00	59,392.61	165,642.39	0.00	165,642.39	26.39
Dept 1440	ENGINEERING								
0004	CONTRACTUAL & MISC. EXPENSE	1,232.50	25,000.00	25,000.00	1,432.50	23,567.50	7,000.00	16,567.50	5.73
Total Dept 1440	ENGINEERING	1,232.50	25,000.00	25,000.00	1,432.50	23,567.50	7,000.00	16,567.50	5.73
Dept 1450	ELECTIONS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	42,058.00	42,058.00	0.00	42,058.00	0.00	42,058.00	0.00
Total Dept 1450	ELECTIONS	0.00	42,058.00	42,058.00	0.00	42,058.00	0.00	42,058.00	0.00
Dept 1460	RECORDS MANAGEMENT								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51

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Fund 0001	GENERAL FUND								
Dept 1460	RECORDS MANAGEMENT EXPENSE								
Total Dept 1460	RECORDS MANAGEMENT	0.00	1,000.00	1,000.00	165.06	834.94	0.00	834.94	16.51
Dept 1490	PUBLIC WORKS								
0001	PERSONAL SERVICES	8,342.29	223,850.00	223,850.00	74,375.86	149,474.14	0.00	149,474.14	33.23
0002	EQUIPMENT & CAPITAL OUTLAY	172.01	2,150.00	2,150.00	577.60	1,572.40	0.00	1,572.40	26.87
0004	CONTRACTUAL & MISC. EXPENSE	893.75	19,360.00	20,210.00	2,309.96	17,900.04	0.00	17,900.04	11.43
Total Dept 1490	PUBLIC WORKS	9,408.05	245,360.00	246,210.00	77,263.42	168,946.58	0.00	168,946.58	31.38
Dept 1620	BUILDING								
0001	PERSONAL SERVICES	198.10	4,755.00	4,755.00	1,613.10	3,141.90	0.00	3,141.90	33.92
0004	CONTRACTUAL & MISC. EXPENSE	7,032.94	269,351.00	269,481.00	81,012.47	188,468.53	130.00	188,338.53	30.06
Total Dept 1620	BUILDING	7,231.04	274,106.00	274,236.00	82,625.57	191,610.43	130.00	191,480.43	30.13
Dept 1670	CENTRAL MAILING								
0004	CONTRACTUAL & MISC. EXPENSE	570.88	71,700.00	71,700.00	16,368.36	55,331.64	0.00	55,331.64	22.83
Total Dept 1670	CENTRAL MAILING	570.88	71,700.00	71,700.00	16,368.36	55,331.64	0.00	55,331.64	22.83
Dept 1680	DATA PROCESSING								
0001	PERSONAL SERVICES	6,764.25	178,520.00	178,520.00	61,556.99	116,963.01	0.00	116,963.01	34.48
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,500.00	2,500.00	511.33	1,988.67	0.00	1,988.67	20.45
0004	CONTRACTUAL & MISC. EXPENSE	12,647.22	132,520.00	166,129.00	49,978.23	116,150.77	22,173.15	93,977.62	30.08
Total Dept 1680	DATA PROCESSING	19,411.47	313,540.00	347,149.00	112,046.55	235,102.45	22,173.15	212,929.30	32.28
Dept 1910	UNALLOCATED INSURANCE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	195,000.00	195,000.00	0.00	195,000.00	0.00	195,000.00	0.00
Total Dept 1910	UNALLOCATED INSURANCE	0.00	195,000.00	195,000.00	0.00	195,000.00	0.00	195,000.00	0.00
Dept 1920	MUNICIPAL ASSOCIATION DUES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,900.00	1,900.00	250.00	1,650.00	0.00	1,650.00	13.16
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	0.00	1,900.00	1,900.00	250.00	1,650.00	0.00	1,650.00	13.16
Dept 1930	JUDGEMENTS/CLAIMS								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	4,000.00	4,000.00	682.94	3,317.06	0.00	3,317.06	17.07
Total Dept 1930	JUDGEMENTS/CLAIMS	0.00	4,000.00	4,000.00	682.94	3,317.06	0.00	3,317.06	17.07
Dept 1950	PROPERTY TAX								
0004	CONTRACTUAL & MISC.	0.00	8,000.00	8,000.00	6,256.71	1,743.29	0.00	1,743.29	78.21

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Fund 0001	GENERAL FUND								
Dept 1950	PROPERTY TAX EXPENSE								
Total Dept 1950	PROPERTY TAX	0.00	8,000.00	8,000.00	6,256.71	1,743.29	0.00	1,743.29	78.21
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	169,463.00	339,744.00	74,348.80	265,395.20	185,410.18	79,985.02	21.88
Total Dept 1989	UNCLASSIFIED	0.00	169,463.00	339,744.00	74,348.80	265,395.20	185,410.18	79,985.02	21.88
Dept 1990	CONTINGENCY								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	137,200.00	0.00	137,200.00	0.00	137,200.00	0.00
Total Dept 1990	CONTINGENCY	0.00	150,000.00	137,200.00	0.00	137,200.00	0.00	137,200.00	0.00
Dept 2620	CUSTODIAL								
0001	PERSONAL SERVICES	14,944.65	432,482.00	432,482.00	140,326.43	292,155.57	0.00	292,155.57	32.45
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	4,200.00	5,750.00	3,147.85	2,602.15	86.01	2,516.14	54.75
0004	CONTRACTUAL & MISC. EXPENSE	4,496.90	163,474.00	165,505.84	48,113.61	117,392.23	15,946.75	101,445.48	29.07
Total Dept 2620	CUSTODIAL	19,441.55	600,156.00	603,737.84	191,587.89	412,149.95	16,032.76	396,117.19	31.73
Dept 3120	CROSSING GUARDS								
0001	PERSONAL SERVICES	6,288.00	162,389.00	162,389.00	55,436.60	106,952.40	0.00	106,952.40	34.14
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,450.00	0.00	1,450.00	0.00	1,450.00	0.00
Total Dept 3120	CROSSING GUARDS	6,288.00	163,839.00	163,839.00	55,436.60	108,402.40	0.00	108,402.40	33.84
Dept 3310	TRAFFIC								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	7,000.00	7,000.00	6,500.00	500.00	0.00	500.00	92.86
0004	CONTRACTUAL & MISC. EXPENSE	850.00	8,000.00	9,650.00	4,158.05	5,491.95	0.00	5,491.95	43.09
Total Dept 3310	TRAFFIC	850.00	15,000.00	16,650.00	10,658.05	5,991.95	0.00	5,991.95	64.01
Dept 3510	CONTROL OF ANIMALS								
0001	PERSONAL SERVICES	2,296.72	62,017.00	62,017.00	20,809.69	41,207.31	0.00	41,207.31	33.55
0004	CONTRACTUAL & MISC. EXPENSE	38.13	9,414.00	9,414.00	184.74	9,229.26	38.84	9,190.42	1.96
Total Dept 3510	CONTROL OF ANIMALS	2,334.85	71,431.00	71,431.00	20,994.43	50,436.57	38.84	50,397.73	29.39
Dept 4210	YOUTH SERVICES								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	61,000.00	61,000.00	20,332.00	40,668.00	0.00	40,668.00	33.33
Total Dept 4210	YOUTH SERVICES	0.00	61,000.00	61,000.00	20,332.00	40,668.00	0.00	40,668.00	33.33
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	75.00	1,500.00	1,500.00	720.00	780.00	0.00	780.00	48.00

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Fund 0001	GENERAL FUND								
Dept 4560	PHYSICIAN								
Total Dept 4560	PHYSICIAN	75.00	1,500.00	1,500.00	720.00	780.00	0.00	780.00	48.00
Dept 5010	SUPERINTENDENT OF HIGHWAYS								
0001	PERSONAL SERVICES	2,067.56	56,785.00	56,785.00	20,595.44	36,189.56	0.00	36,189.56	36.27
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	46.21	453.79	0.00	453.79	9.24
0004	CONTRACTUAL & MISC. EXPENSE	24.62	1,000.00	1,000.00	214.44	785.56	200.00	585.56	21.44
Total Dept 5010	SUPERINTENDENT OF HIGHWAYS	2,092.18	58,285.00	58,285.00	20,856.09	37,428.91	200.00	37,228.91	35.78
Dept 5132	HIGHWAY GARAGE								
0002	EQUIPMENT & CAPITAL OUTLAY	3,510.00	14,000.00	26,104.00	22,677.66	3,426.34	1,985.00	1,441.34	86.87
0004	CONTRACTUAL & MISC. EXPENSE	3,081.96	51,928.00	52,903.00	16,317.65	36,585.35	1,514.00	35,071.35	30.84
Total Dept 5132	HIGHWAY GARAGE	6,591.96	65,928.00	79,007.00	38,995.31	40,011.69	3,499.00	36,512.69	49.36
Dept 5182	STREET LIGHTING								
0004	CONTRACTUAL & MISC. EXPENSE	129.71	41,850.00	43,469.89	6,892.07	36,577.82	1,619.89	34,957.93	15.85
Total Dept 5182	STREET LIGHTING	129.71	41,850.00	43,469.89	6,892.07	36,577.82	1,619.89	34,957.93	15.85
Dept 6410	PUBLICITY								
0001	PERSONAL SERVICES	2,727.93	71,450.00	71,450.00	24,826.21	46,623.79	0.00	46,623.79	34.75
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.31	44,704.00	49,704.00	8,532.31	41,171.69	0.00	41,171.69	17.17
Total Dept 6410	PUBLICITY	2,733.24	116,654.00	121,654.00	33,358.52	88,295.48	0.00	88,295.48	27.42
Dept 6510	VETERANS SERVICE								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Total Dept 6510	VETERANS SERVICE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
Dept 6772	PROGRAMS FOR AGING								
0001	PERSONAL SERVICES	3,297.24	173,032.00	173,032.00	26,237.35	146,794.65	0.00	146,794.65	15.16
0004	CONTRACTUAL & MISC. EXPENSE	4,677.65	93,790.00	93,790.00	12,425.30	81,364.70	0.00	81,364.70	13.25
Total Dept 6772	PROGRAMS FOR AGING	7,974.89	266,822.00	266,822.00	38,662.65	228,159.35	0.00	228,159.35	14.49
Dept 7020	RECREATION ADMINISTRATION								
0001	PERSONAL SERVICES	16,590.61	743,741.00	743,741.00	154,535.74	589,205.26	0.00	589,205.26	20.78
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	5,000.00	1,744.00	3,256.00	0.00	3,256.00	34.88
0004	CONTRACTUAL & MISC.	27,388.96	371,090.00	372,588.00	90,251.43	282,336.57	2,135.14	280,201.43	24.22

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Fund 0001	GENERAL FUND								
Dept 9710	SERIAL BONDS								
Dept 9710	SERIAL BONDS	0.00	101,647.00	101,647.00	0.00	101,647.00	0.00	101,647.00	0.00
Dept 9901	INTERFUND TRANSFERS								
0009	INTERFUND TRANSFERS	0.00	2,065,219.00	2,065,219.00	547,519.00	1,517,700.00	0.00	1,517,700.00	26.51
Total Dept 9901	INTERFUND TRANSFERS	0.00	2,065,219.00	2,065,219.00	547,519.00	1,517,700.00	0.00	1,517,700.00	26.51
Dept 9950	TRANSFER TO CAPITAL PROJECTS								
0009	INTERFUND TRANSFERS	0.00	200,000.00	198,500.00	30,000.00	168,500.00	0.00	168,500.00	15.11
Total Dept 9950	TRANSFER TO CAPITAL PROJECTS	0.00	200,000.00	198,500.00	30,000.00	168,500.00	0.00	168,500.00	15.11
Total Fund 0001	GENERAL FUND	231,764.83	11,344,575.00	11,665,663.83	3,029,527.66	8,636,136.17	309,854.04	8,326,282.13	25.97

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Fund 0002	PART TOWN FUND								
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	21,300.00	21,300.00	16,289.84	5,010.16	0.00	5,010.16	76.48
Total Dept 9040	WORKERS COMPENSATION	0.00	21,300.00	21,300.00	16,289.84	5,010.16	0.00	5,010.16	76.48
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	78.51	271.49	0.00	271.49	22.43
Total Dept 9045	LIFE INSURANCE	0.00	350.00	350.00	78.51	271.49	0.00	271.49	22.43
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,234.00	1,234.00	319.25	914.75	0.00	914.75	25.87
Total Dept 9055	DISABILITY INSURANCE	0.00	1,234.00	1,234.00	319.25	914.75	0.00	914.75	25.87
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	327.48	162,198.00	162,198.00	58,060.77	104,137.23	0.00	104,137.23	35.80
Total Dept 9060	HOSPITALIZATION	327.48	162,198.00	162,198.00	58,060.77	104,137.23	0.00	104,137.23	35.80
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 9089	MISC. EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Fund 0002	PART TOWN FUND	18,877.35	1,386,805.00	1,470,716.00	280,979.76	1,189,736.24	174,835.59	1,014,900.65	19.10

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Fund 0003	LIBRARY FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	600.00	600.00	153.00	447.00	0.00	447.00	25.50
Total Dept 4560	PHYSICIAN	0.00	600.00	600.00	153.00	447.00	0.00	447.00	25.50
Dept 7410	LIBRARY								
0001	PERSONAL SERVICES	33,281.16	942,429.00	942,429.00	263,114.30	679,314.70	0.00	679,314.70	27.92
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	29,944.80	6,034.53	23,910.27	0.00	23,910.27	20.15
0004	CONTRACTUAL & MISC. EXPENSE	28,167.69	240,222.00	245,662.39	60,829.87	184,832.52	45,274.43	139,558.09	24.76
Total Dept 7410	LIBRARY	61,448.85	1,185,561.00	1,218,036.19	329,978.70	888,057.49	45,274.43	842,783.06	27.09
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	119,479.00	119,479.00	0.00	119,479.00	0.00	119,479.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	2,496.34	72,461.00	72,461.00	19,514.72	52,946.28	0.00	52,946.28	26.93
Total Dept 9030	SOCIAL SECURITY	2,496.34	72,461.00	72,461.00	19,514.72	52,946.28	0.00	52,946.28	26.93
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	9,725.00	9,725.00	6,892.12	2,832.88	0.00	2,832.88	70.87
Total Dept 9040	WORKERS COMPENSATION	0.00	9,725.00	9,725.00	6,892.12	2,832.88	0.00	2,832.88	70.87
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	350.00	350.00	98.50	251.50	0.00	251.50	28.14
Total Dept 9045	LIFE INSURANCE	0.00	350.00	350.00	98.50	251.50	0.00	251.50	28.14
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	7,275.00	0.00	7,275.00	5,775.00	1,500.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	1,500.00	7,275.00	0.00	7,275.00	5,775.00	1,500.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	1,500.00	1,500.00	313.30	1,186.70	0.00	1,186.70	20.89
Total Dept 9055	DISABILITY INSURANCE	0.00	1,500.00	1,500.00	313.30	1,186.70	0.00	1,186.70	20.89
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	291.03	189,303.00	189,303.00	69,110.36	120,192.64	0.00	120,192.64	36.51
Total Dept 9060	HOSPITALIZATION	291.03	189,303.00	189,303.00	69,110.36	120,192.64	0.00	120,192.64	36.51
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	300.00	300.00	56.00	244.00	0.00	244.00	18.67
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	300.00	300.00	56.00	244.00	0.00	244.00	18.67
Total Fund 0003	LIBRARY FUND	64,250.22	1,580,779.00	1,619,029.19	426,116.70	1,192,912.49	51,049.43	1,141,863.06	26.32

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Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 1989	UNCLASSIFIED								
0002	EQUIPMENT & CAPITAL OUTLAY	30,900.00	320,729.00	842,194.00	30,900.00	811,294.00	811,294.00	0.00	3.67
Total Dept 1989	UNCLASSIFIED	30,900.00	320,729.00	842,194.00	30,900.00	811,294.00	811,294.00	0.00	3.67
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	105.00	2,000.00	2,000.00	180.00	1,820.00	0.00	1,820.00	9.00
Total Dept 4560	PHYSICIAN	105.00	2,000.00	2,000.00	180.00	1,820.00	0.00	1,820.00	9.00
Dept 5130	MACHINERY								
0001	PERSONAL SERVICES	3,761.80	104,563.00	104,563.00	36,946.01	67,616.99	0.00	67,616.99	35.33
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	24,800.00	24,800.00	11,689.97	13,110.03	333.00	12,777.03	47.14
0004	CONTRACTUAL & MISC. EXPENSE	8,720.71	169,400.00	176,234.00	98,207.58	78,026.42	20,684.01	57,342.41	55.73
Total Dept 5130	MACHINERY	12,482.51	298,763.00	305,597.00	146,843.56	158,753.44	21,017.01	137,736.43	48.05
Dept 5140	BRUSH & WEEDS								
0001	PERSONAL SERVICES	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Total Dept 5140	BRUSH & WEEDS	0.00	20,400.00	20,400.00	0.00	20,400.00	0.00	20,400.00	0.00
Dept 5142	SNOW REMOVAL								
0001	PERSONAL SERVICES	0.00	901,616.00	901,616.00	531,266.81	370,349.19	0.00	370,349.19	58.92
0004	CONTRACTUAL & MISC. EXPENSE	80.97	491,330.00	501,140.58	336,303.45	164,837.13	9,459.56	155,377.57	67.11
Total Dept 5142	SNOW REMOVAL	80.97	1,392,946.00	1,402,756.58	867,570.26	535,186.32	9,459.56	525,726.76	61.85
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	162,122.00	162,122.00	0.00	162,122.00	0.00	162,122.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	285.62	78,839.00	78,839.00	42,474.27	36,364.73	0.00	36,364.73	53.87
Total Dept 9030	SOCIAL SECURITY	285.62	78,839.00	78,839.00	42,474.27	36,364.73	0.00	36,364.73	53.87
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	78,230.00	78,230.00	53,109.52	25,120.48	0.00	25,120.48	67.89
Total Dept 9040	WORKERS COMPENSATION	0.00	78,230.00	78,230.00	53,109.52	25,120.48	0.00	25,120.48	67.89
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	895.00	895.00	204.85	690.15	0.00	690.15	22.89
Total Dept 9045	LIFE INSURANCE	0.00	895.00	895.00	204.85	690.15	0.00	690.15	22.89
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND								
Dept 9050	UNEMPLOYMENT INSURANCE								
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,545.00	2,545.00	634.52	1,910.48	0.00	1,910.48	24.93
Total Dept 9055	DISABILITY INSURANCE	0.00	2,545.00	2,545.00	634.52	1,910.48	0.00	1,910.48	24.93
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	590.26	425,380.00	425,380.00	167,671.60	257,708.40	0.00	257,708.40	39.42
Total Dept 9060	HOSPITALIZATION	590.26	425,380.00	425,380.00	167,671.60	257,708.40	0.00	257,708.40	39.42
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	225.00	225.00	56.00	169.00	0.00	169.00	24.89
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	225.00	225.00	56.00	169.00	0.00	169.00	24.89
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	44,458.36	2,786,074.00	3,324,183.58	1,309,644.58	2,014,539.00	841,770.57	1,172,768.43	39.40

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 4560	PHYSICIAN								
0004	CONTRACTUAL & MISC. EXPENSE	180.00	2,600.00	2,600.00	538.00	2,062.00	0.00	2,062.00	20.69
Total Dept 4560	PHYSICIAN	180.00	2,600.00	2,600.00	538.00	2,062.00	0.00	2,062.00	20.69
Dept 5110	GENERAL REPAIRS								
0001	PERSONAL SERVICES	70,514.12	1,560,717.00	1,560,717.00	153,982.11	1,406,734.89	0.00	1,406,734.89	9.87
0004	CONTRACTUAL & MISC. EXPENSE	87,511.20	1,148,098.00	1,166,486.30	135,912.15	1,030,574.15	165,968.72	864,605.43	11.65
Total Dept 5110	GENERAL REPAIRS	158,025.32	2,708,815.00	2,727,203.30	289,894.26	2,437,309.04	165,968.72	2,271,340.32	10.63
Dept 5112	IMPROVEMENTS								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	196,324.00	0.00	196,324.00	2,500.00	193,824.00	0.00
Total Dept 5112	IMPROVEMENTS	0.00	196,324.00	196,324.00	0.00	196,324.00	2,500.00	193,824.00	0.00
Dept 9010	STATE RETIREMENT								
0008	EMPLOYEE BENEFITS	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
Total Dept 9010	STATE RETIREMENT	0.00	206,666.00	206,666.00	0.00	206,666.00	0.00	206,666.00	0.00
Dept 9030	SOCIAL SECURITY								
0008	EMPLOYEE BENEFITS	5,217.49	119,792.00	119,792.00	11,457.90	108,334.10	0.00	108,334.10	9.56
Total Dept 9030	SOCIAL SECURITY	5,217.49	119,792.00	119,792.00	11,457.90	108,334.10	0.00	108,334.10	9.56
Dept 9040	WORKERS COMPENSATION								
0008	EMPLOYEE BENEFITS	0.00	184,901.00	184,901.00	131,231.25	53,669.75	0.00	53,669.75	70.97
Total Dept 9040	WORKERS COMPENSATION	0.00	184,901.00	184,901.00	131,231.25	53,669.75	0.00	53,669.75	70.97
Dept 9045	LIFE INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	800.00	800.00	193.48	606.52	0.00	606.52	24.19
Total Dept 9045	LIFE INSURANCE	0.00	800.00	800.00	193.48	606.52	0.00	606.52	24.19
Dept 9050	UNEMPLOYMENT INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	5,200.00	0.00	5,200.00	2,200.00	3,000.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	0.00	3,000.00	5,200.00	0.00	5,200.00	2,200.00	3,000.00	0.00
Dept 9055	DISABILITY INSURANCE								
0008	EMPLOYEE BENEFITS	0.00	2,400.00	2,400.00	602.17	1,797.83	0.00	1,797.83	25.09
Total Dept 9055	DISABILITY INSURANCE	0.00	2,400.00	2,400.00	602.17	1,797.83	0.00	1,797.83	25.09
Dept 9060	HOSPITALIZATION								
0008	EMPLOYEE BENEFITS	1,266.72	484,678.00	484,678.00	180,169.47	304,508.53	0.00	304,508.53	37.17
Total Dept 9060	HOSPITALIZATION	1,266.72	484,678.00	484,678.00	180,169.47	304,508.53	0.00	304,508.53	37.17
Dept 9089	MISC. EMPLOYEE BENEFITS								
0008	EMPLOYEE BENEFITS	14.00	325.00	325.00	56.00	269.00	0.00	269.00	17.23

TOWN OF PITTSFORD

Expense Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	14.00	325.00	325.00	56.00	269.00	0.00	269.00	17.23
Total Fund 0005	HIGHWAY PART TOWN FUND	164,703.53	3,910,301.00	3,930,889.30	614,142.53	3,316,746.77	170,668.72	3,146,078.05	15.62
Grand Total		524,054.29	21,008,534.00	22,010,481.90	5,660,411.23	16,350,070.67	1,548,178.35	14,801,892.32	25.72

NOTE: One or more accounts may not be printed due to Account Table restrictions.

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	151147	19850627701	HIGHWAY - ELECTRIC	677.58
	PJS	151147	19839447701	KINGS BEND LIGHTS ELECTRIC NOV '20	8.23
	PJS	151147	19839447501	KINGS BEND LIGHTS ELECTRIC DEC '20	9.03
	PJS	151147	19839447601	KINGS BEND LIGHTS ELECTRIC JAN '20	17.12
VENDOR TOTAL					711.96
DUKE COMPANY	BWL	151132	001467137	HIGHWAY DEPT REBAR	690.00
	VENDOR TOTAL				
EXCELLUS	BWL	151145	55086-0010:	DENTAL ADMIN FEES: LIBRARY	58.11
	BWL	151145	55086-0001:	DENTAL ADMIN FEES: GEN ADMIN	53.64
	BWL	151145	55086-0011:	DENTAL ADMIN FEES: HWY MECHANICS	13.41
	BWL	151145	55086-0002:	DENTAL ADMIN FEES: GOV SERVICES	67.05
	BWL	151145	55086-0003:	DENTAL ADMIN FEES: BLDG MAINT	44.70
	BWL	151145	55086-0004:	DENTAL ADMIN FEES: DPW ADMIN	17.88
	BWL	151145	55086-0005:	DENTAL ADMIN FEES: IT	13.41
	BWL	151145	55086-0006:	DENTAL ADMIN FEES: RECREATION	44.70
	BWL	151145	55086-0007:	DENTAL ADMIN FEES: PARKS	58.11
	BWL	151145	55086-0008:	DENTAL ADMIN FEES: P & Z	44.70
	BWL	151145	55086-0009:	DENTAL ADMIN FEES: GIS	4.47
	BWL	151145	55086-0012:	DENTAL ADMIN FEES: HWY	286.08
	BWL	151145	55086-0013:	DENTAL ADMIN FEES: PSD	75.99
	BWL	151145	55086-0014:	DENTAL ADMIN FEES: PFD	8.94
VENDOR TOTAL					791.19
FIDELITY SECURITY LIFE COMPANY OF NY	BWL	151134	164781316	EYE MED VISION - MAY	354.80
	VENDOR TOTAL				
FRONTIER COMMUNICATIONS	JB	151103	04/22/6431-052517-6	IT DEPT EMERGENCY PHONE SERVICE 4/22/21	35.23
	PJS	151148	585-248-6202-052517-6	TOWN HALL FIRE ALARM	277.09
	PJS	151148	585-248-2520-052517-6	PARKS FIRE ALARM	33.03
	PJS	151148	585-198-6080-060617-6	COURT FIRE ALARM	42.11
	PJS	151148	585-248-6205-052517-6	HIGHWAY FIRE ALARM	33.03

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
FRONTIER COMMUNICATIONS	PJS	151149	585-218-9325-061517-6	PUMP STATIONS PHONE LINES	34.21
	PJS	151150	585-248-3897-052517-6	FIRE & SECURITY PHONE LINES	33.57
	PJS	151156	6435-APRIL 2021	HWY EMISSIONS	33.09
	PJS	151156	6247-APRIL 2021	DPW FAX	33.59
	JRH	151171	2021422	RECREATION PHONE SERVICES 04/22/20201-05	33.22
	JRH	151172	04222021	SENIORS PHONE SERVICE 04/22/2021-05/21/2	32.80
	AKM	151198	58524962590421	LIBRARY FAX	33.74
	BWL	151204	585-100-2618-050219-6	MONTHLY PHONE PYMT	1,188.75
	PT	151206	042221	PHONE BILL - MARCH & APRIL	77.71
				VENDOR TOTAL	1,921.17
KENWORTH NORTHEAST GROUP, INC	BWL	151131	RI235452-1	PEDAL ASSEMBLY	222.80
				VENDOR TOTAL	222.80
MUTUAL OF OMAHA	BWL	151168	001196938938	LIFE & DISABILITY INSURANCE PREMIUM - MA	3,117.49
				VENDOR TOTAL	3,117.49
MVP HEALTH CARE	BWL	151153	000014970600	MVP CARVE-OUT PREMIUM FOR MAY	6,800.52
	BWL	151154	000014963349	MVP GOLD PREMIUM - MAY	25,069.70
	BWL	151155	000014961495	HEALTH CARE BILL - MAY	147,755.29
			VENDOR TOTAL	179,625.51	
ROCHESTER GAS & ELECTRIC	BWL	151135	18800025758	MONTHLY STREET LIGHTING PYMT	6,481.90
	PJS	151136	18800025834	ELECT & GAS - TOWN WIDE	10,780.38
	PJS	151146	11809430648	631 MARSH ROAD PARK RGE APRIL 2021	130.65
			VENDOR TOTAL	17,392.93	
TIME WARNER COMMUNICATION	JB	151117	129319401042321	FIBER INTERNET 50MBPS & 5 STATIC IPS - 4	499.00

**PREPAID ACCOUNTS PAYABLE LISTING
FOR TOWN BOARD APPROVAL
MAY 2021**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				VENDOR TOTAL	499.00
				REPORT TOTAL	205,326.85

END OF REPORT

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0001	GENERAL FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,468,761.00	6,468,761.00	6,468,761.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	12,286.00	12,286.00	10,543.93	1,742.07	85.82
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	135,000.00	135,000.00	0.00	135,000.00	0.00
Item 1170	FRANCHISES	0.00	0.00	415,000.00	415,000.00	404,154.76	10,845.24	97.39
Item 1232	TAX COLLECTOR FEES	0.00	0.00	2,800.00	2,800.00	0.00	2,800.00	0.00
Item 1255	CLERK FEES	122.50	(122.50)	3,500.00	3,500.00	377.50	3,122.50	10.79
Item 1550	DOG WARDEN FEES	0.00	0.00	900.00	900.00	0.00	900.00	0.00
Item 2001	CULTURE & RECREATION FEES	(3,046.00)	3,046.00	801,200.00	801,200.00	292,766.73	508,433.27	36.54
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	0.00	41,958.00	41,958.00	0.00	41,958.00	0.00
Item 2228	GIS CHARGES, OTHER GOV'T	0.00	0.00	13,841.00	13,841.00	10,195.00	3,646.00	73.66
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	36,800.00	36,800.00	0.00	36,800.00	0.00
Item 2401	INTEREST & EARNINGS	2,218.73	(2,218.73)	30,000.00	30,000.00	3,237.90	26,762.10	10.79
Item 2410	RENTAL OF LAND	0.00	0.00	127,695.00	127,695.00	49,737.10	77,957.90	38.95
Item 2411	FIELD USE FEES	0.00	0.00	7,200.00	7,200.00	0.00	7,200.00	0.00
Item 2450	COMMISSIONS	0.00	0.00	500.00	500.00	135.19	364.81	27.04
Item 2544	DOG LICENSES	1,173.00	(1,173.00)	17,000.00	17,000.00	5,886.00	11,114.00	34.62
Item 2560	STREET OPENING PERMITS	835.00	(835.00)	2,400.00	2,400.00	2,580.00	(180.00)	107.50
Item 2590	PERMITS	430.00	(430.00)	8,000.00	8,000.00	2,135.00	5,865.00	26.69
Item 2610	FINES & FORFEITED BAIL	3,935.00	(3,935.00)	55,000.00	55,000.00	6,996.50	48,003.50	12.72
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	948.70	(948.70)	100.00
Item 2705	GIFTS & DONATIONS	0.00	0.00	23,100.00	23,100.00	250.00	22,850.00	1.08
Item 2750	AIM - RELATED PAYMENTS	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 2770	OTHER UNCLASSIFIED REVENUES	291.90	(291.90)	21,617.00	21,617.00	3,726.85	17,890.15	17.24
Item 2801	INTERFUND REVENUES	0.00	0.00	24,000.00	24,000.00	0.00	24,000.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	975,000.00	975,000.00	0.00	975,000.00	0.00
Item 3089	OTHER STATE AID	0.00	0.00	0.00	0.00	7,196.48	(7,196.48)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	450,000.00	587,062.00	587,062.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,556,436.00	1,556,436.00	0.00	1,556,436.00	0.00
Total Fund 0001	GENERAL FUND	5,960.13	(5,960.13)	11,344,575.00	11,481,637.00	7,856,690.64	3,624,946.36	68.43

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0002	PART TOWN FUND							
Item 1120	SALES TAX	0.00	0.00	941,807.00	941,807.00	0.00	941,807.00	0.00
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	5,000.00	5,000.00	948.00	4,052.00	18.96
Item 1570	DEMOLITION PERMITS	80.00	(80.00)	750.00	750.00	400.00	350.00	53.33
Item 2110	ZONING FEES	360.00	(360.00)	2,500.00	2,500.00	696.00	1,804.00	27.84
Item 2115	PLANNING BOARD FEES	0.00	0.00	10,000.00	10,000.00	2,700.00	7,300.00	27.00
Item 2401	INTEREST & EARNINGS	187.50	(187.50)	5,000.00	5,000.00	301.46	4,698.54	6.03
Item 2545	LICENSES, OTHER	150.00	(150.00)	3,000.00	3,000.00	1,575.00	1,425.00	52.50
Item 2550	PERMITS - CERT. OF OCCUPANCY	160.00	(160.00)	3,000.00	3,000.00	911.03	2,088.97	30.37
Item 2555	BUILDING & ALTERATION PERMITS	7,241.70	(7,241.70)	90,500.00	90,500.00	27,556.90	62,943.10	30.45
Item 2590	PERMITS	300.00	(300.00)	3,000.00	3,000.00	1,060.00	1,940.00	35.33
Item 2591	FIRE ALARM PERMITS	60.00	(60.00)	1,200.00	1,200.00	120.00	1,080.00	10.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	76,004.00	76,004.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	321,048.00	321,048.00	0.00	321,048.00	0.00
Total Fund 0002	PART TOWN FUND	8,539.20	(8,539.20)	1,386,805.00	1,462,809.00	112,272.39	1,350,536.61	7.68

Date Prepared: 05/14/2021 09:30 AM

Report Date: 05/14/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0003	LIBRARY FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,394,379.00	1,394,379.00	1,394,379.00	0.00	100.00
Item 2081	COLLECTION FEES	0.00	0.00	900.00	900.00	638.24	261.76	70.92
Item 2082	LIBRARY FINES	337.35	(337.35)	50,000.00	50,000.00	6,737.72	43,262.28	13.48
Item 2083	PRINTING REVENUE	0.00	0.00	6,500.00	6,500.00	810.19	5,689.81	12.46
Item 2401	INTEREST & EARNINGS	62.50	(62.50)	9,000.00	9,000.00	201.97	8,798.03	2.24
Item 2760	SYSTEM GRANTS	1,680.00	(1,680.00)	0.00	0.00	1,680.00	(1,680.00)	100.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	21,000.00	21,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	120,000.00	120,000.00	0.00	120,000.00	0.00
Total Fund 0003	LIBRARY FUND	2,079.85	(2,079.85)	1,580,779.00	1,601,779.00	1,425,447.12	176,331.88	88.99

Date Prepared: 05/14/2021 09:30 AM

Report Date: 05/14/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0004	HIGHWAY WHOLE TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,835,269.00	1,835,269.00	1,835,269.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	507,805.00	507,805.00	362,299.80	145,505.20	71.35
Item 2401	INTEREST & EARNINGS	250.00	(250.00)	16,500.00	16,500.00	547.80	15,952.20	3.32
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	5,413.80	(3,913.80)	360.92
Item 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	306,838.00	306,838.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	425,000.00	425,000.00	0.00	425,000.00	0.00
Total Fund 0004	HIGHWAY WHOLE TOWN FUND	250.00	(250.00)	2,786,074.00	3,092,912.00	2,510,368.40	582,543.60	81.17

Date Prepared: 05/14/2021 09:30 AM

Report Date: 05/14/2021

Account Table: FUND 1-5

Alt. Sort Table:

TOWN OF PITTSFORD

Revenue Control Report

Fiscal Year: 2021 Period From: 1 To: 12

GLR0116 1.0

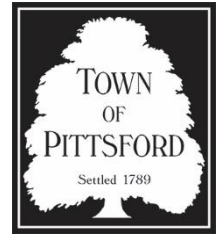
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Prepared By: BRIAN

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
Fund 0005	HIGHWAY PART TOWN FUND							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	514,477.00	514,477.00	514,477.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,458,000.00	2,458,000.00	0.00	2,458,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Item 2401	INTEREST & EARNINGS	281.25	(281.25)	12,500.00	12,500.00	774.58	11,725.42	6.20
Item 3501	CHIPS PROGRAM	36,280.57	(36,280.57)	171,324.00	171,324.00	36,280.57	135,043.43	21.18
Item 5031	INTERFUND TRANSFERS	0.00	0.00	175,000.00	175,000.00	175,000.00	0.00	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	575,000.00	575,000.00	0.00	575,000.00	0.00
Total Fund 0005	HIGHWAY PART TOWN FUND	36,561.82	(36,561.82)	3,910,301.00	3,910,301.00	726,532.15	3,183,768.85	18.58
Grand Total		53,391.00	(53,391.00)	21,008,534.00	21,549,438.00	12,631,310.70	8,918,127.30	58.62

NOTE: One or more accounts may not be printed due to Account Table restrictions.

MEMORANDUM



To: Pittsford Town Board

From: Joy E. Brown - Director of Technology

Date: May 12, 2021

Regarding: Managed Print Services

For Meeting On: May 18, 2021

I have been working with Toshiba Business Solutions (TBS) in performing a printing analysis to arrive at a solution for Managed Print Services. The Town has worked with TBS for many years for our copying needs and they have proven to be customer-service focused. They provide superior support not only for our copiers, but also for Docuware, our document management system.

Toner purchasing for our HP LaserJet printers is tracked by each department's staff and ordered from various vendors at various prices throughout the year. That expense is disbursed amongst multiple departmental budgets. Any problems that arise with the printers are reported to I.T., which we troubleshoot and diagnose. We then either repair the printer in-house as we are able (and place orders for any parts needed) or arrange the replacement of the printer if it is not feasible to repair. All of this is very time consuming for the departments as well as I.T. staff.

Toshiba's Managed Print Services solution would cover all of our networked and stand-alone HP LaserJet printers. It is an all-in-one solution that identifies, reduces, and controls the costs associated with document output. It includes the following:

- HP OEM toner, parts and service
- Single vendor and one invoice – saving department time/money for purchasing
- Business reviews with detailed reporting provides service detail, uptime reporting, etc.
- “Encompass View Portal” to monitor monthly page volume, track service calls, etc.
- Auto Toner Replenish (ATR Delivery) – networked printers are monitored and toner is automatically delivered to the appropriate department as needed.
- Security Assessments

In the TBS proposal, the cost per page for networked printers is .0184 for black & white, .10 for color and any stand-alone printers are covered at \$18/month. Our total monthly fee would be \$386.30 for all of our HP LaserJet printers. I did my own analysis apart from Toshiba's and determined that it would cost less for our toner overall if we were to move forward with this proposal. We would save a considerable amount of staff time for purchasing and I.T. time in troubleshooting and repairs. It will also keep us more aware of the cost of printing and allow us to better control it.

There are funds in the I.T. consulting line to cover the cost for 2021. In the I.T. 2022 budget, I would propose to put this cost into the I.T. maintenance line. Departments would then make any necessary reductions to their own 2022 budget for the amount they would normally be spending on HP LaserJet toner. Proposal pricing is based on Omnia Partners/Region 4 pricing (Contract ID #R171405) and the Town of Pittsford is member of the Omnia Partners Consortium.

Resolved, that the Town Board accepts the proposal by Toshiba Business Solutions and authorizes the Director of Technology to execute a 3-year contract with Toshiba Business Solutions for Managed Print Services in the amount of \$386.30/month.

MA-4.0.0

SALES PACKET NUMBER

EFFECTIVE DATE

Sales Representative: Cindi Spezio

6/15/2021

Customer agrees to purchase and Toshiba Business Solutions agrees to provide parts, labor, ink, toner, and toner collection containers (the "Maintenance Services") for the equipment listed below in accordance with the terms and conditions of this contract. The Maintenance Services exclude paper, staples and all other parts and services listed under the Exclusion section on page two of the contract. A Connectivity & Security Options Agreement must be attached and executed for Network Integration Support.

CUSTOMER INFORMATION

Customer Name:	Town of Pittsford		
Address:	35 Lincoln Avenue	Phone #:	585 248 6219 Ext.
Address 2:	Omnia Partners member ID #2673328	Contact:	Joy Brown
City:	Pittsford	State: <small>New York</small>	Zip: 14534
		email:	jbrown@townofpittsford.org

INVOICE / METER COLLECTION INFORMATION

Meter Collection:	EBridge	Electronic Invoicing:		Invoice Location:		Term:	36 Months
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SEE ATTACHED MAINTENANCE CONTRACT SCHEDULE FOR DEVICE DETAILS

TRANSACTION TERMS (Consolidated Minimums Per Pool)

Pool Description	Type	Includes	Units	Minimum Payment	Payment Frequency	Excess Per Unit Charge	Excess Billing Frequency
Pool 1 Black Networked	Black	5700	Prints	\$ 104.88	Monthly	0.0184	Quarterly
Pool 2 Color Networked	Color	100	Prints	\$ 10.00	Monthly	0.1	Quarterly
Pool 3 Flat Fee Black	Black	15	flat fee	\$ 270.00	Monthly	18	
Total Minimum Payment				\$ 384.88			

DECLINATION

<input type="checkbox"/> Customer is declining maintenance on the equipment listed on the attached agreement.		
Printed Name:		Signature:
Title:	Date:	

ACCEPTANCE

THE TERMS AND CONDITIONS HEREOF ARE PART OF THIS SERVICE AGREEMENT. BY SIGNING THIS CONTRACT, THE CUSTOMER ACKNOWLEDGES THAT THEY HAVE READ AND UNDERSTAND THESE TERMS.

Customer agrees to pay the Minimum Payment per transaction terms, plus any Excess Per Unit Charges for the term of this Contract. When this Contract is signed by Customer and TBS, it shall constitute a binding contract and is non-cancelable. This Contract will begin on the date signed by TBS below. You hereby acknowledge and agree that your electronic signature below shall constitute an enforceable and original signature for all purposes.

Privacy Notice: By your signature below, you hereby consent to allow TABS to remotely retrieve usage information for billing purposes. The information retrieved may be shared with third parties for processing purposes and shall be limited to the number of copies and scans made by model and serial number, and the location of the device.

Customer:	Town of Pittsford	Toshiba Business Solutions	
Printed Name:		Printed Name:	
Signature:		Signature:	
Title:	Date:	Title:	Date:

TERMS AND CONDITIONS (CONTINUED)

- 1. ACCEPTANCE.** This Contract shall not be effective unless signed by the authorized TBS representative (Effective Date) within 30 days from the Customer's signing of this Contract.
- 2. Term.** This Contract will remain in force for 36 months from the Effective Date (Renewal Date) and will then be automatically renewed for annual period(s) unless either party provides notice of termination not less than thirty (30) days prior to the Renewal Date. For each piece of equipment under this Contract there will be a Start Date & Start Meter. Service for each piece of equipment will be provided from the Start Date & Start Meter until this Contract is terminated or the equipment is withdrawn from the service. Customer may withdraw individual equipment by providing thirty (30) day written notice prior to the Renewal Date. Customer is responsible for all remaining Minimum Payments if Customer is in default or if equipment is withdrawn prior to Renewal Date.
- 3. SERVICE AVAILABILITY.** TBS will provide service during TBS's normal service hours while the equipment is located within TBS's designated service area. Service outside TBS's designated area, if available and accepted by TBS is subject to a Trip Charge, which shall be based on reasonable travel expense for TBS's personnel. It is the responsibility of the Customer to notify TBS prior to relocating equipment.
- The service to keep the equipment in or restore the equipment to good working order includes Emergency Service Calls and Periodic Maintenance (PM's). PM's may be performed during the course of an Emergency Service Call and are based upon the specific needs of the individual equipment as determined by TBS. Maintenance will include lubrication, adjustments and replacement of maintenance parts deemed necessary by TBS. Maintenance parts will normally be either new or equivalent to new in performance when installed in the equipment. Maintenance parts will be furnished on an exchange basis and the replaced parts become the property of TBS. Service provided under this Contract does not assure the uninterrupted operation of the equipment.
- If the Customer requests service to be performed at a time outside TBS's normal service hours, there will be no additional charge for maintenance parts, however, the service, if available, will be furnished at TBS's applicable hourly rates and terms then in effect. Nothing herein shall be construed to require TBS to provide service outside its normal service hours and TBS hereby reserves the right to accept or reject such requests.
- In the event there is a substantial increase in the cost of fuel, Customer agrees to pay a fuel surcharge. "Substantial" shall be defined as a 10% or more change over a six month period in the average national fuel cost as reported by the United States Energy Information Administration. The benchmark will be the national average fuel cost as reported by the United States Energy Information Administration on the Effective Date of this Agreement.
- 4. NETWORK INTEGRATION SUPPORT.** Support of print controllers and print/scan enablers that permit the integration of the device onto a Customer's network is covered under the terms of a properly executed Connectivity & Security Options Agreement. The Connectivity & Security Options Agreement is an amendment to this contract and must be attached and/or on file for this optional service support.
- 5. INVOICING - LATE CHARGES.** The first Minimum Payment is due upon receipt of an invoice. Thereafter, Minimum Payments will be due on the same date each month during the Term of this Contract whether or not Customer receives an invoice. Customer's obligation to pay the Minimum Payment is unconditional and is not subject to any reduction, set-off, defense, or counterclaim for any reason whatsoever. Excess Click Charge, if applicable, will be invoiced based on the billing period selected on the face of this contract.
- If any part of a payment is not made by the Customer when due, Customer agrees to pay TBS a Late Charge of the higher of \$25 or two percent (2%) of each such late payment, but not more than permitted by law. Customer agrees to pay TBS the Late Charge not later than one (1) month following the date of the original Minimum Payment.
- 6. USAGE.** In return for the Minimum Payment, Customer is entitled to use the Minimum Number of Units each billing period. If Customer uses more than the Minimum Number of Units in any billing period, Customer will pay an additional amount equal to the number of metered Units exceeding the agreed Minimum Included Units times the Excess Charge as shown on the face of this Contract. Customer acknowledges that in no event shall the Customer be entitled to any refund or rebate of the Minimum Payment if metered units result in less than the Minimum Number of Units in any billing period.
- Your Toshiba system will come with two-way communication enabled. TBS will provide updates, system back ups, and meter collection automatically. Please advise if you do not wish to have this feature enabled. TBS may estimate the number of units used if requested Meter Readings are not received before a new billing period begins. TBS will adjust the estimated charge for Excess Units upon receipt of actual Meter Readings. Notwithstanding any adjustment, the Customer will never pay less than the Minimum Payment. Customer will provide meter readings via an automated website. TBS may charge a fee to recover the cost of meter collections if meters are not submitted through the automated website. TBS reserves the right to convert Customer to a flat fee, based upon the greater of a specific unit's historical average volume or the device type's midpoint manufacturer recommended volume, if meters are not made available for the device(s) after 3 consecutive billing periods.
- Upon the first anniversary of the Effective Date and each subsequent anniversary date thereafter, TBS reserves the right to apply annual increases not to exceed fifteen (15%) percent of the products and services combined.
- 7. CONSUMABLE SUPPLIES.** TBS agrees to furnish consumable supplies (ink, toner and toner collection containers) for the Term of the Contract, except as excluded in section 12 below. Customer is responsible for ordering supplies to assure ample time for delivery. TBS may charge you a supply freight fee to cover our cost of shipping supplies to you. TBS will determine the number of supplies to be shipped based on the Minimum Number of Units and Excess Units metered. If TBS determines that the Customer has used more than fifteen percent (15%) supplies than normal for the number of metered units, based on yields published by the manufacturer, Customer agrees to pay TBS's customary charges for all excess supplies. Current pricing per unit is based on TBS preferred vendor toner. Unless otherwise noted, OEM toner will be used.
- All supplies delivered as part of this Contract remain the property of TBS until and unless they are consumed by the equipment in the performance of this Contract. Any supplies not consumed as specified and not surrendered to TBS upon expiration or termination of this Contract will be invoiced to the Customer at TBS's then current prices. Customer agrees to provide insurance coverage for supplies in case of loss under any circumstances. Notwithstanding the foregoing, the risk of loss of the consumable supplies shall be transferred from TBS to Customer if such consumable supplies are stored at Customer's facility.
- 8. TAXES.** In addition to the charges due under this Contract, the Customer agrees to pay amounts equal to any taxes resulting from this Contract, or any activities hereunder, exclusive of taxes based upon net income.
- 9. INSTALLATION AND ACCESS TO EQUIPMENT.** Customer agrees to provide adequate space, environment and appropriate electrical requirements including, if required, a dedicated 120 volt or 220 volt electrical line, as published in the Operator and Service Manuals for the operation and maintenance of the equipment. If TBS has installed a power filter/surge protector on the equipment, it must at all times remain continuously installed. If it is removed Customer agrees to purchase a replacement from TBS immediately. TBS shall have full and free access to the equipment to provide service thereon.
- If persons other than TBS representatives install conversions, feature additions, accessories or perform service on equipment and as a result further repair by TBS is required, such repairs shall be made at TBS's applicable Time and Material rates and terms then in effect. If such additional repair is required, TBS may immediately withdraw the equipment from this Contract.
- 10. KEY OPERATOR - END-USER TRAINING.** Customer agrees to designate a Key Operator for training on the use, applications and features of the equipment. The Key Operator will be responsible for normal Key Operator activities as detailed in the Operators Manual and for training additional end-users. If the Key Operator assignment changes Customer agrees to designate a new Key Operator immediately. TBS agrees to provide training for the designated Key Operator and to provide initial training for end-users on the use, applications and features of the equipment. Additional training requested by Customer after thirty (30) days from Installation will be at TBS normal hourly rates.
- 11. MOVES/ADDS/CHANGES.** In order to guarantee on-time toner arrival and quality service response time, TBS must be notified in advance of any changes in the fleet. Prior approval from TBS is required before adding new devices to the fleet for support. Client agrees to be responsible for all costs associated with relocation. If the Equipment is moved to a new location, TBS shall have the right to charge a new rate for the new location and Client agrees to pay the difference between the old rate and the new rate.
- 12. EXCLUSIONS.** Service under this Contract does not include:
- (a) Furnishing paper, staples, replacement print heads, batteries, ribbons, media, periodic maintenance on thermal printers or any of the following:
- (b) Service of equipment if moved outside of TBS's designated service area; (c) Repair of damage or increase in service time caused by accident, misuse, negligence, abuse or disaster; (d) Service of accessories, attachments or click control devices other than those of the same manufacturer as the equipment; (e) Painting or refinishing of the equipment; (f) Making specification changes; (g) overhaul; when TBS determines an overhaul is necessary because normal repair and parts replacement cannot keep the equipment in satisfactory operating condition, TBS will submit a cost estimate to Customer and TBS will not commence work until Customer has approved cost; (h) Performing key operator functions as described in the operator manual; (i) Moving equipment, repair of damage or increase in service time caused by the use of the equipment for other than the ordinary use for which designed; (j) Repair of damage caused by electrical surges or lightning strikes, if equipment is connected to a TBS supplied power filter/surge protector repairs will be included; (k) Repair of damage or increase in service time caused by failure to continually provide a suitable installation environment as defined by the manufacturer, with all the facilities prescribed by TBS including, but not limited to, adequate space, electrical power, air conditioning or humidity control. (l) Repair of equipment that has been designated as obsolete by the manufacturer and genuine OEM parts are no longer available. (m) Repair of damage or increase of service time caused by Customer's use of media outside the specifications as described in the operator manual.
- 13. CUSTOMER OWNED EQUIPMENT.** (a) TBS reserves the right to inspect the mechanical condition of all Customer Owned Equipment to be covered under this Agreement. Customer will be notified of Equipment found to require immediate repairs. Customer, at its option, may elect to have said Equipment repaired at the then current hourly service labor rate plus parts or elect to have the unit excluded from this Agreement. (b) To qualify for coverage under this Agreement each piece of Customer Owned Equipment must have an initial consumable supply level of at least 25% (twenty five percent) of its capacity. For any Equipment falling under that level, Customer will be responsible for replacing and/or purchasing the initial consumables required to restore the device to the 25% level. (c) Service of printers under this agreement will possibly include replacement parts that may have been used and/or reconditioned. Parts that have been replaced will remain the property of TBS. If Customer Owned Equipment becomes obsolete, or unserviceable, client is responsible for replacing the device, and TBS will remove obsolete device from current agreement.
- 14. INDEMNITY AND DISCLAIMER.** TBS shall not be responsible for any injuries, damages, penalties, claims or losses including legal expenses incurred by Customer or any other person caused by the installation, selection, ownership, possession, maintenance, condition or use of the Equipment. Customer agrees to reimburse TBS for and to defend TBS against any claims for such losses, damages, penalties, claims, injuries or expenses. This indemnity shall continue even after this Contract has expired.
- IN NO EVENT WILL TBS BE LIABLE FOR LOST PROFITS, CONSEQUENTIAL, EXPECTANCY OR INDIRECT DAMAGES EVEN IF TBS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- EXCEPT AS OTHERWISE SET FORTH HEREIN, TBS DOES NOT MAKE ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, REPRESENTATION OR WARRANTY ARISING OUT OF USAGE AND TRADE, COURSE OR DEALING OR COURSE OR PERFORMANCE. EXCEPT AS PROVIDED HEREIN, THE PARTS AND SERVICES ARE PROVIDED "AS IS."
- 15. GENERAL.** Subject to the terms of the following paragraph, TBS may modify the terms and conditions of this Contract effective on the Renewal Date by providing the Customer with prior written notice.
- Any such modification will apply unless the Customer withdraws the equipment affected by such modification from this Contract. Otherwise this Contract can only be modified by a written agreement duly signed by persons authorized to sign contracts on behalf of the Customer and of TBS. Variance from the terms and conditions of this Contract in any Customer order or other written modification will be of no effect.
- The Customer represents that the Customer is the owner of the equipment under this Contract, or, if not the owner, is the lessee or renter of the equipment. Customer will execute a maintenance agreement for the equipment with a Toshiba authorized dealer or Customer will waive certain rights under Toshiba's manufacturer's warranty.
- This Contract is not assignable, its right, duties and obligations may not be assigned or transferred by the Customer without the prior written consent of TBS. Any attempt to assign or transfer any of the rights, duties or obligations of this Contract without such consent is void.
- TBS's service provided outside the scope of this Contract will be furnished at TBS's applicable time and material rates and terms then in effect.
- TBS is not responsible for failure to render service due to causes beyond its control.
- You hereby consent to receive electronic marketing communication on Toshiba products and services.
- This Contract will be governed by the laws of the state where the Customer executed this Contract. If either party fails to comply with the terms and conditions of this Contract, the non-breaching party shall notify the breaching party in writing using certified mail to the address on the face of this Contract. The breaching party shall have thirty (30) days to cure any breach of this Contract prior to the non-breaching party takes the legal action. No action, regardless of form, arising out of this Contract may be brought by either party more than one year after the cause of action has arisen, or, in the case of non-payment, more than two years from the date of the last payment.

TOSHIBA AMERICA BUSINESS SOLUTIONS, INC

REGION 4 / NATIONAL IPA MPSA ORDER FORM

Complete this form with Applicable Schedules, obtain Member signature(s), email signed order to: nationalipa.orders@tabs.toshiba.com

Sales Representative: Cindi Spezio

MEMBER NUMBER	ORDER DATE
2673328	6/15/2021

MEMBER INFORMATION

Bill to Information:				Ship to Information:			
Customer Name: Town of Pittsford				Customer Name:			
Billing Address: 35 Lincoln Avenue				Shipping Address:			
Address 2:				Address 2:			
City: Pittsford	State: NY	Zip: 14534		City:	State:	Zip:	
Phone #: (585) 248-6219 Ext.	Fax:			Phone #:	Ext.:	Fax:	
Contact: Joy Brown				Contact:			
eMail: jbrown@townofpittsford.org				eMail:			
Customer PO #:	Tax ID #:			Delivery Date:	Ship:	Term:	

Customer agrees to use the services of Toshiba for the purposes of providing the Managed Print Services and deliverables (hereafter collectively known as the "MP Services") which are set forth on this MPSA Order Form and the attached applicable Schedule(s) (collectively an "MPSA Order"). Customer agrees that such MP Services shall be provided pursuant to the terms and conditions of (i) MPS Contract #R171405 between Toshiba and Region 4 Education Service Center (ESC) dated March 1, 2018 (the "Region 4 MPS Contract"); (ii) the Master Print Services Agreement ("MPSA"); and (iii) this signed MPSA Order. The Region 4 MPS Contract and the MPSA are incorporated into this MPSA Order by reference. Customer's acceptance of this MPSA Order shall be authorization for Toshiba's performance of the MP Services. In the event of a conflict between the Region 4 MPS Contract, The MPSA and this MPSA Order the MPSA shall prevail. Customer hereby acknowledges its receipt and acceptance of the MPSA.

MPSA ORDER

ORDER OPTIONS	SCHEDULES	MEMBER INITIALS	NOTES
1. Managed Print Services - Existing Equipment (MPS)	1 - MPS Order		.0184 CPC Black Min \$104.88 (5700) .10 CPC color Min\$10.00(100) Flat Fee Black \$18.00 (15 devices)
	1A - MPS Equip Schedule		
2. Product Purchase Order	2 - Purchase Product Order		
	2A Product Schedule		
	Maintenance Activation		
3. MASTER Lease with Maintenance Agreement (LWM)	3 - Master LWM Agreement		
	3A - Master LWM Schedule		
4. MASTER FMV Lease Agreement	4 - Mstr FMV Lease Agreement		
	4A - Mstr FMV Lease Schedule		
5. Lease with Maintenance Agreement	5 - Lease with Maint Agreement		
	5A - Lease with Maint Supplement		
6. FMV Lease Agreement	6 - FMV Lease Agreement		
	6A - FMV Lease Supplement		
7. State and Local Government Addendum (SLG)	SLG Addendum		
Consultant / Professional Services Engagements	SOW		
Solutions Purchase			
Supplies and Parts			
Consultant / Professional Services Engagements			

CUSTOMER ACCEPTANCE

Signature on this page indicates acceptance of all terms and conditions as stated in this MPSA Order

Print Name:		Signature: X		Title:		Date:	
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MEMORANDUM



To: Pittsford Town Board

From: Cheryl Fleming, Personnel Director

Date: May 13, 2021

Regarding: Recommendations for Hiring/Personnel Adjustments

For Meeting On: May 18, 2021

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

Name	Dept	Position	Rate	Date of Hire
Timothy Moulton	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Andrew Diekmann	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Jaiden Tripi	Parks	Laborer – Seasonal	\$13.00/hr	05/21/2021
Antwan Collier	Court	Security Guard	\$30.00/hr	05/27/2021

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

Name	Dept	Position	Rate	Date of Hire
Timothy Moulton	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Andrew Diekmann	Parks	Laborer – Seasonal	\$13.25/hr	05/21/2021
Jaiden Tripi	Parks	Laborer – Seasonal	\$13.00/hr	05/21/2021
Antwan Collier	Court	Security Guard	\$30.00/hr	05/27/2021