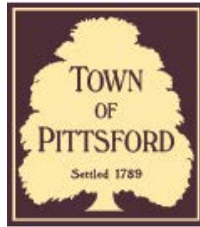


**SUPERVISOR**  
William A. Smith, Jr.



**COUNCIL MEMBERS**  
Kate Bohne Munzinger, Deputy  
Supervisor  
Kevin Beckford  
Matthew J. O'Connor  
Stephanie Townsend

## **TOWN BOARD AGENDA**

**Town Hall – 11 S. Main Street, Pittsford – Lower Level**  
**Tuesday, March 19, 2019 – 6:00 PM**

### **Call to Order**

### **Pledge of Allegiance**

### **Minutes**

Public Comment  
March 5, 2019

### **General**

### **Legal Matters**

### **Financial Matters**

Public Comment  
Investment Policy Review  
Procurement Policy Review  
Transfers  
Vouchers  
Surplus

### **Operational Matters**

Public Comment  
Annual Rabies Clinic  
Award Bid Contract – Grounds Maintenance

### **Personnel Matters**

Public Comment  
Hiring Recommendations  
Training

### **Recreational Matters**

### **Other Business**

#### **Public Comment**

#### **Executive Session**

Personnel Matter  
Real Estate Matter

### **Adjournment**

Minutes of the Town Board for March 5, 2019

**DRAFT  
TOWN OF PITTSFORD  
TOWN BOARD  
MARCH 5, 2019**

Proceedings of a regular meeting of the Pittsford Town Board held on Tuesday, March 5, 2019 at 6:00 P.M. local time in Town Hall, Lower Level Meeting Room.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilpersons Kevin Beckford, Katherine B. Munzinger, Matthew J. O'Connor and Stephanie Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Paul J. Schenkel, Commissioner of Public Works; Jessie Hollenbeck, Recreation Director; Robert B. Koegel, Town Attorney; Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor and Shelley O'Brien, Communications Director.

**ATTENDANCE:** There were eighteen (18) members of the public in attendance, as well as four (4) additional staff member(s) and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. Thereafter, the Town Clerk noted those members present and the Supervisor invited Councilwoman Townsend to lead all in the Pledge to the Flag.

Supervisor Smith welcomed Monroe County Legislator Howard Maffucci, who was present and had a report on a matter concerning Pittsford. Legislator Maffucci reported that the County Legislature recently considered and approved \$2.5 million in funding for rehabilitation of Mendon Center Road, between Canfield Road and Calkins Road. He reported that, upon inquiry, he learned that the County had been in contact and discussion with the Town with regard to this project. He cited this as a fine example of intergovernmental partnership and cooperation. He noted that the project will increase the road shoulders from 4' to 5', as the Town had requested. This will allowing a larger area sufficient to accommodate bicycles. He regretted that the wider shoulders cannot be signposted as dedicated bike paths under applicable rules for such signage and marking, but that, nevertheless, the wider pathways accommodating bikes are consistent with the goals of Pittsford's joint Town-Village Active Transportation Plan.

**MEETING MINUTES OF FEBRUARY 25, 2019 APPROVED**

A Resolution to approve the Meeting Minutes of the February 25, 2019 was offered by Councilman O'Connor, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that the Meeting Minutes of the February 25, 2019 are approved as written.

**LEGAL MATTERS**

**PUBLIC HEARING FOR LOCAL LAW NO. 1 OF 2019 – REDUCE SPEED LIMIT IN KILBOURN ROAD NEIGHBORHOOD**

Supervisor Smith reviewed the proposed Local Law No. 1 of 2019, which would reduce the speed limit in the Kilbourn Road neighborhood, near Oak Hill Country Club, from 30 mph to 25 mph. Thereafter, the Supervisor opened the Public Hearing, inviting anyone wishing to speak on this proposed Local Law to do so. No one asked to speak. Supervisor Smith then closed the Public Hearing.

## Minutes of the Town Board for March 5, 2019

Councilman O'Connor confirmed with Commissioner Schenkel that the signs reducing the speed are ready for installation, which will take place as soon as the weather breaks.

Councilwoman Townsend reported that the residents that she has spoken to within that neighborhood are all in support of this proposed Local Law.

Upon inquiry from Councilman O'Connor, Supervisor Smith added that he has been in contact with the Sheriff's department and has been informed that the Sheriff's department intends to pay special attention to patrolling this neighborhood for several weeks. After the initial period the special attention patrols will resume a few weeks later. This pattern will repeat as a way of accustoming those driving in the neighborhood that the Sheriff is paying attention to traffic enforcement in the neighborhood.

Following brief discussion, a motion was offered by Supervisor Smith to approve Local Law No. 1 of 2019 to reduce the speed limit in the Kilbourn Road Neighborhood from 30 miles per hour to 25 miles per hour, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

WHEREAS, true and correct copies of proposed Local Law No. 1 of 2019: Amending §145-5 of Pittsford Municipal Code to set a 25 mph speed limit on Kilbourn Road, Overbrook Road, Stoneleigh Court, Maywood Avenue and Ellingwood Drive, were placed upon the desks of all members of the Town Board of the Town of Pittsford, New York, more than seven (7) calendar days, exclusive of Sunday, prior to the 5th day of March, 2019; and

WHEREAS, there was duly published in a newspaper previously designated as an official newspaper for publication of public notices, and posted upon the bulletin board maintained by the Town Clerk pursuant to § 40(6) of the Town Law, a notice of public hearing to the effect that the Town Board would hold a public hearing on the 5th day of March, 2019, at 6:00 P.M., Local Time, at the Town Hall, 11 South Main Street, Pittsford, New York, on said Local Law No. 1 of 2019; and

WHEREAS, the said public hearing was duly held on the 5th day of March, 2019, at 6:00 P.M., Local Time, at the Town Hall, Pittsford, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the adoption of said Local Law No. 1 of 2019; and

WHEREAS, the proposed action is a Type 2 Action in accordance with 6 NYCRR §617.5(c)(22) of the SEQRA Regulations; and

WHEREAS, subsequent to the closing of said public hearing, and after all persons interested had been heard, the Town Board considered the adoption of said Local Law No. 1 of 2019; and

WHEREAS, it was the decision of the Town Board that said Local Law No. 1 of 2019 should be adopted.

NOW, on a motion duly made and seconded, it was

**RESOLVED**, that Local Law No. 1 of 2019: Amending §145-5 of the Code of the Town of Pittsford, be adopted by the Town Board of the Town of Pittsford, New York, to read as annexed hereto; and it was further

**RESOLVED**, that within twenty (20) days subsequent to the 5th day of March, 2019, there shall be filed with the Secretary of State one certified copy of said Local Law No. 1 of 2019.

*The following is a copy of the adopted Local Law No. 1 of 2019:*

**BE IT ENACTED BY THE  
TOWN BOARD OF THE  
TOWN OF PITTSFORD  
NEW YORK  
AS FOLLOWS:**

**LOCAL LAW NO. 1 OF 2019:  
AMENDING §145-5 OF THE CODE OF THE TOWN OF PITTSFORD TO SET A  
25 MPH SPEED LIMIT ON KILBOURN ROAD, OVERBROOK ROAD,  
STONELEIGH COURT, MAYWOOD AVENUE, AND ELLINGWOOD DRIVE**

Sec. 1 Title

This Local Law shall be known as “Local Law No. 1 of 2019: Amending §145-5 of The Code of the Town of Pittsford to set a 25 mph speed limit on Kilbourn Road, Overbrook Road, Stoneleigh Court, Maywood Avenue, and Ellingwood Drive.”

Sec. 2 Amendments to Existing Law

The Code of the Town of Pittsford, Chapter 145, Article II, shall be amended to revise §145-3 to read as follows:

§ 145-5. Special-hazard zones.

Except when a special hazard exists that requires lower speed for compliance with § 145-2B, it shall be unlawful for any person to drive a vehicle in the Town at a speed in excess of the following speeds on the streets or parts of streets listed below:

<b>Name of Street</b>	<b>Maximum Speed (mph)</b>
Allen Parkway	25
Alpine Drive	25
Bedford Way	25
Beech Road	25
Brook Road	25
Burncoat Way	25
Buttermilk Hill Road	25
Crestline Road	25
Crestview Drive	25
Cricket Hill Drive	25
Croft Road	25
East Brook Road	25

Minutes of the Town Board for March 5, 2019

<b>Name of Street</b>	<b>Maximum Speed (mph)</b>
East Park Road	25
Ellingwood Drive	25
Hearthstone Road	25
Hilltop Drive	25
Kilbourn Road	25
Knobb Hill Drive	25
Long Meadow Circle	25
Maywood Avenue	25
Meadow Wood Circle	25
Mitchell Road	25
Overbrook Road	25
Reitz Circle	25
Reitz Parkway	25
Sandpiper Lane	25
Schoen Road	25
School Lane	25
Shelwood Road	25
Sheridan Court	25
Smead Road	25
Standish Way	25
Stoneleigh Court	25
Sunset Boulevard	25
West Brook Road	25
Woodland Road	25

Sec. 3 Severability

If any clause, sentence, phrase, paragraph or any part of this Local Law shall for any reason be adjudicated finally by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Local law, but shall be confined in its operation and effect to the clause, sentence, phrase, paragraph or part thereof, directly involved in the controversy or action in which such judgment shall have been rendered. It is hereby declared to be the legislative intent that the remainder of this Local Law would have been adopted had any such provision been excluded.

Sec. 4 Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

## Minutes of the Town Board for March 5, 2019

### **ACCEPTANCE OF OPEN SPACE APPROVED**

The Town has received an Offer of Dedication of land as open space from Bridleridge Farms, LLC for a parcel of approximately 29.82 acres of land. The land is located on the west side of Clover Street near its intersection with Canfield Road. The Town Assessor has confirmed that by taking ownership of this land, the Town will forgo One Hundred Dollars (\$100.00) in Town property tax revenue annually. The Town Attorney has reviewed the necessary related documents and recommends that the Town Board accept the proposed dedication.

Councilman O'Connor confirmed with Commissioner Schenkel that this parcel will remain open space and that no maintenance will be necessary or done on this particular parcel.

Thereafter, a motion was offered by Councilwoman Townsend to accept the offer of land dedication, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

WHEREAS, Bridleridge Farms, LLC., by "Offer of Dedication of Public Land", dated February 6, 2019, has offered to dedicate one (1) parcel of land in the Town of Pittsford, Monroe County, New York, consisting of approximately 29.820 acres, as shown on a drawing prepared by BME Associates entitled, "Bridleridge Farms, Section 1, Subdivision Plat," dated January 2018, and such Offer has been presented to the Town Board of the Town of Pittsford, and it appearing therefrom to the satisfaction of the Town Board that the lands so offered for dedication have been and are properly surveyed and mapped and should be accepted as Lands of said Town, and that all claims for damage have been properly released;

NOW, on Motion duly made and seconded, it was

**RESOLVED**, that the Town Board of the Town of Pittsford does hereby consent that the aforesaid land, located in the Town of Pittsford, Monroe County, New York, and as more particularly described as set forth on "Schedule A" of the Offer, be accepted in dedication as open space; and be it further

**RESOLVED**, that any taxes that are currently due or will become due on said parcels of land, as a result of the assessment roll in effect at the time of this acceptance, shall be the responsibility of the grantor dedicating the parcel of land to the Town.

### **FINANCIAL MATTERS**

#### **BUDGET TRANSFER APPROVED**

A Resolution to approve the proposed Budget Transfer was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following budget transfer is approved:

That \$9,000.00 be transferred from account 1.9950.9000.1.1 (Transfer to Capital – Expense) to the Turf Field Capital Account per contract with the Pittsford Central School District.

### **OPERATIONAL MATTERS**

#### **SET PUBLIC HEARING FOR SEWER DISTRICT EXTENSION JH-156**

Following a brief description and explanation by Commissioner Schenkel of both Sewer District Extension requests by individual homeowners, a Resolution to set a public hearing to consider the matter of a request by petitioners Gregory and Colby Finn, of 159 South Main Street, to connect to the Town's Sanitary Sewers, was offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

## Minutes of the Town Board for March 5, 2019

WHEREAS, a Petition, signed by the sole joint owners, Gregory P. and Colby Finn, of the proposed "Extension JH-156" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real property located at 159 S. Main Street, Pittsford, New York, all as is more particularly set forth in the Petition; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the anticipated Sewer Entrance, Connection and other County Fees to be paid by the owner of each unit within the Extension, in the first year following the proposed Extension, are in the aggregate amount of \$531.98;

NOW, ON MOTION duly made and seconded, it is

**RESOLVED AND ORDERED**, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 2nd day of April, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

**RESOLVED AND ORDERED**, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

### **SET PUBLIC HEARING FOR SEWER DISTRICT EXTENSION PSD-80**

A Resolution to set a public hearing to consider the matter of a request by petitioner, Marcy Wilcove, of 17 Country Club Road, to connect to the Town's Sanitary Sewers, was offered by Councilman O'Connor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

WHEREAS, a Petition, signed by the sole joint owner, Marcy Wilcove, of the proposed "Extension PSD-80" to the Pittsford Sewer District, has been presented to the Town Board of Pittsford, Monroe County, New York, the said proposed Extension being located, in general terms, on the real property located at 17 Country Club Road, Pittsford, New York, all as is more particularly set forth in the Petition; and

WHEREAS, no public monies are proposed to be expended for the Extension of the District; and

WHEREAS, the anticipated Sewer Entrance, Connection and other County Fees to be paid by the owner of each unit within the Extension, in the first year following the proposed Extension, are in the aggregate amount of \$1,183.96;

NOW, ON MOTION duly made and seconded, it is

**RESOLVED AND ORDERED**, that a public hearing be held before the Town Board of the Town of Pittsford, at the Town of Pittsford Town Hall, on the 2nd day of April, 2019 at 6:00 o'clock P.M., Local Time, to consider the said Petition and to hear all persons interested therein, and for such other and further action on the part of the Town Board with relation to the said Petition as may be required by law or proper in the premises; and it is further

**RESOLVED AND ORDERED**, that a copy of the within Order be duly published in the Brighton-Pittsford Post, which paper is designated as the official paper for such publication, and a copy of the said Order be posted on the bulletin board of the Town Clerk of the Town of Pittsford, New York, maintained pursuant to Section 30 of the Town Law, not less than ten (10) nor more than twenty (20) days prior to the date of the said hearing.

## Minutes of the Town Board for March 5, 2019

### **DISCUSSION: PROPOSED DEMOLITION REVIEW LAW**

Town Board members discussed a potential Demolition Review Law with the following comments and concerns being noted:

Deputy Supervisor Munzinger began the discussion by suggesting that the Design Review and Historic Preservation Board could have reviewing authority over all proposed residential demolitions, while the Planning Board could have authority over all other demolitions, including any demolitions of existing structures called for in any subdivision or site plan applications subject to the review of the Planning Board. She suggested that the Planning Board could furnish comments to the Design Review Board for any demolitions subject to decision by the Design Review Board, and that the Design Review Board could provide such review and advice to the Planning Board for demolitions subject to the Planning Board's decision.

Councilman Beckford stated that he approved of this approach.

Councilman O'Connor commented that he would be supportive of moving forward, but does not see the need for a pre-demolition review for properties other than those designated as historic, or appearing on the Town's historic inventory. He mentioned that currently, the Design Review and Historical Preservation Board already approves all new residential construction in accordance with RN zoning, an outcome of the 2009 Town Comprehensive Plan. So, the ultimate control as to what structures are built in a neighborhood already rests with Design Review, which is necessary and proper. He stated that an owner who desires to raze a non-inventoried/non-historically designated structure should be able to do so without further review than current law provides, and should be advised that the Design Review Board must approve whatever he or she plans to build in place of the demolished structure. Such owner also should be advised prior to demolition of his or her responsibility for landscaping and regular maintenance of the property until a replacement structure is approved by Design Review and built. If pre-demolition reviews and approvals really are needed, Councilman O'Connor advocated for a more frequently updated inventory that reflects the desired state of historic preservation in Pittsford, not one that is allowed to age over a period of years.

Councilman O'Connor also expressed concern with process and timeliness for buyers. He mentioned that the law would restrict a potential property owner, who may want, or possibly need, a more immediate answer with respect to demolition, especially when making an offer to purchase a property. He also indicated that he would like to see specific criteria, with objective standards, that would cause the governing Board to deny demolition.

Councilwoman Townsend indicated that she was in support of the suggested revisions and felt it was important that all residential homes and structures be reviewed prior to demolition, regardless of whether they have been designated as historic or listed on the Town's Historic Inventory. She noted that some homes may have missed the list, for one reason or another, and that as time passes, more structures can gain significance, but not be on the list. Therefore, a review of all residential demolitions is more favorable.

Supervisor Smith supported the approach described by Councilwoman Munzinger. He stated that Pittsford made a conscious policy choice some years ago to maintain the aesthetic character of its neighborhoods. This was why the Design Review Board was created. Any demolition, even of a non-historic house, has at least the potential to alter the aesthetic fabric of a neighborhood. Therefore, prior review of proposed demolitions seems to the Supervisor to be necessary and desirable if the town is to follow its stated policy regarding sensitivity to neighborhood character. Consequently, he continued, review of residential demolitions seems like a logical task for the Design Review Board, given its purpose and its assignment, generally, to look after the aesthetic character of neighborhoods. As to Councilman O'Connor's point about standards of review being included in any law providing for demolition review, the Supervisor reassured members that standards would be included and indeed were included in the earlier draft of the proposed legislation that the Board has discussed at a previous meeting. Supervisor Smith asked the Town Attorney to prepare a revised draft for Board review and discussion, based on the comments at this meeting.

It was also noted that the concept of residential structures should include outbuildings appurtenant to residential houses, such as detached garages.

Supervisor Smith noted the presence of Planning Board member Paula Liebschultz and Design Review and Historic Preservation Board member Bonnie Salem. Ms. Salem spoke, noting that standards of review were



## Minutes of the Town Board for March 5, 2019

included in the draft of the proposed legislation discussed by the Board earlier. She stated that the advice of the Design Review Board as to structuring a method of demolition review is consistent with the prevailing view expressed by Town Board members tonight, assigning review authority over residential demolitions to the Design Review Board. She read the Design Review Board's earlier advice to the Town Board on this subject affirming that point.

The Supervisor asked if there were others wishing to speak on this subject. The Town's Director of Planning, Zoning and Development, Doug DeRue commented that he does not want the Town Board to overlook the fact that although currently we are only seeing a few of these requests for demolition a year, his department receives numerous inquiries about demolition. He worries about demolition review putting potential homebuyers in a difficult position if they want to buy, intending to raze the existing structure. Supervisor Smith suggested that such a potential homebuyer would be situated no differently from someone wanting to buy a property and intending to put an addition on the house, or build a new garage. In either case, he said, there is the same element of uncertainty. This can be addressed by sufficient contingency provisions in a contract of sale, and by pre-purchase review of a proposed demolition or addition.

Deputy Supervisor Munzinger noted her concern that, with this law, the increase in requests for demolition could present a problem for the Design Review and Historic Preservation Board, should they have several on their agenda at a time in the future. Design Review Board members present indicated that they could accommodate the additional work.

After the discussion, Supervisor Smith indicated that there appeared to be a reasonable consensus on the Town Board for redraft previously proposed legislation along the lines discussed tonight. He indicated that once the Town Attorney completes the redraft it will be presented to the Town Board for consideration. The Town Board's first step would be to set a Public Hearing, which must be held before any decision on this law is made by the Board.

### PERSONNEL MATTERS

#### HIRING RECOMMENDATIONS APPROVED

Councilman O'Connor confirmed that he audited the records for the proposed new hires, noting that all the documents were in order. Thereafter, a Resolution to approve the proposed new hires and recommended status changes and/or salary changes was offered by Councilman O'Connor, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board approve the following persons for employment as new hires and confirm as the date of hire as indicated hereto:

Name	Department	Position	Rate	Date of Hire
Riley Lusk	Recreation	Rec Asst – PT	\$11.10	03/18/2019

and be it further

**RESOLVED**, that the Town Board approves the status and salary changes for the following employee(s):

Name	Position	Reason for Change	Rate	Effective Date
Timothy Carder	Cleaner II	Seasonal to FT	\$13.50	03/04/2019
Royce Collins	MEO I	Promotion	\$27.98	03/04/2019
Mark Schrom	MEO II	Promotion	\$23.00	03/04/2019

### STAFF TRAINING

#### WESTERN NEW YORK STORMWATER MANAGEMENT TRAINING SERIES APPROVED

A Resolution to approve Town Engineer, Rob Fromberger to attend the Western New York Stormwater Management Training Series – Floodplains and Watershed Hydraulics was at Monroe Community College was

## Minutes of the Town Board for March 5, 2019

offered by Supervisor Smith, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that Town Engineer, Rob Fromberger be approved to attend the Western New York Stormwater Management Training Series – Floodplains and Watershed Hydraulics was at Monroe Community College on Wednesday, March 27, 2019 at a cost of \$100.00.

### **CORNELL LOCAL ROADS PROGRAM TRAFFIC SIGNS & PAVEMENT MARKINGS TRAINING APPROVED**

A Resolution to approve Highway staff members Nick Schrom and Brian Shamp to attend training was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Highway employees, Nick Schrom and Brian Shamp be approved to attend the Cornell Local Roads Program Traffic Signs and Pavement Markings training at a cost of \$50.00 per person.

### **INDUSTRIAL ELECTRICITY COURSE THROUGH BOCES CENTER FOR WORKFORCE DEVELOPMENT APPROVED**

A Resolution to approve Sewer staff members Bryan Dahar and Matt Schneider to attend a 9-week Industrial Electricity course was offered by Deputy Supervisor Munzinger, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Sewer employees, Bryan Dahar and Matt Schneider be approved to attend a 9-week Industrial Electricity course held Mondays and Wednesdays from April 22 through June 22, 2019 from 6:00 p.m. to 9:00 p.m. at Spencerport BOCES Center for Workforce Development. The training is within budget, with a cost to attend of \$529.00 per person.

### **MONROE COUNTY FIRE MARSHALS AND INSPECTORS ASSOCIATION 2019 EDUCATIONAL SEMINAR APPROVED**

A Resolution to approve Fire Marshal Kelly Cline to attend the Monroe County Fire Marshals and Inspectors Association 2019 Educational Seminar May 14 – 16, 2019 was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that Fire Marshal Kelly Cline be approved to attend the Monroe County Fire Marshals and Inspectors Association's 2019 Educational Seminar on May 14, 15 and 16, 2019 from 8 a.m. to 5 p.m. at the West Webster Fire Department at a cost of \$175.00, which is within the budget.

### **OTHER BUSINESS**

Supervisor Smith made the following announcements:

- 1) Volunteer Boards: It's expected that the Town Board will meet in Executive Session at the next Town Board meeting to discuss applicants for the open volunteer board positions in the Town.
- 2) Draft of Community Survey Questions – Town Board members can expect in the weeks ahead to receive for review a draft of the questions for the upcoming Community Survey.

## Minutes of the Town Board for March 5, 2019

### **PUBLIC COMMENT**

The following people offered comments to the Board:

- 1) Elizabeth Agte, co-founder and representative of the group “Stop Canal Clear-Cutting”, appeared at the Supervisor’s invitation to update the Town Board on the Canal Corporation’s recent activity and meetings that were held in Albion and Brockport with regard to the canal remediation efforts and next steps that are planned. She reported that she was pleased that these meetings have been held, as the Canal Corporation appears to be conscious of the homeowners who have been affected by the clear-cutting and that they have made efforts to remediate their loss of privacy by adding plants. She also indicated that upon request, the Canal Corporation has hired both an Arborist and a Landscape Architect for consultation purposes during this project. However, she has indicated some concern that the Canal Corporation is only addressing homeowners who are contacting them with their concerns and that they are not necessarily addressing the remainder of the towpath. Canal Corporation representatives have indicated that they will only address plantings along the embankment if the request comes from elected officials.
  
- 2) Linda Weinstein addressed the Town Board regarding the topic of climate disruption and the carbon fee and dividend approach to reducing carbon emissions. She thanked the Town of Pittsford for being the first town to send a letter to elected federal officials supporting the concept of carbon fee and dividend in December of 2017. She discussed a new initiative, the bipartisan *Energy Innovation and Carbon Dividend Act*, introduced in the U.S. House of Representatives. It embodies the fee-and-dividend approach. She urged the Board to support this proposal. She noted an upcoming presentation by former Congressman Bob Inglis of South Carolina, discussing “A Free Enterprise Solution to Climate Change.” This will be presented by the Rochester Chamber of Commerce on April 17 at 6PM, at the Floreano Convention Center, 123 E Main Street, in Rochester.

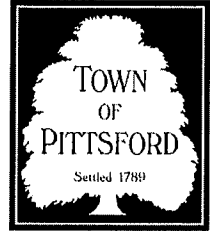
As there was no further business, the Supervisor adjourned the meeting at 7:00 P.M.

Respectfully submitted,

Linda M. Dillon  
Town Clerk

**OFFICIAL BOARD MINUTES ARE ON FILE IN THE OFFICE OF THE TOWN CLERK**

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Greg Duane

**Date:** March 12, 2019

**Regarding:** Investment Policy

**For Meeting On:** March 19, 2019

The Town of Pittsford's Investment Policy calls for an annual review by the Town Board. Our Investment Policy was last update to accept Federal home Loan Bank Letters of Credit in 2014. At this time, I am not recommending any changes to the policy.

If the Board would like to make any changes, please let me know and I will draft the changes to the policy for review at a future meeting. If the Board decides that no changes are needed I would request the minutes reflect that the policy has been reviewed.

**Upon review of the Investment Policy by the Town Board, it has been determined that no changes are recommended at this time.**

## INVESTMENT POLICY

### **I. SCOPE**

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

### **II. OBJECTIVES**

The primary objectives of the local government's investment activities are, in priority order,

- To conform with all applicable federal, state and other legal requirements (legal);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity); and
- To obtain a reasonable rate of return (yield).

### **III. DELEGATION OF AUTHORITY**

The governing board's responsibility for administration of the investment program is delegated to the Supervisor who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

### **III. PRUDENCE**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town of Pittsford government to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which would impair their ability to make impartial investment decisions.

**V. DIVERSIFICATION**

It is the policy of the Town of Pittsford to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

**VI. INTERNAL CONTROLS**

It is the policy of the Town of Pittsford for all moneys collected by any officer or employee of the government to transfer those funds to the Supervisor by the 15<sup>th</sup> day of each month, or within the time period specified by law, whichever is shorter.

The supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

**VII. DESIGNATION OF DEPOSITARIES**

The banks and trust companies authorized for the deposit of monies up to the maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
M & T Bank	\$25 Million
JPMorgan Chase Bank	\$25 Million
Bank of America	\$25 Million
Key Bank	\$25 Million
Canandaigua National Bank	\$25 Million

**VIII. COLLATERALIZING OF DEPOSITS**

In accordance with the provisions of General Municipal Law, § 10, all deposits of the Town of Pittsford, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance act shall be secured:

1. By a pledge of "eligible securities" with an aggregated "market value" as provided by GML § 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy, or

2. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.
3. An “irrevocable letter of credit” issued in favor of Town of Pittsford by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of the deposits and the agreed –upon interest, if any.

**IX. SAFEKEEPING AND COLLATERALIZATION**

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its right against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of Pittsford or its custodial bank.



The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

**X. PERMITTED INVESTMENTS**

As authorized by General Municipal Law, § 11, the Town Board of the Town of Pittsford authorizes the Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts;
- Certificates of deposit;
- Obligations of the United State of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- Obligations issued pursuant to LFL § 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Town of Pittsford;

- Obligations of this local government, but only with any moneys in a reserve fund established pursuant to GML § 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Town of Pittsford within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town of Pittsford within two (2) years of the date of purchase.

**XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS**

The Town of Pittsford shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Town of Pittsford. Security dealers not affiliated with the bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

**XII. PURCHASE OF INVESTMENTS**

The Supervisor is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchase obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of the bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town of Pittsford by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, § 10.

The custodial agreement shall provide that the securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

### **XIII. REPURCHASE AGREEMENTS**

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.

Revised 2/6/18

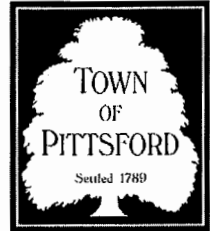
Reviewed 2/6/18

## APPENDIX A

### Schedule of Eligible Securities

- YES (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United State of America, an agency thereof or a United States government sponsored corporation.
- YES (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, and the African Development Bank.
- YES (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.
- YES (iv) Obligations issued or fully guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as a security for deposit of public monies.
- YES (v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- YES (vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- YES (vii) Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organizations.
- NO (viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.
- NO (ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.
- NO (x) Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.
- NO (xi) Zero coupon obligations of the United States government marketed as "Treasury strips"

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Greg Duane

**Date:** March 12, 2019

**Regarding:** Procurement Policy

**For Meeting On:** March 19, 2019

Attached is a copy of the Town of Pittsford Procurement Policy. The Policy states that it will be reviewed annually by the Town Board. Our Procurement Policy was last updated in 2012, when credit card use language was added. At this time, I am not recommending any changes to the policy.

If the Board would like to make any changes, please let me know and I will draft changes to the policy for review at a future meeting. If the Board decides that no changes are needed, I would request that the minutes reflect that the policy has been reviewed.

**Upon review of the Procurement Policy by the Town Board, it has been determined that no changes are recommended at this time.**

Town of Pittsford

Procurement Policy

WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of GML, §103 or any other law; and

WHEREAS, comments have been solicited from those officers of the town involved with the procurement; NOW, THEREFORE, be it

RESOLVED: That the Town of Pittsford does hereby adopt the following procurement policies and procedures:

**Guideline 1.** Every prospective purchase of goods or service shall be evaluated to determine the applicability of GML, § 103. Every town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter Purchaser) shall estimate the cumulative amount of items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

**Guideline 2.** All purchase of a) supplies or equipment, which will exceed \$20,000.00 in the fiscal year or b) public works contract over \$35,000.00, shall be formally bid pursuant to GML § 103.

**Guideline 3.** All estimated purchases of:

- Less than \$20,000.00 but greater than \$5,000.00 requires a written request for a proposal (RFP) and written/fax quotes from 3 vendors. To be approved by the Town Board except where purchases have been previously approved as part of the budget.
- Less than \$5,000.00 but greater than \$1,000.00 requires a written request for goods and quotes from 3 vendors.

All estimated public works contracts of:

- Less than \$35,000.00 but greater than \$5,000.00 requires a written RFP and fax/proposals from 3 contractors. To be approved by Town Board except when items have been previously approved as part of the budget.
- Less than \$5,000.00 but greater than \$1,000.00 requires a written request for goods and quotes from 3 vendors.

Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and the written/fax/oral quotes offered.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

**Guideline 4.** The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the town and its taxpayers to make an award to the other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgement shall also be documented and filed with the record supporting the procurement.

**Guideline 5.** A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to procurement.

**Guideline 6.** Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a) Acquisition of professional services;
- b) Emergencies;
- c) Sole source situations;
- d) Goods purchased from agencies for the blind or severely handicapped;
- e) Goods purchased from correctional facilities;
- f) Goods purchased from another governmental agency;
- g) Goods purchased at auction;
- h) Goods purchased for less than \$1,000.00;
- i) Public works contracts for less than \$1,000.00.

**Guideline 7.** The Town Board recognizes that the use of a credit card is necessary for the purchase of goods from vendors with whom the Town of Pittsford does not have accounts, on C.O.D. items, on-line purchases or travel expenses. The Town of Pittsford will have two separate major credit card accounts. These cards will be in the possession of the Director of Finance and the Information Services Manager.

The Town Board also recognizes that certain vendors require "store credit" accounts. These store cards are the responsibility of the Department Head for the department to which the cards were issued.



Credit card expenditures will be charged to the appropriate budget codes and original receipts will be forwarded to the Finance Office for all charges. Failure to submit original receipt for charges may result in the officer/employee being personally liable for the undocumented charges.

All other procurement policy guidelines will be followed in the use of the credit card.

**Guideline 8.** The Town Board of the Town of Pittsford shall establish by resolution at its Organizational Meeting those employees who are responsible for making purchases and authorized to approve vouchers for payment. This will be in accordance with GML § 104-b (2) (f).

**Guideline 9.** This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter, as is reasonably practicable.

Revised        3/20/2012  
Reviewed      2/6/18

3/12/19

## **Budget Transfers**

**Be it resolved that the following budget transfers are approved:**

That \$3941.00 be transferred from 107.1990.2000 (SCC Capital Project – Contingency) to 107.1620.2051 (SCC Capital Project – Electric) for Change Order E-6, electrical changes.

That \$8,000.00 be transferred from 1.9950.9000.1.1 (WT- Transfer to Capital) to 1.2620.2007.10.1 (Bldg. Maint. – Building Improvements) to replace 2 HVAC units in the Town Hall.

# MEMORANDUM

**To:** Town Board

**From:** Greg Duane

**Date:** March 11, 2019

**Regarding:** Surplus Inventory

**For Meeting On:** March 19, 2019



**Be it Resolved, that the following list of equipment be declared surplus/junk and be removed from the Town's Inventory:**

<u>Asset #</u>	<u>Year</u>	<u>Description</u>	<u>Department</u>	<u>Cost</u>	<u>Disposition</u>
10572	1984	Office Desk	Bldg Maint	\$837.00	Junk
11272	1996	JVC Double Deck Recorder	Bldg Maint	\$299.00	Junk
15945	2007	Salt Spreader	Bldg Maint	\$385.00	Junk
17655	2013	Vacuum Cleaner	Bldg Maint	\$175.19	Junk
17699	2013	Vacuum Cleaner	Bldg Maint	\$399.99	Junk
12898	2002	Conference Chair	Park	\$194.00	Junk
12899	2002	Conference Chair	Park	\$194.00	Junk
15900	2005	Craftsman Floor Jack	Park	\$100.00	Junk
10636	1989	Oak Table	Lib	\$450.00	Junk
15206	2005	Gears Wall Game	Lib	\$265.00	Junk
15207	2005	Wires & Beads Wall Game SONY Stereo Cassette	Lib	\$265.00	Junk
15815	2005	Deck	Lib	\$105.00	Junk
15818	2005	Yamaha AV Receiver	Lib	\$425.00	Junk
15823	2005	Microphone Mixer	Lib	\$351.00	Junk
15824	2005	DVD/VHS Deck	Lib	\$135.00	Junk
17337	2013	Lapel Microphone	Lib	\$378.35	Junk
12008	1988	5 Chrome Metal Chairs	PSD	\$280.00	Junk
13627	1985	Grease Dispenser	PSD	\$100.00	Junk
15328	2005	Blue Ottoman	PSD	\$287.00	Junk
15329	2005	Blue Ottoman	PSD	\$287.00	Junk
11152	1989	Automatic Level	Hwy	\$676.00	Junk
14102	2004	Chair	Hwy	\$227.38	Junk
14317	2004	Radio	Hwy	\$482.96	Junk
14332	2005	Radio	Hwy	\$655.50	Junk
16704	2009	Leaf Blower	Hwy	\$391.00	Junk
17216	2012	Radio	Hwy	\$550.00	Junk
				<b>\$8,895.37</b>	

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
ABVI - GOODWILL	JRH	140917	IN0008446	SENIOR NUTRITION MEALS ABVI FEB '19	2,204.06
				<b>VENDOR TOTAL</b>	<b>2,204.06</b>
ACTION TELEPHONE EXCHANGE	PJS	140823	198003052019		166.48
	PJS	140823	198002052019		133.41
				<b>VENDOR TOTAL</b>	<b>299.89</b>
ADAMS BELL ADAMS, PC	GJD	141014	31903	ASSESSMENT ATTY SERVICES: HEATHER HGTS	180.00
				<b>VENDOR TOTAL</b>	<b>180.00</b>
ADMAR SUPPLY COMPANY, INC	PJS	140854	1963625-0001	PARTS FOR TAMPER	2.58
				<b>VENDOR TOTAL</b>	<b>2.58</b>
ADVANCED SAFE & LOCK, INC	PJS	140785	25449	LOCK REPAIR - PARKS	773.50
				<b>VENDOR TOTAL</b>	<b>773.50</b>
ALLIED BUILDING PRODUCTS CORPORATION	PJS	140832	CH58214	CONCRETE CHAIRS	85.00
				<b>VENDOR TOTAL</b>	<b>85.00</b>
ALPCO RECYCLING, INC.	PJS	140998	79107	RECYCLE TIRES	30.00
				<b>VENDOR TOTAL</b>	<b>30.00</b>
AMERICAN LEGION RAYSON-MILLER POST # 899	GJD	140975	2019-1	ANNUAL RENT SUPPORT	300.00
				<b>VENDOR TOTAL</b>	<b>300.00</b>

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
AMERICAN ROCK SALT CO.	PJS	140798	0597769	137.63 TON	6,944.79
	PJS	140798	0598520	833.20 TON	42,043.30
	PJS	140798	0599145	34.95 TON	1,763.57
	PJS	141040	0604557	255.30 TON	12,874.79
	PJS	141040	0605019	70.08 TON	3,534.13
	PJS	141054	0605402	112.76 TON	5,686.49
<b>VENDOR TOTAL</b>					<b>72,847.07</b>
AP TECHNOLOGY, LLC	JB	140845	IN021547	ANNUAL SECURECHECK 9 STANDARD MAINTENANC	625.00
	<b>VENDOR TOTAL</b>				
APPLIED BUSINESS SYS INC	LMD	140733	02262019	TOWN/COUNTY ESCROW RECEIPTS POSTAGE	800.00
	<b>VENDOR TOTAL</b>				
APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	PJS	140873	97038689	SAFETY GLASSES, SUPPLIES	567.21
	PJS	140824	97035584	RISERS/TYE WRAPS	177.84
	<b>VENDOR TOTAL</b>				
ASCAP	JRH	140753	2019/MUSIC	LICENSE FEE MUSIC 2019	361.69
	<b>VENDOR TOTAL</b>				
AUTO VALUE PARTS STORES	PJS	141002	498344/L	ELECTRICAL CONNECTORS	8.44
	PJS	141002	498311/L	ELECTRICAL CONNECTORS	34.08
	PJS	141003	497864/L	FUSES	6.00
	<b>VENDOR TOTAL</b>				
BAND PARTS PLUS	PJS	140808	733838	TIRE CEMENT	25.01
	PJS	140855	734284	BRAKE PARTS #418	23.84
	PJS	140829	733934	OIL FILTER #502	43.34

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
BAND PARTS PLUS	PJS	140791	734184	TRAILER LIGHTS	48.31
	PJS	140985	734371	TRAILER LIGHTS	43.01
	PJS	140993	734526	TRAILER LIGHTS, SIGNAL LIGHTS	58.21
<b>VENDOR TOTAL</b>					<b>241.72</b>
BEEMAN	JRH	140872	2019/02/SCI	SENSORY & SCIENCE & JEDI - INSTRUCTOR PA	297.50
<b>VENDOR TOTAL</b>					<b>297.50</b>
BENEFIT RESOURCE INC	GJD	140971	407980	MONTHLY FSA ADMIN FEE: FEB 2019	125.00
<b>VENDOR TOTAL</b>					<b>125.00</b>
BERGMANN ASSOCIATES	GJD	140924	0125567	TOWN COMPREHENSIVE PLAN UPDATE PROJECT	2,376.00
<b>VENDOR TOTAL</b>					<b>2,376.00</b>
BONADIO & CO., LLP	GJD	140977	BN195873	FY18 AUDIT OF TOWN	10,000.00
<b>VENDOR TOTAL</b>					<b>10,000.00</b>
BRESNAN	PJS	140935	030819	PESTICIDE CERTIFICATION EXAM FEE	100.00
<b>VENDOR TOTAL</b>					<b>100.00</b>
BROWN & BROWN OF PA	GJD	141006	2019-1	GASB 75 REPORT FOR FY18	1,850.00
<b>VENDOR TOTAL</b>					<b>1,850.00</b>
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	140967	224732	PARKS	235.53
	PJS	140967	224733	HIGHWAY	235.51
	PJS	140967	224734	SCC	204.72
	PJS	140967	224735	KINGS BEND	160.65

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CASELLA WASTE MANAGEMENT OF N.Y., INC.	PJS	140967	224736	LIBRARY	669.07
	PJS	140967	224737	5611 PALMYRA ROAD	68.85
	PJS	141029	224416	DISPOSAL SERVICE	294.55
<b>VENDOR TOTAL</b>					<b>1,868.88</b>
CASTLE BRANCH INC	GJD	140976	0686368-IN	PRE-EMPLOYMENT SCREENING	576.00
	<b>VENDOR TOTAL</b>				
CDW GOVERNMENT INC.	JB	141033	RJM3746	PLUGS & CABLES	45.72
	JB	141045	RKR3020	TRIPP LITE MINI DISPLAYPORT TO HDMI ADAP	8.08
	JB	141045	RKR3020	APPLE LIGHTNING TO HDMI ADAPTER	51.05
	JB	141045	RLV3271	TRIPP LITE USB C TO HDMI VIDEO ADAPTER	19.20
	JB	141045	RLV6216	PANDUIT CORRUGATED LOOM TUBING SLIP	45.14
	JB	141045	RLC3567	AXIS FLASH MEMORY CARD 64GB MICROSDXC	69.97
	JB	141055	RJX5547	BTI REPLACEMENT BATTERY FOR APC RBC7	1,862.60
	JB	141055	RKD8907	BTI REPLACEMENT BATTERY FOR APC RBC7	279.39
	JB	141055	RJP0670	BTI REPLACEMENT BATTERY FOR APC RBC7	186.26
<b>VENDOR TOTAL</b>					<b>2,567.41</b>
CHASE CARD SERVICES	JB	140726	0009159601	PREMIUM SERVICES YEARLY BILLING	199.95
	JB	140822	112-5250223-4665023	AMAZONBASICS 60" LIGHTWEIGHT TRIPOD W/BA	27.05
	GJD	141000	3096507427334146	LEADERSHIP MEETING	81.82
	GJD	141023	2019-1	FINANCE CHARGES AND LATE FEE	34.47
	GJD	140882	03/07/2019	JOB POSTING PENNY SAVER - BLDG MAINTENAN	136.55
<b>VENDOR TOTAL</b>					<b>479.84</b>
CONCORD ELECTRIC CORPORATION	PJS	140903	15-RETAINAGE	ELECTRICAL CONTRACT SCC RENOVATIONS	53,671.58
	<b>VENDOR TOTAL</b>				
CONSTELLATION NEW ENERGY, INC.	PJS	141020	14420145701	LIBRARY	2,681.66
	PJS	141020	14409435801	TOWN HALL	1,251.71

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
CONSTELLATION NEW ENERGY, INC.	PJS	141020	14409433901	PSD	278.11
	PJS	141020	14409434501	HIGHWAY	1,135.06
	PJS	141020	14403533701	22 NORTH MAIN STREET	0.00
<b>VENDOR TOTAL</b>					<b>5,346.54</b>
COOK BROTHERS TRUCK PARTS	PJS	140840	834115	3 LIGHTS FOR PLOW	219.51
	PJS	140799	824203	SHOP KLEEN	4.07
	PJS	141035	838058	10' PLASTIC ROUNDS	86.78
	PJS	141037	839978	BRAKE CHAMBERS	359.63
<b>VENDOR TOTAL</b>					<b>669.99</b>
COOK IRON STORE	PJS	140858	552711-1902	SAFETY SUPPLIES	289.48
	PHD	141007	566353-1903	MEDICAL SUPPLIES FOR 1ST AID KIT	19.80
<b>VENDOR TOTAL</b>					<b>309.28</b>
CORNELL LOCAL ROADS PROGRAM	PJS	140853	1238657	TRAINING -TRAFFIC SIGNS & PAVEMENT MARKI	100.00
<b>VENDOR TOTAL</b>					<b>100.00</b>
CREIGHTON SELF-DEFENSE INC	JRH	140884	2019/02/KARATE	KARATE CLASSES INSTRUCTOR PAYMENT	3,087.93
<b>VENDOR TOTAL</b>					<b>3,087.93</b>
CURBELL PLASTICS, INC.	PJS	140862	91200263	CATCH BASIN FORMS	652.67
<b>VENDOR TOTAL</b>					<b>652.67</b>
CYNCON EQUIPMENT INC.	PJS	140838	79664	LIGHT ASSEMBLY	181.88
<b>VENDOR TOTAL</b>					<b>181.88</b>



**ACCOUNTS PAYABLE LISTING  
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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
DANESI	JRH	140781	0000506	BABYSITTER & SAFETY FIRST - INSTRUCTOR P	1,417.50
				<b>VENDOR TOTAL</b>	<b>1,417.50</b>
DEBBIE SUPPLY INC	PJS	140962	632616	PARTS FOR LEHIGH PUMP STATION	94.69
	PJS	140810	632197	SUPPLIES FOR SIGN SHOP	11.66
	PJS	140811	632248	PAINT	5.39
	PJS	140894	632365	ELECTRICAL BOX	14.31
	PJS	140857	632464	VALVE FOR USED OIL TANK	13.99
	PJS	140740	632287	DRILL BITS	34.41
	PJS	140757	632338	BOLTS	3.30
	PJS	141017	6322636	PICTURE HOOKS	9.00
				<b>VENDOR TOTAL</b>	<b>186.75</b>
DEMOCRAT & CHRONICLE	GJD	140926	DC1187406: 4/19	SUBSCRIPTION RENEWAL: 4/1-4/30/19	31.00
				<b>VENDOR TOTAL</b>	<b>31.00</b>
DIMARTINO	PHD	140805	19030102	2/21/19 BENCH TRIAL/DOCKET FOR RMS	180.00
	PHD	140805	19030101	2/14/19 BENCH TRIAL/DOCKET FOR JEB	157.50
	PHD	140805	19030103	2/28/19 REGULAR DOCKET FOR JEB	90.00
				<b>VENDOR TOTAL</b>	<b>427.50</b>
DOLOMITE PRODUCTS CO INC	PJS	140732	867921	CR1, WASHED STONE	503.83
	PJS	140732	867894	WASHED STONE	153.00
				<b>VENDOR TOTAL</b>	<b>656.83</b>
DOLORES DECOSTE - PETTY CASH	JRH	140742	2019/2/25	SENIORS TUESDAY LUNCH SUPPLIES	27.86
				<b>VENDOR TOTAL</b>	<b>27.86</b>
DUKE COMPANY	PJS	140813	001401064	REBAR	920.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>920.00</b>
EDPKGS, LLC	JRH	140899	2019/02SOCC	SOCCER SHOTS INSTRUCTOR PAYMENT	458.68
				<b>VENDOR TOTAL</b>	<b>458.68</b>
ELLIS	JRH	140782	2019/02/28	ELLIS REIMBURSEMENT 2/28	15.12
				<b>VENDOR TOTAL</b>	<b>15.12</b>
EMPIRE TENNIS, LLC	JRH	140885	2019/02TENNIS	INDOOR TENNIS INSTRUCTOR PAYMENT	182.00
				<b>VENDOR TOTAL</b>	<b>182.00</b>
EVEVSKY	JRH	140783	4713	SENIORS TAI CHI FOR ARTHRITIS FEB '19	350.00
				<b>VENDOR TOTAL</b>	<b>350.00</b>
FAIRPORT CHILDREN'S THEATER	JRH	140881	2019/02/CHILD	CHILDREN'S THEATER INSTRUCTOR PAYMENT	4,762.45
				<b>VENDOR TOTAL</b>	<b>4,762.45</b>
FASTENAL CO.	PJS	140784	NYROC158999	LOCKTITE	49.47
				<b>VENDOR TOTAL</b>	<b>49.47</b>
FERGUSON ENTERPRISES INC	PJS	140981	2606624	PLUMBING SUPPLIES	92.89
	PJS	140724	2480190	2 INCH COMPRESSION UNITS	74.82
	PJS	140961	2600340	30" HI-TEMP HOSES FOR SENIOR CTR	92.58
	PJS	140734	2546398	PRESSURE GUAGES FOR HEAT PUMPS	79.94

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>340.23</b>
FINGER LAKES CHEMICALS	PJS	140905	771237	SOLVENT FOR PARTS WASHER	96.52
	PJS	140826	772315	WASH BRUSHES	95.80
	PJS	140803	772284	LUBES FOR SHOP	140.25
				<b>VENDOR TOTAL</b>	<b>332.57</b>
FIVE STAR EQUIPMENT INC	PJS	140812	P35865	WIPER BLADES	39.28
	PJS	140804	P35819	LATCH	30.81
	PJS	141030	P36357	FUEL PUMP #440	76.54
				<b>VENDOR TOTAL</b>	<b>146.63</b>
FLEET PRIDE	PJS	140994	22082810	HAZARD LIGHTS 335	105.70
				<b>VENDOR TOTAL</b>	<b>105.70</b>
FM OFFICE PRODUCTS	JRH	140931	1568662-0	REC OFFICE SUPPLIES	95.10
	PJS	141026	1560789-0	RECREATION OFFICE FURNITURE	669.50
	PJS	141047	1563701-0	RECREATION OFFICE FURNITURE	300.20
	JRH	140748	1565665-0	OFFICE SUPPLIES	25.90
	JRH	140748	1565665-1	OFFICE SUPPLIES	11.46
	JB	140844	1568931-0	PHONE COIL CORDS	102.10
	GJD	140951	1561095-0	WIDMER TIME/DATE RECEIVED STAMP	577.00
				<b>VENDOR TOTAL</b>	<b>1,781.26</b>
FRONTIER COMMUNICATIONS	PJS	141004	585-248-6202-052517-6	TOWN HALL	237.96
	PJS	141004	585-248-6205-052517-6	HIGHWAY	27.22
	PJS	141004	585-586-4739-052517-6	SCC ELEVATOR	44.43
	PJS	141004	585-198-6080-060617-6	COURT	34.65
	PJS	141013	5852486435052517-6		27.28
	PJS	141013	5852486247052517-6		28.29

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>399.83</b>
FULMONT READY MIX COMPANY	PJS	140834	4369886	CONCRETE FOR RISERS	322.00
	PJS	140834	4370015	CONCRETE FOR RISERS	322.00
	PJS	140834	4370091	CONCRETE FOR RISERS	322.00
	PJS	140871	4370235	CONCRETE FOR RISERS	360.00
	PJS	140871	4370232	CONCRETE FOR RISERS	360.00
				<b>VENDOR TOTAL</b>	<b>1,686.00</b>
GENERAL WELDING AND FABRICATION	PJS	140739	27491	STROBE LIGHT	95.99
				<b>VENDOR TOTAL</b>	<b>95.99</b>
GENESEE FIGURE SKATING CLUB	JRH	140879	2019/02/SKATE	JUMP, SPIN & SKATE INSTRUCTOR PAYMENT	40.25
				<b>VENDOR TOTAL</b>	<b>40.25</b>
GOEBEL	PJS	140802	02201946362	8 PIECE PLIER SET	164.00
	PJS	141031	03131946853	SLACK ADJUSTER SOCKETT	65.70
				<b>VENDOR TOTAL</b>	<b>229.70</b>
GOTTA III	JRH	140743	2019/02/SQDAN	SENIORS SQUARE DANCE FEB	100.00
				<b>VENDOR TOTAL</b>	<b>100.00</b>
GRIFFITH ENERGY	PJS	140820	609466	50 GAL BULK	126.79
	PJS	140820	609467	69.7 BULK	144.12
	PJS	140820	609492	100 BULK	253.58
	PJS	140820	609465	127 GAL CHIP	262.60
	PJS	140820	609493	60 BULK	124.06
	PJS	140869	609557	105.9 CHIP	222.35
	PJS	140869	609558	165 BULK	346.43

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
GRIFFITH ENERGY	PJS	140869	609625	155.3 BULK	338.07
	PJS	141048	609696	FUEL FOR HWY CHIPPER	522.46
<b>VENDOR TOTAL</b>					<b>2,340.46</b>
HAMMAN	PJS	140816	384294	BATTERIES FOR LOADER	254.00
	PJS	140859	384608	BRAKES, AIR/OIL FILTER FOR 418	303.19
	PJS	140830	384379	#420 TIE ROD ENDS AND LUCAS OIL TREATMEN	358.55
	PJS	140830	384395	#420 TIE ROD ENDS AND LUCAS OIL TREATMEN	30.39
	PJS	140801	383859	HEADLIGHT BULBS #453	69.62
	PJS	141032	384757	FLOOR DRY	53.50
<b>VENDOR TOTAL</b>					<b>1,069.25</b>
HANSON	JRH	140887	2019/02BALLET	BALLET CLASSES INSTRUCTOR PAYMENT	2,338.65
				<b>VENDOR TOTAL</b>	
HAWK COLLISION & FRAME	PJS	140831	121926	JOHN DEERE LOADER REPAIR	780.00
				<b>VENDOR TOTAL</b>	
HENDERSON PRODUCTS, INC.	PJS	140835	287969	SPINNER MOTOR	557.30
				<b>VENDOR TOTAL</b>	
HERZOG	JRH	140745	74	SENIORS LINE DANCE FEB '19 HERZOG	210.00
				<b>VENDOR TOTAL</b>	
HILLYARD, INC.	PJS	140756	603344510	WHITE PAPER TOWELS	80.22
		141009	603356692	CLEANING AND PAPER SUPPLIES ALL BUILDING	2,645.84
		141010	603356691	SALT	267.50

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>2,993.56</b>
HOME DEPOT	PJS	140860	0096582	WIRE	46.68
	PJS	140850	0080341	WOODSHOP MATERIAL	331.73
	PJS	140755	3029479	SHOP SUPPLIES	49.86
	PJS	140796	3088264	SAW BLADES, STAIN	75.22
	PJS	140796	3263426	SAW BLADES, STAIN	318.91
	PJS	140795	7263402	4X4 POSTS FOR MAILBOXES	44.75
	PJS	140795	7263401	4X4 POSTS FOR MAILBOXES	658.84
	PJS	140797	9032658	BAR OIL, PAINT, BATTERIES	78.53
	PJS	140793	0180546	CREDIT FOR RETURNED ELECTRICAL SUPPLIES	-49.43
	PJS	140793	0032442	ELECTRICAL SUPPLIES FOR PSD SHOP	21.44
	PJS	140991	6020494	GRINDER WHEELS, PAINT TRAILER MAINT.	67.17
	PJS	140991	3020939	CONCRETE GEP PLAYGROUND	147.30
	PJS	140989	7020410	LED LIGHTS	39.96
	PJS	141053	0093332	SUPPLIES FOR WOODSHOP	201.06
	PJS	140730	7028908	PAINT FOR TRAILERS	95.04
	PJS	140730	7028934	PAINT FOR TRAILERS	21.35
				<b>VENDOR TOTAL</b>	<b>2,148.41</b>
HORIZON SOLUTIONS LLC	PJS	140723	4874927-00	BOLLARD LIGHTING CBP	5,308.40
				<b>VENDOR TOTAL</b>	<b>5,308.40</b>
I.M. U.S., INC.	PJS	140814	47954	LIQUID MAGIC	6,447.92
				<b>VENDOR TOTAL</b>	<b>6,447.92</b>
IRON MOUNTAIN, INC	LMD	140920	479.04	RECORD RETENTION 3/1/19 - 3/31/19	479.04
				<b>VENDOR TOTAL</b>	<b>479.04</b>
JANICKI	JRH	141028	2019/03MILES	MILEAGE REIMBURSEMENT	22.62

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>22.62</b>
JESSIE HOLLENBECK - PETTY CASH	JRH	140909	2019/03	PETTY CASH REIMBURSEMENT	72.64
	JRH	140746	2019/02/22	BIRTHDAY PARTY PROGRAM SUPPLIES	20.00
				<b>VENDOR TOTAL</b>	<b>92.64</b>
JOHN CLIFFORD SALES	PJS	140852	449	TIRES #418	950.00
				<b>VENDOR TOTAL</b>	<b>950.00</b>
JOHNSON CONTROLS FIRE PROTECTION LP	PJS	140735	85624049	FIRE EXT MAINTENANCE TOWN HALL	95.10
	PJS	140735	85624014	FIRE EXT REPLACEMENT TOWN HALL	29.17
	PJS	140735	85625648	FIRE EXT MAINTENANCE LIBRARY	110.70
	PJS	140735	85624001	FIRE EXT MAINTENANCE HIGHWAY	207.90
	PJS	140735	85624035	FIRE EXT REPLACEMENT HIGHWAY	578.21
	PJS	140735	85624038	FIRE EXT MAINTENANCE PSD	225.20
	PJS	140735	85624021	FIRE EXT MAINTENANCE PARKS	158.50
	PJS	141015	85669695	FIRE EXT REPLACEMENT PARKS	145.85
	PJS	141015	85625647	FIRE EXT REPLACEMENT SCC	178.20
	PJS	141015	85669750	FIRE EXT REPLACEMENT PSD	116.68
	PJS	141019	85625773	FIRE EXTINGUISHER INSPECTION - SCC	131.44
				<b>VENDOR TOTAL</b>	<b>1,976.95</b>
KAWCZYNSKI	JRH	140744	2019/02/YOGA	SENIORS YOGA FIT CLASSES FEB '19 KAWCZYN	240.00
				<b>VENDOR TOTAL</b>	<b>240.00</b>
KLEIN STEEL SERVICE, INC	PJS	140968	1698417	ROUND STOCK PUMP STATION SUPPORTS	35.00
	PJS	140819	1696778	STOCK METAL	20.00
	PJS	140819	1697355	STOCK METAL	104.09

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>159.09</b>
KOEGEL	GJD	140979	2019-3	ASSOC OF TOWNS - EXPENSE REIMBURSEMENT	1,243.83
				<b>VENDOR TOTAL</b>	<b>1,243.83</b>
L.C. WHITFORD EQUIPMENT CO.	PJS	141050	00275050-00	TUB GRINDER	5,597.50
				<b>VENDOR TOTAL</b>	<b>5,597.50</b>
LEWIS GENERAL TIRES, INC.	PJS	140856	98463	TRAILER TIRES	166.75
				<b>VENDOR TOTAL</b>	<b>166.75</b>
LORRAINE'S FOOD FACTORY	PJS	140827	6770	10 GALLONS VEGTABLE OIL FOR CATCH BASIN	100.00
				<b>VENDOR TOTAL</b>	<b>100.00</b>
LOWES CREDIT SERVICES	PJS	140891	35699	DRILL BITS, CLEANING	172.91
	PJS	140891	09050	REF INVOICE 09050 UNDERPAYMENT	0.20
	PJS	140896	97285	SHINGLES	94.92
	PJS	140992	33666	PAINT	13.23
				<b>VENDOR TOTAL</b>	<b>281.26</b>
LYKE	JRH	140890	2019/02BRIDGE	BRIDGE CLASSES INSTRUCTOR PAYMENT	1,183.88
				<b>VENDOR TOTAL</b>	<b>1,183.88</b>
M R B GROUP	PJS	141022	029714	ADD'L SVCS FOR EAST AVE SIDEWALKS NYS DO	2,061.60
	PJS	140836	0029826	COUNTRY CLUB SEWER EXTENSION	80.00



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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>2,141.60</b>
MAGGIO	JRH	140902	2019/02/DEF	WOMENS SELF DEFENSE INSTRUCTOR PAYMENT	161.57
				<b>VENDOR TOTAL</b>	<b>161.57</b>
MAGLIATO	JRH	140888	2019/02/WIGGLE	WIGGLE GIGGLE & JIGGLE INSTRUCTOR PAYMEN	206.50
				<b>VENDOR TOTAL</b>	<b>206.50</b>
MAX T. DOLAND INC.	PJS	140960	212588	WEATHERSTRIPPING AND SWEEPSTRIPS	387.92
				<b>VENDOR TOTAL</b>	<b>387.92</b>
MAYNARD'S ELECTRIC SUPPLY	PJS	140964	3778049	LIGHT FIXTURES FOR PSD	186.82
	PJS	140898	3770500	CAGES FOR EXIT SIGNS	214.98
	PJS	140904	3772003	ELECTRIC FOR PSD SHOP	5.56
	PJS	141008	3779467	ELECTRICAL SUPPLIES - COIL	105.00
	PJS	141008	3779466	ELECTRICAL SUPPLIES - COIL, BOX	105.12
	PJS	141008	3779191	REFUND	-64.77
	PJS	140786	3757786	LED LIGHT FIXTURES	859.10
				<b>VENDOR TOTAL</b>	<b>1,411.81</b>
MCVEAN	JRH	140874	2019/02/AEROBIC	AEROBICS INSTRUCTOR PAYMENT	546.01
				<b>VENDOR TOTAL</b>	<b>546.01</b>
MESSENGER POST NEWSPAPERS	LMD	140922	67679	TOWN BD PUBLIC HEARING	49.94
	LMD	140922	67641	PLANNING BD MEETING	64.46
				<b>VENDOR TOTAL</b>	<b>114.40</b>

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MESSNER CARPETING	PJS	141011	2014530	CARPET ADHESIVE	28.00
				<b>VENDOR TOTAL</b>	<b>28.00</b>
MOFFETT TURF EQUIPMENT, INC.	PJS	140986	01-229370	OIL FILTER	32.06
	PJS	141012	01-231636	REPAIR R-311	1,251.20
				<b>VENDOR TOTAL</b>	<b>1,283.26</b>
MONROE CO FIRE MARSHALS & INSPECTORS	PJS	140843	05152019	ANNUAL EDUCATIONAL TRAINING SEMINAR 2019	175.00
				<b>VENDOR TOTAL</b>	<b>175.00</b>
MONROE COUNTY DIRECTOR OF FINANCE	GJD	140925	1800086653	4TH QUARTER 2018 DEEDS	159.25
				<b>VENDOR TOTAL</b>	<b>159.25</b>
MONROE TRACTOR & IMPLEMENT CO., INC.	PJS	140864	P60166	LED LIGHT	234.00
	PJS	141041	W10114	CORRECTION TO INVOICE	-1,386.63
	PJS	141041	W10057	REPAIR FOR CASE LOADER	1,386.63
	PJS	141042	W10116	LABOR FOR CASE LOADER	827.53
	PJS	141043	W10115	PARTS FOR LOADER	559.10
				<b>VENDOR TOTAL</b>	<b>1,620.63</b>
MORGAN SERVICES INC.	PJS	141027	0926840	LIBRARY	5.65
	PJS	141027	0924594	LIBRARY	5.82
	PJS	140907	0922313	LIBRARY	5.65
	PJS	140907	0921461	PARKS	9.04
	PJS	140907	0923662	PARKS	9.04
	PJS	140907	0925989	PARKS	9.31
	PJS	140907	0921458	HIGHWAY	6.88
	PJS	140907	0923659	HIGHWAY	6.88
	PJS	140907	0925986	HIGHWAY	7.09
	PJS	140907	0921460	PSD	2.26
	PJS	140907	0923661	PSD	2.26

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
MORGAN SERVICES INC.	PJS	140907	0925988	PSD	2.46
	PJS	140907	0922314	TOWN HALL	71.33
<b>VENDOR TOTAL</b>					<b>143.67</b>
MR GLASS	PJS	140729	301349	REPAIR BROKEN WINDOW - PARKS	154.00
<b>VENDOR TOTAL</b>					<b>154.00</b>
MUELLER	JRH	140866	2019/02DANCE	DANCE CLASSES - INSTRUCTOR PAYMENT	701.82
	JRH	140906	2019/02/TAP	TAP CLASSES INSTRUCTOR PAYMENT	672.00
<b>VENDOR TOTAL</b>					<b>1,373.82</b>
MULTER	PJS	140841	676207	WESTERN NEW YORK STORMWATER MGMT TRAININ	100.00
<b>VENDOR TOTAL</b>					<b>100.00</b>
N.E.Y.S.A. NY, LLC	JRH	140895	2019/02SNAP	SNAPOLOGY INSTRUCTOR PAYMENT	535.50
	<b>VENDOR TOTAL</b>				
NATIONAL RECREATION & PARKS ASSOCIATION	JRH	140750	2019/03	NRPA MEMBERSHIP DUES 2019 - 2020	650.00
<b>VENDOR TOTAL</b>					<b>650.00</b>
NEW YORK MARKING DEVICES C. H. MORSE STAMP	LMD	140736	67976	NAMEPLATE - JESSICA YAEGER	31.25
<b>VENDOR TOTAL</b>					<b>31.25</b>
NORTHERN SUPPLY INC	PJS	140837	071645	FRAME SHOE	260.00
	PJS	140828	071637	33 SQUARE POSTS	990.00
	PJS	141049	071285	PLOW BLADES #455	825.00

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>2,075.00</b>
O'CONNOR	GJD	141039	2019-1	EXPENSE REIMBURSEMENT	4.00
				<b>VENDOR TOTAL</b>	<b>4.00</b>
OIL FILTER SERVICE, INC.	PJS	140809	20238	OIL/AIR FILTERS	59.14
	PJS	140800	20113	OIL/AIR FILTER	86.34
	PJS	140794	20383	FILTERS	194.20
	PJS	141051	20709	OIL/AIR FILTERS FOR SWEEPER	127.65
	PJS	140731	20304	OIL FILTERS	73.14
				<b>VENDOR TOTAL</b>	<b>540.47</b>
ONE TIME VENDOR	GJD	140928	2019-3	INSURANCE CLAIM SETTLEMENT	142.26
				<b>VENDOR TOTAL</b>	<b>142.26</b>
PATRICIA DROMGOOLE PETTY CASH	PHD	140725	022519	4 CERT/RR MAIL FOR SMALL CLAIMS	27.40
				<b>VENDOR TOTAL</b>	<b>27.40</b>
PAYCHEX, INC.	GJD	140972	19647648	ERS MONITORING SERVICE: MARCH 2019	302.80
	GJD	140972	19647649	CLOCK SERVICE: MARCH 2019	100.00
	GJD	140974	2019022800	PAYROLL SERVICE: FEB 2019	2,582.77
	GJD	140973	390365	MONTHLY ONBOARDING: MARCH 2019	70.00
				<b>VENDOR TOTAL</b>	<b>3,055.57</b>
PAZRAL	JRH	140878	2019/02/PILATE	PILATES INSTRUCTOR PAYMENT	232.18
				<b>VENDOR TOTAL</b>	<b>232.18</b>

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VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
PENFIELD RACQUET CLUB INC.	JRH	140893	2019/02/YOGA	WATER YOGA INSTRUCTOR PAYMENT	55.30
				<b>VENDOR TOTAL</b>	<b>55.30</b>
PENNY LANE PRINTING	JRH	140749	190126	SPRING BROCHURE PRINTING & POSTAGE	8,173.69
				<b>VENDOR TOTAL</b>	<b>8,173.69</b>
PHOENIX GRAPHICS, INC.	GJD	140970	59365	SUPERVISOR STATIONARY	419.00
				<b>VENDOR TOTAL</b>	<b>419.00</b>
PITTSFORD AUTO SERVICE, INC.	PJS	140792	15029	GAS FOR PSD	21.92
	PJS	141016	15472	FUEL FOR #400	87.76
				<b>VENDOR TOTAL</b>	<b>109.68</b>
PITTSFORD CENTRAL SCHOOLS	PJS	140818	2493-19A	HIGHWAY FUEL	13,977.72
	PJS	140851	2864-19A	PSD DIESEL AND UNLEAD FUEL	1,909.83
	PJS	140863	2861-19A	HIGHWAY FUEL	11,233.33
	JRH	140930	2859-19A	SENIORS GASOLINE BUS FEB '19	144.65
	JRH	140929	2863-19A	REC GASOLINE FEB '19	35.88
	PJS	140842	2865-19A	DPW MONTHLY FUEL CHARGES MARCH 2019	514.86
	PJS	140999	2862-19A	MONTHLY PARKS FUEL USAGE	719.32
				<b>VENDOR TOTAL</b>	<b>28,535.59</b>
PITTSFORD YOUTH SERVICES INCORPORATED	GJD	140927	2746	CONTRACT PAYMENT: MARCH 2019	4,461.67
				<b>VENDOR TOTAL</b>	<b>4,461.67</b>
PLUG & PAY TECHNOLOGIES	JRH	140910	2019030301230328759	PITTSCHILD	15.00
	JRH	140910	2019030301230328760	PITTSREC	15.00
	JRH	140910	2019030301230328761	PITTSWEB	15.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>45.00</b>
PMG PIZZA LLC	JRH	141005	067	BIRTHDAY PARTY PROGRAM SUPPLIES	39.50
	JRH	140747	409	BIRTHDAY PARTY PROGRAM SUPPLIES	39.50
				<b>VENDOR TOTAL</b>	<b>79.00</b>
PONTILLO'S PIZZA OF WESTERN NY INC.	GJD	141018	3747	WELLNESS FAIR SUPPLIES	29.49
				<b>VENDOR TOTAL</b>	<b>29.49</b>
POWER DRIVES, INC. ROCHESTER	PJS	140817	708257	HYDRAULIC HOSE	95.36
	PJS	140995	RRS710099	HYDRAULIC COUPLER	59.24
	PJS	140997	RRS708617	HYDRAULIC HOSES PLOW	79.17
				<b>VENDOR TOTAL</b>	<b>233.77</b>
RAY KERHAERT'S TOWING,INC	PJS	140815	010461	TOW 459	350.00
				<b>VENDOR TOTAL</b>	<b>350.00</b>
REBACK	JRH	140897	2019/02/TAP	TAP & BALLET INSTRUCTOR PAYMENT	547.32
				<b>VENDOR TOTAL</b>	<b>547.32</b>
REGIONAL INTERNATIONAL CORPORATION	PJS	140839	011122658P	AIR VALVES #453	19.30
	PJS	140867	011122677P	ABS ANTI LOCK BRAKE	168.96
	PJS	141044	011123420P	HOSE FOR 466	12.08
				<b>VENDOR TOTAL</b>	<b>200.34</b>
RICE	JRH	140788	2019/3/4	J RICE REIMBURSEMENT FEB '19	45.00

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>45.00</b>
ROBINSON	JRH	140876	2019/02DANCE	BEGINNER CLASS INSTRUCTOR PAYMENT	170.10
				<b>VENDOR TOTAL</b>	<b>170.10</b>
ROCHESTER GAS & ELECTRIC	PJS	140965	11708034629	WILLARD RD PARK ELECTRIC	360.15
	PJS	140959	0187930219000049	GAS LINE REPAIR - FRENCH ROAD	1,260.99
	PJS	140958	0883930219000094	TEST GAS PRESSURE / AUTUMN WOODS PS	350.00
				<b>VENDOR TOTAL</b>	<b>1,971.14</b>
ROCHESTER MEDICINE, PLLC	GJD	140969	535930	PRE-EMPLOYMENT SCREENINGS	725.00
				<b>VENDOR TOTAL</b>	<b>725.00</b>
ROSE	JRH	140914	2019/02SENFIT	SENIOR ARTHRITIS CLASS FEB '19	175.00
				<b>VENDOR TOTAL</b>	<b>175.00</b>
ROTOLITE-ELLIOTT CORP.	LMD	140883	150084	18 X 24 B/W COPIES - TOWN OF PITTSFORD	300.00
				<b>VENDOR TOTAL</b>	<b>300.00</b>
SHEARER	JRH	140889	2019/02PICKLE	INTRO PICKLEBALL INSTRUCTOR PAYMENT	84.00
				<b>VENDOR TOTAL</b>	<b>84.00</b>
SHERWIN-WILLIAMS	PJS	140880	1402-9	PAINT SWATCHES	33.16
				<b>VENDOR TOTAL</b>	<b>33.16</b>

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
SOUTHWORTH-MILTON, INC.	PJS	140825	1529705	TUB GRINDER FILTER/OIL	841.55
	PJS	141024	INV1555021	PARTS FOR SHOVEL AND HYDRAULIC OIL	144.83
<b>VENDOR TOTAL</b>					<b>986.38</b>
STACHOWSKI	JRH	140892	2019/02/COOK	COOKING SAT AM INSTRUCTOR PAYMENT	1,092.00
<b>VENDOR TOTAL</b>					<b>1,092.00</b>
STAPLES ADVANTAGE DEPT ROC	LMD	140984	8053448348	GENERAL OFFICE SUPPLIES	33.75
	LMD	140983	8053448348	GENERAL OFFICE SUPPLIES	4.72
	PHD	140933	3406803143	OFFICE SUPPLIES	114.60
<b>VENDOR TOTAL</b>					<b>153.07</b>
STATE CHEMICAL MFG CO	PJS	141038	900911330	HAND SOAP AND DISPENSER	214.75
<b>VENDOR TOTAL</b>					<b>214.75</b>
SUPER VACUUM STORE, INC.	PJS	140741	14527	UPRIGHT VACUUM FOR LIBRARY	502.98
<b>VENDOR TOTAL</b>					<b>502.98</b>
T. MINA SUPPLY EAST, INC.	PJS	140886	S1353267.001	PIPE FITTINGS	23.76
	PJS	140886	S1353267.002	FERNCOS	111.50
	PJS	140737	S1353694.001	4" PIPE	57.00
<b>VENDOR TOTAL</b>					<b>192.26</b>
TALLMADGE TIRE SERVICE	PJS	141036	1-142381	TIRES	228.00
	PJS	141052	1GS140544	TIRES	814.83
<b>VENDOR TOTAL</b>					<b>1,042.83</b>



**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
THRU-WAY AUTO SPRING	PJS	140963	122647	RELAY FOR TRUCK	86.52
	PJS	141046	123629	CHAIN, SANDER	155.12
<b>VENDOR TOTAL</b>					<b>241.64</b>
TIME WARNER COMMUNICATION	JB	141057	138786301030819	BUSINESS CLASS DIGITAL ADAPTERS 3/17/19-	31.58
<b>VENDOR TOTAL</b>					<b>31.58</b>
TOSHIBA BUSINESS SOLUTIONS	PJS	140982	15215546	PSD MONTHLY COPIER MAINTENANCE	8.19
	JRH	140987	2342346	REC TOSHIBA SUPPLIES	58.33
	JRH	140988	15215164	SENIORS COPIER 2/11/19 - 3/10/19	29.12
	PJS	141021	15215488	QUARTERLY COPY CHARGES	637.97
	PHD	140932	15215165	MONTHLY COPIER BILL	23.63
	JRH	140787	15190223	REC TOSHIBA MAINTENANCE CHARGE 2/18/19 -	911.04
	PJS	141034	15211754	HIGHWAY COPIER	26.38
	LMD	140789	15190226	MAINTENANCE 2/18/19-02/17/2020	911.04
<b>VENDOR TOTAL</b>					<b>2,605.70</b>
UGI ENERGYLINK, INC	PJS	140980	G4115645	UGI GAS - TOWN WIDE	4,200.90
<b>VENDOR TOTAL</b>					<b>4,200.90</b>
UNIQUE PAVING MATERIALS CORPORATION	PJS	140877	42278	COLD-PATCH	132.93
	PJS	140877	42279	COLD-PATCH	146.01
<b>VENDOR TOTAL</b>					<b>278.94</b>
UNITED STATES POSTAL SERV CMRS-PB	LMD	140821	03052019	REPLENISH POSTAGE METER - 1ST FLOOR	5,000.00
	JRH	140990	2019/03/POST	REFILL POSTAGE METER RECREATION	500.00
<b>VENDOR TOTAL</b>					<b>5,500.00</b>
URCKFITZ	JRH	140868	2019/02/YOGA	YOGA & MEDITATION DANCE - INSTRUCTOR PAY	280.00

ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
				<b>VENDOR TOTAL</b>	<b>280.00</b>
USI INSURANCE SERVICES LLC	GJD	140966	2651718	INSURANCE: REMOVE TRUCK	-366.00
	GJD	140966	2709359	INSURANCE: NEW PICKUP TRUCK	459.00
	GJD	140966	2651708	INSURANCE: NEW TRUCK	1,057.00
				<b>VENDOR TOTAL</b>	<b>1,150.00</b>
VAN BORTEL FORD	PJS	140865	F0CS962867	DIAGNOSE REAR BRAKE ISSUE	32.50
	PJS	140996	313504	FUSES	9.96
				<b>VENDOR TOTAL</b>	<b>42.46</b>
VERNICK	JRH	140900	2019/02/MANNER	MEALTIME MANNERS INSTRUCTOR PAYMENT	220.50
				<b>VENDOR TOTAL</b>	<b>220.50</b>
VILLAGE OF PITTSFORD	PJS	140978	90633.00	35 LINCOLN AVE SCC	276.06
	PJS	140978	90517.00	11 S. MAIN ST. TOWN HALL	237.96
	PJS	140978	90249.00	24 STATE ST LIBRARY	682.46
				<b>VENDOR TOTAL</b>	<b>1,196.48</b>
VIS-ABILITY INC.	JB	141056	16745	JAWS FOR WINDOWS RENEWALS	570.00
				<b>VENDOR TOTAL</b>	<b>570.00</b>
VP SUPPLY CORP.	PJS	140901	3765821	LED LIGHTS FOR KINGS BEND	312.40
	PJS	141025	3791148	FITTINGS	13.58
	PJS	140790	3761114	HEATER REPAIR, FILTER	248.21
				<b>VENDOR TOTAL</b>	<b>574.19</b>

**ACCOUNTS PAYABLE LISTING  
FOR TOWN BOARD APPROVAL  
MARCH 2019**

VENDOR NAME	APPV BY	VOUCHER NO	INV #	DESCRIPTION	AMOUNT
W. B. MASON CO., LLC	LMD	141001	164239858	GENERAL OFFICE SUPPLIES	85.96
	LMD	140807	163963263	GENERAL OFFICE SUPPLIES	217.91
	LMD	140806	163926889	GENERAL OFFICE SUPPLIES	34.86
	LMD	140758	163824249	GENERAL OFFICE SUPPLIES	1,120.09
<b>VENDOR TOTAL</b>					<b>1,458.82</b>
W. W. GRAINGER, INC.	PJS	140861	9099928617	GROMMET KIT	7.86
	PJS	140861	9100625780	GROMMET KIT	13.20
<b>VENDOR TOTAL</b>					<b>21.06</b>
WEGMANS FOOD MARKETS INC	JRH	140754	0061020190301	REC FEB '19 WEGMANS INVOICE	877.01
	JRH	140780	3821420190301	SENIORS FEB '19 WEGMANS INVOICE	612.86
<b>VENDOR TOTAL</b>					<b>1,489.87</b>
WERNER	JRH	140870	2019/2/PIANO	PRIVATE PIANO - INSTRUCTOR PAYMENT	566.65
	<b>VENDOR TOTAL</b>				
WOODCRAFT	PJS	140875	409963	SUPPLIES FOR WOODSHOP	278.26
	<b>VENDOR TOTAL</b>				
WRIGHT	JRH	140918	1219	REHEARSALS HIGHLAND CHORUS FEB	180.00
	JRH	140919	N0219	SENIORS NIA FEB '19 WRIGHT	135.00
<b>VENDOR TOTAL</b>					<b>315.00</b>
YOUNG, III	PJS	140939	030819	PESTICIDE CERTIFICATION EXAM FEE	100.00
	<b>VENDOR TOTAL</b>				
<b>REPORT TOTAL</b>					<b>304,586.05</b>

END OF REPORT



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1355</b>	<b>ASSESSOR</b>								
0001	PERSONAL SERVICES	6,692.86	176,720.00	176,720.00	29,601.59	147,118.41	0.00	147,118.41	16.75
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	185.47	8,539.00	8,989.00	780.37	8,208.63	0.00	8,208.63	8.68
<b>Total Dept 1355</b>	<b>ASSESSOR</b>	<b>6,878.33</b>	<b>185,759.00</b>	<b>186,209.00</b>	<b>30,381.96</b>	<b>155,827.04</b>	<b>0.00</b>	<b>155,827.04</b>	<b>16.32</b>
<b>Dept 1375</b>	<b>CREDIT CARD FEES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	975.43	24,000.00	24,000.00	4,798.08	19,201.92	0.00	19,201.92	19.99
<b>Total Dept 1375</b>	<b>CREDIT CARD FEES</b>	<b>975.43</b>	<b>24,000.00</b>	<b>24,000.00</b>	<b>4,798.08</b>	<b>19,201.92</b>	<b>0.00</b>	<b>19,201.92</b>	<b>19.99</b>
<b>Dept 1410</b>	<b>TOWN CLERK</b>								
0001	PERSONAL SERVICES	6,418.38	180,568.00	180,568.00	29,987.20	150,580.80	0.00	150,580.80	16.61
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	300.00	300.00	0.00	300.00	55.28	244.72	0.00
0004	CONTRACTUAL & MISC. EXPENSE	108.52	8,250.00	9,370.00	2,461.14	6,908.86	0.00	6,908.86	26.27
<b>Total Dept 1410</b>	<b>TOWN CLERK</b>	<b>6,526.90</b>	<b>189,118.00</b>	<b>190,238.00</b>	<b>32,448.34</b>	<b>157,789.66</b>	<b>55.28</b>	<b>157,734.38</b>	<b>17.06</b>
<b>Dept 1420</b>	<b>ATTORNEY</b>								
0001	PERSONAL SERVICES	1,681.75	43,725.00	43,725.00	7,400.18	36,324.82	0.00	36,324.82	16.92
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	1,455.00	15,635.00	15,761.79	2,064.96	13,696.83	5,000.00	8,696.83	13.10
<b>Total Dept 1420</b>	<b>ATTORNEY</b>	<b>3,136.75</b>	<b>59,610.00</b>	<b>59,736.79</b>	<b>9,465.14</b>	<b>50,271.65</b>	<b>5,000.00</b>	<b>45,271.65</b>	<b>15.84</b>
<b>Dept 1430</b>	<b>PERSONNEL</b>								
0001	PERSONAL SERVICES	3,087.70	75,912.00	75,912.00	13,556.64	62,355.36	0.00	62,355.36	17.86
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	4,473.70	93,228.00	93,378.00	12,807.64	80,570.36	0.00	80,570.36	13.72
<b>Total Dept 1430</b>	<b>PERSONNEL</b>	<b>7,561.40</b>	<b>169,640.00</b>	<b>169,790.00</b>	<b>26,364.28</b>	<b>143,425.72</b>	<b>0.00</b>	<b>143,425.72</b>	<b>15.53</b>
<b>Dept 1440</b>	<b>ENGINEERING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	80.00	25,000.00	25,000.00	80.00	24,920.00	0.00	24,920.00	0.32
<b>Total Dept 1440</b>	<b>ENGINEERING</b>	<b>80.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>80.00</b>	<b>24,920.00</b>	<b>0.00</b>	<b>24,920.00</b>	<b>0.32</b>
<b>Dept 1450</b>	<b>ELECTIONS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	39,122.00	39,122.00	5.00	39,117.00	0.00	39,117.00	0.01
<b>Total Dept 1450</b>	<b>ELECTIONS</b>	<b>0.00</b>	<b>39,122.00</b>	<b>39,122.00</b>	<b>5.00</b>	<b>39,117.00</b>	<b>0.00</b>	<b>39,117.00</b>	<b>0.01</b>
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT</b>								
0004	CONTRACTUAL & MISC.	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1460</b>	<b>RECORDS MANAGEMENT EXPENSE</b>								
<b>Total Dept 1460</b>	<b>RECORDS MANAGEMENT</b>	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Dept 1490</b>	<b>PUBLIC WORKS</b>								
0001	PERSONAL SERVICES	6,510.54	220,507.00	220,507.00	32,559.52	187,947.48	0.00	187,947.48	14.77
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	196.09	19,520.00	19,520.00	712.36	18,807.64	90.00	18,717.64	3.65
<b>Total Dept 1490</b>	<b>PUBLIC WORKS</b>	6,706.63	241,027.00	241,027.00	33,271.88	207,755.12	90.00	207,665.12	13.80
<b>Dept 1620</b>	<b>BUILDING</b>								
0001	PERSONAL SERVICES	162.00	3,153.00	3,153.00	746.40	2,406.60	0.00	2,406.60	23.67
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	0.00	1,550.00	0.00	1,550.00	1,550.00	0.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	29,359.08	207,738.00	208,689.62	53,195.40	155,494.22	628.08	154,866.14	25.49
<b>Total Dept 1620</b>	<b>BUILDING</b>	29,521.08	210,891.00	213,392.62	53,941.80	159,450.82	2,178.08	157,272.74	25.28
<b>Dept 1670</b>	<b>CENTRAL MAILING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	5,000.00	51,600.00	51,600.00	10,138.96	41,461.04	0.00	41,461.04	19.65
<b>Total Dept 1670</b>	<b>CENTRAL MAILING</b>	5,000.00	51,600.00	51,600.00	10,138.96	41,461.04	0.00	41,461.04	19.65
<b>Dept 1680</b>	<b>DATA PROCESSING</b>								
0001	PERSONAL SERVICES	4,850.72	168,980.00	168,980.00	21,343.28	147,636.72	0.00	147,636.72	12.63
0002	EQUIPMENT & CAPITAL OUTLAY	69.97	2,500.00	2,746.54	832.90	1,913.64	0.00	1,913.64	30.33
0004	CONTRACTUAL & MISC. EXPENSE	3,604.52	114,084.00	128,318.88	25,177.39	103,141.49	0.00	103,141.49	19.62
<b>Total Dept 1680</b>	<b>DATA PROCESSING</b>	8,525.21	285,564.00	300,045.42	47,353.57	252,691.85	0.00	252,691.85	15.78
<b>Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	1,150.00	185,000.00	185,000.00	1,150.00	183,850.00	0.00	183,850.00	0.62
<b>Total Dept 1910</b>	<b>UNALLOCATED INSURANCE</b>	1,150.00	185,000.00	185,000.00	1,150.00	183,850.00	0.00	183,850.00	0.62
<b>Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
<b>Total Dept 1920</b>	<b>MUNICIPAL ASSOCIATION DUES</b>	0.00	1,750.00	1,750.00	250.00	1,500.00	0.00	1,500.00	14.29
<b>Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	142.26	3,500.00	3,500.00	142.26	3,357.74	0.00	3,357.74	4.06
<b>Total Dept 1930</b>	<b>JUDGEMENTS/CLAIMS</b>	142.26	3,500.00	3,500.00	142.26	3,357.74	0.00	3,357.74	4.06

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 1950</b>	<b>PROPERTY TAX</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	16,500.00	16,500.00	5,980.60	10,519.40	0.00	10,519.40	36.25
<b>Total Dept 1950</b>	<b>PROPERTY TAX</b>	<b>0.00</b>	<b>16,500.00</b>	<b>16,500.00</b>	<b>5,980.60</b>	<b>10,519.40</b>	<b>0.00</b>	<b>10,519.40</b>	<b>36.25</b>
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	2,898.25	166,695.00	190,131.97	26,313.88	163,818.09	0.00	163,818.09	13.84
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>2,898.25</b>	<b>166,695.00</b>	<b>190,131.97</b>	<b>26,313.88</b>	<b>163,818.09</b>	<b>0.00</b>	<b>163,818.09</b>	<b>13.84</b>
<b>Dept 1990</b>	<b>CONTINGENCY</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	150,000.00	150,000.00	0.00	150,000.00	0.00	150,000.00	0.00
<b>Total Dept 1990</b>	<b>CONTINGENCY</b>	<b>0.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>150,000.00</b>	<b>0.00</b>	<b>150,000.00</b>	<b>0.00</b>
<b>Dept 2620</b>	<b>CUSTODIAL</b>								
0001	PERSONAL SERVICES	14,765.66	351,753.00	351,753.00	67,377.70	284,375.30	0.00	284,375.30	19.15
0002	EQUIPMENT & CAPITAL OUTLAY	502.98	3,400.00	21,318.00	18,420.08	2,897.92	0.00	2,897.92	86.41
0004	CONTRACTUAL & MISC. EXPENSE	8,348.96	141,804.00	148,978.96	32,975.48	116,003.48	10,387.78	105,615.70	22.13
<b>Total Dept 2620</b>	<b>CUSTODIAL</b>	<b>23,617.60</b>	<b>496,957.00</b>	<b>522,049.96</b>	<b>118,773.26</b>	<b>403,276.70</b>	<b>10,387.78</b>	<b>392,888.92</b>	<b>22.75</b>
<b>Dept 3120</b>	<b>CROSSING GUARDS</b>								
0001	PERSONAL SERVICES	5,368.77	136,472.00	136,472.00	23,758.49	112,713.51	0.00	112,713.51	17.41
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,450.00	1,592.47	148.68	1,443.79	0.00	1,443.79	9.34
<b>Total Dept 3120</b>	<b>CROSSING GUARDS</b>	<b>5,368.77</b>	<b>137,922.00</b>	<b>138,064.47</b>	<b>23,907.17</b>	<b>114,157.30</b>	<b>0.00</b>	<b>114,157.30</b>	<b>17.32</b>
<b>Dept 3310</b>	<b>TRAFFIC</b>								
0004	CONTRACTUAL & MISC. EXPENSE	32.72	7,800.00	8,500.00	32.72	8,467.28	1,680.00	6,787.28	0.38
<b>Total Dept 3310</b>	<b>TRAFFIC</b>	<b>32.72</b>	<b>7,800.00</b>	<b>8,500.00</b>	<b>32.72</b>	<b>8,467.28</b>	<b>1,680.00</b>	<b>6,787.28</b>	<b>0.38</b>
<b>Dept 3510</b>	<b>CONTROL OF ANIMALS</b>								
0001	PERSONAL SERVICES	2,257.27	59,639.00	59,639.00	9,846.86	49,792.14	0.00	49,792.14	16.51
0004	CONTRACTUAL & MISC. EXPENSE	110.92	9,414.00	9,414.00	270.28	9,143.72	0.00	9,143.72	2.87
<b>Total Dept 3510</b>	<b>CONTROL OF ANIMALS</b>	<b>2,368.19</b>	<b>69,053.00</b>	<b>69,053.00</b>	<b>10,117.14</b>	<b>58,935.86</b>	<b>0.00</b>	<b>58,935.86</b>	<b>14.65</b>
<b>Dept 4210</b>	<b>YOUTH SERVICES</b>								
0004	CONTRACTUAL & MISC. EXPENSE	4,461.67	56,540.00	56,540.00	16,384.97	40,155.03	0.00	40,155.03	28.98
<b>Total Dept 4210</b>	<b>YOUTH SERVICES</b>	<b>4,461.67</b>	<b>56,540.00</b>	<b>56,540.00</b>	<b>16,384.97</b>	<b>40,155.03</b>	<b>0.00</b>	<b>40,155.03</b>	<b>28.98</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>

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		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>								
0001	PERSONAL SERVICES	1,814.21	49,270.00	49,270.00	7,956.80	41,313.20	0.00	41,313.20	16.15
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	341.13	1,200.00	1,234.65	687.43	547.22	29.09	518.13	55.68
<b>Total Dept 5010</b>	<b>SUPERINTENDENT OF HIGHWAYS</b>	<b>2,155.34</b>	<b>50,970.00</b>	<b>51,004.65</b>	<b>8,644.23</b>	<b>42,360.42</b>	<b>29.09</b>	<b>42,331.33</b>	<b>16.95</b>
<b>Dept 5132</b>	<b>HIGHWAY GARAGE</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	24,500.00	29,750.00	4,206.60	25,543.40	0.00	25,543.40	14.14
0004	CONTRACTUAL & MISC. EXPENSE	4,164.50	53,928.00	54,178.00	11,184.76	42,993.24	1,000.00	41,993.24	20.64
<b>Total Dept 5132</b>	<b>HIGHWAY GARAGE</b>	<b>4,164.50</b>	<b>78,428.00</b>	<b>83,928.00</b>	<b>15,391.36</b>	<b>68,536.64</b>	<b>1,000.00</b>	<b>67,536.64</b>	<b>18.34</b>
<b>Dept 5182</b>	<b>STREET LIGHTING</b>								
0004	CONTRACTUAL & MISC. EXPENSE	682.86	32,500.00	32,500.00	6,424.51	26,075.49	0.00	26,075.49	19.77
<b>Total Dept 5182</b>	<b>STREET LIGHTING</b>	<b>682.86</b>	<b>32,500.00</b>	<b>32,500.00</b>	<b>6,424.51</b>	<b>26,075.49</b>	<b>0.00</b>	<b>26,075.49</b>	<b>19.77</b>
<b>Dept 6410</b>	<b>PUBLICITY</b>								
0001	PERSONAL SERVICES	2,457.23	69,193.00	69,193.00	10,811.72	58,381.28	0.00	58,381.28	15.63
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	21.36	40,514.00	56,014.00	1,734.23	54,279.77	15,500.00	38,779.77	3.10
<b>Total Dept 6410</b>	<b>PUBLICITY</b>	<b>2,478.59</b>	<b>110,207.00</b>	<b>125,707.00</b>	<b>12,545.95</b>	<b>113,161.05</b>	<b>15,500.00</b>	<b>97,661.05</b>	<b>9.98</b>
<b>Dept 6510</b>	<b>VETERANS SERVICE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
<b>Total Dept 6510</b>	<b>VETERANS SERVICE</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>
<b>Dept 6772</b>	<b>PROGRAMS FOR AGING</b>								
0001	PERSONAL SERVICES	4,710.28	143,223.00	143,223.00	21,204.13	122,018.87	0.00	122,018.87	14.80
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	4,459.32	88,790.00	95,977.96	15,756.55	80,221.41	4,000.00	76,221.41	16.42
<b>Total Dept 6772</b>	<b>PROGRAMS FOR AGING</b>	<b>9,169.60</b>	<b>232,513.00</b>	<b>239,700.96</b>	<b>36,960.68</b>	<b>202,740.28</b>	<b>4,000.00</b>	<b>198,740.28</b>	<b>15.42</b>
<b>Dept 7020</b>	<b>RECREATION ADMINISTRATION</b>								
0001	PERSONAL SERVICES	18,374.36	671,484.00	671,484.00	82,234.73	589,249.27	0.00	589,249.27	12.25
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,000.00	9,338.38	4,365.43	4,972.95	0.00	4,972.95	46.75
0004	CONTRACTUAL & MISC. EXPENSE	31,562.56	343,836.00	344,098.08	57,575.18	286,522.90	0.00	286,522.90	16.73



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<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 7020</b>	<b>RECREATION ADMINISTRATION</b>								
<b>Total Dept 7020</b>	<b>RECREATION ADMINISTRATION</b>	<b>49,936.92</b>	<b>1,020,320.00</b>	<b>1,024,920.46</b>	<b>144,175.34</b>	<b>880,745.12</b>	<b>0.00</b>	<b>880,745.12</b>	<b>14.07</b>
<b>Dept 7110</b>	<b>PARKS</b>								
0001	PERSONAL SERVICES	15,672.96	508,001.00	508,001.00	66,989.22	441,011.78	0.00	441,011.78	13.19
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	5,400.00	5,400.00	0.00	5,400.00	4,304.83	1,095.17	0.00
0004	CONTRACTUAL & MISC. EXPENSE	3,943.48	175,938.00	191,400.00	19,215.60	172,184.40	32,261.66	139,922.74	10.04
<b>Total Dept 7110</b>	<b>PARKS</b>	<b>19,616.44</b>	<b>689,339.00</b>	<b>704,801.00</b>	<b>86,204.82</b>	<b>618,596.18</b>	<b>36,566.49</b>	<b>582,029.69</b>	<b>12.23</b>
<b>Dept 7140</b>	<b>PLAYGROUNDS &amp; RECREATION CNTRS</b>								
0001	PERSONAL SERVICES	4,928.54	92,786.00	92,786.00	21,081.92	71,704.08	0.00	71,704.08	22.72
0004	CONTRACTUAL & MISC. EXPENSE	0.00	700.00	700.00	361.26	338.74	0.00	338.74	51.61
<b>Total Dept 7140</b>	<b>PLAYGROUNDS &amp; RECREATION CNTRS</b>	<b>4,928.54</b>	<b>93,486.00</b>	<b>93,486.00</b>	<b>21,443.18</b>	<b>72,042.82</b>	<b>0.00</b>	<b>72,042.82</b>	<b>22.94</b>
<b>Dept 7270</b>	<b>BAND CONCERTS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	361.69	10,000.00	10,000.00	683.89	9,316.11	0.00	9,316.11	6.84
<b>Total Dept 7270</b>	<b>BAND CONCERTS</b>	<b>361.69</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>683.89</b>	<b>9,316.11</b>	<b>0.00</b>	<b>9,316.11</b>	<b>6.84</b>
<b>Dept 7510</b>	<b>TOWN HISTORIAN</b>								
0001	PERSONAL SERVICES	276.77	7,196.00	7,196.00	1,217.80	5,978.20	0.00	5,978.20	16.92
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	200.00	200.00	0.00	200.00	0.00	200.00	0.00
0004	CONTRACTUAL & MISC. EXPENSE	5.86	725.00	725.00	11.33	713.67	0.00	713.67	1.56
<b>Total Dept 7510</b>	<b>TOWN HISTORIAN</b>	<b>282.63</b>	<b>8,121.00</b>	<b>8,121.00</b>	<b>1,229.13</b>	<b>6,891.87</b>	<b>0.00</b>	<b>6,891.87</b>	<b>15.14</b>
<b>Dept 7550</b>	<b>CELEBRATIONS</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	76,995.00	76,995.00	75.00	76,920.00	0.00	76,920.00	0.10
<b>Total Dept 7550</b>	<b>CELEBRATIONS</b>	<b>0.00</b>	<b>76,995.00</b>	<b>76,995.00</b>	<b>75.00</b>	<b>76,920.00</b>	<b>0.00</b>	<b>76,920.00</b>	<b>0.10</b>
<b>Dept 8090</b>	<b>ENVIRONMENTAL BOARD</b>								
0004	CONTRACTUAL & MISC. EXPENSE	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
<b>Total Dept 8090</b>	<b>ENVIRONMENTAL BOARD</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
<b>Dept 8160</b>	<b>REFUSE &amp; GARBAGE</b>								
0004	CONTRACTUAL & MISC. EXPENSE	6,924.00	157,600.00	158,595.00	13,531.03	145,063.97	0.00	145,063.97	8.53
<b>Total Dept 8160</b>	<b>REFUSE &amp; GARBAGE</b>	<b>6,924.00</b>	<b>157,600.00</b>	<b>158,595.00</b>	<b>13,531.03</b>	<b>145,063.97</b>	<b>0.00</b>	<b>145,063.97</b>	<b>8.53</b>
<b>Dept 8540</b>	<b>DRAINAGE</b>								
0001	PERSONAL SERVICES	817.07	98,138.00	98,138.00	3,046.17	95,091.83	0.00	95,091.83	3.10



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<b>Fund 0001</b>	<b>GENERAL FUND</b>								
<b>Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>								
0009	INTERFUND TRANSFERS	9,000.00	200,000.00	200,000.00	9,000.00	191,000.00	0.00	191,000.00	4.50
<b>Total Dept 9950</b>	<b>TRANSFER TO CAPITAL PROJECTS</b>	9,000.00	200,000.00	200,000.00	9,000.00	191,000.00	0.00	191,000.00	4.50
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	279,206.72	10,500,312.00	10,618,982.31	1,497,325.46	9,121,656.85	87,081.61	9,034,575.24	14.10



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<b>Fund 0002</b>	<b>PART TOWN FUND</b>								
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	16,800.00	16,800.00	15,781.18	1,018.82	0.00	1,018.82	93.94
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>16,800.00</b>	<b>16,800.00</b>	<b>15,781.18</b>	<b>1,018.82</b>	<b>0.00</b>	<b>1,018.82</b>	<b>93.94</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	23.36	300.00	300.00	64.68	235.32	0.00	235.32	21.56
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>23.36</b>	<b>300.00</b>	<b>300.00</b>	<b>64.68</b>	<b>235.32</b>	<b>0.00</b>	<b>235.32</b>	<b>21.56</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	65.82	1,000.00	1,000.00	174.44	825.56	0.00	825.56	17.44
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>65.82</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>174.44</b>	<b>825.56</b>	<b>0.00</b>	<b>825.56</b>	<b>17.44</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	1,528.74	149,571.00	149,571.00	34,350.71	115,220.29	0.00	115,220.29	22.97
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>1,528.74</b>	<b>149,571.00</b>	<b>149,571.00</b>	<b>34,350.71</b>	<b>115,220.29</b>	<b>0.00</b>	<b>115,220.29</b>	<b>22.97</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>27,978.64</b>	<b>1,297,828.00</b>	<b>1,323,756.50</b>	<b>174,267.12</b>	<b>1,149,489.38</b>	<b>21,332.50</b>	<b>1,128,156.88</b>	<b>13.16</b>

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<b>Fund 0003</b>	<b>LIBRARY FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	35.00	600.00	600.00	145.00	455.00	0.00	455.00	24.17
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>35.00</b>	<b>600.00</b>	<b>600.00</b>	<b>145.00</b>	<b>455.00</b>	<b>0.00</b>	<b>455.00</b>	<b>24.17</b>
<b>Dept 7410</b>	<b>LIBRARY</b>								
0001	PERSONAL SERVICES	32,283.90	851,238.00	851,238.00	135,250.07	715,987.93	0.00	715,987.93	15.89
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	2,910.00	3,201.50	291.50	2,910.00	0.00	2,910.00	9.11
0004	CONTRACTUAL & MISC. EXPENSE	11,200.18	234,890.00	246,633.70	28,625.10	218,008.60	63,554.60	154,454.00	11.61
<b>Total Dept 7410</b>	<b>LIBRARY</b>	<b>43,484.08</b>	<b>1,089,038.00</b>	<b>1,101,073.20</b>	<b>164,166.67</b>	<b>936,906.53</b>	<b>63,554.60</b>	<b>873,351.93</b>	<b>14.91</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	89,294.00	89,294.00	19,934.45	69,359.55	0.00	69,359.55	22.32
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>89,294.00</b>	<b>89,294.00</b>	<b>19,934.45</b>	<b>69,359.55</b>	<b>0.00</b>	<b>69,359.55</b>	<b>22.32</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	2,409.09	65,120.00	65,120.00	10,104.21	55,015.79	0.00	55,015.79	15.52
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>2,409.09</b>	<b>65,120.00</b>	<b>65,120.00</b>	<b>10,104.21</b>	<b>55,015.79</b>	<b>0.00</b>	<b>55,015.79</b>	<b>15.52</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	7,000.00	8,636.00	8,635.98	0.02	0.00	0.02	100.00
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>7,000.00</b>	<b>8,636.00</b>	<b>8,635.98</b>	<b>0.02</b>	<b>0.00</b>	<b>0.02</b>	<b>100.00</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	19.72	350.00	350.00	51.06	298.94	0.00	298.94	14.59
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>19.72</b>	<b>350.00</b>	<b>350.00</b>	<b>51.06</b>	<b>298.94</b>	<b>0.00</b>	<b>298.94</b>	<b>14.59</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	52.50	1,500.00	1,500.00	121.43	1,378.57	0.00	1,378.57	8.10
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>52.50</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>121.43</b>	<b>1,378.57</b>	<b>0.00</b>	<b>1,378.57</b>	<b>8.10</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	395.92	151,000.00	149,364.00	31,974.93	117,389.07	0.00	117,389.07	21.41
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>395.92</b>	<b>151,000.00</b>	<b>149,364.00</b>	<b>31,974.93</b>	<b>117,389.07</b>	<b>0.00</b>	<b>117,389.07</b>	<b>21.41</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	18.75	300.00	300.00	37.50	262.50	187.50	75.00	12.50
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	<b>18.75</b>	<b>300.00</b>	<b>300.00</b>	<b>37.50</b>	<b>262.50</b>	<b>187.50</b>	<b>75.00</b>	<b>12.50</b>
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>46,415.06</b>	<b>1,404,702.00</b>	<b>1,416,737.20</b>	<b>235,171.23</b>	<b>1,181,565.97</b>	<b>63,742.10</b>	<b>1,117,823.87</b>	<b>16.60</b>

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 1989</b>	<b>UNCLASSIFIED</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	314,409.00	314,669.00	0.00	314,669.00	260.00	314,409.00	0.00
<b>Total Dept 1989</b>	<b>UNCLASSIFIED</b>	<b>0.00</b>	<b>314,409.00</b>	<b>314,669.00</b>	<b>0.00</b>	<b>314,669.00</b>	<b>260.00</b>	<b>314,409.00</b>	<b>0.00</b>
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	135.00	2,000.00	2,340.00	665.00	1,675.00	0.00	1,675.00	28.42
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>135.00</b>	<b>2,000.00</b>	<b>2,340.00</b>	<b>665.00</b>	<b>1,675.00</b>	<b>0.00</b>	<b>1,675.00</b>	<b>28.42</b>
<b>Dept 5130</b>	<b>MACHINERY</b>								
0001	PERSONAL SERVICES	3,651.95	88,534.00	88,534.00	15,160.47	73,373.53	0.00	73,373.53	17.12
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	8,700.00	10,599.99	2,550.03	8,049.96	13.44	8,036.52	24.06
0004	CONTRACTUAL & MISC. EXPENSE	11,903.79	163,700.00	179,129.85	46,840.33	132,289.52	15,273.92	117,015.60	26.15
<b>Total Dept 5130</b>	<b>MACHINERY</b>	<b>15,555.74</b>	<b>260,934.00</b>	<b>278,263.84</b>	<b>64,550.83</b>	<b>213,713.01</b>	<b>15,287.36</b>	<b>198,425.65</b>	<b>23.20</b>
<b>Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>								
0001	PERSONAL SERVICES	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
<b>Total Dept 5140</b>	<b>BRUSH &amp; WEEDS</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Dept 5142</b>	<b>SNOW REMOVAL</b>								
0001	PERSONAL SERVICES	87,379.38	862,091.00	862,091.00	382,510.43	479,580.57	0.00	479,580.57	44.37
0004	CONTRACTUAL & MISC. EXPENSE	106,389.89	378,550.00	381,500.00	334,587.97	46,912.03	29,029.81	17,882.22	87.70
<b>Total Dept 5142</b>	<b>SNOW REMOVAL</b>	<b>193,769.27</b>	<b>1,240,641.00</b>	<b>1,243,591.00</b>	<b>717,098.40</b>	<b>526,492.60</b>	<b>29,029.81</b>	<b>497,462.79</b>	<b>57.66</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	151,105.00	151,105.00	33,498.52	117,606.48	0.00	117,606.48	22.17
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>151,105.00</b>	<b>151,105.00</b>	<b>33,498.52</b>	<b>117,606.48</b>	<b>0.00</b>	<b>117,606.48</b>	<b>22.17</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	6,766.98	73,490.00	73,490.00	29,689.36	43,800.64	0.00	43,800.64	40.40
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>6,766.98</b>	<b>73,490.00</b>	<b>73,490.00</b>	<b>29,689.36</b>	<b>43,800.64</b>	<b>0.00</b>	<b>43,800.64</b>	<b>40.40</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	74,500.00	74,500.00	46,876.70	27,623.30	0.00	27,623.30	62.92
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>74,500.00</b>	<b>74,500.00</b>	<b>46,876.70</b>	<b>27,623.30</b>	<b>0.00</b>	<b>27,623.30</b>	<b>62.92</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	51.86	750.00	750.00	159.85	590.15	0.00	590.15	21.31
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>51.86</b>	<b>750.00</b>	<b>750.00</b>	<b>159.85</b>	<b>590.15</b>	<b>0.00</b>	<b>590.15</b>	<b>21.31</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

Date Prepared: 03/15/2019 07:56 AM

Report Date: 03/15/2019

Account Table: EXP 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Expense Control Report

GLR0122 1.0

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Prepared By: GREG

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>								
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	113.33	2,375.00	2,375.00	333.26	2,041.74	0.00	2,041.74	14.03
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	113.33	2,375.00	2,375.00	333.26	2,041.74	0.00	2,041.74	14.03
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	(238.72)	411,497.00	411,497.00	93,280.12	318,216.88	0.00	318,216.88	22.67
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	(238.72)	411,497.00	411,497.00	93,280.12	318,216.88	0.00	318,216.88	22.67
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	9.37	200.00	200.00	18.75	181.25	93.75	87.50	9.38
<b>Total Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>	9.37	200.00	200.00	18.75	181.25	93.75	87.50	9.38
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	216,162.83	2,544,901.00	2,565,780.84	986,170.79	1,579,610.05	44,670.92	1,534,939.13	38.44



# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>								
<b>Dept 4560</b>	<b>PHYSICIAN</b>								
0004	CONTRACTUAL & MISC. EXPENSE	50.00	2,225.00	2,225.00	240.00	1,985.00	0.00	1,985.00	10.79
<b>Total Dept 4560</b>	<b>PHYSICIAN</b>	<b>50.00</b>	<b>2,225.00</b>	<b>2,225.00</b>	<b>240.00</b>	<b>1,985.00</b>	<b>0.00</b>	<b>1,985.00</b>	<b>10.79</b>
<b>Dept 5110</b>	<b>GENERAL REPAIRS</b>								
0001	PERSONAL SERVICES	1,268.66	1,466,527.00	1,466,527.00	19,545.02	1,446,981.98	0.00	1,446,981.98	1.33
0004	CONTRACTUAL & MISC. EXPENSE	5,755.96	1,054,598.00	1,124,727.81	40,058.43	1,084,669.38	52,095.00	1,032,574.38	3.56
<b>Total Dept 5110</b>	<b>GENERAL REPAIRS</b>	<b>7,024.62</b>	<b>2,521,125.00</b>	<b>2,591,254.81</b>	<b>59,603.45</b>	<b>2,531,651.36</b>	<b>52,095.00</b>	<b>2,479,556.36</b>	<b>2.30</b>
<b>Dept 5112</b>	<b>IMPROVEMENTS</b>								
0002	EQUIPMENT & CAPITAL OUTLAY	0.00	196,324.00	196,324.00	0.00	196,324.00	0.00	196,324.00	0.00
<b>Total Dept 5112</b>	<b>IMPROVEMENTS</b>	<b>0.00</b>	<b>196,324.00</b>	<b>196,324.00</b>	<b>0.00</b>	<b>196,324.00</b>	<b>0.00</b>	<b>196,324.00</b>	<b>0.00</b>
<b>Dept 9010</b>	<b>STATE RETIREMENT</b>								
0008	EMPLOYEE BENEFITS	0.00	181,412.00	181,412.00	37,394.32	144,017.68	0.00	144,017.68	20.61
<b>Total Dept 9010</b>	<b>STATE RETIREMENT</b>	<b>0.00</b>	<b>181,412.00</b>	<b>181,412.00</b>	<b>37,394.32</b>	<b>144,017.68</b>	<b>0.00</b>	<b>144,017.68</b>	<b>20.61</b>
<b>Dept 9030</b>	<b>SOCIAL SECURITY</b>								
0008	EMPLOYEE BENEFITS	97.06	112,190.00	112,190.00	1,481.34	110,708.66	0.00	110,708.66	1.32
<b>Total Dept 9030</b>	<b>SOCIAL SECURITY</b>	<b>97.06</b>	<b>112,190.00</b>	<b>112,190.00</b>	<b>1,481.34</b>	<b>110,708.66</b>	<b>0.00</b>	<b>110,708.66</b>	<b>1.32</b>
<b>Dept 9040</b>	<b>WORKERS COMPENSATION</b>								
0008	EMPLOYEE BENEFITS	0.00	221,000.00	221,000.00	192,064.89	28,935.11	0.00	28,935.11	86.91
<b>Total Dept 9040</b>	<b>WORKERS COMPENSATION</b>	<b>0.00</b>	<b>221,000.00</b>	<b>221,000.00</b>	<b>192,064.89</b>	<b>28,935.11</b>	<b>0.00</b>	<b>28,935.11</b>	<b>86.91</b>
<b>Dept 9045</b>	<b>LIFE INSURANCE</b>								
0008	EMPLOYEE BENEFITS	46.48	700.00	700.00	143.70	556.30	0.00	556.30	20.53
<b>Total Dept 9045</b>	<b>LIFE INSURANCE</b>	<b>46.48</b>	<b>700.00</b>	<b>700.00</b>	<b>143.70</b>	<b>556.30</b>	<b>0.00</b>	<b>556.30</b>	<b>20.53</b>
<b>Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>								
0008	EMPLOYEE BENEFITS	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
<b>Total Dept 9050</b>	<b>UNEMPLOYMENT INSURANCE</b>	<b>0.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Dept 9055</b>	<b>DISABILITY INSURANCE</b>								
0008	EMPLOYEE BENEFITS	99.32	2,250.00	2,250.00	292.78	1,957.22	0.00	1,957.22	13.01
<b>Total Dept 9055</b>	<b>DISABILITY INSURANCE</b>	<b>99.32</b>	<b>2,250.00</b>	<b>2,250.00</b>	<b>292.78</b>	<b>1,957.22</b>	<b>0.00</b>	<b>1,957.22</b>	<b>13.01</b>
<b>Dept 9060</b>	<b>HOSPITALIZATION</b>								
0008	EMPLOYEE BENEFITS	470.33	496,268.00	496,268.00	118,596.05	377,671.95	0.00	377,671.95	23.90
<b>Total Dept 9060</b>	<b>HOSPITALIZATION</b>	<b>470.33</b>	<b>496,268.00</b>	<b>496,268.00</b>	<b>118,596.05</b>	<b>377,671.95</b>	<b>0.00</b>	<b>377,671.95</b>	<b>23.90</b>
<b>Dept 9089</b>	<b>MISC. EMPLOYEE BENEFITS</b>								
0008	EMPLOYEE BENEFITS	18.75	300.00	300.00	18.75	281.25	93.75	187.50	6.25

# TOWN OF PITTSFORD

## Expense Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 0005	HIGHWAY PART TOWN FUND								
Dept 9089	MISC. EMPLOYEE BENEFITS								
Total Dept 9089	MISC. EMPLOYEE BENEFITS	9.38	300.00	300.00	18.75	281.25	93.75	187.50	6.25
Total Fund 0005	HIGHWAY PART TOWN FUND	7,797.19	3,736,794.00	3,806,923.81	409,835.28	3,397,088.53	52,188.75	3,344,899.78	10.77
Grand Total		577,560.44	19,484,537.00	19,732,180.66	3,302,769.88	16,429,410.78	269,015.88	16,160,394.90	16.74

NOTE: One or more accounts may not be printed due to Account Table restrictions.

## TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
<b>Fund 0001</b>	<b>GENERAL FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	6,500,063.00	6,500,063.00	6,500,063.00	0.00	100.00
Item 1081	OTHER PYMT IN LIEU OF TAXES	0.00	0.00	9,697.00	9,697.00	9,658.84	38.16	99.61
Item 1090	INTEREST & PENALTY ON PROP TAX	0.00	0.00	175,000.00	175,000.00	0.00	175,000.00	0.00
Item 1170	FRANCHISES	0.00	0.00	435,000.00	435,000.00	0.00	435,000.00	0.00
Item 1232	TAX COLLECTOR FEES	0.00	0.00	3,820.00	3,820.00	0.00	3,820.00	0.00
Item 1255	CLERK FEES	300.00	(300.00)	4,000.00	4,000.00	438.15	3,561.85	10.95
Item 1550	DOG WARDEN FEES	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
Item 2001	CULTURE & RECREATION FEES	0.00	0.00	727,100.00	727,100.00	179,083.10	548,016.90	24.63
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	0.00	39,022.00	39,022.00	0.00	39,022.00	0.00
Item 2228	GIS CHARGES, OTHER GOV'T	6,440.00	(6,440.00)	0.00	0.00	6,440.00	(6,440.00)	100.00
Item 2350	YOUTH SER/OTHER GOV'T.	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
Item 2351	PROGRAMS FOR AGING - OTHER GOV'T	0.00	0.00	37,372.00	37,372.00	0.00	37,372.00	0.00
Item 2401	INTEREST & EARNINGS	1,538.36	(1,538.36)	55,000.00	55,000.00	22,041.28	32,958.72	40.08
Item 2410	RENTAL OF LAND	5,666.58	(5,666.58)	123,980.00	123,980.00	51,269.74	72,710.26	41.35
Item 2411	FIELD USE FEES	0.00	0.00	8,000.00	8,000.00	0.00	8,000.00	0.00
Item 2450	COMMISSIONS	64.18	(64.18)	500.00	500.00	192.96	307.04	38.59
Item 2544	DOG LICENSES	1,012.00	(1,012.00)	17,000.00	17,000.00	2,306.00	14,694.00	13.56
Item 2560	STREET OPENING PERMITS	75.00	(75.00)	2,510.00	2,510.00	75.00	2,435.00	2.99
Item 2590	PERMITS	675.00	(675.00)	8,000.00	8,000.00	1,680.00	6,320.00	21.00
Item 2610	FINES & FORFEITED BAIL	0.00	0.00	80,000.00	80,000.00	5,509.75	74,490.25	6.89
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	0.00	0.00	742.50	(742.50)	100.00
Item 2655	MINOR SALES	28.13	(28.13)	0.00	0.00	28.13	(28.13)	100.00
Item 2680	INSURANCE RECOVERIES	0.00	0.00	500.00	500.00	0.00	500.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	1,500.00	1,500.00	4,934.23	(3,434.23)	328.95
Item 2705	GIFTS & DONATIONS	1.50	(1.50)	23,200.00	23,200.00	39.93	23,160.07	0.17
Item 2770	OTHER UNCLASSIFIED REVENUES	572.55	(572.55)	23,767.00	23,767.00	2,890.10	20,876.90	12.16
Item 2801	INTERFUND REVENUES	0.00	0.00	22,000.00	22,000.00	0.00	22,000.00	0.00
Item 3001	STATE AID PER CAPITA	0.00	0.00	108,081.00	108,081.00	0.00	108,081.00	0.00
Item 3005	MORTGAGE TAX	0.00	0.00	841,500.00	841,500.00	0.00	841,500.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	200,000.00	200,000.00	0.00	200,000.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	1,045,700.00	1,045,700.00	0.00	1,045,700.00	0.00
<b>Total Fund 0001</b>	<b>GENERAL FUND</b>	<b>16,373.30</b>	<b>(16,373.30)</b>	<b>10,500,312.00</b>	<b>10,500,312.00</b>	<b>6,787,392.71</b>	<b>3,712,919.29</b>	<b>64.64</b>

Date Prepared: 03/15/2019 07:58 AM

Report Date: 03/15/2019

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

GLR0116 1.0

Page 2 of 5  
Prepared By: GREG

		Curr. Month Revenue Receipts	Curr. Month Budget Balance	Original Budget	YTD Adjusted Budget	YTD Revenue Receipts	YTD Budget Balance	Percent Received Balance
<b>Fund 0002</b>	<b>PART TOWN FUND</b>							
Item 1120	SALES TAX	0.00	0.00	800,000.00	800,000.00	0.00	800,000.00	0.00
Item 1560	SAFETY INSPECTION FEES	0.00	0.00	18,150.00	18,150.00	0.00	18,150.00	0.00
Item 1570	DEMOLITION PERMITS	200.00	(200.00)	750.00	750.00	200.00	550.00	26.67
Item 2110	ZONING FEES	240.00	(240.00)	2,000.00	2,000.00	180.00	1,820.00	9.00
Item 2115	PLANNING BOARD FEES	0.00	0.00	11,000.00	11,000.00	175.00	10,825.00	1.59
Item 2210	GENERAL SERVICES - OTHER GOV'T	0.00	0.00	7,800.00	7,800.00	0.00	7,800.00	0.00
Item 2401	INTEREST & EARNINGS	589.85	(589.85)	7,500.00	7,500.00	5,045.57	2,454.43	67.27
Item 2545	LICENSES, OTHER	525.00	(525.00)	3,000.00	3,000.00	1,800.00	1,200.00	60.00
Item 2550	PERMITS - CERT. OF OCCUPANCY	240.00	(240.00)	3,000.00	3,000.00	400.00	2,600.00	13.33
Item 2555	BUILDING & ALTERATION PERMITS	6,480.15	(6,480.15)	90,500.00	90,500.00	13,382.55	77,117.45	14.79
Item 2590	PERMITS	460.00	(460.00)	3,000.00	3,000.00	1,015.00	1,985.00	33.83
Item 2591	FIRE ALARM PERMITS	0.00	0.00	2,000.00	2,000.00	40.00	1,960.00	2.00
Item 5999	APPROP FD BALANCE	0.00	0.00	349,128.00	349,128.00	0.00	349,128.00	0.00
<b>Total Fund 0002</b>	<b>PART TOWN FUND</b>	<b>8,735.00</b>	<b>(8,735.00)</b>	<b>1,297,828.00</b>	<b>1,297,828.00</b>	<b>22,238.12</b>	<b>1,275,589.88</b>	<b>1.71</b>

Date Prepared: 03/15/2019 07:58 AM

Report Date: 03/15/2019

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: GREG

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0003</b>	<b>LIBRARY FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,263,452.00	1,263,452.00	1,263,452.00	0.00	100.00
Item 2080	COPIER FEES	160.25	(160.25)	1,500.00	1,500.00	337.15	1,162.85	22.48
Item 2081	COLLECTION FEES	0.00	0.00	1,250.00	1,250.00	259.65	990.35	20.77
Item 2082	LIBRARY FINES	1,898.35	(1,898.35)	55,000.00	55,000.00	10,316.65	44,683.35	18.76
Item 2083	PRINTING REVENUE	0.00	0.00	5,000.00	5,000.00	982.70	4,017.30	19.65
Item 2401	INTEREST & EARNINGS	45.89	(45.89)	8,500.00	8,500.00	1,765.06	6,734.94	20.77
Item 2770	OTHER UNCLASSIFIED REVENUES	0.00	0.00	0.00	0.00	3.98	(3.98)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	70,000.00	70,000.00	0.00	70,000.00	0.00
<b>Total Fund 0003</b>	<b>LIBRARY FUND</b>	<b>2,104.49</b>	<b>(2,104.49)</b>	<b>1,404,702.00</b>	<b>1,404,702.00</b>	<b>1,277,117.19</b>	<b>127,584.81</b>	<b>90.92</b>

Date Prepared: 03/15/2019 07:58 AM

Report Date: 03/15/2019

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

GLR0116 1.0

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Prepared By: GREG

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	1,767,596.00	1,767,596.00	1,767,596.00	0.00	100.00
Item 2300	SERVICE - OTHER GOV'T.	153,827.84	(153,827.84)	430,305.00	430,305.00	312,682.66	117,622.34	72.67
Item 2401	INTEREST & EARNINGS	502.07	(502.07)	20,000.00	20,000.00	10,211.66	9,788.34	51.06
Item 2650	SALE OF SCRAP & EXCESS	0.00	0.00	1,500.00	1,500.00	1,907.30	(407.30)	127.15
Item 2680	INSURANCE RECOVERIES	0.00	0.00	500.00	500.00	0.00	500.00	0.00
Item 2701	REFUND OF PRIOR YEAR EXP.	0.00	0.00	0.00	0.00	7.68	(7.68)	100.00
Item 5999	APPROP FD BALANCE	0.00	0.00	325,000.00	325,000.00	0.00	325,000.00	0.00
<b>Total Fund 0004</b>	<b>HIGHWAY WHOLE TOWN FUND</b>	<b>154,329.91</b>	<b>(154,329.91)</b>	<b>2,544,901.00</b>	<b>2,544,901.00</b>	<b>2,092,405.30</b>	<b>452,495.70</b>	<b>82.22</b>

Date Prepared: 03/15/2019 07:58 AM

Report Date: 03/15/2019

Account Table: FUND 1-5

Alt. Sort Table:

# TOWN OF PITTSFORD

## Revenue Control Report

Fiscal Year: 2019 Period From: 1 To: 12

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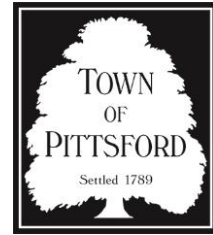
Prepared By: GREG

		<b>Curr. Month Revenue Receipts</b>	<b>Curr. Month Budget Balance</b>	<b>Original Budget</b>	<b>YTD Adjusted Budget</b>	<b>YTD Revenue Receipts</b>	<b>YTD Budget Balance</b>	<b>Percent Received Balance</b>
<b>Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>							
Item 1001	REAL PROPERTY TAXES	0.00	0.00	733,470.00	733,470.00	733,470.00	0.00	100.00
Item 1120	SALES TAX	0.00	0.00	2,070,000.00	2,070,000.00	0.00	2,070,000.00	0.00
Item 2300	SERVICE - OTHER GOV'T.	0.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
Item 2401	INTEREST & EARNINGS	1,337.55	(1,337.55)	20,000.00	20,000.00	7,594.30	12,405.70	37.97
Item 3501	CHIPS PROGRAM	0.00	0.00	171,324.00	171,324.00	0.00	171,324.00	0.00
Item 5031	INTERFUND TRANSFERS	0.00	0.00	237,000.00	237,000.00	0.00	237,000.00	0.00
Item 5999	APPROP FD BALANCE	0.00	0.00	500,000.00	500,000.00	0.00	500,000.00	0.00
<b>Total Fund 0005</b>	<b>HIGHWAY PART TOWN FUND</b>	<b>1,337.55</b>	<b>(1,337.55)</b>	<b>3,736,794.00</b>	<b>3,736,794.00</b>	<b>741,064.30</b>	<b>2,995,729.70</b>	<b>19.83</b>
<b>Grand Total</b>		<b>182,880.25</b>	<b>(182,880.25)</b>	<b>19,484,537.00</b>	<b>19,484,537.00</b>	<b>10,920,217.62</b>	<b>8,564,319.38</b>	<b>56.05</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

# Memorandum

**To:** Supervisor Smith, Town Board Members  
**From:** Carolyn J Casey, Animal Control Officer  
**Date:** March 1, 2019



**Regarding:** Annual Rabies Clinic  
**For Meeting:** March 19, 2019

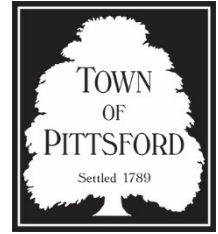
I would like to ask the Town to sponsor a Monroe County Department of Health Free Rabies Clinic again this year. The Clinic would be held on Thursday May 9, 2019 from 4:30 – 7:30 pm at the Town Highway Garage. The Monroe County Department of Health will provide the rabies vaccine and certificates, and Larry Silberg, DMV of Doorbell Vet and vet tech will be administering the vaccinations. The cost of the clinic will not exceed \$500.00.

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RESOLVED, that the Town of Pittsford will host a Monroe County Department of Health, Free Rabies Clinic at the Town Highway Garage on Thursday May 9, 2019 from 4:30 pm to 7:30 pm.



# MEMORANDUM



**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 13, 2018

**Regarding:** Award Bid for Contracted Grounds Maintenance

**For Meeting On:** March 19, 2019

Ladies and Gentlemen:

As you may recall, the bid for Contracted Grounds Maintenance was publically opened on January 24, 2019. The bid specifications requested quotes for service without the use of non-organic pesticides.

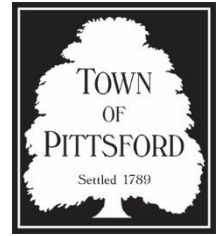
Our current contract expired at the end of last year. We use this contract to supplement our Parks Department crews with mowing and landscape maintenance. These services are required at 18 areas comprised of twelve Town-owned lands and facilities as well as the seventeen Park Districts. The contract period will be from April 1, 2019 through December 1, 2019, with the possibility of one-year contract extensions for up to three additional years. The bid results are as follows:

<b>Plant Concepts</b>	<b>\$74,993.00</b>
Westside Professional Landscape	\$112,722.00
Town and Country Enterprises	\$122,304.35

Jessica Neal, General Foreman for the Parks Department has called references for Plant Concepts. All had favorable comments. I suggest that we accept the bid of \$74,993 from Plant Concepts as the lowest responsible bidder. In the event the Town Board determines that the proposed action should be taken, the following Resolution is suggested:

**RESOLVED,** the Town Board accepts the bid for \$74,993 from Plant Concepts as the lowest responsible bidder.

# MEMORANDUM



**To:** Pittsford Town Board

**From:** Cheryl Fleming, Personnel Director

**Date:** March 14, 2019

**Regarding:** Recommendations for Hiring/Personnel Adjustments

**For Meeting On:** March 19, 2019

1. The following employee(s) are recommended as a new hire based on the recommendation of the Functional Coordinator(s) for these areas:

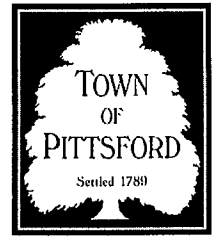
<b>Name</b>	<b>Department</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Austin Smith	Recreation-Aquatics	Rec Asst – PT	\$12.00	03/11/2019
William Jabs	Recreation-Bus Driver	Rec Asst – PT	\$13.00	03/21/2019
Ann Parker	Recreation-Seniors	Rec Asst – PT	\$13.50	04/02/2019

All the proper reviews and background checks have been completed for these candidate(s) and have received appropriate sign off by the Town Board representative.

<b>Name</b>	<b>Department</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
Austin Smith	Recreation-Aquatics	Rec Asst – PT	\$12.00	03/11/2019
William Jabs	Recreation-Bus Driver	Rec Asst – PT	\$13.00	03/21/2019
Ann Parker	Recreation-Seniors	Rec Asst – PT	\$13.50	04/02/2019

**In the event the Town Board determines that the proposed action should be taken, I move that the subject Employee(s) be approved for the date of hire as indicated.**

# MEMORANDUM



**To:** Town Board

**From:** Cheryl Fleming

**Date:** March 5, 2019

**Regarding:** New York State Local Retirement System Meeting

**For Meeting On:** March 19, 2019

Ladies and Gentlemen:

I would like to request approval for myself and Gregory Duane to attend the NYS LRS Employer Education Seminar on April 12, 2019.

The seminar is free and will be held at the Village of Albion, 35 East Bank Street, Albion, NY 14411.

Should the Town Board approve, I propose the following Resolution **Resolved**, that the Town Board approves Gregory Duane and Cheryl Fleming attend the NYSLRS Seminar on April 12, 2019.

# MEMORANDUM

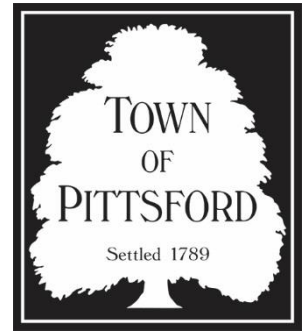
**To:** Town Board

**CC:**

**From:** Cheryl Fleming

**Date:** March 19, 2019

**Regarding:** Perma Annual Conference



Ladies and Gentlemen:

I would like to request approval for myself to attend the PERMA Annual Conference May 23 & 24 in Lake George, NY. This training is hosted by our Workers Compensation Carrier.

The seminar is free. I would travel from Pittsford to Lake George on Wednesday, May 22 through Friday, May 24. Hotel accommodations would be required. This seminar has been budgeted for.

Should the Town Board approve, I propose the following Resolution:

**Resolved**, that the Town Board approves Cheryl Fleming to attend the Perma Annual Conference May 22-24, 2019.

# MEMORANDUM

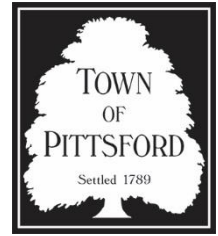
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 13, 2019

**Regarding:** 2019 Engineering Symposium

**For Meeting On:** March 19, 2019



Ladies and Gentlemen:

I would like to send our Engineer, Robert Fromberger and our Engineering Assistant, Melissa Multer to the 2019 Engineering Symposium at the Rochester Riverside Convention Center on Tuesday, April 23, 2019. The training is budgeted for, the cost to attend this all day symposium is \$140.00 per person and will be reimbursed to Melissa and Robert. Please see the attached training notice for your reference.

# MEMORANDUM

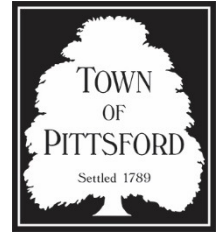
**To:** Pittsford Town Board

**From:** Paul Schenkel - Commissioner of Public Works

**Date:** March 14, 2019

**Regarding:** NYS DEC Erosion and Sediment Control Training

**For Meeting On:** March 19, 2018



Ladies and Gentlemen:

I would like to send Melissa Multer, Engineering Assistant; Jim Peterson and Matt Scheinder from the Sewer Department; and Jess Neal from the Parks Department to the NYS-DEC Erosion and Sediment Control seminar. This training seminar is free for Monroe County Municipal Staff and will be held on Wednesday, March 20, 2019 from 8:00 a.m. through 12:00 p.m. at the Town of Webster Liberty Lodge at Finn Park. Please see the attached training notices for references.



**Monroe County Soil and Water Conservation District**  
145 Paul Road, Building #5, Rochester, NY 14624  
Phone: (585) 753-7380 • Fax: (585) 753-7374

**N.Y.S. D.E.C. Endorsed 4 Hour Erosion & Sediment  
Control Required Training**  
**March 20, 2019**  
**8:00am – 12:00pm**



Under the NYS Department of Environmental Conservation's Stormwater Permit GP-0-15-002, all developers, contractors and subcontractors must identify at least one *trained contractor* from their company that will be responsible for implementation of the SWPPP, and have at least one *trained contractor* on site on a daily basis when soil disturbance activities are being performed. Also, developers must have a *qualified inspector* conduct regular site inspections in accordance with GP-0-15-002.

Code Enforcement Officers & Planning Board/Zoning Board of Appeals members may use this course as 4 hours of Professional Development Elective Credits. The individuals completing the training may also need to provide DOS with a copy of their wallet card or certificate of course completion, if requested.

\**Qualified inspectors* and *trained contractors* must have 4 hours of training in the principles and practices of erosion and sediment control endorsed by NYS DEC, SWCD, or CPESC, Inc. Training is good for 3 years. Training is **not** required for CPESC, LA, and PE certified persons. Upon completion of the course, each participant will receive a NYS DEC Stormwater Training Number on a certificate and wallet card good for 3 years.

**This training does not allow contractors to conduct their own Qualified Weekly Inspections.**

**LOCATION:**

Town of Webster – Liberty Lodge at Finn Park  
850 Maple Drive  
Webster, NY 14580

**COST:** \$100 per person, *non-refundable*

Pre-payment required: payment must be received by **March 15, 2019**. Payment can be made in the form of cash, check or credit card payment. Please make checks payable to Monroe County Soil and Water Conservation District and mail to 145 Paul Road, Building #5, Rochester, NY 14624. If you would like to make a credit card payment, please click on the online payment link in your registration confirmation email or call our office to make a credit card payment over the phone. Training materials and refreshments provided.

*\*Free for Monroe County Municipal Staff that are members of the Stormwater Coalition of Monroe County\**

Registration begins at 7:30am; Photo ID Required to Register. Presentation will begin at 8:00am.  
Anyone arriving after 8:15am will not be allowed to attend.

**PRE-REGISTRATION INFORMATION:**

Space is limited and PRE-REGISTRATION IS REQUIRED by **March 13, 2019**. No walk-ins.

Register Online at <http://monroecountyswcd.org/Pages/StormwaterTrainings.html>

OR fill out the attached trainee form and send it to our office via email to [mcswcd@monroecounty.gov](mailto:mcswcd@monroecounty.gov)

OR mail and be sure to include first and last name, affiliation, contact phone number, and contact email.

*Class filled on 1<sup>st</sup> come, 1<sup>st</sup> serve basis.*

*Due to assigned training numbers, no substitutions or transfers are allowed after registration date!*

**PRESENTED BY:** Kelly Emerick, CPESC, CPSWQ, CPMSM - Monroe County SWCD  
Josh LaFountain, NYSE&SCC - Monroe County SWCD

**\*\*More Training Available\*\***

For scheduled training please check the NYS DEC (<http://www.dec.ny.gov/chemical/8699.html>) and Monroe County SWCD ([www.monroecountyswcd.org](http://www.monroecountyswcd.org)) websites.

**Special Thanks to the Town of Webster for Use of their Facility**