

**PITTSFORD COMMUNITY LIBRARY  
BOARD OF TRUSTEES  
MARCH 13, 2019**

**PRESENT**

Mary Doyle, Jessica Izzo, Ken Knight, Paul Seidel, Radhika Ramesh

**ALSO PRESENT**

Kate Prociuous, Amanda Madigan, Pam Burch, Daniel Waldman

**ABSENT**

Michael Labombarda, Tracy Castleberry, John Stewart, Matthew O'Connor

**ABSTRACTS SIGNED**

\$ 11,012.71

Board Secretary Jessica Izzo called the meeting to order at 7:01 PM.

**MINUTES**

- **Radhika Ramesh motioned for approval of the last meeting's minutes. Seconded by Ken Knight with correction discussed. Minutes of the February 13, 2019 meeting were approved.**

**HIGH SCHOOL LIAISON REPORT**

- Daniel Waldman reported on two major initiatives in the planning stages at Mendon and Sutherland libraries. One encourages extracurricular reading during high school to develop personal interests and support a lifelong appreciation of literature. The other is a collaborative project developing inquiry benchmarks and structured research classes with teachers from all disciplines.

**ADVOCACY DAY REPORT**

- Library Assistant Director Kate Prociuous shared her report on New York Library Association's Advocacy Day attended with Library Clerk Robyn Avery at the end of February. They went to meetings with Senator Pam Helming of District 54, Jeremy Johansen, President of NYLA, as well as visits with aides from Assemblywoman Marjorie Byrnes and Senator Rich Funke's offices. State leaders showed their compassion and care for libraries. Patrons are encouraged to share personal stories and narratives using the link to NYLA's Advocacy Center at [NYLA.org](http://NYLA.org)

**FRIENDS LIAISON REPORT**

- Pam Burch reported that hall sales continue to rise and the President's Week sale was a success.
- The Spring Book Sale will be Friday, May 3 through Sunday, May 5.

- New chairs were purchased for the sorting room, and Friends are working on a new box order.
- Several new sorters have volunteered. Donation volume continues at a steady rate.
- Friends are working on outreach projects.
- The board is revisiting the book sale schedule.
- Mary Doyle attended the Friends March Board meeting and shared that the the display cases will show some recent successes.
- At the annual meeting, Henrietta reported that they have recently reorganized their Friends and Foundation Group.

### **LIBRARY DIRECTOR REPORT**

- Amanda Madigan thanked trustees for signing the advocacy letter sent to Governor Cuomo.
- The library is fully staffed as of the first of the month and the reorganization is going smoothly. Laura Richardson is the new Young Adult and Tech Librarian.
- The Library's Equity and Inclusivity Committee meetings have begun.
- The Town of Pittsford Community Visioning Survey is scheduled to go live April 1<sup>st</sup>. Departments have received drafted survey questions for review.
- The New York State report was discussed.
- The 2018 Annual Report was distributed and discussed.

### **NEW BUSINESS**

- Radhika Ramesh presented the Annual Foundation Report. Representatives were present at the last meeting to report on investment results, asset allocations, market trends and strategies for the long term. The 2019 annual gift was calculated.

### **ONGOING BUSINESS**

- Radhika Ramesh discussed the Long Range Plan. Sally Snow, Assistant Director of Monroe County Library System and Rochester Public Library reviewed the current plan and shared ideas for in depth discussion at the committee meeting. Ken Knight commented on incorporating branding into the plan.

Jessica Izzo called for meeting adjournment at 8:25 pm.

Respectfully Submitted,  
Lori O'Connor  
Library Clerk

**OFFICIAL BOARD MINUTES ARE FILED AT PITTSFORD COMMUNITY LIBRARY**