

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
APRIL 14, 2021**

**PRESENT**

Tracy Castleberry, Paul Seidel, Mary Doyle, Radhika Ramesh, Lori Lusk

**ALSO PRESENT**

Pam Burch, Amanda Madigan, Ethan Minnella

**PUBLIC ATTENDEES**

One

Board President Tracy Castleberry called the meeting to order at 7:00 PM.

**MINUTES**

- **Mary Doyle motioned for approval of the March minutes and Radhika Ramesh seconded. The motion was approved.**

**ABSTRACTS**

- **Radhika Ramesh moved to approve the April abstract. Paul Seidel seconded and the motion carried.**

**FRIENDS LIAISON REPORT**

- Pamela Burch announced the annual meeting next month and welcomed trustees to attend. Contact her for more information if interested.
- The March Mini Sale was well attended and trending income looks sufficient to fully fund this year's approved wish list.
- A fund balance is available for special projects. The new fiscal year begins June 1<sup>st</sup>.
- Plans are being discussed for a county wide sale downtown.
- 30+ year Friends board member and historian emeritus Betty Schenk passed away. Plans for memorial donations are being discussed with Amanda.

**HIGH SCHOOL LIAISON REPORT**

- Ethan Minnella reported that Senior Inquiry projects will be completed in May.
- A new Modern Language Association handbook is expected soon. Updates for staff and students are in process.
- Plans for reopening the library to normal service are underway.
- New resources for science research are being developed for the collection.
- A full inventory is planned this June.
- Teacher workshops are also in progress.

**LIBRARY DIRECTOR REPORT**

- Amanda Madigan reported that study rooms are now available. PCL Fisher Room can be reserved on the town website. Material quarantine procedures are being adapted to new guidelines.

- The Wall Street Journal digital edition has been well received by patrons.
- Wireless access points are being updated. Amanda discussed changes to the New York State report that was submitted to Monroe County Library System. Audited financials were included.
- **Tracy Castleberry moved to approve the \$179 registration fee for the American Library Association's annual conference this year. Paul Seidel seconded and the motion carried.**
- The New York Library Association will have details for the fall event later this year.
- **Radhika Ramesh motioned for approval for \$6850 foundation funding of Own Voices collection development and readers advisory, children's games, and the Washington Post digital subscription. Lori Lusk seconded. The motion was approved.**
- Monroe County Library System Trustee training recordings have been emailed.
- Next month will be the Town of Pittsford budget discussion for 2022. Materials will be emailed prior to the meeting for review.
- The September meeting agenda will be moved to August or October. Starting in May the trustee meetings will start at 6 pm.

#### **NEW BUSINESS**

- Amanda Madigan presented the Friends Wish List and Special Project request for 2021-2022. **Paul Seidel moved to approve the Friends Wish List for June 2021 - May 2022 as presented. Mary Doyle seconded, motion approved.**
- The 2020 Audited Town of Pittsford report was presented.
- **Amanda submitted the 2020 Annual Report. Mary Doyle motioned for approval of the report. Radhika Ramesh seconded the motion which carried.**
- The 2021 Town of Pittsford budget was reviewed.
- **The 2022 Holiday Schedule was presented for vote. Paul Seidel motioned, Tracy Castleberry seconded and the schedule was approved.**

The meeting adjourned without exception at 8:17 pm.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**