

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
SEPTEMBER 11, 2019**

**PRESENT**

Jessica Izzo, Mary Doyle, Ken Knight, Paul Seidel, Michael Labombarda, Radhika Ramesh

**ALSO PRESENT**

Pam Burch, Matthew O'Connor, Ethan Minnella, Amanda Madigan

**ABSTRACTS SIGNED**

\$ 9,932.36

Board President Michael Labombarda called the meeting to order at 7:01 PM and welcomed incoming High School Liaison Ethan Minnella.

**MINUTES**

- **Jessica Izzo moved for approval of the August 14, 2019 meeting minutes. Ken Knight seconded the motion which carried.**

**FRIENDS LIAISON REPORT**

- Pam Burch reported that the Friends tax return has been completed for the 2018/2019 fiscal year.
- Friends are busy preparing for the upcoming sales including the mini sale being held during the Pittsford Food Truck & Music Fest and the Semi-Annual sale October 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup>.

**HIGH SCHOOL LIAISON REPORT**

- Ethan Minnella reported on activities at the high school libraries.
- 20-in-4 (for MORE) is a new reading initiative spearheaded by librarians Brett Daggs (Mendon High School) and Brian Regan (Sutherland High School). The goal is to encourage student non-fiction reading during their high school years.
- Four days of freshman orientation was just completed.
- Collection development continued during the summer break.

**LIBRARY DIRECTOR REPORT**

- Amanda Madigan presented a report of this summer's events and thanked the Friends and Foundation for their support.
- New programming for teens includes the Read Stronger Challenge 2019. Students in grades 6-12 choose three books and answer a question for a chance to win. A winner will be chosen each month this October, November, and December.
- The new bike rack and fix-it station have been installed and bike riding visitors have expressed their appreciation.

- Building Maintenance is working on carpet tile replacements during hours that the library is regularly closed.
- The Reading Garden tung drum was damaged. The drum cannot be repaired and a replacement needs to be purchased.
- The library will open at 3 pm on Wednesday, October 16<sup>th</sup> after a staff training.
- A safety review was completed with Monroe County Sheriff Deputy Todd Thurston and an additional panic button installed. Emergency maps were updated.
- Conferences in September include We Need Diverse Books (WNDB) to be attended by Vinise Bobrov, Jeanne Steinbrenner, and Laura Richardson at Rochester Regional Library Council. Amanda will participate in the Racial Equity & Justice Initiative (REJI) at St. Joseph's Neighborhood Center [sincenter.org/REJI](http://sincenter.org/REJI) .
- The library will have a tent at the Food Truck and Music Fest on Saturday, September 14<sup>th</sup>.
- A bookmark design competition is starting soon for students in all grades.
- Trustees were reminded of the upcoming Library Director and Trustee Symposium to be held at Henrietta Library on Saturday, November 23<sup>rd</sup> from 9 am to noon. Registration details will be emailed in October.

#### **NEW BUSINESS**

- Amanda Madigan presented Director Goals for 2020. **Mary Doyle moved to approve the goals as written, Jessica Izzo seconded the motion which carried.**
- Trustee Goals for 2020 were discussed.

#### **TOWN LIAISON REPORT**

- Matthew O'Connor shared updates of the Town Comprehensive Plan. Details about the proposals are available on the website at [townofpittsford.org](http://townofpittsford.org).

Michael Labombarda called for the meeting to adjourn at 8:27 pm.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**